

**WESTPORT BOARD OF EDUCATION
POLICY COMMITTEE WORK SESSION MINUTES**

Board Members Present:

Karen Kleine Committee Chair
Mark Mathias Board Chair

Administrators Present

John Bayers Director of Human Resources
Deborah VanCoughnett Director of Dining Services (left 9:43 a.m.)
Benjamin Leahey Assistant Director of Dining (left 9:43 a.m.)

PUBLIC SESSION: 8:02 a.m., Westport Town Hall 307

DISCUSSION

Second Reading of the following policies:

- 3542.43, Food Service Charging Policy
- 3542.22, Food Services Personnel Code of Conduct
- 5141.3, Health Assessments and Immunizations

Final Reading of:

- Bylaw 9324, Meeting Conduct
- Policy 5131.6 Alcohol, Drugs, Tobacco

Discussion of the following policies was postponed to the next meeting date:

- 6161.3, Comparability of Services (Title I)
- 6162.51, Surveys of Students/Student Privacy
- 6171.2, Preschool Students with Disabilities
- 6172.4, Title I Parental and Family Engagement Policy
- 5145.14, On-Campus Recruitment
- 4115, Evaluation/Supervision
- 4117.6, Evaluation – Coaches
- 4112.6, Personnel Records
- 4116, Probationary/Tenure Status
- 4118.7, Study/Use of Religious Symbols, Music and Decorations, etc.
- 5113, Attendance and Excuses
- 5113.2, Truancy

- 5141.4, Reporting Child Abuse and Neglect

DISCUSSION/ACTION

MINUTES: October 15, 2019

Mark Mathias moved to approve the minutes of October 22, 2019; seconded by Karen Kleine and approved unanimously (2-0-0).

Karen Kleine moved to bring the following before the full Board for a first reading at the November 11, 2019 meeting; seconded by Mark Mathias and passed unanimously (2-0-0):

- Bylaw 9324, Meeting Conduct
- 5141.3, Health Assessments and Immunizations

ADJOURNMENT

Meeting adjourned at 10:09 a.m..

Respectfully submitted,

Jennifer Caputo