

Meeting: May 26, 2021

Via Google Doc and Zoom

**WESTPORT BOARD OF EDUCATION
WORK SESSION
FINANCE AND FACILITIES COMMITTEE MINUTES**

Committee Members Present:

Elaine Whitney, Committee Chair
Karen Kleine (arrived 2:19 p.m.)
Liz Heyer
Theodore Hunyadi, Director of Facilities

Administrators Present:

Thomas Scarice, Superintendent of Schools
(departed 2:35 p.m.)
Elio Longo, Chief Financial Officer

PUBLIC SESSION: 2:06 p.m., Held Remotely Pursuant to Executive Order 7B and 9H via Zoom and Google Docs

DISCUSSION/ACTION

Approval of Minutes: April 30, 2021

MOTION: Elaine Whitney

SECOND: Liz Heyer

RESULT: Passed

VOTE: 2-0-0

Budget Process Planning for Future Cycles

SES Roof Project

MOTION: Elaine Whitney

SECOND: Liz Heyer

RESULT: Passed

VOTE: 3-0-0

Be it resolved that the Board of Education Finance and Facilities Committee recommends that the full Board of Education award construction project 21-011-RFP Saugatuck Elementary School Roof Replacement to Silvertown Roofing, Inc., contingent upon Town of Westport Board of Finance and Representative Town Meeting approvals and full funding of bid award.

Be it further resolved that the Finance and Facilities Committee recommends that the full Board of Education requests from the Board of Finance and the Representative Town Meeting a capital appropriation for said project in the amount not to exceed \$1,470,700, comprised of a base amount of \$1,337,000 plus a 10 percent contingency of \$133,700.

Any Other Matters Relating to Finance or Facilities

ADJOURNMENT: 3:21 p.m.

Respectfully submitted,

Elaine Whitney, Chair, Board of Education Finance and Facilities Committee
(Minutes written by Jennifer Caputo)