



ADMISSIONS PROCESS

Thank you for submitting your application to The Davis Academy. This document acknowledges receipt of your application and provides important information regarding the next steps of the admissions process.

Supplemental Admissions Forms:

Please complete and sign the Authorization for Release of Educational Records Form and the consent statement at the top of the Confidential Teacher Recommendation Form. The current school must mail your child's school records and Teacher Recommendation Form to The Davis Academy. It cannot be hand-carried by the parent or student. In order to get a valid recommendation on your child, please do not submit the recommendation form to your child's teacher prior to December 1.

Admissions Screenings:

Students applying for grades 1-8 will be asked to spend a school day at The Davis Academy. Applicants for grades 1-5 will participate in an educational evaluation during their visit. The Admissions Office will schedule appointments for these assessments.

All candidates for entrance into grades 6-8 are required to take the Secondary School Admission Test (SSAT). Please have the results sent to The Davis Academy (SSAT Number 2743). Information about the SSAT may be obtained from the school, or by visiting www.ssat.org.

The screenings and/or educational evaluations completed on applicant are for admission purposes only and cannot be interpreted independently of the teacher recommendations and school records. Therefore, this information will not be reviewed with applicants or their families, or shared with anyone other than members of the Admissions Committee.

Disabled candidates should identify themselves early in the application process so that accommodations can be arranged, if feasible, in admission testing procedures. Auxiliary aids and services will be made available on request.

Notification dates for admissions decisions are set each year by the Atlanta Area Association of Independent Schools (AAAIS). Please refer to The Davis Academy Application Deadlines and Checklist document for exact dates. In order to have your child's application reviewed in time for our admissions decisions, all applications and supporting materials (including a copy of your child's birth certificate) must be in our office **by February 15**.

Tuition Information

Full tuition details can be found on our website www.davisacademy.org/admissions/tuition. Supply fee and dining program are included in the tuition total. Supply fee includes books and other consumable text materials, school supplies, cultural activities, local field trips, and student accident insurance. Fees for overnight field trips are not included in the supply fee.

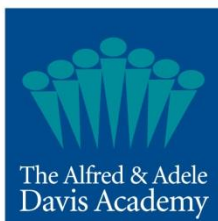
There are three payment plans available, a One Payment Plan, Two Payment Plan, and Nine Payment Plan. A payment option must be chosen at the time an enrollment contract is signed. The deposit fee of \$1,800 is due when the enrollment contract is accepted. There is a sibling discount of \$300 for the third child enrolled at Davis.

Tuition Assistance

Tuition assistance may be available for families with special financial needs. FACTS: Grant & Aid Assessment, an impartial service located in Lincoln, Nebraska, validates assistance for each family. Once FACTS makes its determination, The Davis Academy makes every effort to meet the demonstrated need. Please apply to FACTS online at www.factstuitionaid.com. All your supporting documents must be mailed to FACTS at P.O. Box 5688 Lincoln, Nebraska 68505 no later than **February 15**. Also, families should provide FACTS with a letter stating the reasons and circumstances of your request along with copies of all W-2 and 1099 forms, form 1040 and supporting schedules for the current tax year. Families who are applying for tuition assistance will need to file an early tax return in order to meet FACTS deadline.

The Davis Fund Annual Giving Campaign

Tuition at The Davis Academy is kept below the full cost of education to make a day school education a reality for as many students as possible. Each year, parents are asked to make a meaningful, tax-deductible contribution to the school's Davis Fund. It is expected that 100% of our families will participate at a suggested minimum gift of \$500 or more. Those giving \$2,500 or more are recognized as part of the school's Geshner Society. Gifts to The Davis Fund are unrestricted and enhance the school's annual operating budget. Every student and member of our faculty and staff benefit from our annual fundraising campaign. Your charitable contribution supports professional development for our teachers, maintenance of our campus, expansion of enrichment programs, the arts, athletic programs and annual recurring expenses.



AUTHORIZATION FOR INFORMATION & RELEASE OF EDUCATIONAL RECORDS

***Parents/Legal Guardians:* Please complete this form and forward it to your child's current school. The school must send the records directly to The Davis Academy.**

I give permission for

Current School

Address/ Phone Number

City/ State/ Zip/County

to release complete school records, including report cards, standardized/other test results, and discipline records regarding my child,

Student's Name

to The Davis Academy.

I also authorize current school to send all final report cards and test scores at the end of the year to The Davis Academy immediately upon availability.

Please forward the records at your earliest convenience to

**The Davis Academy
Director of Admission
8105 Roberts Drive
Atlanta, Georgia 30350-4120**

Parent Signature

Date

The Alfred and Adele Davis Academy

Confidential Teacher Recommendation Form for Fourth through Eighth Grade

To Parent(s) of Applicant:

To Parent/Legal Guardian: Please print or type this section and deliver this form to your child's teacher. The evaluator should mail these forms directly to The Davis Academy Admission Office. By submitting this evaluation form and in consideration of having this evaluation and your application considered by The Davis Academy, you hereby release its employees and representatives, the evaluator and the evaluator's employer from any and all claims and liability that may arise from the providing, obtaining, or using the form and the substance of the information provided by the evaluator. *All information provided on the attached evaluation form will be held in strictest confidence and will not be shared with students, parents, or guardians. This evaluation will remain confidential and not become part of the student's permanent academic record.*

Name of Applicant: _____ Date of Birth: _____

Parent's Signature: _____ Date: _____

To Teacher:

This child is applying for admission to The Davis Academy. We would appreciate your observations about the areas listed below. Your candid estimate of the applicant will be of invaluable assistance to our Admissions Committee and will remain confidential.

AREAS	5	4	3	2	1	YOUR RATING
Academic Ability	Superior	Fine Student	Capable of Passing Work	Marginal Ability, Questionable Motivation	Poor Academic Risk	
Integrity	Exceptionally Upright	Noticeably Upright	Upright	Weak or Questionable	Record of Dishonesty	
Conduct	Outstanding in Every Respect	Generally Excellent	Good	Marginal	Poor Personal Habits	
Initiative and Drive	Outstanding, Very Focused	Well Above Average	Generally Strong	Occasionally Weak	Very Weak	
Personal Overall Qualities	Outstanding	Considerable Appeal	Okay-No Strengths or Weaknesses	Not Very Outgoing, Immature	Poor Impression, Very Immature	
Care and Concern for Others	Outstanding	Excellent	Good	Lacks Concern	Unconcerned	
Emotional Adjustment	Exceptionally Well Adjusted	Well Balanced	Usually Well Balanced	Circle One: Excitable Unresponsive	Circle One: Very Emotional Apathetic	
Recommendation as a Student	Outstanding	Excellent	Good	Fair	Poor	
Recommendation as a Person	Outstanding	Excellent	Good	Fair	Poor	

In the following section please mark a check next to the appropriate responses:

1. Is the candidate in good standing and eligible to remain if you offer the next grade level? YES___ NO___

2. Does the candidate have any significant limitations that may affect his/her academic progress? YES___ NO___

If yes, please explain: _____

3. How would you rate this candidate overall?

Superior___ Outstanding___ Above Average___ Fair___ Weak___ Unable to Rate___

4. How would you rank the candidate's performance in your class? Above Level___ On Level___ Below Level___

5. Please indicate whether the candidate has ever been recommended for any of the following programs:

Speech___ Hearing___ Impaired Vision___ Gifted___ Learning Disabled___

If yes, in which program did/does the child participate? _____

6. Has the candidate been given an educational evaluation by a diagnostician or psychologist? YES____ NO____

If yes, when?_____ For what purpose?_____

7. Has any disciplinary action been taken regarding this student?* YES____ NO____
Does the candidate have any record of suspension or expulsion? YES____ NO____
Has disciplinary action involving alcohol or drugs been taken? YES____ NO____

If yes to any of the above answers, please explain:_____

*Georgia Law (OCGA 20-3-670) requires that students in grades 7 and higher, transferring from one Georgia school to another, have a disciplinary record along with the usual transcript of grades, etc. forwarded to the receiving school.

8. Is the candidate in good standing and eligible to remain if you offer the next grade level? YES____ NO____

9. How do you consider the candidate's parents?

Very cooperative____ Usually cooperative____ Rarely cooperative____ Follows through with suggestions____
Has realistic picture of their child's ability____ Never had any communication with parents____

PLEASE COMMENT ON THE FOLLOWING: Attach an additional sheet if necessary.

Areas in which the student excels:_____

Areas in which the student has the greatest needs:_____

What strategies have you used to support the child's needs? _____

Please write any additional comments about this student that would be helpful to us, as well as the student. Please give your estimate of the candidate's possible success in and contribution to The Davis Academy. You are encouraged to comment candidly on those characteristics of the candidate that seem to you to distinguish him or her from other students with whom you have been associated. Illustrate by example when appropriate: _____

Thank you for your time and effort in evaluating this student and assisting both the candidate and The Davis Academy. Please be assured that your information will remain confidential. After completion of this form, please submit to the Director of Admissions in one of the following ways:

Email: admissions@davisacademy.org
Fax: 770-671-8838

Mail: Director of Admissions, The Davis Academy, 8105 Roberts Drive, Atlanta, GA 30350

Teacher's Name:_____ Phone Number:_____ Email:_____

In what capacity have you known the applicant?_____ Length of acquaintance:_____

School Address:_____

Teacher's Signature:_____ Date:_____

What are your favorite hobbies? _____

What books/magazines do you enjoy reading the most? _____

What sports do you participate in? _____

Tell us about your team/group memberships and any special recognition you may have received: _____

Have you attended a summer camp, sports camp, or any other special program in the past two years? If yes, please tell us the name of the program, location, and how long you attended: _____

Please list any volunteer work or paid jobs you have had, within and outside of the family, and the approximate amount of time you spent on them: _____

Please comment here on any special opportunities you may have had (travel, study, participation in an activity, etc.)

STUDENT WRITING SAMPLE

In reading your application, we hope to gain as complete a picture of you as possible. Please attach a separate sheet of paper telling us something more about you. Tell us things that might not be apparent from the information you provided in earlier sections of this questionnaire. You can describe something about your family, an important experience, or your personal goals. By writing about something that matters to you, you will convey to us a sense of yourself. This should be in your own handwriting.

STUDENT PLEDGE

Each applicant for grades 6-8 is required to sign the following pledge. It is NOT mandatory. However, failure to execute the pledge may be taken into account and affect your application for admission.

“I understand that The Davis Academy regulations forbid the use of drugs (except by prescription), alcohol, and tobacco by all students. If admitted, I agree to abide by the principles of The Davis Academy which prohibit cheating, lying, stealing, vandalism and all other offenses that are detrimental to the School, and the regulations that may be in effect from time to time. I authorize The Davis Academy to contact current and previous schools or other sources to obtain information to support my application. I will not seek access to confidential recommendations and evaluation materials before or after admission.”

Signature of Applicant: _____ Date: _____