



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan
BOARD OF EDUCATION REGULAR MEETING
March 12, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, March 12, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Kevin Beers, Mike Zabat, Pat Piskulich, Michelle Bueltel and Barb Anness

Members Absent: None

Others Present: Robert Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Lori Grein, Carrie Lawler, Michael Behrmann, Anne Evans, Cindy Lindner, Pete Muscio, Lucinda Salmon, Kelly Dessy, Laura Walsh, Wendy Beitel, Paul Hartzell, Jennifer Fickle, Doug Hill and approximately 44 visitors.

Dr. Shaner acknowledged the tragedy at Marjory Stoneman Douglas High School in Florida along with the deaths of two RCS graduates who passed away recently. Dr. Shaner requested a moment of silence in memory of the seventeen victims in Florida as well as Jory Kingsley, our past SCHS Student Board Representative and SCHS 2014 graduate, SCHS/ACE 2015 graduate Ryan Stowell and the family and victims of the tragedy that occurred in Rochester Hills today.

Dr. Shaner assured everyone that nothing is more important than the safety and security of our students and staff. Over the past month, the district has been engaged in reviewing the security procedures, training practices and safety measures. We have a strong relationship with local law enforcement, liaison officers, security consultants and we will continue to take our clues about school safety from these experts. Rochester Community Schools has liaison officers on site in each of our high schools as well as liaison officers assigned to our middle and elementary schools. These liaison officers are on site whenever we have drills and give feedback to building administration. We continue our Professional Development and this past Friday I facilitated a training session on school safety. Our liaison officers will receive ALICE training in April and will bring recommendations to our staff. Our efforts to improve building security across the district will continue including bond work as it has been scheduled. We are working to identify other needs in the district that we can enhance in a more timely fashion.

We will continue to provide a safe, caring and loving environment for your children. Dr. Shaner is meeting with each grade level at our high schools to talk about making wise choices with their actions and assured

them how much they are cared for. Dr. Shaner encouraged everyone to reach out to him with any concerns.

Spotlight on Success

A. Chinese Language Program

Director of Elementary Education Michael Behrmann and Lucinda Salmon, Chinese Instructional Team Consultant provided an overview of the Mandarin Chinese Language Program. Michael noted that our Strategic Plan called for an expansion of world languages for all students. In 2014-15 we started our program in partnership with the Michigan State University Confucius Institute as they placed three teachers in our district. We have expanded our program and now have eight Confucius Institute instructors and two RCS instructors teaching in grades 1 through 12. Lucinda introduced program instructors and students from Long Meadow Elementary School and Stoney Creek High School who showcased their new language skills with both song and conversation demonstrations. Instructors reviewed curriculum and goals at the elementary, middle and high school levels. Our high school program has expanded and now offers Chinese I, II and III. Lucinda and her staff shared photos of the Chinese New Year celebration, the RCS National Chinese Honor Society International Fair and Chinese clubs.

Communications

A. Secretary of the Board of Education

Michelle Bueltel shared the following communication received by the Board of Education since the prior meeting and before the Board Packet went out: Shravya Ramesh regarding safety protocol planning for the RHS Robotics Team; John Becker regarding safety issues for RCS schools; Jamie Hilliard requesting an update on security procedures, protocols and planned security upgrades and Elena Dinverno regarding Alice training for RCS faculty and students.

B. Student Representatives to the Board

Student representatives from ACE, Adams High School, Rochester High School, and Stoney Creek High School shared information about activities taking place in the school. Students shared details of fundraising activities, school, staff and sports updates as well as upcoming events.

C. Citizens Requesting Placement on the Agenda - None

D. PTA Council Update

PTA Council VP Jenni Glaspie updated the Board on PTA district events including Founders Day, Michigan PTA Centennial Celebration, the 4th annual STEAM Fair and the Reflections Celebration at SCHS.

E. Members of the Board of Education

Michelle Bueltel received an email from Joann Monaghan of Pepsi regarding the district contract.

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. Current Bills Payable for February 1, 2018 through February 28, 2018 in the amount of \$16,986,881.58

- B. Board of Education Regular Meeting Minutes, February 12, 2018
- C. Approval of Robert Shaner, Dana Taylor, Barb Anness, Michelle Bueltel and Mike Zabat attending the Oakland County School Board Adequacy Study meeting on March 7, 2018, in the amount of \$150. Source of Funding: General Fund

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Vote: 7-0

Reports

Superintendent's Committee Reports (Informational Item) Dr. Shaner

Dr. Shaner reported on his March 6th Superintendent's Steering Committee meetings. Topics of discussion included a draft of the Initiatives Dashboard, a market research project that is currently underway headed by Laura Walsh, Security Procedures and the Critical Incident Team.

Chief Human Resources Officer Elizabeth Davis reported on the February 26th Superintendent Policy and Curriculum Committee meeting. Michael Behrman presented the school accountability, the Michigan School Index System and the accompanying policy brief. Board Policies that remain to be reviewed: Business, Facilities and Community Relations were discussed along with an update from Lusk and Albertson.

Assistant Superintendent for Business Affairs Dana Taylor reported that the Superintendent's Business, Operations, and Support Advisory Committee met on January 17, 2018 and reviewed the status of the transportation study, the status of construction projects, the status of high school electronic marquee signs, and potential preschool program expansion. We also discussed the status of the district's wide area network and the potential rollout of an orchestra program.

The committee met again on February 26, 2018 and discussed financial information, the potential impact of elevated utility and snow removal costs on the General Fund budget, and the district's wide area network.

New Business

A. Pre K and School Age Care Wages

Motion to approve the Pre K and School Age Care Wages, as presented.

Elizabeth Davis reported that the Pre-K and SAC (School Aged Care) program supervisors have proposed an increase in wage rates for the 2018-19 school year. Hourly tuition Pre-K and SAC staff members are not part of a bargaining group and have not had a raise in the step schedule since 2012. Our plan is to implement a sustainable and systematic approach in the future for the Pre-K and SAC programs. We are proposing an increase in hourly wages of 3% in 2018-19; ½% in 2019-20; and ½% in 2020-21. This proposed increase is in line with increases for other support groups.

Moved by: Kevin Beers

Supported by: Kristin Bull

Vote: 7-0

B. Bond Construction Project Bid Awards

Motion to approve the Bond Construction Project Bid Awards as presented.

Dana Taylor reported that two construction projects are being presented for approval tonight; the Hampton Elementary School renovation project and the Hart Middle School renovation project. Requests for bids were issued and bids were received for all of the projects being recommended tonight. All bids were advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects and/or the District's technology design firm and the Director of Technology. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the two lowest bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director of Capital Projects and Purchasing Supervisor. You will notice that several of the contracts being recommended tonight are not to the lowest bidder. In these instances, the lowest bidder either withdrew their bid, or the bid did not qualify. We recommend that the following contracts be awarded:

For the Hampton Renovation Project:

The district received 86 bids for 26 categories of construction. We recommend the following contracts be awarded for the Hampton Elementary Renovation Project:

ProEx, Inc. in the amount of \$363,318
Asphalt Specialties, Inc. in the amount of \$251,210
American Fence & Supple Company in the amount of \$20,923
Albanelli Cement Contractors, Inc. in the amount of \$130,400
CI Contracting in the amount of \$58,270
Blue Star, Inc. in the amount of \$42,453
Albaugh Masonry Stone & Tile, Inc. in the amount of \$353,653
Campbell & Shaw Steel in the amount of \$175,500
Clark Contracting Services in the amount of \$213,010
MOD Interiors, Inc. in the amount of \$240,043
D C Byers Company in the amount of \$20,740
Butcher & Butcher Construction Co. Inc. in the amount of \$273,385
B&B Glass in the amount of \$151,950
DF Corporation DBA DF Floor Covering in the amount of \$92,330
Eldorado Tile and Marble in the amount of \$29,450
Tom Furnari Painting LLC in the amount of \$89,780
Concrete Floor Treatment, Inc. in the amount of \$17,900
Rayhaven Group in the amount of \$24,585
The Rose Collection in the amount of \$14,838
Claridge Products and Equipment in the amount of \$27,345
Detroit Automatic Sprinkler Company in the amount of \$27,400
Oakland Plumbing Company in the amount of \$257,200
Industrial Process Piping, Inc. in the amount of \$914,052
RH Electrical Services, Inc. in the amount of \$294,175
Russell Plastering Company in the amount of \$26,440
Audio Sentry Corporation in the amount of \$19,600

Enviro-Aire, Inc. in the amount of \$18,600
Snider Recreation in the amount of \$134,370

These contract recommendations total \$4,282,920 plus allowances and construction manager fees of \$923,795 for a total estimated project cost of \$5,206,715.

Board discussion included clarification of the work taking place at Hampton Elementary, the allowance portion of the packet, metal roofing for the addition, and what is an owner bid package, are the owner bid packages managed differently.

Pete Muscio, Director of Capital Projects and Facilities, responded to the Board's questions.

For the Hart Middle School Renovation Project:

The district received 53 bids for 21 categories of construction. We recommend the following contracts be awarded for the Hart Middle School Renovation Project:

Asphalt Specialties in the amount of \$543,750
Midtown Group LLC in the amount of \$86,320
Great Lakes Construction Services in the amount of \$149,300
Albaugh Masonry Stone & Tile, Inc. in the amount of \$65,050
Campbell & Shaw Steel in the amount of \$78,757
Commercial Contracting Corporation in the amount of \$434,295
Wm. Molnar Roofing, Inc. in the amount of \$147,500
Clark Contracting Services in the amount of \$43,980
Rochester Hills Contract Glazing in the amount of \$274,300
Mastercraft Floors in the amount of \$267,500
J. W. Painting and Decorating in the amount of \$59,356
DCA Products, Inc. in the amount of \$13,333
Cig Jan Products in the amount of \$18,148
C&M Associates, LLC in the amount of \$40,395
Interkal Spectator Seating in the amount of \$70,120
Professional Sprinkler, Inc. in the amount of \$39,880
Oakland Plumbing Company in the amount of \$112,083
Industrial Process Piping, Inc. in the amount of \$1,963,640
E.L. Electric in the amount of \$603,650
Audio Sentry Corporation in the amount of \$25,573
Enviro-Aire, Inc. in the amount of \$79,000

for a contract sum of \$ 5,115,930.00, and we recommend that the Board of Education approve the allowances and construction manager fees in the amount of \$ 1,336,603.00, for a total of Current Project Costs for March 12, 2018, in the amount of \$ 6,452,533.00.

Board Discussion included: Overview of what will happen at Hart, issues with the mechanical system, the expected life of the equipment being installed, how Hart classrooms will be impacted, when the work will take place, impact on the students during this construction and bid items deleted from original bid.

Pete Muscio and Mike Gagnon responded with a recap of the work at Hart.

Dr. Shaner outlined the plans for Hart students during the construction and will keep the Board informed as plans progress.

Moved by: Barb Anness

Supported by: Kristin Bull

Vote: 7-0

C. Purchase of 15 Buses through the MSBO 2017-2018 Bus Purchase Program Bid

Motion to approve the purchase of 15 buses through the MSBO 2017-2018 Bus Purchase Program Bid, as presented.

Dana Taylor stated that the District currently maintains a fleet of 116 buses (108 used for daily runs plus 8 spares). The average life of a bus that has been properly maintained should be around ten years, so to maintain the current bus fleet the District should plan to purchase about 12 buses per year to replace old buses on a ten-year replacement schedule. The number of spare buses should be about 10% of the size of the fleet (approximately 10 buses). A little more than half of the buses in our current fleet are ten years old or older.

The buses that will be replaced in 2018-19 were purchased in 2005. We plan to purchase 15 new buses, using the Michigan School Business Official's consortium bus purchase program, to replace old buses and add two buses to the fleet to accommodate additional students identified as eligible for busing in the transportation study. We plan to keep the two best oldest buses to increase the spare fleet and auction the rest. Any amount realized by the auction of the buses is reported as other financing uses in the financial statements.

It is also important to note that the buses being recommended tonight are gasoline buses. District bus drivers and mechanics had the opportunity to test drive gasoline buses last summer. Gasoline buses from two manufacturers were delivered to the Transportation facility and each bus was available for one week for review. The committee that analyzed gasoline vs. diesel considered power, performance, and reliability of the gasoline engine. A gasoline powered bus costs about \$3,000.00 less than diesel and is easier and less costly to maintain.

We recommend that the district purchase fifteen school buses from Capital City Bus Sales in the amount of \$1,298,355 plus the cost of the Michigan School Business Official's Cooperative Bus Bid Fee of \$1,250 for a total cost of \$1,299,605. Source of funding is the capital fund.

Board Discussion included: In switching to gasoline buses are there any structural changes needed with our facilities, if additional gasoline tanks will be needed, the benefits of gasoline vs diesel fuel, are diesel buses more fuel efficient, has a cost analysis been conducted between gasoline vs diesel busses, does Capital City Bus Sales sell diesel busses, and how long do diesel busses have to warm up in cold weather.

Dana Taylor, Paul Hartzell and Tim Picmann from Capital City Bus Sales responded to the Board.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

D. Award of Flooring Project at Hamlin Elementary

Motion to approve the Award of Flooring Project at Hamlin Elementary, as presented.

Dana Taylor reported that one contract is being recommended tonight to be paid from the General Fund. Requests for bids were issued and bids were received for the Hamlin Elementary School flooring project. Bids were advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. All bid proposals were reviewed and evaluated by the Director of Capital Projects. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the lowest bidders in each category included an in-depth evaluation of each bid.

This project is to replace flooring in a section of the Hamlin Elementary building that was damaged by water from a pipe break. An insurance claim was filed and after the deductible will cover about \$9,000 of the cost. The project also includes replacing flooring in that section of the building because the glue that holds the tile failed when we tried to remove excess layers of wax. We recommend that the Hamlin Flooring Project contract be awarded to Floorcraft Floor Covering Inc. in the amount of \$69,475.

Board Discussion included: Will the flooring match the new flooring throughout the district, why this is being paid with general fund vs bond money and clarification on the insurance claim.

Dana Taylor responded to the Board.

Moved by: Kevin Beers

Supported by: Kristin Bull

Vote: 7-0

Additional Business

A. Citizens Present at the Meeting – None

B. Members of the Administration

Dr. Shaner thanked our community and staff for supporting each other over the past few weeks especially our school liaison officers.

Assistant Superintendent for Instruction Debi Fragomeni welcomed Jeanne Van Laan and future educators from Oakland University and thanked them for attending tonight's meeting. She shared the following announcements:

- Thank you to the administrators and Board members who attended the Cheer Championship in Grand Rapids.
- RCS Social Worker Andrew McNeil has been named Social Worker of the Year for Oakland County.
- Sparkle Awards will be held next Wednesday at SCHS at 7 p.m.
- Second annual Literacy Summit will be held on April 11th.
- Tech services is pulling forward classroom smart IFP installation at AHS.

C. Members of the Board of Education

Sandy Fiaschetti, Kevin Beers and Barb Anness attended the Cheer Championship competition in Grand Rapids.

Michelle Bueltel thanked Dr. Shaner and his staff for the time taken to deal with students and staff the past few weeks and for the review of safety procedures. Michelle attended several PTA events, the OCSBA Adequacy Study with Barb Anness and Mike Zabat, RAYA meeting, Diversity & Inclusion parent meeting and a Listening Tour at Meadow Brook Elementary.

Barb Anness attended the Hamlin International Fair and a Listening Tour at Delta Kelly.

Sandy Fiaschetti is going to North Hill and Hart for Listening Tours, she attended a SCHS PTA meeting and the SCHS Charity Game.

Kevin Beers reflected on Dr. Shaner's heartfelt comments at the opening of the meeting stating that everything we do has one goal in mind, our people.

Announcements

Upcoming RCS Events:

March 21, 2018, Sparkle Awards, SCHS, 7:00 p.m.

March 26, 2018, BOE Work Session, Long Meadow Elementary, 7:00 p.m.

Adjournment

A motion was made to adjourn the meeting at 8:43 p.m.

Moved by: Mike Zabat

Seconded by: Michelle Bueltel

Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Michelle Bueltel
Secretary, Board of Education