



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION SPECIAL MEETING / WORK SESSION
May 21, 2018

MINUTES

Call to Order

A Special Meeting, Open to the Public, of the Board of Education for the Rochester Community Schools, Rochester, Michigan was held on Monday, May 21, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:04 p.m. and led Board members in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Michael Zabat, Kevin Beers, Michelle Bueltel, Barb Anness and Andrea Walker-Leidy – Kristin Bull joined the meeting at 7:12 p.m.

Members Absent: None

Others Present: Robert Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Michael Behrmann, Lori Grein, Cindy Lindner, Laura Walsh, Wendy Beitel, Matt McDaniel, Jennifer Fickel, Doug Hill and approximately 3 visitors.

Communications

A. Secretary of the Board of Education - None

B. Citizens Requesting Placement on the Agenda - None

D. Members of the Board of Education

Michelle Bueltel received an email from Kate Bruno on the attendance initiative program.

Reports

Consideration of the resolution for Oakland Schools Board of Education Biennial Election Resolution

Assistant Superintendent for Business Affairs Dana Taylor reviewed the requirements to designate Matthew McDaniel as the Rochester Community Schools representative to serve on the 2018 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.

An election for two six – year terms on the Oakland Schools Intermediate School District board will be held on June 4, 2018. Oakland Schools' board members are elected by an electoral body composed of one person designated from each constituent school district. The board of each constituent school district is

required by the Michigan Revised School Code to designate a representative to the electoral body by adopting a resolution which:

1. Designates the person to vote in the election on behalf of the local school district;
2. Directs the designee which candidate the board supports for each position to be filled; and
3. Directs the designee to vote for those individuals, at least on the first ballot taken by the electoral body.

By law, ballots must be cast in person at the election scheduled to be held between 5:30 and 7:30 p.m. on June 4, 2018 at Oakland Schools. Absentee ballots are prohibited.

New Business

A. Oakland Schools Board of Education Biennial Election Resolution

Motion to approve the Oakland Schools Board of Education Biennial Election Resolution, as presented.

Dana Taylor presented a recommendation to designate Matthew McDaniel as the representative to cast the Oakland Schools Board of Education ballot on June 4, 2018 on behalf of the district. The Board supports candidates Marc Katz and Theresa Rich for the two open positions.

Moved by: Barb Anness

Supported by: Mike Zabat

Vote: 6-0

Kristin Bull joined the meeting at 7:12 p.m.

B. Bond Project Bid Awards

Motion to approve the Bond Project Bid Awards, as presented.

Dana Taylor reported that the district received 29 bids for 13 categories of construction on the RCS Pre-K Center renovation project. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the low bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director of Capital Projects and Purchasing Supervisor. Based on this information, we recommend that the Board of Education awards the following contracts to:

Bid Category:	Description:	Vendor:	Amount:
A	Asphalt Pavement	Nagle Paving	\$ 112,040
B	Concrete	McCarthy Construction	\$ 35,750
C	Selective Demolition	DKI International , Inc.	\$39,000
D	Carpentry and Millwork	Commercial Contracting Corp.	\$ 277,000
E	Overhead Doors	Overhead Door West	\$ 11,955
F	Carpet, Resilient Tile, and Base	Master Craft Floors	\$ 176,500
G	Painting	No Bids Received – Will Re-bid	\$ 0

H	Toilet Accessories	Rayhaven Group	\$ 5,787
I	Window Shades	The Sheer Shop	\$ 6,026
J	Food Service Equipment	Stafford – Smith, Inc.	\$ 178,476
K	Plumbing	Oakland Plumbing	\$ 148,431
L	Mechanical Piping, HVAC, and Temperature Controls	Denny's Heating, Cooling, and Refrigeration	\$ 99,550
M	Electrical	E. L. Electrical	\$ 73,700
	Owner Bid Package - Playground	Snider Recreation	\$ 78,969
			\$ 1,243,184.00

for a contract sum of \$ 1,243,184.00, and we recommend that the Board of Education approve the Allowances and Construction Manager fees as detailed, in the amount of \$ 538,775.00, for a total of Current Project Costs for May 21, 2018, in the amount of \$ 1,781,959.00.

Board discussion included:

- Have we used the flooring contractor in the past
- When bidding food service equipment were brands specified
- Electrical contractor's bid amount and have we used this contractor on other projects
- Playground equipment bid and does the bid amount includes fencing
- Will fencing be included in future bids
- Is this bid for one or two playground installations
- Playground surfaces
- Will the budget allow for playground equipment at the Pre-K center

Mike Gagnon responded to the Board.

Moved by: Kevin Beers

Supported by: Andrea Walker-Leidy

Vote: 7-0

Adjournment and move to Work Session

A motion was made to adjourn the meeting and move to the Work Session at 7:20 p.m.

Moved by: Michelle Bueltel

Supported by: Mike Zabat

Vote: 7-0

Work Session

Sandy Fiaschetti called the Work Session to order at 7:24 p.m.

Carrie Lawler, Anne Evans, Susan Demeniuk and members of the Attendance Committee joined the meeting along with 4 visitors.

A. Attendance Incentive

Attendance Incentive Committee members Carrie Lawler, Susan Demeniuk, Casey Wescott, Brian Shelton, Todd Calcamuggio, Sarah Millard, Rob Byrd, Angela Lowry, Maddy Reel and Kara Sears reviewed the Attendance Incentive Program. Committee members shared the history of the program, the research behind the program and the link between attendance and achievement. Committee members discussed the criteria required to be excused from final exams, the decline in student absences since the program inception, a comparison in GPA data from the fall of 2016 to the fall of 2017 and a decline in student suspension days. Program challenges and benefits were discussed.

Board discussion included:

- Moving forward how do we communicate these benefits to parents
- Why was there no parent input in the development of the program
- Personal accountability for students
- Consideration of the "no exceptions" component of the program
- Communicate that administrators are willing to talk to parents regarding exceptions to the program
- Request to obtain data from other colleges
- Did the committee consider that all students take the final exams but the grade may not count for students who meet the criteria
- Survey recent graduates on how they feel on the incentive
- Have teachers been surveyed on the program
- How was the three day threshold decided upon

Committee members responded to the Board.

PTA President Barb Rill spoke in support of the Attendance Incentive Program but spoke on the need for college visits during the junior year to be an exception to the program.

RCS parent Kristen Kennedy comment on students not taking exams and the lack of preparation for college.

Dr. Shaner spoke on the importance of asking staff and community members to sit on a committee and then implementing the recommendations of the committee.

Board members thanked the committee for the presentation.

B. Final Budget Amendment for 2017-2018

Director of Financial Services Matt McDaniel reviewed the Final Budget Amendment for 2017-2018. Matt discussed budget planning objectives, the budget calendar which includes four amendments throughout the school year, the General Fund Amendment-revenue and expenditures, the General Fund Balance, Food Service Fund revenue and expenditures, Bookstore Fund, Debt Service Fund and the Capital Projects Fund.

Board discussion included:

- Why was there an increase in State funds vs local funds
- Timing of spending bond project funds
- When will the budget amendment be approved

Matt and Dana addressed the Board to answer their questions.

C. Draft Budget for 2018-2019

Matt McDaniel presented a draft of the 2018-2019 budget which details budget planning objectives, school aid fund for 2018-2019 and General Fund revenue and expenditures. Budget revenue projections of \$173,625,536 expenditures of \$172,736,432 and an estimated ending fund balance of \$29,530,220 or 17.79%. Discussion of factors that will affect the 2018-2019 Budget include budget proposals currently working through the legislative process, proposed MPSERS rate changes, health insurance rate changes, actual student enrollment, staffing levels and outcomes of ongoing operational efficiencies. The district budget must be adopted by June 30, 2018, in accordance with Michigan law. Matt reviewed Food Services Fund revenue, expenditures and fund balance, the Bookstore Fund, Debt Service Fund and the Capital Projects Fund. New expenditures for security and custodial positions, two additional bus runs, orchestra program costs, FOC construction, fund balance and future budget impacts were discussed. This budget will be presented at the Truth in Budget Hearing on June 18, 2018.

Board discussion included:

- Salary for security and custodial positions
- Purchase of two additional busses
- Questions on FOC construction costs
- Health insurance costs
- Funds from the State not truly being \$153 per pupil
- Is the 1.9 million refund to the state due every year
- Board members requested an explanation of the \$153 per pupil at the Truth in Budget hearing
- State funds take backs

Matt and Dana responded to the Board to answer their questions.

D. Demographics

Dana Taylor presented an overview of DecisionInsite and their enrollment forecast software tools. They update our enrollment information each week into their system to provide population trends, level of adult education, employment, racial/ethnicity, language, economic level and single parent families. Community demographics and population trends are projected and enrollment forecasts are predicted. New residential development projects are tracked and future enrollment projections are predicted. Two projection studies are completed each year. The conservative study is suitable for budgeting purposes and the moderate study is suitable for facility planning. Software mapping projections for student enrollment across the district show areas of growth and decline to help with attendance boundaries. Additionally, both five and ten year predictions of enrollment are estimated.

General conclusions indicate a relatively stable forecast for kindergarten, cohort change increases in many grade levels, a 2-3% enrollment increase from proposed housing and a relatively stable enrollment forecast.

Board discussion included:

- Overall enrollment may be flat but we will need to change capacity in areas
- Planning for Oakland Twp.

Dana and Dr. Shaner responded to the Board.

Additional Business

A. Citizens Present at the Meeting – None

B. Members of the Administration - None

C. Members of the Board of Education - None

Announcements

Upcoming RCS Events:

May 29	Honors Convocation at Rochester High School, 7:00 p.m.
June 5	Stoney Creek High School Graduation, Oakland University O'Rena, 7:00 p.m.
June 6	Adams High School Graduation, Oakland University O'Rena, 7:00 p.m.
June 7	Rochester High School Graduation, Oakland University O'Rena, 7:00 p.m.
June 11	Board of Education Meeting, Harrison Room, Administration Building, 7:00 p.m.
June 14	RACE Graduation, Meadows Learning Center, 7:00 p.m.
June 15	Last day of school
June 18	Board of Education Truth in Budgeting Hearing, 6:45 p.m.
June 18	Board of Education Regular/Organizational Meeting, 7:00 p.m.

Adjournment

A motion was made to adjourn the meeting at 9:26 p.m.

Moved by: Andrea Walker-Leidy

Supported by: Barb Anness

Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Secretary, Board of Education