

Meeting: February 26, 2021

Via Google Doc and Zoom

**WESTPORT BOARD OF EDUCATION  
WORK SESSION  
FINANCE AND FACILITIES COMMITTEE MINUTES**

**Committee Members Present:**

Elaine Whitney      Committee Chair  
Karen Kleine  
Liz Heyer

**Administrators Present:**

Thomas Scarice  
Elio Longo, Chief Financial Officer  
Ted Hunyadi, Director of Facilities

**PUBLIC SESSION:** 8:03 a.m., Held Remotely Pursuant to Executive Order 7B and 9H via Zoom and Google Docs

**DISCUSSION/ACTION**

Approval of Minutes: January 29, 2021

**MOTION:** Elaine Whitney

**SECOND:** Karen Kleine

**RESULT:** Passed

**VOTE:** 3-0-0

FY 2021 – FY 2022 Capital Soft Cost Appropriation Request

- Update on Asphalt Project
- on Other Projects - Timing and Process for Obtaining Soft Cost Estimates; Potential for State Reimbursement for Roofing Projects

Facilities Management Proposal

Any Other Matters Relating to Finance or Facilities

**ADJOURNMENT:** 9:55 a.m.

Respectfully submitted,

Elaine Whitney, Chair, Board of Education Finance and Facilities Committee  
(Minutes written by Jennifer Caputo)