

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, AUGUST 9, 2021
MT. LEBANON HIGH SCHOOL AUDITORIUM
PUBLIC PARTICIPATION WILL ALSO BE AVAILABLE VIA ZOOM
(Face Coverings are required)

7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for the Meeting- Presentations or comments are limited to four (4) minutes.
 - A. Personnel Report: RESOLVED, That the Board approves the August 9, 2021 list of personnel changes.
- IV. Action Items for August 16, 2021, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the months of June and July 2021. The report is typical for this time of year and the Superintendent recommends it for approval.
 - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between July 1 and July 31, 2021. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 - 3. Ratification of June 30 List of Bills - The list of bills from June 16 to June 30, 2021 are those checks authorized to be drawn to close out the fiscal year have been approved for payment by the Board at the June Board meeting. The list is presented for ratification at this meeting. All checks are typical for this time of year are recommended for approval by the Superintendent.
 - 4. List of District Bank Accounts - The State requires Board approval of all District bank accounts annually. The list is presented for Board consideration and is recommended for approval by the Superintendent.
 - 5. List of Tax Refunds - The list of tax refunds totaled \$89,056.98 for 19 refunds for July. The list has been reviewed by the solicitor's office which recommends approval. The list is recommended for approval by the Superintendent.
 - 6. List of Unusable Equipment - The list of unusable equipment includes Biology, Chemistry and Physics Textbooks in fair condition, a 1996 GMC Topkick dump truck in

poor condition, a 5 x 8 utility trailer in excellent condition, a tow behind lawn sweeper in good condition, and a 5 foot by 7 foot blue gym mat in poor condition. The Superintendent recommends approval of this list.

B. Personnel Items

1. Group and Voluntary Life and Accidental Death and Dismemberment Renewal - The rate guarantee for these employee benefits expire on November 1, 2021. Prudential is the current carrier of these benefits at a total annualized employer-paid premium of \$33,257. The District sought proposals from multiple carriers for a new three-year term. We are able to realize a savings by moving the business from Prudential to The Standard Life Insurance Company, effective November 1, 2021. The Standard is offering a three-year rate guarantee of \$31,050, a projected savings of \$6,623. The Superintendent recommends approval of this renewal.
2. Approval of Bus Drivers for 2021-2022 - The Superintendent recommends approval of the 2021-2022 bus drivers as listed on the attached appendix.
3. Approval of List of Annual Salaries for 10-Month Clerical Employees, Aides, and Personal Care Assistants - The Superintendent recommends the Board approves the renegotiated annual contract salaries for 10-month clerical employees, aides, and personal care assistants as listed September 1, 2021, reflecting an average increase of 3.35% over the duration of the contract.
4. Approval of List of Annual Salaries for Teachers - The Superintendent recommends approval of the negotiated contract salaries for teachers as listed effective September 1, 2021, reflecting an average increase of 3.9% over the duration of the contract.
5. Superintendent's Evaluation and Salary Increase - As required by the Pennsylvania School Code, Dr. Steinhauer's employment contract includes performance criteria mutually agreed to in writing by the School Board and the Superintendent, and the Superintendent is to be evaluated each year. The Board has determined, in an assessment concluded on June 23, 2021, that Dr. Steinhauer has met the agreed-to performance criteria for the previous fiscal year. Therefore, under the terms of Dr. Steinhauer's employment contract, his salary increase for 2021-2022 will be 3%.

C. Other

1. Approval of Federal Grants for 2021-2022 - We are requesting the Board approve the following federal programs for the 2020-2021 school year:

Title I - \$191,982 (- \$33,880 from \$225,862) (\$228,957 with \$20,000 Title IIA Transfer & \$16,975 Title IV Transfer)

The funds will be used for:

- A portion of the salaries and benefits for two full-time reading specialists at Lincoln and Washington Elementary; Two 0.6 reading specialists at Lincoln and Washington
- Non-public contracted services for eligible students that will be provided by the contracted service provider
- Professional Development
- Liaison services
- Supplies for homeless

Title II – \$72,469 (- \$8,560 from \$81,037)

The funds will be used for:

- A portion of this is set aside for non-public professional development
- A portion of the salaries for two first grade teachers in order to reduce class size
- Purchased professional and technical services to provide staff development
- Professional development supplies and literature

Title III - \$25,505 (- \$6,624 from \$32,129)

Title III funds will be used for:

- A variety of professional development options and supplies
- Program support staff from the AIU
- English Learner after-school tutoring program
- Quarterly technical training sessions for the District ESL Liaison
- Maintaining after-school ELD tutoring programs
- Summer Learning Center or alternate summer program for EL students
- Instructional supplies for EL teachers
- Offsetting costs for District outreach to immigrant parents through school-based initiatives

Title IV - \$16,975 (- \$3,177 from \$20,152)

The funds will be used for:

- Offsetting the reduction of funds in Title I
2. Educational Services Provided by The University School - This is a request for the Board to approve a contract with The University School to provide special education services for Mt. Lebanon exceptional students during the 2021-2022 school year. The cost will not exceed \$26,000 per student, anticipated for no more than two (2) students.
 3. Educational Services Provided by the Bradley Center - This is a request for the Board to approve a contract with the Bradley Center for the provision of special educational services for Mt. Lebanon exceptional students during the 2021-2022 school year. The cost is \$176.75 per day, with the cost not to exceed \$31,991.75 per student, anticipated for no more than three (3) students.
 4. Educational Services provided by The Children's Institute - This is a request for the Board to approve an agreement between the Mt. Lebanon School District and The Children's Institute for the purpose of placement for a special education student. The cost is \$379.75 per day, \$68,355.00 per year. The Children's Institute is an Approved Private School (state subsidized), non-residential. The student is approved for a state subsidized slot. The District will be responsible for forty-percent of the cost. The cost of the program will not exceed \$27,342 per school year, anticipated for one (1) student to attend the subsidized program.
 5. School Psychologist Contract - This is a request for the Board to approve an agreement with school psychologist Mary Lou Conroy to provide school psychology services to the District. The contract would allow Ms. Conroy to assist with the completion of special education and gifted evaluations. Access to a contracted school psychologist to assist for evaluations would allow for the District to complete evaluations and stay in compliance with mandated timelines for completion of evaluations. The cost for the school psychology services would not exceed \$8,000 for the 2021-2022 school year.
 6. Mental Health Therapist Provided by Wesley Spectrum Services - This is a request for the Board to approve agreements with Wesley Spectrum Services to provide Mental

Health Therapists for students with Individualized Education Plans (IEPs) at the high school, middle schools and elementary schools. The agreement would provide the positions of one (1) five-day per week therapist and one (1) three-day per week therapist. The Mental Health Therapists would consult with the IEP team to design social-emotional support needed to assist the students in the school setting and to prevent placement outside of the District. Students currently attending out of district placements would access the Mental Health Therapist to transition back to the school district. The cost for the Mental Health Therapists would not exceed \$120,000 for the 2021-2022 school year. The positions would be funded through ACCESS funds with no cost to the District.

7. Skilled Nursing Services Provided by Interim HealthCare of Pittsburgh, Inc. - This is a request for the Board to approve an agreement between the Mt. Lebanon School District and Interim HealthCare of Pittsburgh, Inc. for the 2021-2022 school year for the purpose of providing skilled nursing services for a special needs student throughout the school day. The cost of the service is \$48.00 per hour and will not exceed \$60,000 for the 2021-2002 school year.
8. Contingency Savings Agreement - This is a request for the Board to approve an agreement with CCG Premium Recovery Group LLC. CCG will review and possibly negotiate claims activity with insurance carriers and secure loss information for them, as well as from the Rating Boards. CCG will review the experience modifications, retrospective rating adjustments, premium audits, and correct any errors discovered through the performance of their analysis. The purpose of the review is to identify and correct any errors, thereby generating refunds, reduced premiums, or credits from our carriers. The contingency fee for this service is 50% of the total cash, return premiums, or premium reductions issued by the insurance carrier to the District. The Superintendent recommends approval of this agreement.

D. Discussion

1. COVID Update

V. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

VI. Upcoming Public Meetings

August 16, 2021 - 7:30 p.m.	Board Regular Meeting Auditorium, <i>Mt. Lebanon High School</i> <i>Zoom</i>
September 13, 2021 - 7:30 p.m.	Board Discussion Meeting <i>TBD</i>
September 20, 2021 - 7:30 p.m	Board Regular Meeting <i>TBD</i>

VII. Adjournment

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