



1141 Kimberton Road, Chester Springs, PA 19425

Think Boldly. Solve Creatively. Lead Compassionately.

Faculty Job Description

Position Purpose

Montgomery School continually seeks to connect with excellent educators. While it is the school's practice to post most job opportunities, we encourage interested teachers to complete a general inquiry form and send their cover letter and resume, even if they do not see a current description exactly matching their background. We won't be able to contact every applicant, but we will keep materials on file for at least a year and update applicants if jobs become available.

Montgomery teachers are bold, creative, and compassionate and seek to develop the same dispositions in their students. Our teachers are skilled communicators with students, families, colleagues, and community partners. Excited to work with children and adolescents, our teachers are knowledgeable about developmental needs. Focused on preparation for success in an ever-changing world, they promote authentic learning grounded in the environment and community around us.

Joining our faculty means you will grow and shape the unique learning environment defined by Montgomery School's [mission and values](#). Across all content areas and ages, you will advise and mentor learners both in and out of class. Our teachers are also adult learners who focus on personal growth and professional development. In addition to remaining current in pedagogy and content, Montgomery teachers embrace signature strengths of the school including outdoor learning, character education and student focus on engaging and positively impacting their world. Montgomery teachers focus on developing the whole child.

Specific duties include but are not limited to:

- Collaborate with colleagues and positively participate in professional development, adult learning initiatives, and program development opportunities afforded by the school
- Maintain contact with students and parents through teacher conferences, phone calls, email, and regular updates to the classroom Canvas page, as well as written semester reports twice a year. Be available to meet with students and/or parents before and after school as needed or requested in school or virtually
- Direct the various phases of work and different activities of your classes; providing classroom instruction, teaching small groups and individuals as appropriate; providing remote instruction as necessary and at times required to deliver curriculum
- Conduct regular assessments of student learning and assign work as appropriate for each grade level.
- Actively engage with co-curricular and advising opportunities outside of the classroom
- Actively promote outdoor learning, character education and student focus on authentic engagement
- Other duties as assigned which support the mission and high functioning of the school

Candidate Requirements:

Teachers should have appropriate education and experience for their desired teaching position. Please use your cover letter to specify the kinds of positions which may interest you should they be available. College and Graduate work are looked on favorably when combined with a demonstrated motivation and joy for teaching children. Experience teaching and leading in schools, youth organizations, and co-curricular spaces is preferred. An interest in thinking boldly, solving creatively, and leading compassionately in the service of children will be rewarded in our process.

The school is an Equal Opportunity Employer and actively seeks to forward diversity through its programs and hiring. Interested applicants should submit a cover letter and resume along with an [inquiry form](#) or directly to msjobs@montgomeryschool.org.