



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION REGULAR MEETING
March 13, 2017

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for the Rochester Community Schools, Rochester, Michigan was held on Monday, March 13, 2017 in the Harrison Room. Vice-President Kristin Bull called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Kristin Bull, Beth Talbert, Mike Zabat, Pat Piskulich, Kevin Beers and Michelle Bueltel.

Members Absent: Sandy Fiaschetti with notice

Others Present: Dr. Robert Shaner, Debi Fragomeni, Beth Davis, Dana Taylor, Carrie Lawler, Michael Behrmann, Anne Evans, Lori Grein, Pete Muscio, Pat Calvin, Wendy Beitel, Jamie Kendall, and approximately 11 visitors.

Dr. Shaner requested a moment of silence for a Brooklands Elementary student who passed away last week.

Spotlight on Success

A. Mindfulness Presentation

Rochester High School teachers Claire Scislowicz and Amy Cosentino gave an overview of the district professional development session on Mindfulness.

Communications

A. Secretary of the Board of Education

Beth Talbert shared the following communications received by the Board of Education since the prior meeting: Deborah Camphous, district employee, regarding recognition of National School Social Work Week, March 5-11, 2017.

B. Citizens Requesting Placement on the Agenda – None

C. Student Representatives to the Board

Student Representatives from ACE, Rochester, Stoney Creek and Adams High School shared information about activities taking place at their schools since the last meeting.

D. PTA Council Update

PTA Council President Barb Rill updated the Board on recent and upcoming PTA district events.

E. Members of the Board of Education

Beth Talbert received an e-mail from Oakland University student Gabriella Cascioli requesting to survey district teachers on technology use in the classroom. Also, Beth and Mike Zabat spoke to parent Joshua Raymond during Chat with the Board, and they discussed the Board Retreat, and stretch goals for the district.

Pat Piskulich received an email from community member Bradley Barnes requesting a meeting to discuss district budget.

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

- A. Current Bills Payable for February 1, 2017 through February 28, 2017 in the amount of \$14,980,452.26
- B. Board of Education Policy 6320 Soliciting Prices/Bidding (Uniform Guidance Policies and Procedures) (Second Reading)
- C. Approval for Kevin Beers to attend the Oakland County School Board Association Dinner Meeting on Wednesday, March 15, 2017 in the amount of \$30.00. Source of funding: General Fund
- D. Board of Education Retreat Minutes, February 11, 2017
- E. Board of Education Meeting Minutes, February 6, 2017

Moved by: Mike Zabat

Supported by: Pat Piskulich

Vote: 6-0

Reports

A. Superintendent's Committee Reports (Informational Item)

Superintendent Robert Shaner reported on his Superintendent Steering Committee meeting held on March 8, 2017. Topics of discussion included enrollment projections for the coming year as well as a preliminary discussion on a potential boundary study.

Chief Human Resource Officer Elizabeth Davis reported on her Superintendent Policy and Curriculum Committee meeting held on February 13, 2017. Topics of discussion included curriculum organization

framework, strategic plan initiatives and Hanover Research and policies and regulations that may need to be amended or delete as a result of recent changes in Board Policies.

Assistant Superintendent for Business Affairs Dana Taylor reported on her Superintendent Business and Operations Committee meeting held on February 13, 2017. Topics of discussion included fiscal year to date financial information, the status of contract for custodial services, and a cell tower proposal.

New Business

A. Board of Education Work Session Minutes, February 27, 2017

Kristin Bull, Pat Piskulich and Mike Zabat were absent from the Work Session, and will need to abstain from the vote.

Moved by: Beth Talbert
Supported by: Michelle Bueltel
Abstentions: Kristin Bull, Pat Piskulich and Mike Zabat

Vote: 3-0-3

B. Board of Education Closed Session Meeting Minutes, February 27, 2017

Kristin Bull, Pat Piskulich and Mike Zabat were absent from the Closed Session, and will need to abstain from the vote.

Moved by: Michelle Bueltel
Supported by: Kevin Beers
Abstentions: Kristin Bull, Pat Piskulich and Mike Zabat

Vote: 3-0-3

C. Board of Education Special Meeting Minutes, March 7, 2017

Mike Zabat was absent from the Special Meeting, and will need to abstain from the vote.

Moved by: Beth Talbert
Supported by: Michelle Bueltel
Abstentions: Mike Zabat

Vote: 5-0-1

D. Human Resources Report (Action Item) Elizabeth Davis

Chief Human Resource Office Elizabeth Davis presented the following notices:

RESIGNATIONS

Todd Bidlack, Principal at Delta Kelly Elementary School, submitted his letter of resignation effective March 3, 2017.

Kristine Davis, Benefit/HR Coordinator, submitted her letter of resignation effective March 3, 2017.

RETIREMENTS

Rosemarie Stewart, Learning Consultant at Long Meadow Elementary School, submitted her letter of retirement effective at the end of the 2016-17 school year.

Donna Vinson, Social Worker at Rochester High School, submitted her letter of retirement effective at the end of the 2016-17 school year.

Joseph Wieten, teacher at Adams High School, submitted his letter of retirement effective at the end of the 2016-17 school year.

Robin Wieten, teacher at Adams High School, submitted her letter of retirement effective at the end of the 2016-17 school year.

ADMINISTRATIVE APPOINTMENT

RCS Foundation Coordinator Lori Grein, Debi Fragomeni and Beth Davis conducted final interviews of candidates for the Foundation Coordinator position. After careful consideration, we are recommending Jawan Beydoun for this position. Ms. Beydoun holds a Bachelor's degree in Business Administration with a major in Marketing and Management from the University of Michigan. She has served in the role of Administrative Assistant to the Superintendent of Hamedeh Educational Services, Inc. for the past six years.

Motion to approve the Human Resource Recommendations, as presented.

Moved by: Beth Talbert
Supported by: Michelle Bueltel

Vote: 6-0

E. District Budget Amendment (Action Item) Dana Taylor

Dana Taylor reviewed the proposed changes by function to the General Fund Budget.

Dana Taylor reviewed the proposed second budget amendment, including and explanation of the increase in budgeted revenues, and an increase in the budgeted expenditures. The overall net change is a decrease to the budgeted fund balance. This Budget Amendment was reviewed in detail at the February 27, 2017 Work Session.

A motion was made to approve the General Fund Budget Amendment II for the 2016-2017 Fiscal Year, as presented.

Moved by: Mike Zabat
Supported by: Kevin Beers

Vote: 6-0

F. Bond Construction Project Bid Awards (Action Item) Dana Taylor

Dana Taylor outlined the following recommendations for bond construction bid award of contracts and approval of current project costs:

Addition and Renovations of Baldwin Elementary School – Mechanical & Interior Renovations Bid

A recommendation was presented to award the following contracts:

Asphalt Specialists, Inc. in the amount of \$39,681
Blue Star, Inc. in the amount of \$121,650
McCarthy Construction Co. in the amount of \$46,340
Albaugh Masonry Stone & Tile, Inc. in the amount of \$67,400
Reliable Fence in the amount of \$5,100
Cross Renovation, Inc. in the amount of \$166,928
Farnell Contracting, Inc. in the amount of \$38,108
Rochester Hills Contract Glazing in the amount of \$126,500
Master Craft Floors in the amount of \$32,000
DTS Contracting, Inc. in the amount of \$10,800
Accurate Painting Company in the amount of \$35,500
R. E. Leggette Company in the amount of \$10,720
Cig Jan in the amount of \$4,868
The Sheer Shop in the amount of \$12,475
Great Lakes Hotel Supply Company in the amount of \$26,417
Detroit Automatic Sprinkler Company in the amount of \$7,500
C & R Plumbing & Heating, Inc. in the amount of \$118,105
Stuart Mechanical, LLC in the amount of \$1,113,821
Metro Controls, Inc. in the amount of \$94,853
Feyen Zylstra Electric in the amount of \$233,616

for a contract sum of \$2,312,382.00, plus other project costs in the amount of \$746,555.00 for a total of current project costs in the amount of \$3,058,937.00.

Board discussion included clarification of Saturday work, variance in quotes and other project costs, and the contingency fee.

Mike Gagnon from Frank Rewold & Sons, Inc. addressed the Board to answer their questions.

Hamlin Elementary School – Mechanical Upgrades and Interior Renovations

A recommendation was presented to award the following contracts:

Pavex Corporation in the amount of \$403,400
Reliable Fence in the amount of \$1,950
Nagle Paving Company in the amount of \$189,950
Blue Star, Inc. in the amount of \$120,750
CI Contracting in the amount of \$30,930
Midtown Group LLC in the amount of \$144,879
D'Aloisio Masonry and Construction, Inc. in the amount of \$175,500
Men of Steel Inc. in the amount of \$48,038
Commercial Contracting Corporation in the amount of \$54,750 Doors and Hardware allowance in the amount of \$30,000
Commercial Contracting Corporation in the amount of \$142,450

DC Byers Company in the amount of \$6,995
Butcher & Butcher Construction Company in the amount of \$51,050
Metal Siding allowance in the amount of \$10,000
Farnell Contracting, Inc. in the amount of \$61,554
B&B Glass in the amount of \$151,100
Master Craft Floors in the amount of \$27,100
Hard Tile and Base allowance in the amount of \$25,000
Accurate Painting Company in the amount of \$58,150
Progressive Plumbing Supply in the amount of \$22,600
Cig Jan in the amount of \$5,985
CWW Inc., dba Creative Windows in the amount of \$16,900
Stafford-Smith, Inc. in the amount of \$55,340
Absolute Fire Protection in the amount of \$9,700
Contract Mechanical Inc. in the amount of \$132,620
Tech Mechanical in the amount of \$1,203,050
Metro Controls, Inc. in the amount of \$109,075
RH Electrical Services in the amount of \$295,835

for a contract sum of \$3,584,651.00, including allowances and construction manager fees in the amount of \$749,081.00, for a total of current project costs in the amount of \$4,333,732.00.

Board discussion included clarification of the contracts with no bids, a question regarding the circular drive and the awarding of contracts for similar items to different companies.

Mike Gagnon from Frank Rewold & Sons, Inc. addressed the Board to answer their questions.

Network Video Camera System

A recommendation was made for the following: Accept the bid from Security Corporation for a contract total of \$793,473.76, including a contingency of \$39,673 and an allowance of \$41,500, for a total recommendation of \$874,646.76.

Board discussion included clarification of what an infrared illuminator is, and the scope of the camera purchase.

John Foster from Convergent Technology Partners, LLC addressed the Board to answer their questions.

A motion was made to approve the purchase of the Bond Construction Project Bid Awards, as presented.

Moved by: Kevin Beers
Supported by: Beth Talbot
Vote: 6-0

Additional Business

A. Citizens Present at the Meeting

Dennette Fend, PTA Council Health and Wellness Chair, addressed the Board regarding stress relief and mindfulness for students of our district.

B. Members of the Administration

Dr. Shaner acknowledged the community at Brooklands Elementary and thanked the district for the outpouring of support for the family who lost their son.

Debi Fragomeni reported the following Curriculum Department updates:

- Elementary Field Trip Committee met and recommended changes to the district fieldtrip program.
- On March 22, the Elementary Curriculum Department will host a District Literacy Summit.
- Rochester Community Schools is very proud to be home of 3 of top 5 cheer programs in the state.
- Debi also gave an update on the secondary science department curriculum.

Members of the Board of Education

Pat Piskulich thanked Dr. Shaner and Administrative Team for conducting a parent meeting at West Middle School last week to address the 8th grade parents regarding the transition to High School.

Kevin Beers visited Brewster Elementary during a visit from the Leadership Oakland Group.

Mike Zabat attended a charity volleyball game between Hamlin Elementary and Hampton Elementary.

Kristin Bull thanked Dr. Shaner and Debi Fragomeni for addressing the critical needs at Brooklands Elementary. Kristin attended the Battle of Books sponsored by the Rochester Hills Public Library and was very impressed with the event.

Announcements

Upcoming RCS Events:

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| March 20 | Sparkle Awards, Stoney Creek High School, 7:00 p.m. |
| March 22 | Literacy Summit, Van Hoosen Middle School, 4:00 p.m. |
| March 22 | Reflections Ceremony, Stoney Creek High School, 7:00 p.m. |
| March 27 | Board of Education Work Session , Reuther Middle School, 7:00 p.m. |

Adjournment

A motion was made to adjourn the meeting at 8:03 p.m.

Moved by: Michael Zabat

Seconded by: Michelle Bueltel

Vote: 6-0

Respectfully submitted:

Maureen Nakonek

Recording Secretary

Approved by:



Secretary, Board of Education