

# **ROCHESTER COMMUNITY SCHOOLS**

501 West University Drive, Rochester, Michigan

## **BOARD OF EDUCATION REGULAR MEETING**

September 12, 2011

### MINUTES

#### **CALL TO ORDER AND PLEDGE**

A regular meeting of the Board of Education for the Rochester Community Schools, Rochester, Michigan was held on Monday, September 12, 2011, in the Rochester Community Schools Administration Center, 501 West University Drive, Rochester, Michigan. President Barb Cenko called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

#### **RECORD ROLL**

Members Present: Barb Cenko, Jennifer Berwick, Gerald Moore, Lisa Nowak, Beth Talbert, Marty Sibert, Chuck Coutteau

Members Absent: None

Others Present: Fred Clarke, Geraldine Moore, Bill Mull, Beth Davis, Debbie Hartman, Anne Evans, John Stoner, Jeff Mozdierz, Mary Beth Garcia, Debi Fragomeni, Doug Hill, Christine Keener and approximately fifty visitors.

Mrs. Cenko welcomed audience members to the meeting and reminded the community of the ways in which they could participate in the meeting and/or contact the Board of Education.

#### **ACADEMIC SPOTLIGHT** - Hugger Elementary

Hugger Elementary 5<sup>th</sup> graders, under the instruction of teacher, Debbie Grimes, highlighted Hugger Points of Pride through skits performed by the students.

#### **COMMUNICATIONS**

##### **A. Secretary of the Board of Education**

Mr. Moore shared the following communication that the Board of Education received since the prior meeting: Cara Loughheed regarding media assistants.

##### **B. Citizens Requesting Placement on the Agenda**

Ron Stewart, parent, addressed the Board of Education regarding the math acceleration placement process.

##### **C. Members of the Board of Education**

Mrs. Berwick received a phone call from Josh Kin regarding the high school visitor policy.

## **CONSENT AGENDA**

Mr. James Casazza, community member, requested Item D, Recommendation to purchase a total of five (5) school busses from Capital City International Trucks in the not to exceed amount of \$468,722.00. Source of Funding: General Fund, to be removed from the Consent Agenda. This item would become the first agenda item under New Business portion of the agenda.

A motion was made to approve the following consent agenda items.

Moved by: Mr. Moore  
Supported by: Ms. Nowak

- A. Approve the current bills payable for August 2011 in the amount of \$3,214,642.43.
- B. Approve the Board of Education Retreat Meeting Minutes of August 22, 2011.
- C. Approve the Board of Education Regular Meeting Minutes of August 29, 2011.

Motion carried: 7-0

## **ADMINISTRATIVE REPORTS**

### **A. Human Resources Recommendation (Action Item) Ms. Davis**

A motion was made to approve the Human Resources Recommendations as presented.

Moved by: Ms. Nowak  
Supported by: Mrs. Berwick

Ms. Davis, Executive Director of Human Resources, presented the following recommendations:

#### Appointment

Jennifer Lietz, School Age Care Program Supervisor

#### New Teacher Hires

Andrea Blake, Fifth Grade Teacher – Delta Kelly Elementary  
Allison Bradney, Kindergarten Teacher – Hampton Elementary  
Nicole Edick, Math/Language Arts Teacher – Van Hoosen Middle School  
Jena Fischetti, Kindergarten Teacher – Hugger Elementary  
Albert Hong, Art Teacher – Hart Middle School  
Amanda Metzger, Language Arts Teacher – Stoney Creek High School  
Stephanie Papek, Spanish/Math Teacher – Van Hoosen Middle School  
Brandon Shurter, Biology Teacher – Rochester High School  
Michelle Slater, Kindergarten Teacher – McGregor Elementary  
Julie Staples, Language Arts Teacher – Hart Middle School  
Brenda Vaitkevicius - Media Specialist – Traveling

#### Retirement

Margaret Brumagin, School Age Care Program Supervisor

Resignation

Alesia Flye, Director of Curriculum Pre K-12

Motion carried: 7-0

**B. Summer Learning Programs Report** (Informational Item) Mrs. Moore

Mrs. Moore, Assistant Superintendent for Instruction, reported on the Summer Learning Programs for elementary and secondary students. Summer school classes can be taken to free up an hour during the high school year or for credit recovery and skill reinforcement. Traditional classes as well as online courses are offered.

**C. Opening Day** (Informational Item) Mr. Clarke

Mr. Clarke, Superintendent, shared a power point presentation highlighting the first day of school in many of the district's buildings.

**NEW BUSINESS**

**A. Consent Agenda Item D, Recommendation to purchase a total of five (5) school busses from Capital City International Trucks in the not to exceed amount of \$468,722.00.**

**Source of Funding: General Fund**

Mr. Casazza questioned if additional expenses need to be budgeted for these busses. Mr. Stoner, Director of Facility Operations Center, stated that all costs are inclusive.

A motion was made to approve the recommendation to purchase a total of five (5) school busses from Capital City International Trucks in the not to exceed amount of \$468,722.00. Source of Funding: General Fund.

Moved by: Mrs. Talbert

Supported by: Ms. Nowak

Motion carried: 7-0

A board member questioned when the district would receive these busses. Mr. Stoner anticipates receiving the busses by the November/December timeframe.

**B. Resolutions required to comply with the Michigan Department of Education (MDE) requirements to meet 4 of 5 best fiscal practices.**

Mr. Mull, Assistant Superintendent for Business, stated as part of the 2011-12 School Aid Act the Michigan Department of Education has made available a new, one-year only categorical funding source called "Financial Best Practices". Districts that are able to demonstrate that they meet any

four of the five designated financial best practices are eligible to receive \$100 per pupil in 2011-12. For Rochester Community Schools, this would equate to approximately \$1.5 million in revenue.

The Board adopted a budget for 2011-12 that included reliance on receiving the financial best practices categorical monies. At this time the administration asserts that the school district does meet four of the five financial best practices.

The Board is required to pass two resolutions this evening in order to qualify for the Financial Best Practices incentive funding. The first resolution affirms that the district will develop and implement a service consolidation plan. The second resolution affirms that the district meets four (of five) specific Financial Best Practices.

Upon Board approval of these resolutions they will promptly be submitted to MDE and the district should see the new line item revenue on its monthly state aid status report, possibly as soon as the first 2011-12 monthly state aid status report scheduled to be received on October 20, 2011.

#### **1. Service Consolidation Plan Agreement Resolution (Action Item) Mr. Mull**

Mr. Mull highlighted the following key points of the Service Consolidation Plan for Rochester Community Schools: instruction, pupil support services, instructional staff support services, general administration, business administration, pupil transportation, other central administration, operations and maintenance.

A motion was made to approve the Service Consolidation Plan Agreement Resolution as presented.

Moved by: Mrs. Talbert  
Supported by: Mr. Coutteau

Board discussion included the budget transparency link on the district website, the link to the MDE dash board which is located in the budget transparency link on the district website, clarification on the Love and Logic program, criteria funding requirements, resolution language conflict and fund balance.

A roll call vote was then taken to approve the Service Consolidation Plan Agreement Resolution as presented.

Ayes: Mrs. Berwick, Mr. Moore, Ms. Nowak, Mrs. Talbert, Mr. Sibert, Mr. Coutteau and Mrs. Cenko  
Nays: None  
Motion carried: 7-0

#### **2. Best Practices Resolution (Action Item) Mr. Mull**

Motion to approve the Best Practices Resolution as presented.

Moved by: Mrs. Berwick  
Supported by: Mrs. Talbert

Discussion included how many other Michigan school districts are in compliance, 90/10 cost sharing, MASA insurance concerns, and the possibility of the Best Practices incentive being made available again. It was also noted that even though the funding was for a single year, the district is obligated to report on the consolidation plan in perpetuity. Mr. Mull replied that this is a one time funding incentive.

A roll call vote was then taken to approve the Best Practices Resolution as presented.

Ayes: Mrs. Berwick, Mr. Moore, Ms. Nowak, Mrs. Talbert, Mr. Sibert, Mr. Coutteau and Mrs. Cenko  
Nays: None

Motion carried: 7-0

**C. Board Bylaw 0170 Attachment: Self Assessment Tool** (Action Item, First Reading)

A motion was made to approve the first reading of the proposed revision to Board Bylaw 0170 Attachment: Self Assessment Tool. The change included adding a Comments/Clarification section under the Governance, Financial Oversight, Executive Oversight, and Board Decision sections of the document.

Moved by: Mr. Moore  
Supported by: Mr. Sibert

A motion was made to table the item until the next regular meeting.

Moved by: Mrs. Berwick  
Supported by: Mr. Coutteau  
Motion carried: 7-0

**ADDITIONAL BUSINESS**

**A. Citizens Present**

Mr. Joshua Raymond, parent, addressed the Board and Administration regarding student placement in accelerated programs.

**B. Members of the Administration**

Mrs. Moore announced that Amy Schuster is her new executive assistant.

**C. Members of the Board of Education**

Mrs. Talbert reminded Board members about the MASB annual conference in October and asked Board members to notify her if they are interested in attending. She also suggested the possibility of a future discussion on conditional admits/options with math classes. Mrs. Talbert thanked the administration staff members for attending the opening of school events across the district.

**ANNOUNCEMENTS**

**Upcoming RCS Events**

Superintendent's Community Coffee: September 14, 2011 from 7-8:30 p.m., RCS Administration Center, Graham Room

**ADJOURNMENT**

Motion to adjourn the meeting at 8:30 p.m.

Moved by: Mrs. Talbert


Supported by: Mrs. Berwick

Motion carried: 7-0

Respectfully submitted:

Christine Keener  
Recording Secretary

Approved by:

  
Secretary, Board of Education