

WATERTOWN CITY SCHOOL DISTRICT

July 6, 2021

The Reorganizational meeting of the Watertown City School District's Board of Education was held on July 6, 2021, in the District Office Conference Room at HT Wiley School for the board members and was streamed live for the public to view virtually via a link on the district website. The meeting was opened at 4 p.m. by the District Clerk with the Pledge of Allegiance.

Members Present: Maria T Mesires, President
Jason B. Harrington, Vice President
Lorie L. Converse
Culley T. Gosier
Suzanne C. Renzi-Falge
Rande S. Richardson
Ammbrose Souza

Officers Present: Patricia B. LaBarr, Superintendent of Schools
Michelle R. Gravelle, District Clerk

Administrators: Tina M. Lane, Assistant Superintendent for Personnel and Student Services
Stacey Eger-Converse, Assistant Superintendent for Instruction
Joshua W. Hartshorne, School Business Administrator

There was one visitor in attendance.

Administration of Oath to District Clerk: Michelle Gravelle was administered the Oath of District Clerk.

Administration of Oath to Newly Elected Board Members and Superintendent of Schools: The Clerk administered the Oath to Rande Richardson, Lorie Converse, Ammbrose Souza and Patricia LaBarr.

Election of Officers: The Clerk then asked for nominations for President of the Board of Education. Culley Gosier nominated Maria Mesires. There were no further nominations. By a 7-0 vote, Maria T Mesires was re-elected board President for the 2021-22 school year. The Clerk asked for nominations for Vice President of the Board of Education. Suzanne Renzi-Falge nominated Jason Harrington. There were no further nominations. By a 7-0 vote Jason Harrington was elected board Vice President for the 2021-22 school year. The District Clerk administered oaths to the President and Vice President.

The District Clerk then turned the meeting over to President Mesires.

Agenda Changes: The District Clerk pointed out the agenda changes to the Personnel Report as follows:

Under VII: Items for Board Action

- M. Approval of Personnel Report
 - E. Appointments: Probationary Instructional Omit Line 4

Public Comments: None.

Communications: President Mesires summarized a letter from the Office of the Garrison Commander, Colonel Jeffrey P. Lucas.

Board and Staff Reports: None.

Executive Session: At 4:07 p.m. President Mesires asked for a motion to move into Executive Session to discuss legal issues associated with the Inter-Municipal Agreement. A motion was made by Suzanne Renzi-Falge and seconded by Jason Harrington and carried; all voting aye.

At 4:30 p.m. a motion was made by Suzanne Renzi-Falge to close Executive Session; seconded by Lorie Converse and carried; all voting aye.

Open Session: At 4:32 p.m. a motion was made by Culley Gosier to move to Open Session; seconded by Rande Richardson and carried; all voting aye.

Items for Consent Agenda:

Resolution offered by Jason Harrington.

BE IT RESOLVED, That the Board of Education approves the following Consent Agenda items:

1. Appointment of Officers
2. Other Appointments
3. Designations
4. Authorizations
5. Official Undertakings (Bonds), and
6. Other

APPOINTMENT OF OFFICERS

- ❖ **RESOLVED,** That Michelle Gravelle is appointed to the position of District Clerk for the school year 2021-2022 and thereafter until the next Annual Meeting of the Board of Education, subject, however, to the earlier termination of such appointment at the pleasure of the Board.
- ❖ **RESOLVED,** That Jenna Ritz is appointed to the position of Treasurer and Patricia B. LaBarr, Superintendent of Schools, is appointed to the position of Deputy Treasurer for the school year 2021-2022 and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of either or both appointments at the pleasure of the Board.
- ❖ **RESOLVED,** That the firm of Bowers & Company, CPAs be appointed to provide independent auditing services to the Watertown City School District for the 2021-2022 school year and thereafter until the next Organizational Meeting of the Board of Education

subject, however, to the earlier termination of such services at the pleasure of the Board.

- ❖ **RESOLVED**, That upon the recommendation of Patricia B. LaBarr, Superintendent of Schools, the following are hereby appointed Central Treasurers for Extracurricular Activity Funds for the 2021-2022 school year for the following schools:

Watertown High School: Building Principal, Treasurer
Sally Parker-Newell, Auditor/Comptroller

Case Junior High School: Building Principal, Treasurer
Sally Parker-Newell, Auditor/Comptroller

H.T. Wiley Intermediate School: Building Principal, Treasurer
Sally Parker-Newell, Auditor/Comptroller

- ❖ **RESOLVED**, That during the current fiscal year, 2021-2022, and until the next Organizational Meeting of the Board of Education, the Treasurer is authorized, in accordance with the statutes indicated below, to invest and reinvest for the school district monies not immediately required for the regular expenditures of the district, to collect interest or other income on such investments, to liquidate the same upon maturity, and from time to time, to exchange such investments for other investments as follows:
 - Monies on deposit or held to the credit of any Capital Fund, in accordance with Section 3652 of the Education Law.
 - Monies on deposit or held to the credit of the General Fund, or any similar fund, in accordance with Section 1723-a of the Education Law.
- ❖ **RESOLVED**, That the firm of Questar III, be appointed to provide internal auditing services to the Watertown City School District for the 2021-2022 school year and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such services at the pleasure of the Board.
- ❖ **RESOLVED**, That the District's Building Principals are appointed as the custodians of the petty cash fund in their building.
- ❖ **RESOLVED**, That Tina M. Lane is appointed to the position of Data Privacy Officer for the 2021-22 school year.
- ❖ **RESOLVED**, That in accordance with Commissioner's Regulations the School Business Manager is hereby appointed as Purchasing Agent for the Watertown City School District for the 2021-2022 school year and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such services at the pleasure of the Board.
- ❖ **RESOLVED**, That the Superintendent of Schools is authorized to certify payrolls for the Watertown City School District of the City of Watertown for the 2021-2022 school year.
- ❖ **RESOLVED**, That Jenna Ritz is appointed to the position of School Tax Collector for the school year 2021-2022 and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such appointment at the pleasure of the Board.

- ❖ **RESOLVED**, That the School Business Manager is appointed to the position of Federal Impact Aid Officer for the 2021-2022 school year.
- ❖ **RESOLVED**, That the Assistant Superintendent for Instruction is appointed to the position of PL103-832 Officer (Federal programs that include Drug Free Schools) for the 2021-2022 school year.
- ❖ **RESOLVED**, That the firm of Haylor, Freyer & Coon is appointed to serve as the District's insurance consultant for the 2021-2022 school year.
- ❖ **RESOLVED**, That the firm Fiscal Advisors and Marketing, Inc., Syracuse, NY, is appointed to serve as consultants to the district for the 2021-2021 school year.
- ❖ **RESOLVED**, That Margaret Drappo and Bridget Finster are appointed to the position of Liaison for Homeless and Youth for the 2021-2022 school year.
- ❖ **RESOLVED**, That the Director of Facilities is appointed to the position of School Pesticide Representative for the 2021-2022 school year.

OTHER APPOINTMENTS

- ❖ **RESOLVED**, That Samaritan Medical Center is appointed as the School Physician for the 2021-2022 school year.
- ❖ **RESOLVED**, That the North Country Family Health Center is appointed as the School Dentist for the 2021-2022 school year.
- ❖ **RESOLVED**, That the school building secretaries are appointed to the position of Designated Educational Officials.
- ❖ **RESOLVED**, That Nancy Laverty is appointed to the position of Deputy Claims Auditor for the school year 2021-2022 and thereafter until the next Organizational Meeting of the Board of Education subject however, to the earlier termination of such appointments at the pleasure of the Board.
- ❖ **RESOLVED**, That the law firms of Frank Miller, Ferrara Fiorenza PC, the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES and Guercio & Guercio, LLP are approved to provide professional legal services, as needed, to the Watertown City School District for the 2021-2022 school year.
- ❖ **RESOLVED**, That the building secretaries are appointed as Attendance Officers for the 2021-2022 school year.
- ❖ **RESOLVED**, That the School Business Manager is hereby appointed as Records Access Officer and Records Management Officer for the school year 2021-2022 and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such appointments at the pleasure of the Board.

- ❖ **RESOLVED**, That in accordance with AHERA, Public Law 99-519, Director of Facilities is hereby appointed as Asbestos (LEA) Designee for the Watertown City School District for the 2021-2022 school year and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such services at the pleasure of the Board.
- ❖ **RESOLVED**, That the Assistant Superintendent for Personnel and Student Services is hereby appointed as the Title IX/Section 504 Hearing Officer for the 2021-2022 school year and thereafter until the next Organizational Meeting of the Board of Education subject, however, to the earlier termination of such appointments at the pleasure of the Board.
- ❖ **RESOLVED**, That in accordance with Chapter 823 of the Laws of 1976, and the Commissioner’s Regulations 200.2b, the following members of the Committee and Sub Committee on Special Education for the 2021-2022 school year are hereby appointed:
 - Coordinators, Shannon Whitney and Matthew Burdick
 - School Psychologists: Ashley Buckley, Robin Colello-Poplaski, Khrista Wargo, Misty Wekar
 - School Physician: Samaritan Medical Center
- ❖ **RESOLVED**, That in accordance with Commissioner’s Regulations 200.2b, the following members of the Committee on Preschool Special Education for the 2021-2022 school year are hereby appointed:
 - Coordinator, Shannon Whitney
 - Service Provider Representatives:
 - BOCES- Michael Lively
 - Building Blocks SLP, OT&PT Family Services, Speech Pathology Services of Northern New York, PLLC-Traci Harris and Eric Harris
 - Jefferson Rehabilitation Center- Jessica Ross
 - Milestones Children's Center Special Programs, dba Little Lukes, Inc. - Lynn Amell
 - Little Lukes – Lynn Amell
 - Public Health Service-Ginger Hall
 - County Representatives-Ljuba Cvetkovic, Lisa Peters, Gina Romeo and Jerilyn Steria.
- ❖ **RESOLVED**, That the Coordinators of the Committee on Special Education are appointed as the American With Disabilities and 504 Plan Coordinators for the 2021-2022 school year.
- ❖ **RESOLVED**, That the Assistant Superintendent for Personnel and Student Services is hereby appointed to the position of Medicaid Compliance Officer for the 2021-2022 school year.
- ❖ **RESOLVED**, That upon the recommendation of Patricia B. LaBarr, Superintendent of Schools, the following are hereby appointed Dignity Act Coordinators for the 2021-2022 school year for the following schools:

| | |
|---------------------------------|-----------|
| Watertown High School: | Principal |
| Case Middle School: | Principal |
| H. T. Wiley Intermediate School | Principal |
| Starbuck School | Principal |
| Sherman School | Principal |

| | |
|-------------------------|-----------|
| Ohio School | Principal |
| North Elementary School | Principal |
| Knickerbocker School | Principal |

- ❖ **RESOLVED**, That in accordance with NYS General Municipal Law Section 163 the Board hereby authorizes the use of a "Best Value" award methodology in the competitive bidding process for purchase contracts.
- ❖ **RESOLVED**, That in accordance with NYS General Municipal Law Section 103(16), the Board hereby authorizes the use of "Piggyback" Purchasing to allow the District greater flexibility and cost effectiveness.

DESIGNATIONS:

- ❖ **RESOLVED**, That the board authorizes the District Treasurer to establish a petty cash fund limited to \$100 at each school building and the district's administrative office, as well as \$200 for Athletics and Food Service.
- ❖ **RESOLVED**, That the Watertown Daily Times is named the official newspaper for the Watertown City School District for the 2021-2022 school year.
- ❖ **RESOLVED**, That in accordance with Section 2129 of the Education Law, the following banks are named official depositories for either collection of taxes for the school district and/or for the investment of the district, provided the investment collateral requirements meet with the approval of the school district's attorney, for the 2021-2022 school year:
 - Community Bank, N.A.
 - J.P. Morgan Chase Bank
 - Watertown Savings Bank
 - NYCLASS
- ❖ **RESOLVED**, That monies shall be disbursed only on the signatures of the Treasurer or Deputy Treasurer by checks payable to the person or persons entitled thereto.
- ❖ **RESOLVED**, That the schedule of Board of Education Meetings for the 2021-2022 School Year is approved.
- ❖ **RESOLVED**, That the board approves and establishes the Standard Work Day for appointed officials (District Clerk, District Treasurer, and Claims Auditor) and will report the days worked to the NYS Local Employees' Retirement System based on the timekeeping system records for the records of activities maintained and submitted by these officials to the Clerk of the board.

AUTHORIZATIONS:

- ❖ **RESOLVED**, That the Superintendent of Schools is authorized to approve attendance for board of education members and staff members to conferences, conventions, and workshops with expenses for the 2021-2022 school year.

- ❖ **RESOLVED**, That the Superintendent of Schools is authorized to approve budget transfers within limits prescribed by the Commissioner's Regulation, Section 170.2 and Board guidelines.
- ❖ **RESOLVED**, That the Superintendent of Schools is authorized and empowered on behalf of the Watertown City School District to act as district representative to apply and sign for all grants in aid, both federal and state, for the 2021-2022 school year.
- ❖ **RESOLVED**, That the District Treasurer, Superintendent of Schools, and the Central Treasurer for Extracurricular Activity Funds is an authorized signature on checks.
- ❖ **RESOLVED**, That those positions entitled to use district-owned cell phones and credit cards is hereby approved.
- ❖ **RESOLVED**, That when the services of an impartial hearing officer are needed, the board will appoint an individual from an approved list provided by the NYS Education Department.
- ❖ **RESOLVED**, That the Coordinator of the Committee on Special Education is an authorized representative of the Board of Education for the required signature on STAC-1 forms.

BE IT FURTHER RESOLVED, that by signing this form, the Coordinator will certify that the preschool student with a disability named is being provided the educational services indicated on the form and that such services have been recommended by the Committee on Preschool Special Education and the child is eligible for such placement in accordance with the Regulations of the Commissioner and Section 4410 of the Education Law.

OFFICIAL UNDERTAKINGS: (BONDS)

RESOLVED, that the crime policy of Utica National, for \$2,769, Policy No. CPP 4559680, for the claims auditor and all other positions required by law or regulation to be bonded, and a \$1,000,000 rider for the positions of District Treasurer, Tax Collector or Ex-Officio Tax Collector and Central Treasurer for the Extra-Curricular Activities Funds, and others deemed necessary for the Watertown City School District are hereby approved.

OTHER:

- ❖ **RESOLVED**, That the following items are approved as presented:
 1. Minutes of the Board of Education meetings on June 1 and 15, 2021.
 2. Monthly Treasurer's Report of May 2021.
 3. Monthly Financial Report for May 2021.
 4. Committee on Pre-School Special Education Minutes for June 2021.
 5. Committee on Special Education Minutes for June 2021.
 6. Monthly Extra-Curricular Reports for HT Wiley, Case, and Watertown High School ending April 30, 2021.
 7. Monthly Extra-Curricular Reports for HT Wiley, Case and Watertown High School ending May 30, 2021.
 8. Re-adoption of Board of Education Policies not revised during the 2020-2021 school year inclusive of the Code of Conduct.
 9. District approves reimbursement for mileage at the rate set by the IRS for the year in which reimbursement is requested and approved.

Seconded by Culley Gosier and carried; all voting aye.

Items for Board Action:

Resolution offered by Rande Richardson.

RESOLVED, that the Watertown City School District hereby approves the participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2021-2022 school year.

Seconded by Jason Harrington and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, that the Board of Education hereby approves the AS-7 Contract for services provided by Jefferson-Lewis BOCES for the 2021-2022 school year.

Seconded by Lorie Converse and carried; all voting aye.

Resolution offered by Suzanne Renzi-Falge.

RESOLVED, That the payment of dues for the 2021-2022 school year to the Jefferson-Lewis School Boards Association is hereby approved.

Seconded by Rande Richardson and carried; all voting aye.

Resolution offered by Culley Gosier.

RESOLVED, That the payment of dues for the 2021-2022 school year to the National Association of Federally Impacted Schools is hereby approved.

Seconded by Jason Harrington and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, That the Superintendent of Schools is authorized to make application under PL-874, Impact Aid, for the 2021-22 school year. The associated dues from July 1, 2021 – June 30, 2022, are hereby approved.

Seconded by Rande Richardson and carried; all voting aye.

Resolution offered by Lorie Converse.

RESOLVED, That the revised corrective action plan for the 2019-2020 annual financial audit, as prepared by Bowers & Company CPAs PLLC for the period ending June 30, 2020, and the corrective action plans associated therewith is hereby accepted and approved.

Seconded by Rande Richardson and carried; all voting aye.

Resolution offered by Jason Harrington.

WHEREAS, the Board of Education has approved for piggybacking on Federal, NYS, County, and local municipality contracts at the annual reorganization meeting.

WHEREAS, Thomas Trash Services was awarded bid #20-04 for Jefferson County.

THEREFORE, BE IT RESOLVED, the District will contract with Thomas Trash Services for the 21-22 school year at the price not to exceed \$60,000, is hereby approved.

Seconded by Culley Gosier and carried; all voting aye.

Resolution offered by Suzanne Renzi-Falge.

RESOLVED, That as part of the New York State Disaster Evacuation Plan, the Watertown City School District's schools covenant and agree to "Secondary Temporary Holding Areas."

BE IT RESOLVED, That the agreements are hereby approved.

Seconded by Ammbrose Souza and carried; all voting aye.

Resolution offered by Culley Gosier.

RESOLVED, that the Board of Education hereby approves the Inter-Municipal Agreement by and between the City of Watertown, New York and the Watertown City School District for the period July 1, 2021 through June 30, 2022 for the use of each other's facilities per the Inter-Municipal Agreement.

Seconded by Lorie Converse and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, That an Addendum to the Agreement By and Between the City of Watertown and the Watertown City School District for a School Resource Officer for the period of August 1, 2019, to July 31, 2022, is hereby approved.

Seconded by Ammbrose Souza and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, upon recommendation of the Superintendent of Schools, the Board approves of a Separation Agreement and General Release between the District and a non-instructional employee.

Seconded by Lorie Converse and carried; all voting aye.

Resolution offered by Ammbrose Souza.

WHEREAS, the Watertown Education Association (the "Association"), on behalf of an instructional employee. and similarly situated Association members, filed a Stage 2 grievance on or about March 11, 2021, regarding alleged violations of the Collective Bargaining Agreement relative to placement on the salary schedule and associated salary payments; and

WHEREAS, the grievance has been denied through Stage 3/Board of Education; and

WHEREAS, the District and the Association have engaged in discussions resulting in a mutually agreeable resolution to the issues raised in the grievance; and

WHEREAS, the District and the Association have memorialized the terms of the mutually agreeable resolution in a settlement agreement, which not only issues raised on behalf of named

grievants but also modifies and clarifies the applicable language in the collective bargaining agreement going forward (the "Settlement Agreement"); and

WHEREAS, the Association has approved of the Settlement Agreement;

WHEREAS, the Board has reviewed the terms of the proposed Settlement Agreement and agrees that resolution of the grievance upon the terms set forth in the Settlement Agreement is appropriate.

NOW, THEREFORE, IT IS RESOLVED, upon recommendation of the Superintendent of Schools and the Assistant Superintendent of Schools, that the Board approves of the settlement agreement between the District and the Watertown Teachers' Association resolving the grievance filed on behalf of an instructional employee, and the grievances filed on behalf of similarly situated teachers, relative to column placement on the salary schedule.

Seconded by Rande Richardson and carried; all voting aye.

Resolution offered by Jason Harrington.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, Patricia B. LaBarr, the Board of Education hereby approves the following:

RESIGNATIONS

| A | Name | Title | Effective Date | Years |
|----------|-------------------|--------------------|-----------------------|--------------|
| 1 | Farrell, Whitley | School Counselor | 6/30/2021 | 2 |
| 2 | Hoover, Allison | Elementary Teacher | 6/25/2021 | 2 |
| 3 | Jones, Ashley | Elementary Teacher | 6/25/2021 | 2 |
| 4 | Neddo, Amber | Elementary Teacher | 8/31/2021 | 22 |
| 5 | Peak, Susan | Noon Monitor | 6/15/2021 | 2 |
| 6 | Sullivan, Abigail | Teacher Aide | 6/24/2021 | 2 months |

LEAVES OF ABSENCE

| B | Name | Title | Effective Date | Ending Date | Reason |
|----------|-------------------|--------------------|-----------------------|--------------------|---------------|
| 1 | Mattis, Leslee | Elementary Teacher | 11/7/2021 | 1/4/2022 | Medical |
| 2 | Prevost, Allison | Elementary Teacher | 1/2/2022 | 2/11/2022 | Medical |
| 3 | Surette, Jennifer | Elementary Teacher | 9/1/2021 | 6/30/2022 | TOSA |

APPOINTMENT – PERMANENT – PART TIME

| C | Name | Title | Effective Date | Salary |
|----------|-----------------|--------------|-----------------------|---------------|
| 1 | Beaumont, Tosha | Noon Monitor | 9/1/2021 | \$12.50/hr |

APPOINTMENT - LEAD TEACHER

| D | Name | Job Title | Effective Date | Ending Date |
|----------|-------------------|---------------------|-----------------------|--------------------|
| 1 | Surette, Jennifer | Instructional Coach | 9/1/2021 | 6/30/2022 |

APPOINTMENTS – PROBATIONARY (INSTRUCTIONAL)

| E | Name | Title (Tenure Area) | Effective Date | Ending Date | Certification Status | Salary |
|----------|--------------------|----------------------------|-----------------------|--------------------|---------------------------------------|-----------------|
| 1 | Bowman, Keegan | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. 1-6, Initial | \$52,299 (F-1) |
| 2 | Eckstrom, Tina | Elementary | 9/1/2021 | 6/30/2025 | Students w/disabilities 1-6, Initial | \$52,603 (F-3) |
| 3 | Exford, Madisyn | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. B-2 & 1-6, Initial | \$49,338 (C-1) |
| 4 | Hagelin, Stephanie | Elementary | 9/1/2021 | 6/30/2025 | Early Childhood Ed. B-2, Initial | \$60,938 (D-12) |
| 5 | Klock, Morris | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. 1-6, Initial | \$52,299 (F-1) |
| 6 | Lynch, Maya | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. 1-6, Emergency COVID-19 | \$50,977 (C-5) |
| 7 | Marsala, Antonia | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. 1-6, Initial | \$52,299 (F-1) |
| 8 | Warren, Anna | Elementary | 9/1/2021 | 6/30/2025 | Childhood Ed. 1-6, Initial | \$49,338 (C-1) |
| 9 | Youngkrans, Taylor | Special Ed. | 9/1/2021 | 6/30/2025 | Students w/disabilities 1-6, Initial | \$52,603 (F-3) |

APPOINTMENTS – SUMMER SCHOOL

| F | Name | Assignment |
|----------|-------------------|-------------------|
| 1 | Linnemeier, Sarah | K-4 Teacher |
| 2 | Joles, Joyce | RN |
| 3 | Jordan, Michelle | LPN |

APPOINTMENTS – EXTENDED SCHOOL YEAR SPECIAL EDUCATION STAFF

| G | Name | Assignment |
|----------|------------------|------------------------|
| 1 | Daugherty, Kelly | Occupational Therapist |
| 2 | Clough, David | Physical Therapist |
| 3 | Hanno, Olivia | Speech Pathologist |

| | | |
|----|-----------------------|-------------------------------|
| 4 | Wargo, Khrista | School Psychologist |
| 5 | Holland-Cronk, Krista | Teacher |
| 6 | Barnes, Mia | Teacher |
| 7 | Hagelin, Stephanie | Teacher |
| 8 | Engle, Julie | Teacher |
| 9 | Louise, Jennifer | Teaching Assistant & Sub Aide |
| 10 | Jones, Judith | Tutor |
| 11 | Howard, Nancy | Teacher Substitute |
| 12 | McDougal, Daniel | Teacher & Aide Substitute |
| 13 | Finn, Gina | Teacher Aide |
| 14 | Wilson, Amanda | Teacher Aide |
| 15 | LaShure, Joan | Teacher Aide |
| 16 | Richardson, Victoria | Teacher Aide |
| 17 | Patnode, Brittani | Teacher Aide |
| 18 | Sharp, Maria | Teacher Aide |
| 19 | McWayne, Kelly | Teacher Aide |
| 20 | Wasilenko, John | Teacher Aide |
| 21 | Clayborne, Antonio | Teacher Aide |
| 22 | Massey, Dionne | Teacher Aide |
| 23 | Exford, Nolan | Teacher Aide |
| 24 | Clarke, Jennifer | Teacher Aide |
| 25 | Hill, Deborah | Teacher Aide Substitute |
| 26 | Paul, Desiree | Teacher Aide Substitute |
| 27 | Martin, Bobbi Jo | Teacher Aide Substitute |
| 28 | Hallenbeck, Heather | Teacher Aide Substitute |
| 29 | Whittier, Dellie | Teacher Aide Substitute |
| 30 | Best, Rebecca | Teacher Aide Substitute |

APPOINTMENT – SUMMER STEM CAMP

| H | Name | Assignment |
|---|-------------|------------|
| 1 | Elmer, Tara | Teacher |

APPOINTMENTS – SUBSTITUTES – NON-INSTRUCTIONAL

| I | Name | Effective Date | Ending Date |
|---|----------------|----------------|-------------|
| 1 | Sacca, Maria | 7/7/2021 | 9/3/2021 |
| 2 | Rabon, Denise | 7/7/2021 | 9/3/2021 |
| 3 | Pringle, Renee | 7/7/2021 | 9/3/2021 |

Seconded by Lorie Converse and carried; all voting aye.

Resolution offered by Suzanne Renzi-Falge.

RESOLVED, That a 3.5% salary increase for Noreen Donoghue, Student Information System Specialist, for the 2021-22 school year is hereby approved.

Seconded by Ammbrose Souza and carried; all voting aye.

Resolution offered by Suzanne Renzi-Falge.

RESOLVED, that the sale, of unserviceable, unused, and generally in poor condition, 2003 Ford F-350 stake rack from Massey Street, as per the attached photo, is hereby approved.

Seconded by Lorie Converse and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, that the disposal, recycle, or donation of damaged, outdated, and unused books from the library at North, Knickerbocker, Ohio, Starbuck and Sherman Elementary Schools is hereby approved.

Seconded by Suzanne Renzi-Falge and carried; all voting aye.

Resolution offered by Lorie Converse.

RESOLVED, that the following educational student trips are hereby approved:

- Black River Outdoor Education Program Kayaking, 8886 Domser Road, Boonville, NY; One day during the week of August 26, 2021. (Swim Team-Team Bonding Trip)
 - # students-approx. 25-30
 - #faculty/parents-5
 - Time and Place of Departure—WHS, 7:30 a.m.
 - Time and Place of Return—WHS, 3 p.m.
 - Travel Expense—\$493.61, parent will transport.

Seconded by Ammbrose Souza and carried; all voting aye.

Resolution offered by Jason Harrington.

RESOLVED, That upon the recommendation of Patricia B. LaBarr Superintendent of Schools, the probationary appointment of a part-time food service worker, is hereby discontinued effective June 30, 2021.

Seconded by Ammbrose Souza and carried; all voting aye.

Resolution offered by Lorie Converse.

RESOLVED, That upon the recommendation of Patricia B. LaBarr Superintendent of Schools, the termination of a part-time School Monitor, effective June 30, 2021, is hereby approved.

Seconded by Maria Mesires and carried; all voting aye.

Resolution offered by Culley Gosier.

RESOLVED, that Molly Goss, is hereby appointed as Interim Treasurer, during the current Treasurer's Medical Leave, tentatively scheduled August 19, 2021 through October 18, 2021 and is hereby approved.

Seconded by Suzanne Renzi-Falge and carried; all voting aye.

END OF RESOLUTIONS

The District Clerk asked for volunteers for election of an official delegate and an alternate to attend the NYS School Boards Association Meeting in October 2021. Mrs. Renzi-Falge offered to be the official delegate and Mrs. Converse offered to be the alternate.

The District Clerk then asked for volunteers to serve as a delegate and an alternate member on the Executive Committee of the Jefferson-Lewis School Boards Association. Mr. Harrington said he would serve as a delegate and Mrs. Converse will serve as the alternate member.

Items for Information/ Discussion:

Superintendent of Schools' Report:

- Superintendent LaBarr welcomed the new board members and thanked the returning members for their service on the Board.
- She reported that the end of the school year went very well, with graduation as the highlight. Special thanks to Mr. Fairchild and Mr. Arias for their work on the ceremony and the details to make it work.
- The Superintendent, Joshua Hartshorne and Brian Arias attended a meeting today with King & King Architects and Construction Associates to kick-off the Capital Project. They met today to discuss the project. King & King and Construction Associates will attend the October 5 Board of Education meeting to update the board members on what the project entails.
- The Diversity, Equity and Inclusion committee will attend the August 3 Board meeting to present on the work they've done with Gwen Inc. along with some recommendations they'd like to make to the Board.
- The Superintendent finished her report by mentioning that the state still hasn't provided any guidance for the fall reopening of schools. She's hopeful that the guidance will come soon and that it will allow students to return.

Assistant Superintendent for Instruction Report:

- Mrs. Eger-Converse gave a copy of the Blind Study to the board members. A portion of the upcoming board retreat will focus on the start of the school study. Board members will participate in three sessions of the book study. This book study was started as part of the Diversity, Equity and Inclusion initiative in the district. She encourages the board members to bring their different perceptions and experiences to the table for discussion. Following the July 20 retreat, two additional meetings will be planned to carry out their participation in the book study.
- She provided members with a copy of the results of the spring climate survey. The participation rate doubled this year. Ms. Eger-Converse pulled the results on two particular questions to share the results with the Board members. The first question she highlighted was *Students in my school respect each other's differences (for example, gender, race, culture, disability, sexual orientation, learning differences, etc.)* and the second question she highlighted was *There are groups of students in my school who exclude others and make them feel bad for not being a part of the group.* With each of these questions she was able to disaggregate results by ethnicity groups.
- The last week of the school year Mrs. Eger-Converse had grade level and/or department meetings; discussed the transition into the 2021-22 school year, debriefed on the professional development that was provided to staff on May 21 and reviewed the "wish list" at each grade level.

- She reports that Mr. Matthew Burdick, the Special Education Coordinator for grades 5-12 is working on the CDOS implementation, which is almost ready to roll out. This would provide those students with a Special Ed diploma of sorts or a seal for any graduating student. She and Mr. Burdick are looking to roll it out in a way to assume growth for expansion among students.

Assistant Superintendent for Personnel and Student Services Report:

- Ms. Tina Lane reports that she and her administrative assistant, Lisa Worden, recently attended a job fair here in Watertown. She was able to meet several people interested in various positions that the district has available. The personnel office is following up on that job fair.
- Interviews continue and she appreciates the administrative staff and teachers for their support during those interviews.
- On June 30 she was able to meet with Dr. Rudd and a few Samaritan residents to conduct a discussion about poverty in this community. The district's Food Service Director, Mrs. Mary Hughes, along with Mr. Craig Orvis, were both able to attend the meeting to report on how the district feeds the student population.
- During the last week of school, she and the Superintendent took the time to meet with the teacher aides that are employed by the district. They administered an interest inventory, which asked them what strengths and weaknesses they have and where their interest lies most with being a teacher aide. She's hopeful that this will help with their placements for the fall.

School Business Manager Report:

- Mr. Hartshorne reported that due to the newest litigation against the district he has spent time working with the district's legal team and insurance carrier.
- He reports that he's working with Mrs. Eger-Converse to update the website with the American Rescue Plan.
- The kick-off meeting for the Capital Project was this morning. He is still working with the attorneys on the details for the contracts.
- The Bond Anticipation Notice is now closed.
- He has been working with the Office of the State Comptroller during their audit to help provide them what they need.
- Additionally, he reports that he's closing out the year and prepping for the upcoming audit with Bowers & Co.

Upcoming Dates: President Mesires reviewed upcoming dates of meetings. She briefly touched base on what the board members could expect to review at the upcoming July 20 board retreat.

Adjournment: With no further business President Mesires asked for a motion to adjourn the meeting. At 5:14 pm. Suzanne Renzi-Falge made the motion, seconded by Lorie Converse and carried; all voting aye.

Respectfully Submitted,



Michelle R. Gravelle
District Clerk

