



# Twin Valley School District

4851 N. Twin Valley Road • Elverson, PA 19520

Telephone 610-286-8600 • FAX 610-286-8608

*Twin Valley School District*  
"Every Student, Every Day"

**PLEASE POST**  
7/30/21

## VACANCY NOTICE

### HIGH SCHOOL GIRLS ASSISTANT TENNIS COACH

**Effective for the 2021-2022 Season**

**Education – High School Diploma or Equivalent**

**Salary – Based on Experience / According to Salary Schedule**

#### **Primary Function**

Work closely with the head coach, athletic director and principal in scheduling intramural and interscholastic contests.

Plan, schedule and attend a regular program of practice, in season.

Maintain necessary attendance forms, insurance records, and similar paperwork.

Recommend purchase of equipment, supplies and uniforms, as appropriate.

Oversee the safety conditions of the facilities or areas in which assigned sport is conducted, at all times that students are present.

Establish performance criteria for eligibility in interscholastic competition.

Help students achieve greatest possible understanding of themselves and their worthiness as a member of society.

Help students achieve habits and attitudes associated with responsible citizenship.

Help students achieve a positive attitude toward the whole learning process.

Coach individual participants in the skills necessary for excellent achievement in the sport involved.

Enforce disciplined and sportsmanlike behavior at all times, and establish and oversee penalties for breach of such standards by individual students.

#### **Job Qualifications**

Appropriate background clearance documentation.

Ability to speak and hear on telephone.

Able to enter all building and field areas for the purpose of observation and supervision of student athletes.

Able to communicate verbally.

Able to communicate in writing.

Able to move between and among buildings.

**Deadline for applying: August 16, 2021**

**Apply in Writing to:** Rita Haddock, Personnel Office  
4851 N. Twin Valley Rd.  
Elverson, PA 19520

**or E-Mail:** [rihaddock@tvsd.org](mailto:rihaddock@tvsd.org)

**E.O.E.**