

ECS Building Council
Approved Meeting Minutes

Date and Time: 4/8/21

Location: VECS

Roles:

Facilitator: Melissa Goho

Minute Taker: Katie McCarthy

Time Keeper: Beth Swartz

Members Present: Jennifer Eveleigh, Allison Fricano, Melissa Goho, Katie McCarthy, Beth Swartz, Elizabeth Mitchell, Colleen Saar, Marissa Smith

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommen -dation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order	Reviewed minutes of last meeting on 3/1/21. Approved by Colleen and 2nd by Beth.						
2	Approve minutes of prior mtg dated:							
3	Review Agenda							
Guest(s) (if any)								
Old Business-For Discussion								
New Business								
	Review Safety Plan	Please bring back the small lockdown/lockout cheat sheet for teachers						
		Remind teachers, since they are using Navigate, to silence their phones during the drill.						
	Placement	First graders will bring home placement forms shortly. It will provide the multi-age option as well.						
		Informational Nights are 4-20 for Kindergarten and 4-27 for multiage						
	Questions/Discussion returning 5 days	<ul style="list-style-type: none"> ● What will the first few days look like? ● Can we communicate an idea to parents so they can help prepare their children 						

		<ul style="list-style-type: none"> • Transportation questions • How will classrooms accommodate? • What happens if we do not get guidance from NYDOH • Special Area- music class is large enough but may not be able to sing • Administration is problem solving how instruction will occur for virtual students...that said instruction will continue
Closing		
11	Review Assigned Tasks (Action Items)	Next Meeting: 5/3/21 Facilitator: Monica Macaluso Minute Taker: Jen Eveleigh Time Keeper: Allie Fricano
12	Set agenda and roles for next mtg.	Review Victor website

Future Meeting Dates	Facilitator	Minute Taker	Time Keeper
5/3/21			
6/3/21			