



Hamden Public Schools  
**Hamden Middle School**

Michelle G. Coogan, Principal  
Jessica S. Coffey, Assistant Principal  
Hector Ortiz, Assistant Principal

CHANGE OF ADDRESS

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_

NEW ADDRESS \_\_\_\_\_

\_\_\_\_\_

OLD ADDRESS \_\_\_\_\_

\_\_\_\_\_

REQUIREMENTS:

PHOTO I.D. OF PARENT/GUARDIAN (I.E. DRIVER'S LICENSE OR WORK I.D. CARD)

THE FOLLOWING MUST BE PROVIDED IN ORDER TO PROVE RESIDENCY:

TWO CURRENT UTILITY BILLS (CELL PHONE NOT ACCEPTABLE)

OR

A SIGNED MORTGAGE DEED/NOTE, PROPERTY TAX BILL, MORTGAGE STATEMENT  
AND ONE CURRENT UTILITY BILL

OR

SIGNED LEASE AGREEMENT AND ONE CURRENT UTILITY BILL OR IF UTILITIES ARE INCLUDED IN  
THE LEASE, SIGNED LEASE AND NOTARIZED LETTER FROM THE LANDLORD STATING THE PERSON  
IS A RESIDENT OF THE LEASED ADDRESS, UTILITIES ARE INCLUDED AND THE CURRENT DATE.

NOTE: IF THE STUDENT IS LIVING IN HAMDEN WITH SOMEONE OTHER THAN THEIR PARENT/GUARDIAN

OR

IF THE STUDENT AND PARENT/GUARDIAN ARE LIVING WITH A HAMDEN RESIDENT, APPROVAL MUST BE  
OBTAINED FROM THE SUPERINTENDENT'S OFFICE. BOTH HAMDEN RESIDENT AND PARENT/GUARDIAN  
MUST SUBMIT THE REQUIRED DOCUMENTATION ALONG WITH RESIDENCY FORM.