GHC | GRANADA HILLS CHARTER HIGH SCHOOL

IMPORTANT
High School Grade Change Option for the 2020-2021 School Year

Dear Parents, Guardians and Students,

Pursuant to Education Code Section 29066.5 (2)(b): The parent, guardian, or education rights holder of a pupil, or for a pupil 18 years of age or older, the pupil who was enrolled in **high school** and enrolled in a course during the 2020–21 school year may apply to the pupil's local educational agency to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass (P) or No Pass (NP) grade.

The grade change application must be submitted to AB104@ghctk12.com **on or before August 15, 2021. Absent a request to change a transcript pursuant to this section, a letter grade earned in the 2020-2021 school year shall remain on the transcript. Pursuant to Education Code Section 29066.5 (2)(b), GHC shall not accept applications after August 15, 2021.**

Important information about the Pass and No Pass Option is below:

- The number of or type of courses eligible for grades changes is not limited and grade changes shall not negatively affect the student's GPA.
- The grade of Pass or No Pass will not be calculated in the GPA.
- Grade change shall not result in the forfeiture of student's eligibility or entitlement to state or intuitional financial aid.
- Post-secondary institutional institutions, including those in other states, may not accept a Pass or No Pass grade instead of a letter grade. GHC encourages parents and students to review post-secondary websites for more information.
- Click here to see a list of California post-secondary educational institutions that will accept a grade of Pass or No Pass.
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Complete and submit the application to AB104@ghctk12.com on or before August 15, 2021 at 11:59 pm.

Sincerely,

Julia Howelman   Gina Corpus
Administrator, High School   Administrator, Counseling

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Grade Change Application for the 2020-2021 School Year

Instructions

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form and email the form to AB104@ghctk12.com on or before August 15, 2021. **Pursuant to Education Code Section 29066.5 (2)(b), schools shall not accept applications after August 15, 2021.**

Student Information

Student First Name:_____   Student Last Name:_____

Student ID:_____   Student Grade in 2020-2021:   [ ]9   [ ]10   [ ]11   [ ]12

Courses to be changed

Semester (Fall/Spring/Summer)	Course Code	Course Title	Teacher name	Current Grade	Grade Change (P/NP)

Post-Secondary Information

Click here to see a list of California post-secondary educational institutions that will accept a grade of Pass or No Pass. Post-secondary institutions, including those in other states, may not accept a Pass or No Pass Grade instead of a letter grade.

Education Code

Pursuant to Education Code Section 29066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil's local educational agency to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights' Holder Name_____

Parent/Guardian/Education Rights' Holder Signature_____ Date_____