

Who do I call in Human Resources?

What is the question?	Call First	Call Second
AESOP/Skyward/Navigator Access	6321 Kate Williams	6343 Tracey Patton
Auxiliary Employee Support	6306 Jennifer Brandt	6326 Tiffany Gant
Certification	6384 Amber Konchalski	6340 Jennifer Burns 6343 Tracey Patton
Contracts	6384 Amber Konchalski	6340 Jennifer Burns 6343 Tracey Patton
Duty Day Calendars	6326 Tiffany Gant	6305 Nancy Hoyt
Employee Exits	6341 Lisa LaFleur	6339 Lisa Richardson
Fast-Track Help	6305 Nancy Hoyt	1982 Teretha Patterson
Fingerprinting Clear Questions	6380 Aurora Garcia	6341 Lisa LaFleur
Fingerprint Processing	6380 Aurora Garcia	6342 Sundee Doerr
Go2 Program	6343 Tracey Patton	6338 Kia Crosby
Harassment or Discrimination	6343 Tracey Patton	6338 Kia Crosby
Job Descriptions	6305 Nancy Hoyt	6338 Kia Crosby
Job Fairs/Recruiting	6338 Kia Crosby	6343 Tracey Patton
Job Postings	6341 Lisa LaFleur	6339 Lisa Richardson
KEEPS Program	6343 Tracey Patton	6338 Kia Crosby
Leave Questions	Prof & Para 6340 Jennifer Burns Auxiliary 6326 Tiffany Gant	Prof & Para 6339 Lisa Richardson (elem) 6341 Lisa LaFleur (sec) Auxiliary 6306 Jennifer Brandt
Loan Forgiveness	6300 Carla Girouard	6340 Jennifer Burns
MTOP	6343 Tracey Patton	6338 Kia Crosby
New Hire Process	6380 Aurora Garcia	6339 Lisa Richardson
New Hire Technology/Setup	6339 Lisa Richardson	6341 Lisa LaFleur
Observation Background Checks	6338 Kia Crosby	6305 Nancy Hoyt
Rosters/FTE Management	Prof & Para 6340 Jennifer Burns Auxiliary 6326 Tiffany Gant	Prof & Para 6339 Lisa Richardson (elem) Prof & Para 6341 Lisa LaFleur (sec) Auxiliary 6306 Jennifer Brandt
Safe Schools	6326 Tiffany Gant	6343 Tracey Patton
Salary	6326 Tiffany Gant	6340 Tracey Patton
Salary-Payoff	6326 Tiffany Gant	6339 Lisa Richardson
SDCE	6341 Lisa LaFleur	6340 Jennifer Burns
Service Awards	6339 Lisa Richardson	6341 Lisa LaFleur
Service Records Coming to MISD	6380 Aurora Garcia	6339 Lisa Richardson
Service Records Leaving MISD	6384 Amber Konchalski	6339 Lisa Richardson
Service Records/Substitutes	6321 Kate Williams	6342 Sundee Doerr
Staff Clinic	6340 Tracey Patton	6325 Jennifer Stoecker
Student Teacher Background Checks	6338 Kia Crosby	6305 Nancy Hoyt
Substitute Account Code Processing	6321 Kate Williams	6343 Tracey Patton
Substitute On-Boarding	6342 Sundee Doerr	6321 Kate Williams
Substitute-Long Term	6343 Tracey Patton	6321 Kate Williams
Substitute Orientation	6342 Sundee Doerr	6321 Kate Williams
Substitute Payroll	6321 Kate Williams	6343 Tracey Patton
T-TESS Evaluations	6340 Jennifer Burns	6305 Nancy Hoyt
Time Off Allocation	6339 Lisa Richardson	6326 Tiffany Gant
Timeware	6306 Jennifer Brandt	6326 Tiffany Gant
Transcripts	6380 Aurora Garcia	6339 Lisa Richardson
True Time Access	6339 Lisa Richardson	6306 Jennifer Brandt
True Time/Time Off	6339 Lisa Richardson	6306 Jennifer Brandt
Tutors	6342 Sundee Doerr	6321 Kate Williams
Vacancy Request	6321 Kate Williams	6342 Sundee Doerr
Volunteer Background Checks	6305 Nancy Hoyt	6338 Kia Crosby

