



Phone: 248-684-8000

Fax: 248-684-8229

www.hvs.org

2390 South Milford Road
Highland, MI 48357

March 2020

Dear Parent/Guardians:

The Huron Valley School District has a medication procedure to ensure health and safety during school hours. The Board of Education has adopted policy "5140" regarding the administration of medication in our schools. The policy states that all medications require proper authorization for intake, storage and distribution.

Medication administration during school hours will be permitted when:

- Failure to do so will jeopardize the health of the student.
- The student would not be able to attend school if the medication or treatment were not made available during school hours.
- The child is disabled and requires medication to benefit his/her educational program.

If your child requires medication, prescription or non-prescription, during school hours, the school must have consent from a doctor. District personnel cannot accept medication or administer medication without documentation from a physician.

In addition to administration of medication, some students require a health plan to provide optimal support for medical concerns such as asthma, allergies, seizures, etc. If your child requires a health plan, please visit the website at www.hvs.org, under Student Support Services, Health & Wellness to access the appropriate form for your child's needs. Once completed and signed by the physician, please provide the form to your child's school. All health plans expire at the close of the current school year and a new authorized health plan must be submitted prior to the start of each school year.

If you have questions regarding the completion of the Plan of Care, please feel free to contact Student Support Services to assist in the administration of these documents. The contact information is listed below:

Huron Valley Schools, Student Support Services
2380 S. Milford Road
Highland, MI 48357
248-684-8236

Sincerely,

Teri Thompson, Director
Student Support Service