

Mr Chris Thomas BSc
Headteacher

15th July 2021

Year 11 Examination Results Day Thursday August 12th.

Dear Parents / Carers,

Despite the cancellation of the examinations we would like to offer students a Results Day that is as normal as possible. We feel your sons and daughters deserve the chance to celebrate the outcomes of the hard work they have put into their courses by coming into school to collect results in person, should they wish to do so. Often, as well as sharing that experience with friends and family, it is a chance to share it with the staff who have supported them throughout their studies.

GCSE Results will be available to collect from the school between 09:30-11:30 on Thursday 12th August.

For students wishing to **collect results in person**:

1. Please ensure hands are washed or sanitised on entering the school using the facilities provided.
2. Entrance to the school will be through the Student Entrance, adjacent to the main reception.

For students choosing to **receive results by email**:

1. Students should email the Examinations Officer, Mrs Ali, via exams@lhea.org.uk, and request that their results be emailed to them instead of being collected in person. Requests will only be accepted from their official school email addresses.
2. Please ask your son / daughter to check they can successfully log in to their school email well before Results Day. If not, they should contact helpdesk@lhea.org.uk for support. If this is not resolved in advance, it could delay receipt of results for students not collecting them in person.
3. Students should forward emailed results from their school email to a personal one as soon as they get them, because all school email accounts for students leaving the school will be disabled during the Autumn.

Collected by nominated person

Please note that those students wishing for their results to be collected in person by someone other than themselves will need to:

1. Email the Examinations Officer, Mrs Ali, via exams@lhea.org.uk, stating their desire to nominate someone to collect their results on their behalf, and identifying the full name of the person they are nominating. **The email should be sent from their school email account.**
2. Provide the person nominated with a signed letter giving consent for their results to be collected by the nominated individual, which the nominated person should present on the day **along with proof of photo ID.**

Lynch Hill Enterprise Academy | Stoke Road | Slough | Berkshire | SL2 5AY
Tel: (01753) 691583

Email: office@lhea.org.uk | Web: www.lhea.org.uk

Registration number 07723151 | Lynch Hill Enterprise Academy is an entity of the Slough and East Berkshire Multi Academy Trust, a charitable company limited by guarantee and registered in England and Wales.

VAT No: 118 7635 95

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From 11:30, results will be emailed to all remaining students via their school email address.

How were my / my child's grades arrived at this year?

Grades this summer were based on Teacher Assessed Grades (TAGs). TAGs were submitted to the exam boards by us as a holistic assessment of students' performance in a subject, following a rigorous process of assessment, moderation and quality assurance.

These grades were then approved by the relevant exam board, following external quality assurance checks.

Prior to submission, the school completed a thorough and detailed quality assurance process across all subject areas which included Subject Leaders meeting with both Mr Bullock, Assistant Headteacher responsible for Data, Assessment and Examinations, and Mr Thomas, Headteacher. Each meeting provided opportunity to question the grades allocated to students ahead of submission, examining the rationale for each individual grade, the strength of the evidence to support each judgement, and confirm the accuracy, reliability and security of the process. Mr Thomas subsequently submitted to the examination boards the grades for every student in every subject area.

I can reassure you that your teachers at Lynch Hill Enterprise Academy approached the task of determining student grades with the utmost diligence, and that we feel confident the grades submitted were accurate based on the range of evidence available.

Support

I am also conscious that this has been a difficult and anxious time for students as a result of the disruption caused by the coronavirus pandemic. If you would like any further support or information, please do get in touch, so that we can arrange an appointment for you to see a member of staff. **It will be possible for students to meet with staff during their visit to the school on Results Day, without making an appointment, and discuss any concerns they have.**

Learning to Work are providing a Careers Counsellor on Results Day who will be available without appointment for any students and parents wishing to discuss their next steps and the options available to them.

The National Careers Service has also set up an exam results helpline during August 2021. Young people or their parents can contact the helpline on 0800 100 900 to speak to a professionally qualified careers adviser if they need advice on their next steps.

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What do I do if I'm not happy with my / my child's grade?

All students have the opportunity to appeal their grade if they meet the criteria (see attached). It is important to note that an appeal **may result in a grade being lowered**, staying the same, or going up. So if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

There is also the option to resit GCSEs in the autumn, which may be preferable to some students. The design, content and assessment of these papers will be the same as in a normal year.

Please see the separate attachments for further guidance regarding the appeals process, all of which will be available on Results Day and included in any emails sent on the day.

Those students who choose to request an appeal may have reason to request access to the evidence used to determine their grade in a given subject before proceeding with the appeal. Opportunity for this will be provided on an appointment basis at the following times:

12:00-14:30 on Thursday 12th August

09:00-11:30 on Friday 13th August

Appointments may be made with Mr Bullock on Results Day.

To help students decide whether to appeal, they may request that the school shares with them the following information on results day if not before:

- the Centre Policy (*Available on the school website*)
- the sources of evidence used to determine their grade along with any grades/marks associated with them (*Sources of evidence were detailed in the Subject Assessment Plans which were shared with students in March, and are also on the school website*)
- details of any special circumstances that have been taken into account in determining your grade, e.g. access arrangements, mitigating circumstances such as illness (*Where relevant, these details have been shared with students*)

I very much hope that students will be pleased with the results they receive, and am looking forward to seeing as many of you as possible on August 20th.

Yours faithfully,



Paul Bullock

Assistant Headteacher

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