



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan
BOARD OF EDUCATION REGULAR MEETING
May 7, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, May 7, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Kevin Beers, Mike Zabat, Michelle Bueltel, Barb Anness and Andrea Walker-Leidy

Members Absent: None

Others Present: Robert Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Carrie Lawler, Michael Behrmann, Anne Evans, Cindy Lindner, Pete Muscio, Laura Walsh, Neil DeLuca, Pasquale Cusumano, Josh Wrinkle, Mary Beth Lachance, Jennifer Arsenault, Amy Gora, Cathryn Skedel, Amanda McKay, Dave Murphy, Jeff Frankowiak, Dave Pontzious, Wendy Darga, Eric Williams, Cathy Kochanski, Marnie Barker, Jennifer Fickle, Matt McDaniel, Jeff Fosnaugh, Wendy Beitel, Danielle Smith, Mary Webster, Doug Hill and approximately 88 visitors.

Spotlight on Success

A. National Board Certified Teachers

Director of Community Relations and RCS Foundation Lori Grein and Assistant Superintendent for Instruction Debi Fragomeni congratulated our National Board Certified Teachers and presented each with a certificate of achievement. Dr. Shaner, Cabinet members and Board members congratulated each of the teachers. Dr. Shaner thanked the teachers for their dedication to Rochester Community Schools

B. National Merit Finalists

Lori Grein introduced our National Merit Finalists and Debi Fragomeni presented each with a certificate. Dr. Shaner, Cabinet members and Board members congratulated the students.

Communications

A. Secretary of the Board of Education – None

B. Student Representatives to the Board

Student representatives from ACE, Adams High School, Rochester High School, and Stoney Creek High School shared information about activities taking place in the school. Students shared details of successful fundraising activities, school, staff and sports updates as well as upcoming events. Board members were thanked for taking part in the ACE fundraiser for Deputy Hack. ACE is now a Green School earning the second highest ranking in the State of Michigan. AHS held a successful take your child to work day. RHS hosted Battle of the Books. Stoney Creek held a 5k race at Bloomer Park.

Sandy Fiaschetti recognized the student representatives and thanked them for their service to their high schools and the district. Students were presented with certificates of appreciation.

C. Citizens Requesting Placement on the Agenda - None

D. PTA Council Update

PTA President Barb Rill updated the Board on PTA district events

- Safe routes committee planned a bike and walk to school event and provided over one-hundred and fifty helmets to students
- Health and Wellness committee sponsored a toiletry collection to support Blessings in a Backpack
- Educational Vaping event will be held at West Middle School on May 29th at 6:30 p.m.
- PTA hosted the first Battle of the Books at RHS on May 4th

Barb Anness thanked Barb Rill for her dedication to the PTA and thanked her for her service.

E. Members of the Board of Education

Kristin Bull received an email from Jeff Lauth on CTE and one from Kathy Neitz on school start time.

Michelle BuelteI received an email from Andrew Irons regarding our diversity and inclusion efforts. Michelle and Barb Anness spoke with Karen and Melvin Cross regarding trees that back up to Musson and Kathy Neitz regarding school start time during this evening's Chat with the Board.

Barb Anness shared a thank you note from Jeff Fosnaugh.

Sandy Fiaschetti reported on correspondence from JoAnn Preston complementing our AHS students who attended the funeral for Coach Hernandez.

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

- A. Current Bills Payable for April 1, 2018 through April 30, 2018 in the amount of \$47,512,451.79
- B. Board of Education Regular Meeting Minutes, April 9, 2018
- C. Board of Education Special Meeting Minutes, April 24, 2018

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

Reports

Superintendent's Committee Reports (Informational Item) Dr. Shaner

Dr. Shaner reported on the April 10, 2018 and May 1, 2018 Superintendent's Steering Committee meetings. Topics of discussion included Pre-K plans, Board governance, Literacy Development Plan, building naming for ACE and Pre-K, administrative reorganizing, budget and Equal Opportunity Schools. A detailed review of the Literacy Development Plan was presented at the May 1st meeting.

Assistant Superintendent for Business Affairs Dana Taylor reported that the Superintendent's Business, Operations, and Support Advisory Committee met on April 16, 2018 and reviewed February financial information, preliminary general fund budget assumptions for the 2018-19 fiscal year, and the Oakland Schools proposed budget for 2018-19.

Chief Human Resources Officer Elizabeth Davis reported on the April 30, 2018 Superintendent Policy and Curriculum Committee meeting which included a detailed review of the Literacy Development Plan.

Literacy Development Plan (Informational Item) Michael Behrmann

Michael Behrmann, Wendy Beitel, Danielle Smith and Mary Webster of the Elementary Curriculum Department reviewed the Literacy Development Plan. Michael discussed current performance data, our Strategic Plan for literacy and RCS Literacy Beliefs. Wendy, Danielle and Mary discussed partnering with the Teachers College Reading and Writing project to train RCS staff, the four components of the Literacy Development Plan, partnering opportunities with Oakland University, and reading recovery. Michael reviewed costs associated with the plan.

Board discussion included:

- The anticipated long term benefits of the plan stretching beyond the third grade level
- How many districts in Oakland County are reading recovery sites
- Focus on books that the students are interested in and will we need to update libraries
- Summary of the Teachers College experience
- Will we need an accelerated step to jump start this process to comply with PA306
- What progress has been seen with current partial implementation of the Teachers College reading units in our schools

Michael, Wendy and Danielle responded to the Board.

Dr. Shaner thanked Michael and the elementary curriculum staff, specifically the early elementary literacy team members.

New Business

A. Human Resource Report

Motion to approve the Human Resource Report, as presented.

Elizabeth Davis presented the following recommendations:

REA RETIREMENT

Sandra Blake, teacher at Hugger Elementary School, submitted her letter of retirement effective at the end of the school year.

Regina Helland, teacher at McGregor Elementary School, submitted her letter of retirement effective at the end of the school year.

Barbara Kendall, teacher at Brooklands Elementary School, submitted her letter of retirement effective at the end of the school year.

Diane Mead, teacher at Hugger Elementary School, submitted her letter of retirement effective at the end of the school year.

Elizabeth Schrein, teacher at Hamlin Elementary School, submitted her letter of retirement effective at the end of the school year.

Karen Stebbe, teacher at Adams High School, submitted her letter of retirement effective at the end of the school year.

Susan Wood, teacher at Long Meadow Elementary School, submitted her letter of retirement effective at the end of the school year.

ADMINISTRATIVE RESIGNATIONS

Michael Behrmann, Executive Director of Elementary Education, submitted his letter of resignation effective June 30, 2018.

Steven Rudnicki, Manager of Facilities Operations, submitted his letter of resignation effective May 11, 2018.

ADMINISTRATIVE APPOINTMENTS

Public Relations Specialist

We are recommending the appointment of Amy DiCresce to the position of Public Relations Specialist. Amy most recently had her own communication consulting firm. Previously she served as Information Officer at Wayne State University, School of Medicine as well as in other public relations roles in health care and the media industry. Ms. DiCresce holds a bachelor's and master's degree from Wayne State University in public relations.

Human Resources/Benefits Specialist

We are recommending the promotion of Amy Gora to the position of Human Resources/Benefits Specialist. Amy has served as the Benefits Coordinator with Rochester Community Schools since April, 2017. She will hold a key role in HR compliance and training, as well as required criminal/school safety background checks, on-boarding and employee relations. Mrs. Gora holds a bachelor's degree in psychology and human resources development from Oakland University.

Salaried Personnel Specialist

We are recommending the appointment of Mary Beth LaChance to the position of Salaried Personnel Specialist. Mary Beth has been employed with Rochester Community Schools since 2008. She has served as the Executive Assistant for Human Resources since August, 2015. Mrs. LaChance holds a

bachelor's of arts degree from Michigan State University, with a major in social science/employment relations.

HR Coordinator for Data and Reporting

We are recommending the appointment of Jennifer Arsenault to the position of HR Coordinator for Data and Reporting. Jennifer has been employed by Rochester Community Schools since October 2013, most recently serving as Substitute Services Clerk in the Department of Human Resources. Jennifer has become the main point of contact for the REP (Registry of Educational Personnel) and all other required state and federal human resource reporting.

Moved by: Andrea Walker-Leidy

Supported by: Kristin Bull

Vote: 7-0

B. 2018-19 Calendar – REA Schedule E

Motion to approve the 2018-19 Calendar – REA Schedule E, as presented.

Elizabeth Davis reported that earlier this spring, we presented to the Board and the community information regarding the school break periods for the 2018-19 school year as agreed to by the REA CMC teams. Over the last month, the REA CMC teams have reached agreement on the entire calendar for the 2018-19 school year. The REA calendar is included in the REA contract as Schedule E. The REA Executive Board and Representative Council have approved the tentative agreement on the calendar and I will be bringing it to the Board of Education for approval at the May 7, 2018 meeting. Once approved, we will convert the calendar into the district calendar and present it to the community.

Like in the 2017-18 school year, there are 180 student days and 187 teacher days. The calendar contains 1130.20 instructional hours for elementary and 1120.80 for secondary. This is 3.0 instructional hours less than the 2017-18 school year, but well above the 1098 hours of instruction required by the State School Aid Act.

The final Schedule E, which will be included in the REA contract is attached for your review.

Board discussion included:

- When will the calendar be communicated to the parents

Elizabeth Davis responded to the Board.

Moved by: Michelle Bueltel

Supported by: Barb Anness

Vote: 7-0

C. Bond Project Bid Awards

Motion to approve the Construction Project Bid Awards as presented.

Dana Taylor reported on the ACE kitchen project.

The district received 11 bids for 4 categories of construction on the ACE Kitchen project. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the low bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director of Capital Projects and Purchasing Supervisor. We recommend that the following contracts be awarded:

ACE KITCHEN PROJECT			
Bid Pack	Description	Vendor	Amount
A	Masonry	Albaugh Masonry Stone & Tile	\$ 62,296
B	Plumbing	Contrast Mechanical (Combined bid)	-
C	HVAC	Contrast Mechanical (Combined bid)	128,300
D	Electrical	CEI Electric	29,500
Total			\$ 220,096

These contract recommendations total \$220,096 including allowances, construction manager fees, and previously awarded project contracts for a total estimated project cost of \$8,190,161.

For Construction Change Orders

As you know, change orders are an inevitable part of construction and are issued for a variety of reasons. Unexpected site conditions can require additional work and scope revisions in design plans are common reasons for change orders. Some change orders result in savings (actual costs were less than projected), and conversely, some change orders result in additional costs.

The change orders being presented tonight relate to the Hart Middle School, Long Meadow and McGregor Elementary Schools, and the Adams High School projects. All of these projects are in progress and include an additional net cost of \$473,628 for the Hart Middle School HVAC project, and a reduction in budgeted costs of \$433,221 for the Long Meadow, McGregor, and Adams High School projects.

We are recommending the approval of all change orders on these projects in progress for total net additional cost of \$40,407. Projects to date remain within the original overall construction project budget. As you know, typically we would review the change orders in detail at a Board Work Session before they are presented for approval at a regular Board meeting. Unfortunately, timing and circumstance prevented us from reviewing the detail at the last work session, so Pete Muscio and Mike Gagnon are in the audience tonight and will present the detail of these change orders.

Pete and Mike reviewed the change orders in detail at each school.

Board discussion included:

- Plumbing and HVAC combined bid
- Boiler and chiller work at Hart
- The two elementary schools will still get technology upgrades, clocks, paving and security updates

Pete and Mike responded to the Board.

Moved by: Kevin Beers

Supported by: Andrea Walker-Leidy

Vote: 7-0

D. Oakland Schools 2017/2018 Budget Resolution

Motion to approve the Oakland Schools 2017/2018 Budget Resolution, as presented.

Dana Taylor reviewed the Oakland Schools Budget.

Section 624 of the Revised School Code requires the intermediate school board to annually submit its proposed General Education Fund budget to the Board of Education of each constituent school district for review. The local school district Board of Education is required to adopt a resolution by June 1 each year expressing its support or disapproval of the proposed budget.

On April 25, 2018, Oakland Schools held a meeting for delegates from local school district boards of education to present the proposed budgets. Representatives from Oakland Schools also presented the proposed budgets at the April 13, 2018 meeting of the Oakland County School Business Officials. These meetings provided an opportunity for local school officials and board members to review the proposed budgets prior to submitting to local school district's boards of education for discussion and action. We recommend that the Board adopt the resolution in support of the proposed 2018-19 Oakland Schools budget as presented.

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Vote: 7-0

Additional Business

A. Citizens Present at the Meeting

Audrey Hernandez, West Middle School parent, spoke on the middle school cross country club status requesting that the sport be made an official sport.

Doug Hill, President of the Rochester Education Association spoke on teacher appreciation.

B. Members of the Administration

Dr. Shaner welcomed Dave Hack back home to Michigan to continue his recovery. In recognition of Teacher/Staff/Counselor Appreciation Week, Dr. Shaner thanked all of our teachers and staff members and administrators for everything they do to support our students. Dr. Shaner along with several RCS administrators attended the annual Islamic Association dinner. Dr. Shaner acknowledged that Michael Behrmann is moving on to be the Superintendent of the Harbor Springs School District.

Debi Fragomeni shared the following:

- Thanked everyone involved in the Literacy Development Plan
- Home town hustle this Saturday, May 12th

- We continue to host our 20 Chinese fifth grade guests

C. Members of the Board of Education

Kristin Bull commented on the outstanding Rochester Hills Youth in Government Summit held last Saturday.

Kevin Beers attended the funeral for Coach Hernandez and commended Principal Cusumano for arranging for school busses to transport AHS students to the funeral.

Barb Anness attended the Authors in April Banquet along with Michelle Bueltel, and the Rochester Community Foundation Scholarship Reception.

Mike Zabat attended the Robotics competition and the SCHS production of "Fiddler on the Roof".

Andrea Walker-Leidy visited Hugger and Baldwin for Listening Tours with Dr. Shaner and Doug Hill.

Announcements

Upcoming RCS Events:

May 15 – Stoney Creek High School Honors Convocation, 6:30 p.m.

May 16 – Adams High School Honors Convocation, 7:00 p.m.

May 21 – BOE Special Meeting and Work Session, 7:00 p.m.

May 28 – No School for Students (K-12 and Post High), Memorial Day Holiday

May 29 – Rochester High School Honors Convocation, 7 p.m.

Adjournment

A motion was made to adjourn the meeting at 9:02 p.m.

Moved by: Kristin Bull

Seconded by: Mike Zabat

Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Secretary, Board of Education