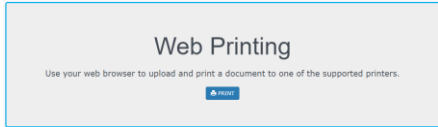


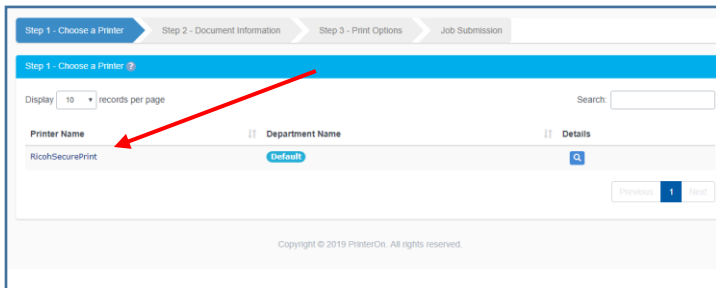
HOTSPOT Printing for Personal Devices

In your web browser address bar type: **http://hotspot/cps**

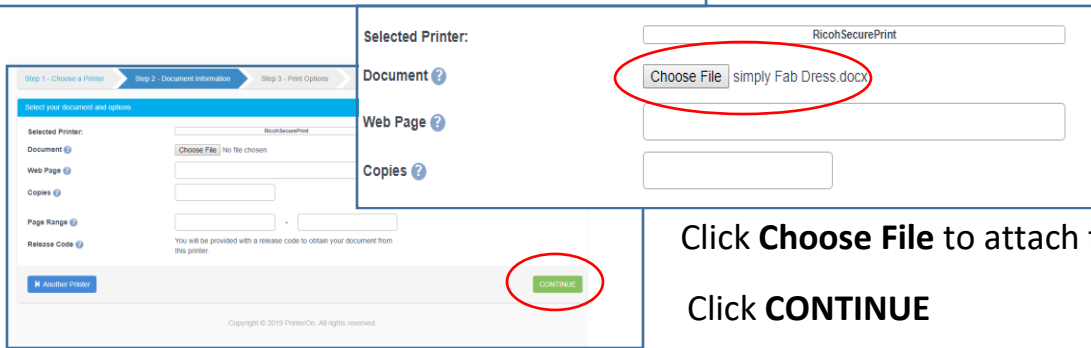
Click on
PRINT



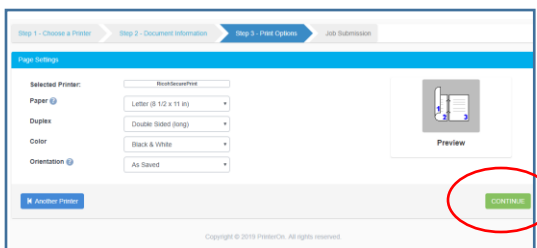
Use **School log** in here



Click on **RicohSecurePrint**



Click **Choose File** to attach the file to be printed
Click **CONTINUE**



Click **CONTINUE**

Your job will **Process.....**then **Complete.**

