



# Twin Valley School District

4851 N. Twin Valley Road · Elverson, PA 19520

Telephone 610-286-8600 · FAX 610-286-8608

*Twin Valley School District*  
"Every Student, Every Day"

## VACANCY NOTICE

**PLEASE POST**  
**07/13/2021**

**Positions..... MIDDLE SCHOOL Assistant Football Coach**

**Effective Date.....2021-2022 School Year**

**Education.....High School Diploma**

**Salary.....According to Salary Schedule**

### Primary Function

- Work closely with the athletic director and principal in scheduling intramural and interscholastic contests.
- Plan, schedule and attend a regular program of practice, in season.
- Maintain necessary attendance forms, insurance records, and similar paperwork.
- Recommend purchase of equipment, supplies and uniforms, as appropriate.
- Oversee the safety conditions of the faculties or areas in which assigned sport is conducted, at all times that students are present.
- Establish performance criteria for eligibility in interscholastic competition.
- Help students achieve greatest possible understanding of themselves and their worthiness as a member of society.
- Help students achieve habits and attitudes associated with responsible citizenship.
- Help students achieve a positive attitude toward the whole learning process.
- Coach individual participants in the skills necessary for excellent achievement in the sport involved.
- Enforce disciplined and sportsmanlike behavior at all times, and establish and oversee penalties for breach of such standards by individual students.

### Job Qualifications

- Appropriate criminal history documentation.
- Ability to speak and hear on telephone.
- Able to enter all building and field areas for the purpose of observation and supervision of student athletes.
- Able to communicate verbally.
- Able to communicate in writing.
- Able to move between and among buildings.

**Deadline for applying:            July 27, 2021**

**Send letter of interest to:**     Rita Haddock, Personnel Office  
4851 N. Twin Valley Rd.  
Elverson, PA 19520

**Phone:**                                (610) 286-8600, ext. 1609 (Athletic Director)

**E-Mail:**                                [rihaddock@tvsd.org](mailto:rihaddock@tvsd.org) or [jguiseppe@tvsd.org](mailto:jguiseppe@tvsd.org)

**E.O.E.**