



**WESTPORT BOARD OF EDUCATION  
SCHOOL START TIMES COMMITTEE MINUTES**

November 29, 2017

Room 1028 Staples High School

**In Attendance:** Christopher Breyan, Carolyn Caney, James D'Amico, Jackson Delgado, Sandra Evangelista, Suzanne Levasseur, Netta Levy, Marty Lisevick, Elio Longo, Christine Meiers Schatz, Jacquelyn Mellin, Vik Muktavaram, Colleen Palmer, Mike Rizzo, Candice Savin, Anne Spencer, Eugenie ten Cate, Christine Wanner

**Discussion:**

**1. Introductions and Welcome**

**2. Mission, Scope of work and timelines**

The mission and scope was shared with the committee. A suggestion was made to adjust the statement to include "the impact of various start times" and "the impact of budget and fiscal analysis". The group agreed. The committee would like to make a recommendation to Dr. Palmer by June 2018 and may give more than one choice if needed.

**3. Process and Areas of Impact**

- Transportation/Bus Housing
- Athletics
- Extracurricular both before and after school
- Teacher time and contracts (union)
- Early Dismissal for Athletics
- Buses and traffic
- Student and Family Employment
- Student Health and Wellness

It was determined that the group would look at the research, including looking at bus studies, utilizing a transportation consultant.

**4. Future Meeting Dates at 1:00pm**

- January 11th
- February 8th
- March 8th
- April 5th
- May 10th
- May 31st

In the event of a snow day the meeting will be held the following day at the same time.

**5. ADJOURNMENT**

Respectfully submitted,

Suzanne Levasseur  
Supervisor of Health Services