



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan
BOARD OF EDUCATION REGULAR MEETING
February 12, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, February 12, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:05 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Kevin Beers, Mike Zabat, Pat Piskulich, Michelle Buelstel and Barb Anness

Members Absent: None

Others Present: Robert Shaner, Debi Fragomeni, Dana Taylor, Lori Grein, Carrie Lawler, Anne Evans, Laura Walsh, Cindy Lindner, Matt McDaniel, Cathy Kochanski, Gary Van Staveren, Lisa Ogiemwonyi, Wendy Beitel, Cheryl Ogonowski, Paul Hartzell and approximately 62 visitors.

Spotlight on Success

A. Galileo-Saudi Learning Project

Assistant Superintendent of Instruction Debi Fragomeni spoke on our collaboration with the Oakland University Galileo-Saudi Learning Project. In partnership with Oakland University, and in support of the RCS Strategic Plan, we welcomed 17 Saudi Arabian educators into our schools as part of the Galileo Saudi Arabian Leadership Project. In addition to the visiting educators, we welcomed their families and their children who are currently attending Hamlin Elementary and Reuther Middle School. The educators spent the last six months learning and studying the educational system within RCS. Debi welcomed Dr. Suzanne Klein and Dr. Anne Donato of Oakland University who spoke about the program and expressed their gratitude to RCS for the partnership. RCS mentors and their Saudi educator counterparts and families were introduced and presented with certificates.

Communications

A. Secretary of the Board of Education – None

B. Citizens Requesting Placement on the Agenda - None

C. Student Representatives to the Board

Sandy Fiaschetti welcomed the new representative from ACE. Student representatives from ACE, Adams High School, Rochester High School, and Stoney Creek High School shared information about activities taking place in the school. Students shared details of the upcoming March fundraising efforts at each school.

D. PTA Council Update

PTA Council President Barb Rill updated the Board on PTA district events including two showings of the movie Angst, Founders Day will be celebrated on February 22nd at RHS, the STEAM Fair will be held March 3rd at RHS, a prescription drug collection will be held during middle and high school conferences, the fundraiser for Deputy Hack raised \$10,000 and an update on the Battle of the Books.

E. Members of the Board of Education - None

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

- A. Current Bills Payable for January 1, 2018 through January 31, 2018 in the amount of \$9,526,508.47
- B. Board of Education Regular Meeting Minutes, January 8, 2018
- C. Board of Education Retreat Meeting Minutes, January 27, 2018
- D. Approval of Michelle Bueltel attending the Oakland County School Board Dinner Meeting on January 24, 2018, in the amount of \$30. Source of Funding: General Fund
- E. Approval of Michelle Bueltel enrolling online for CBA 109 - Board Governance for Data Informed Decision Making in the amount of \$95. Source of Funding: General Fund

Moved by: Kevin Beers

Supported by: Mike Zabat

Vote: 7-0

Reports

Superintendent's Committee Reports (Informational Item) Dr. Shaner

Dr. Shaner reported on his January 16th and February 8th Superintendent's Steering Committee meetings. Topics of discussion included Pre-K, Transportation Study, Orchestra, Phase One Bond Closeouts, Governance, Administrative Organization and Adequacy Study.

New Business

A. Transportation Study

Motion to accept the Transportation Study, as presented.

Assistant Superintendent for Business Affairs, Dana Taylor reported that the district engaged Andrew Ceifetz, with Opus International Consultants, Inc., to analyze current Board transportation policy and district practices including current walking routes and paths. Opus International Consultants has more than 90 offices globally, and the Michigan office specializes in transportation and highway planning and engineering; road safety engineering; sustainable transportation; and traffic operations. Opus focuses on providing services to the public sector, and more than 80 percent of their work is performed for national, state, regional and municipal government agencies.

Andrew presented a draft report at the February 5, 2018 Board work session. The report was in draft form because there were a couple of residential areas where the roads are configured in a way that made it difficult to determine walker routes. The data was needed to finalize the report but did not change the findings or recommendations. Andrew is here tonight to present the final report and give a detailed presentation about how the study was conducted and the study findings and recommendations.

Andrew reviewed his qualifications to conduct the study. He is a Civil Engineer with experience in transportation, design, construction and has worked with several school districts to review transportation. Andrew discusses the decision to review transportation policies and walking boundaries. The key findings from the study are that RCS transportation policies are consistent with other districts reviewed, current legislation and state guidelines. The study compared over a dozen other districts in Macomb, Oakland and Wayne counties. All districts reviewed follow 1.0 and 1.5 walking limits for elementary and secondary students. Andrew reported that no routes were identified that should be changed because of safety concerns.

In conducting the study, Andrew and his team looked at all RCS schools with the exception of Hugger and Baldwin because all students are bussed due to the rural nature of their boundaries. All routes were reviewed, school access points were identified, crossing restrictions were applied to routes and sidewalk and walking paths were checked for impediments and traffic lighting. In addition, Andrew and his team reviewed five years of crash data along walking routes. Boundary maps were then completed for each school that detail walking routes.

The study identified areas where sidewalks and walking paths could be completed to allow additional walkers. Students with no current impediment to a contiguous walking route should be restored to the walking roles and isolated locations should be added to bus routes. The study recommends a review of the walking maps on a defined schedule; creation of a policy for gravel roads; a process for adding new streets; a reconsideration of the prohibition regarding crossing at roundabouts and identify opportunities to infill walking routes.

Andrew summarized the key findings that transportation policies are consistent with other districts reviewed. The current walker boundaries are consistent with the associated legislation. No routes were identified that should be changed because of safety concerns.

Sandy Fiaschetti thanked Andrew for the thoroughness of his report.

Board discussion included:

- Intersections and roundabouts deemed by the School Board to be less desirable for students to cross and when was this determined by the Board (Dr. Shaner responded that this was likely an administrative directive.)
- Was traffic volume looked at with roads of various widths
- Is there a pattern of crossing concerns consistent with other districts

- No turn on red intersections
- Were ambient light conditions taken into consideration
- What does it mean if the Board approves the study (Dr. Shaner replied that the Board would vote to accept the report.)
- Timing on any recommended changes

Dr. Shaner, Dana and Andrew responded to Board questions. Study recommendations that could be easily accomplished would be dealt with shortly. Dr. Shaner stated that policy changes that could be put in place for the 2018-19 school year would be reviewed.

Moved by: Barb Anness

Supported by: Kristin Bull

Vote: 7-0

B. Human Resources Report

Motion to approve the Human Resources Report, as presented.

Assistant Superintendent for Instruction Debi Fragomeni presented the following recommendations on behalf of Elizabeth Davis:

REA RESIGNATION

Janice Magee, teacher at Reuther Middle School, submitted her letter of resignation effective February 15, 2018.

ADMINISTRATIVE RETIREMENT

Susan DesJardins, Human Resource Manager, submitted her letter of retirement effective March 31, 2018.

Moved by: Kristin Bull

Supported by: Kevin Beers

Vote: 7-0

C. Bond Construction Project Bid Awards

Motion to approve the Bond Construction Project Bid Awards, as presented.

Dana Taylor reviewed the contracts for two projects that are being presented for approval tonight; the Brooklands renovation project and the audio system project. Requests for bids were issued and bids were received for all of the projects being recommended tonight. All bids were advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects and/or the District's technology design firm and the Director of Technology. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the two lowest bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director

of Capital Projects and Purchasing Supervisor and the Technology Design Firm recommendation was reviewed by The District Technology Director. We recommend that the following contracts be awarded:

For the Brooklands Renovation:

The district received 63 bids for 17 categories of construction. We recommend the following contracts be awarded for the Brooklands Renovation Project:

<u>Bid Pack</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A	Asphalt Pavement, Stone Base, and Curbs	Asphalt Specialties, Inc.	\$ 277,360
B	Site Concrete and Concrete Flatwork	Koala-T Construction, Inc.	71,200
C	Masonry	Silverado Masonry	28,500
D	Carpentry	Ann Arbor Ceiling & Partition	80,155
E	Roofing	Butcher & Butcher Construction Co., Inc.	12,688
F	Millwork and Casework	Clark Contracting Services	100,100
G	Aluminum Doors, Storefront, Windows, and Glass	Rochester Hills Contract Glazing	63,365
H	Carpet, Resilient Tile, Base	Regal Floor Covering	40,340
I	Hard Tile and Base	Eldorado Tile and Marble	16,280
J	Painting & Resinous Flooring	Bella Paint & Design	56,599
K	Toilet Partitions and Accessories	Rayhaven Group	23,747
L	Fire Suppression	Absolute Fire Protection	3,500
M	Plumbing	C&R Plumbing & Heating Inc.	116,750
N	Mechanical Piping and HVAC	Denny's Heating, Cooling, & Refrigeration Services	602,500
O	Electrical	E.L. Electrical Contracting	170,000
P	Window Shades	The Rose Collection	15,007
Q	Marker Boards	Cig Jan Products	15,946
	Owner Bid Package for Security Alarms	Audio Sentry Corporation	19,600
	Owner Bid Package for Testing & Balancing	Enviro-Aire, Inc.	18,300
	Owner Bid Package for Playgrounds	Snider Recreation	90,899
	Total		\$ 1,822,836

These contract recommendations total \$1,822,836 plus allowances and construction manager fees of \$631,878 for a total estimated project cost of \$2,454,714.

Board discussion included:

- When will the work at Brooklands start
- What do the owner bid packs represent
- What will the changes be at Brooklands
- Question on asphalt replacement, the memorial garden and package R & S bids
- Is there a standard for playground structures
- The amount of allowances and construction management fees
- Is what is included in the scope of work consistent with the original plans
- Question on why the lowest bidder was not selected for one items

Pete Muscio and Mike Gagnon responded to the Board.

For the Audio System Project:

The district received three (3) bids for the audio system project. The base bid provides audio solutions in main gymnasiums, cafeterias, media centers, pools, secondary band and choir rooms, and a mobile system for each school. Mandatory alternate 1 holds pricing through 2020, and mandatory alternates 2-4 meet additional performance and sound quality criteria in the secondary gyms and middle school cafeterias.

We recommend the audio system contract be awarded to Tel Systems for the base bid of \$599,670, and mandatory alternates 1, 2, 3, and 4 in the amount of \$45,486 for a contract total of \$645,156. We further recommend an allowance of \$346,244 to complete the remaining schools and a 5% contingency of \$49,570 for a total project cost of \$1,040,970.

Board discussion included:

- Questions on what a mobile audio system is and why are some schools getting more systems than other schools
- Costs involved to finish the projects at different schools
- Will any of the speakers in the Administration Building be updated

Cindy Lindner responded to the Board.

Moved by: Barb Anness

Supported by: Michelle Bueltel

Vote: 7-0

D. Bond Construction Change Orders

Motion to approve the Bond Construction Change Orders, as presented.

Dr. Shaner presented the following on behalf of Dana Taylor. As you know, change orders are an inevitable part of construction and are issued for a variety of reasons. Unexpected site conditions can require additional work and scope revisions in design plans are common reasons for change orders. Some change orders result in savings (actual costs were less than projected), and conversely, some change orders result in additional costs. Change orders on completed projects and projects in progress through the end of January were presented in detail at the February 5, 2018 Board work session.

Change orders on completed projects result in a savings of \$599,326 and include Hugger and Musson Elementary schools, West Middle School, Baldwin and Hamlin Elementary schools, the Adams High School roofing and skylight project, pool repairs and timing systems at RHS, SCHS, and AHS, and include security system projects at six schools.

Change orders on projects in progress result in additional costs of \$1,135,461 and include the RHS project, building automation system investigations for HVAC equipment at Hart, Hampton, and Brooklands Elementary schools, and the ACE building kitchen.

We recommend the approval of all change orders on completed projects and projects in progress for total net additional costs of \$536,135.

Moved by: Pat Piskulich

Supported by: Barb Anness

Vote: 7-0

E. Pre-K Facility

Motion to approve the Pre-K Facility, as presented.

Dr. Shaner presented on behalf of Dana Taylor reporting that the Strategic Plan ensures that we focus our resources on developing and enhancing instructional programs, global awareness, and infrastructure. A few years ago the T12020 study and resulting bond initiative, in part, was to address the needs of pre-school students. The District recognizes the importance of early education and currently operates 29 preschool classes in nine school buildings throughout the district. The current preschool program is at capacity and every year more students apply than there is classroom space available. Expansion of the preschool program is necessary if the District is to better serve the needs of its preschool population.

To that end, the District analyzed various options for expansion including building a preschool center, the addition of preschool hubs at existing school building sites, and the purchase of real property. It was initially decided that preschool hubs at various locations around the district would best serve the needs of district families. Building additions at Hugger and Musson elementary schools were constructed and were intended to provide preschool classroom space; however, recent growth in kindergarten enrollment limited the amount of additional space available for preschool classes.

After the construction of the Hugger and Musson additions, the District began to develop a business plan and to look for real property to facilitate the expansion of its preschool program. The business plan included an analysis of demographics, programming, pricing structure, and financial forecasts. The search for real property revealed the availability of a building suitable for preschool programs.

Located at 3838 Rochester Road, the property includes a 36,000 square foot building on 23.58 acres originally designed with thirteen classrooms suitable for preschool and child care programs. The purchase price is approximately \$2.9 million or \$80 per square foot that will be funded from the General Fund. We anticipate the requirement of certain upgrades including kitchen renovations and security, telephone, and technology systems which will be funded from bond proceeds. Even with the required renovations, the total cost of the property is significantly less than a new building would be.

Dr. Shaner read the following resolution recommending approval of the purchase:

WHEREAS, the Board is aware that certain real property, the legal description of which is

included in the Purchase Agreement attached hereto, the general description of which is 3838 North Rochester Road, Rochester, MI, consisting of 23.58 acres of land and described as tax parcel number 10-22-400-009 (the "Property"), has been made available for purchase; and

WHEREAS, the Board is aware that terms for the purchase of the Property have been negotiated and are stated in the attached Purchase Agreement; and

WHEREAS, the Board is empowered to acquire school property by MCL 380.11a(3)(c);

WHEREAS, the Board hereby determines that the purchase of the Property would be in the interest of the School District and beneficial for the operation thereof; and

WHEREAS the Board hereby determines that the stated terms of the attached Purchase Agreement for the purchase of the Property would be in the interest of the School District;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education hereby approves the purchase of the Property according to the stated terms of the attached Purchase Agreement, for a price not to exceed \$2,889,000.
2. The Superintendent is hereby directed to execute or cause to be executed by his designee any and all documents, and to perform or cause to be performed by his designee any and all actions, necessary to complete the purchase of the real property described in the attached Purchase Agreement according to the stated terms of that Purchase Agreement.
3. All other resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

Board discussion included:

- With the knowledge that we currently capture only 18% of the preschool market this is a smart move
- Timing of the purchase
- Purchase of property with general fund dollars and improvements made with the bond fund and how this is being done while still covering existing projects
- Board member thanked the Administration for finding the property at eighty dollars a square foot
- Ballpark on what it will take to make the building usable by fall
- Capacity of the facility

Dr. Shaner and Dana responded to the Board and reported that a Pre-K committee will be convened to facilitate the opening of a Pre-K facility by September, 2018.

Moved by: Kevin Beers

Supported by: Mike Zabat

Vote: 7-0

F. General Fund Budget Amendment

Motion to approve the General Fund Budget Amendment, as presented.

Attached to the General Fund budget amendment resolution you should find a page that details changes by source and function. The amendment includes a net increase in budgeted expenditures of \$2,889,000 that is due to the planned purchase of the Rochester Road property. The effect of the change to the General Fund is a decrease in budgeted fund balance of \$2,889,000 for an estimated ending fund balance of \$29,815,303. (17.4% of expenditure budget).

Moved by: Michelle Bueltel

Supported by: Pat Piskulich

Vote: 7-0

G. Orchestra Implementation Approval

Motion to approve the Orchestra Implementation, as presented.

Executive Director of Secondary Education Carrie Lawler presented the RCS Orchestra Implementation Plan for 2018-19. She reviewed the history of the Orchestra Task Force, the presentation to the Board in April of 2017, budget analysis by the Curriculum Department, Cabinet recommendation to move forward with implementation and the plan update presented to the Board at the February 5, 2018 Work Session. The plans for implementation include conducting mini-performances of small orchestra ensembles at each elementary school for 4th and 5th grade, course description were added to the 6th grade course offerings, Orchestra added as an option along with Band and Choir to 6th grade scheduling cards along with communications and parent meetings.

Scheduling for next year will show what the program will look like at its inception and staffing, equipment and supplies will be determined after scheduling has taken place. Carrie recognized the members of the Orchestra task force and gave special thanks to RCS parents Nicole Shogren and Clarke Bonten for first bringing the suggestion of an orchestra program to the attention of the Board. Carrie reported that Nicole and Clarke will be conducting the mini-performances at all thirteen elementary schools.

Board discussion included:

- What are the benefits of adding this program
- Will this implementation draw away from other programs
- Can the mini presentation be recorded and posted to the website for parents who are unable to attend
- Are the costs presented back in April still accurate and will this be an annual expense
- Costs for storage units for instruments at the schools
- Willingness to run a small session to get the program going
- Board members thanked Nicole Shogren and Clarke Bonten for partnering with the district.

Carrie and Dr. Shaner responded to the Board

Moved by: Mike Zabat

Supported by: Kevin Beers

Vote: 7-0

H. Board of Education Work Session Minutes, February 5, 2018

Kevin Beers, Kristin Bull and Pat Piskulich were absent from the Work Session and will need to refrain from the vote.

Motion to approve the Board of Education Work Session Minutes from February 5, 2018, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Abstentions: Kevin Beers, Kristin Bull and Pat Piskulich

Vote: 4-0-3

Additional Business

A. Citizens Present at the Meeting – None

B. Members of the Administration

Debi Fragomeni thanked everyone for recognizing our spotlight guests and reported that our Chinese delegation arrived last night and will spend a week with RCS staff and families. Dr. Shaner thanked the staff members who partnered with the Saudi educators.

C. Members of the Board of Education

Michelle Bueltel attended the Reuther Middle School PTSA meeting.

Announcements

Upcoming RCS Events:

February 19 & 20 – No school for students, Mid-Winter Break

March 12, 2018, BOE Regular Meeting, Harrison Room, 7:00 p.m.

Adjournment

A motion was made to adjourn the meeting at 9:20 p.m.

Moved by: Kevin Beers

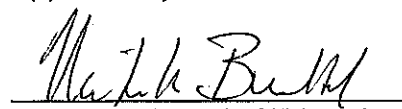
Seconded by: Barb Anness

Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Secretary, Board of Education