



**ROCHESTER COMMUNITY SCHOOLS**  
501 West University Drive, Rochester, Michigan  
**BOARD OF EDUCATION REGULAR MEETING**  
May 8, 2017

**MINUTES**

**Call to Order**

A Regular Meeting, open to the public, of the Board of Education for the Rochester Community Schools, Rochester, Michigan was held on Monday, May 8, 2017 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. and led Board members in the Pledge of Allegiance.

**Roll Call**

Members Present: Sandy Fiaschetti, Kristin Bull, Beth Talbert, Mike Zabat, Pat Piskulich, Kevin Beers and Michelle Bueltel.

Members Absent: None

Others Present: Dr. Robert Shaner, Debi Fragomeni, Beth Davis, Dana Taylor, Michael Behrmann, Lori Grein, Anne Evans, Cindy Lindner, Pat Calvin, Pete Muscio, Doug Hill, Theresa DiMaria, and approximately 56 visitors.

**Spotlight on Success**

**A. Eric Thuma, Stoney Creek High School Teacher**

Director of Community Relations and the RCS Foundation Lori Grein welcomed Stoney Creek High School teacher Eric Thuma, and invited him to share his experiences in Antarctica with the Board. Eric detailed the Polar TREC Expedition in December of 2016 to McMurdo Station on the coast of Antarctica. Eric and fellow scientists participated in research on cosmic rays and high energy astrophysical events. During the trip Eric was able to maintain a blog and participate in webcasts with his students and share what he and the other scientists were working on as well as answering student questions. Eric and his students continue to be a part of this ongoing research. Eric thanked the Board and the Administration for their support in allowing him this opportunity.

**B. Lynne Vettrainso, Creator of Rochesteropoly**

Lori Grein introduced Lynne Vettrainso, developer of the board game Rochesteropoly, to present a \$5000 donation to the Rochester Community Foundation. Lynne presented the check and a copy of the board

game to Dr. Shaner, Sandy Fiaschetti, Lori Grein and Bob Justin, Chairman of the Rochester Community Schools Foundation.

### **C. Rep. Mike Webber Legislative Update**

Lori Grein introduced Rep. Webber who provided the Board with a Legislative Update. Rep. Webber recounted his recent experiences visiting classrooms and worksites at Rochester Community Schools, discussed the current status of the State budget, as well as potential reforms to teacher pension plans. Rep. Webber detailed Senate Bill 271 which would allow schools to start prior to the Labor Day holiday and provides greater calendar flexibility and Senate Bill 4388 that expands the use of funding for technology. Rep. Webber reminded everyone of his contact information and expressed his appreciation of both the Board and the teachers in the Rochester School District.

## **Communications**

### **A. Secretary of the Board of Education**

Beth Talbert shared the following communications received by the Board of Education since the prior meeting: Darlene Janulis extended an invitation for Board members to attend breakfast at the Royal Park Hotel following the Hometown Hustle. Ann Snyder regarding a teaching experience provided by Herr Faase, West Middle School German Teacher that her family has participated in and a request that the district be supportive of Romantic language students in addition to Chinese language students. The Board received a thank you letter from graduating seniors at the International Academy.

### **B. Student Representatives to the Board**

Student Representatives from Rochester, Stoney Creek, Adams and ACE high schools shared information about activities taking place at their schools this past month.

Sandy Fiaschetti recognized the student representatives and thanked them for their service to their high schools and to the district.

### **C. Citizens Requesting Placement on the Agenda**

District parents Jennifer Smith, Kelly MacDonald and Holly Abolins addressed the Board regarding safety concerns and bus utilization for students not currently eligible for bussing to Reuther Middle School. Jennifer, Kelly and Holly detailed their concerns regarding the walking route to Reuther Middle School. Both a current Reuther student and a Rochester High graduate addressed the Board with their walking route experiences. Kelly thanked the Board for agreeing to hear their appeal at a future meeting.

### **D. PTA Council Update**

PTA Council President Barb Rill updated the Board on recent and upcoming PTA district events.

### **E. Members of the Board of Education**

Mike Zabat and Pak Piskulich reported on a Chat with the Board discussion that they had with parents on the issues of transportation and bond updates to Brewster Elementary.

### **Consent Agenda**

A motion was made to approve the Consent Agenda items as presented.

- A. Current Bills Payable for April 1, 2017 through April 30, 2017 in the amount of \$23,787,057.42
- B. Board of Education Regular Meeting Minutes, April 10, 2017

Moved by: Beth Talbert  
Supported by: Pat Piskulich

Vote: 7-0

### **Reports**

#### **A. Superintendent's Committee Reports (Informational Item)**

Assistant Superintendent for Business Affairs Dana Taylor reported on her Superintendent Business and Operations Committee meeting held on April 17, 2017. Topics of discussion included a review of February and March, 2017 financial information, a proposal for a cell phone tower and the status of custodial services.

Chief Human Resource Officer Elizabeth Davis reported on her Superintendent Policy and Curriculum Committee meeting held on April 17, 2017. Topics of discussion included revisions to Board Policies and Regulations as a result of all of the policy revisions that went into effect on March 1, 2017, teacher evaluation study committee and the work done by the committee on teacher evaluation tools and the recommendation of the committee to move to the Charlotte Danielson edition.

### **New Business**

#### **A. Board of Education Special Meeting Minutes, April 25, 2017**

Kevin Beers was absent from the meeting and will need to abstain from the vote.

Moved by: Mike Zabat  
Supported by: Kristin Bull  
Abstentions: Kevin Beers

Vote: 6-0-1

#### **B. Board of Education Work Session Meeting Minutes, April 25, 2017**

Kevin Beers was absent from the Work Session, and will need to abstain from the vote.

Moved by: Beth Talbert  
Supported by: Kristin Bull  
Abstentions: Kevin Beers

Vote: 6-0-1

**C. Human Resources Report (Action Item) Elizabeth Davis**

Elizabeth Davis presented the following notices:

**REA RETIREMENTS**

Robert Kroll, teacher at West Middle School, submitted his letter of retirement effective at the end of the 2016-17 school year. Mr. Kroll has been with the district since August, 1987.

Sarah MacBeth, teacher at Long Meadow Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year. Ms. MacBeth has been with the district since August, 2004.

Christine Ogg, teacher at Brewster Elementary School, submitted her letter of retirement effective at the end of the school year. Ms. Ogg has been with the district since 1984.

Joyce Russell, teacher at Rochester High School, submitted her letter of retirement effective at the end of the school year. Ms. Russell has been with the district since September, 1993.

Joan Scott, teacher at Reuther Middle School, submitted her letter of retirement effective at the end of the 2016-17 school year. Ms. Scott has been with the district since February, 2005.

Rosemary Steck, Speech Pathologist at Brooklands Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year. Ms. Steck has been with the district since May, 1981.

Lori Sutter, Learning Consultant at Brooklands Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year. Ms. Sutter has been with the district since May, 1992.

Patricia Winter, teacher at McGregor Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year. Ms. Winter has been with the district since August, 2002.

Kathryn Zampardo, Interventionist at Hampton Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year. Dr. Zampardo has been with the district since September, 1992.

**ADMINISTRATIVE RESIGNATION**

Timothy Novak, Supervisor of Enrichment and Athletics, submitted his letter of resignation effective on April 28, 2017. Mr. Novak has been with the district since May, 2013.

Motion to approve the Human Resource Recommendations, as presented.

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Board members inquired as to the number of retirements for this year and plans to replace Tim Novak.

Elizabeth Davis responded to the Board.

Joshua Raymond, West Middle School parent, complemented Mr. Kroll on his accomplishments as the 8<sup>th</sup> Grade Band Director.

Vote: 7-0

**D. Revisions of Policies, First Reading, (Action Item) Elizabeth Davis**

Motion to approve the First Reading of the Revisions and Deletions of Policies, as presented.

Moved by: Kristin Bull

Supported by: Kevin Beers

Elizabeth Davis reported that as a result of the policy changes in the 2000 Curriculum, 3000 Human Resources, 5000 Students and 10,000 General Policies that were effective March 1, 2017, there are several current policies that are in conflict with the new policies and/or are not necessary as a result of the new policies. The Superintendent's Policy and Curriculum Committee met on April 17, 2017 and reviewed the proposed changes/deletions that need to be made to current policies to clear up conflicts with the new policies.

The recommended revisions affect Policy Numbers:

P1112

P1229

P1240

The deleted policies include:

P1400

P8320

P8330

P8450

P9122

P9250

P9430

P9440

There will also be corresponding changes in administrative regulations that will be required and those revisions/deletions will be provided to the Board for the required thirty day review period under Policy 0123, assuming the Board approves this first reading of the proposed policy revisions.

Board members inquired if the revisions and updates were to make the policies more succinct and to follow the law.

Elizabeth Davis responded to the Board.

Motion to Table the First Reading of the Revisions and Deletions of Policies, as presented.

Moved by: Michelle Buelteel

Supported by: Pat Piskulich

Vote: 7-0

**E. Custodial Bid Award (Action Item) Dana Taylor**

Motion to discuss and approve custodial services contracts with GCA and HI-TEC substantially in the form attached hereto, subject to final negotiation and approval by the District's legal counsel, Collins & Blaha, P.C.

Moved by: Kevin Beers  
Supported by: Beth Talbot

Dana Taylor reviewed the history of Custodial Services since they were outsourced in 2012. A request for proposals was issued by the District in February, 2017 to five vendors. A pre-proposal meeting and walk-through of three schools was held and five proposals were received. All proposals were reviewed and interviews were held. Committee members made their recommendation to the Administration and references were completed. A decision was made after careful analysis of all proposals, fee structures, transition plans and services, that a two-vendor model would provide service advantages and pricing efficiencies.

It is recommended that Rochester Community Schools enters into a contract for Custodial services with two vendors: With Hi-Tec Building Services of Jenison, MI, in the amount of \$1,947,850.00 and with GCA Services Group of Troy, MI, in the amount of \$1,941,826.00., as per the annual amount as detailed in the attached summaries for one year, with the option to renew individually after an annual review for two additional individual years, commencing June 17, 2017, for a total contract amount of \$3,889,676.00.

Board members asked about Hi-Tec and the size of districts they do business with, how the new contracts will affect the budget, staffing, substitute custodians and how the district buildings were split between the two companies.

Dana Taylor addressed the Board to answer their questions.

Vote: 7-0

**F. Bond Project Bid Awards (Action Item) Dana Taylor**

A motion was made to discuss and approve the Bond Project Bid Awards, as presented.

Moved by: Mike Zabat  
Supported by: Beth Talbert

Dana Taylor reviewed the award recommendation:

Adams High School Roofing and Skylight Bid

Roofing repair – Butcher & Butcher Construction Co. in the amount of \$731,106.00

Skylight – Rochester Hills Contract Glazing in the amount of \$251,500.00

Masonry – Albaugh Masonry in the amount of \$29,350.00

for a contract sum of \$1,011,956.00, and we recommend that the Board of Education approve the Other Project Costs, including Allowances and CM Fees as detailed in the attached analysis, in the amount of \$173,444.00, for a Total of Current Project Costs for May 8, 2017, in the amount of \$1,185,400.00

Rochester High School and Adams High School Pool Repairs, and Pool Timing System for all three District High School Pools Bid

Swimming Pool Repairs – RHS & AHS – B & B Pool Service and Supply Co. in the amount of \$127,800.00

Pool Timing Systems – RHS, AHS and SCHS – Daktronics, Inc. in the amount of \$78,559.00

for a contract sum of \$206,359.00, and we recommend that the Board of Education approve the Other Project Costs, including Allowances and CM Fees as detailed in the attached analysis, in the amount of \$43,044.00 for a Total of Current Project Costs for May 8, 2017, in the amount of \$249,403.00

SMART® Interactive Flat Panels (IPFs)

Convergent and our Technology and Purchasing Departments issued an RFP to provide 251 SMART IPFs for RHS, West, Baldwin, Hamlin, Hugger and Musson along with three additional mobile IPFs at all schools, including training and installation. The recommend vendor is VSC who will also include a no-cost additional online training opportunity.

- Bid Category 1 – accept the base bid of \$953,795.58 from VSC
- Bid Category 2 – accept the base bid of \$164,458.88 from VSC
- Voluntary Alternate 1 – accept the voluntary alternate of \$2,990.00 to switch to a mobile cart that can be height adjusted
- Voluntary Alternate 2 – include the voluntary alternate unit pricing to add 148 stand up desks for \$32,412.00. This desk is an option we are offering in classrooms to facilitate direct connecting to the SMART IFP. Since this is optional, we are purchasing 148 (instead of 251) up front and carrying an allowance to add more.

Contract Total = \$1,153,656.46

We are also recommending a contingency of \$57,000.00, which is approximately 5% of the total contract cost and an allowance of \$23,000.00 to purchase additional stand-up desks. This brings the total bid award to \$1,233,656.46.

PA and Clocks BP1

District-wide paging system and synchronized clocks at RHS, West, Baldwin, Hamlin, Hugger and Musson.

District-wide Paging – Digital Age Technologies in the amount of \$317,090.00

Synchronized Clocks – Digital Age Technologies in the amount of \$116,812.00

less the multiple category discount of \$4,330.02 (1%) for a total award of \$429,571.98

We recommend an allowance of \$15,000.00 for potential replacement or addition of speakers throughout the district, as identified during project implementation and a contingency fund of \$22,000.00 (approximately 5%, of the project total) to address any unforeseen items, additions or changes throughout the project, for a project total of \$466,571.98.

Network IP Intercom Video System BP2 (Secure Entrances)

We are working with Convergent Technology Partners to continue our safety and security efforts by implementing a secure entry technology solution at six schools this summer - RHS, West, Baldwin, Hamlin, Hugger, and Musson.

We recommend the following:

- Accept the base bid of \$61,267.67 from Security Corporation. This solution includes an AIPhone intercom system, Avigilon cameras, integration with our Prowatch access system, and five (5) year warranty on parts and labor.

Contract total = \$61,267.67

- Include a contingency of approximately 5% = \$3,100.00
- Carry an allowance of \$10,000.00 to complete secure entry and office cabling requirements

Project total for all of the recommendations equals \$74,367.67.

Based on this information, we recommend that the Board of Education approve the following project:

Network IP Intercom Video System BP2

Vendor: Security Corporation

Solution: AlPhone Intercom and Avigilon Cameras

Amount: Security Corporation contract in the amount of \$61,267.67 plus a 5% and a contingency of \$3,100.00 and an allowance to support cabling requirements for \$10,000.00 for a total project cost of \$74,367.67.

Board member discussion included questions regarding the Adams High School roof repair and if we are within the budget and on schedule with the bond projects at these six schools, if all schools will receive the same technology upgrades and if the new public address system will be hardwired.

Pete Muscio, Dana Taylor and John Foster from Convergent Technology Partners, LLC addressed the Board to answer their questions.

Moved by: Mike Zabat

Supported by: Beth Talbert

Vote: 7-0

**G. Oakland Schools 2017/2018 Budget Resolution (Action Item) Dana Taylor**

Motion to approve the Oakland Schools 2017/2018 Budget Resolution, as presented.

Dana Taylor outlined the requirement of districts to approve the Intermediate School District's budgets.

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Vote: 7-0

**Additional Business**

**A. Citizens Present at the Meeting**

Doug Hill, President of REA, spoke about Teacher appreciation week and addressed potential reforms to teacher pensions plans currently in discussion at the State level. Doug encouraged everyone to contact our representatives on this issue.

Kari Harna-Dennis, Brewster parent, addressed the Board on her concerns at Brewster Elementary with security issues with classrooms without doors. Kari discussed her experience with taking active shooter training and what is required to keep students safe. She is requesting that 8 doors are installed at Brewster Elementary.

Meredith McCutcheon, Brewster parent, thanked the Administration members and Board Members who spoke with the Brewster parents this evening. Meredith discussed the issues of split classrooms and classroom sizes. Meredith expressed her concerns about the lack of classroom doors. She is requesting the installation of doors as well.

Grant Bassett, Brewster parent, requested that security issues be addressed at Brewster Elementary including a locked door at every classroom.

Nina Kelly, Brewster parent, shared her concerns with the classroom situation at Brewster and asked the Board to consider the safety issues at Brewster.



Sandy Fiaschetti thanked the Brewster parents for attending the meeting and requested that the parents continue to engage with Board members and the Administration on these issues.

## **B. Members of the Administration**

Dr. Shaner encouraged the parents to continue their efforts to talk with the administration and check the bond information available on the website. He will be happy contact any parent who reaches out to him.

Debi Fragomeni shared the following District news:

- Reported that at the elementary level the M-step testing is half way through and students are utilizing chrome books and testing in their classroom environment
- Secondary administrators are training in the new Synergy Navigation System
- Next year all 5<sup>th</sup> graders will be taking a field trip to Lansing and taking guided tours to the State Museum
- Shared a report from Ann Evans, Executive Director of Special Education on an application for a funding grant through the Michigan Council for Arts and Cultural Affairs. Last year a grant application to provide Art and Dance for our Adult Transition Students was approved by the RCS Board of Education so that we could provide 40 sessions of learning experiences in the areas of Art and Dance for these adult students. We were awarded \$12,690 and the sessions were provided by staff from VSA Michigan (Very Special Arts). Approximately 50 students participated weekly. Once again we are asking the Board to approve the renewal of the grant for the 2017-2018 school year. RCS provides "in kind" matching funds through the use of our facilities, supplies and staff (a requirement). The focus for the next school year will be on Dance and Theater. All of our students thoroughly enjoyed the program and we hope to display some permanent pieces of artwork at the new Adult Transition Center when it opens. The program was extremely successful and there will be an Art and Dance presentation on May 24<sup>th</sup> from 12:00 to 1:00 in the Harrison room. All are welcome to see what the students have learned this year. Board approval was requested to apply for the grant for the 2017-2018 school year.

## **C. Members of the Board of Education**

Beth Talbert

- Reminded everyone of the Hometown Hustle this Saturday
- Attended a production of "Sister Act" at Stoney Creek High School
- Thanked Debi Fragomeni for her dedication in going to the hospital whenever a RCS student or staff member is transported.

Michelle Bueltel

- Attended Reuther's Full Steam Ahead
- Participated in a Listening tour at Reuther with Dr. Shaner and Doug Hill

Pat Piskulich thanked Cindy Lindner and Doug Hill for attending tonight's meeting.

Sandy Fiaschetti attended the Lt. Governor's reading visit at Meadow Brook Elementary

**Announcements**

**Upcoming RCS Events:**

**May 22 -Board of Education Work Session, Meadow Brook Elementary, 7 p.m.**

May 29 - No School for Students (K-12 and Post High); Memorial Day Holiday

May 30 - Rochester High School Honors Convocation, 7 p.m.

**Adjournment**

A motion was made to adjourn the meeting at 9:00 p.m.

Moved by: Kristin Bull

Seconded by: Michelle Bueltel

Vote: 7-0

Respectfully submitted:

Maureen Nakonek

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Recording Secretary

Approved by:



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Secretary, Board of Education