

**Harrison Central School District
Minutes of the Reorganization
Meeting of the Board of Education
Tuesday, July 6, 2021**

CALL TO ORDER

The Reorganization meeting was called to order at 7:06 PM by the District Clerk

PLEDGE OF ALLEGIANCE

PRESENT

Kelly Mulvoy Mangan, Placido Dino Puccio, Lindy Wolverton, Noreen Lucey, Louis N. Wool, Ed.D., Superintendent of Schools, Michelle DeCarlo, District Clerk and Trustees (elect) Kelly Kozak, Dennis Di Lorenzo.

ABSENT

Robert C. Sullivan, Jr.

ALSO PRESENT

Brian Ladewig, Ed.D., Timothy Whipple, Lisa Mulhall, Margo May District Counsel.

APPOINTMENT OF 2021-2022 DISTRICT CLERK

Michelle De Carlo was appointed as District Clerk. The Oath of Office was administered by Margo May, District Counsel.

Motion: Kozak

Second: Wolverton

Carried: 6 to 0

SWEARING IN OF NEW BOARD TRUSTEES

Kelly Kozak and Dennis Di Lorenzo were sworn in as Board Trustees. The Oath of Office administered to new Board Trustees by Margo May, District Counsel.

ELECTION OF OFFICERS

Kelly Mulvoy Mangan was nominated for the office of Board President by Dennis Di Lorenzo. No other nominations were offered. Kelly Mulvoy Mangan was elected Board President.

Motion: Wolverton

Second: Puccio

Carried: 6 to 0

Kelly Kozak was nominated for the office of Board Vice President by Lindy Wolverton. No other nominations were offered. Kelly Kozak was elected Board Vice President.

Motion: Di Lorenzo

Second: Lucey

Carried: 6 to 0

OATH OF OFFICE

The Oath of Office was administered to Board President, Kelly Mulvoy Mangan and Board Vice President, Kelly Kozak by Margo May, District Counsel.

The Oath of Office was administered to Superintendent of Schools, Dr. Louis N. Wool by Margo May, District Counsel.

The remainder of the Reorganization/Regular Business meeting was turned over to Kelly Mulvoy Mangan, Board President.

APPOINTMENT OF DISTRICT OFFICIALS

Margaret Modugno was appointed as District Treasurer. Timothy Whipple was appointed Deputy District Treasurer. Gene George was appointed Deputy District Clerk.

Motion: Di Lorenzo

Second: Wolverton

Carried: 6 to 0

The Oath of Office was administered to Margaret Modugno, Timothy Whipple and Gene George by the District Clerk on July 7, 2021

Appointments and Approvals

- A. Public Works Attorney: Bond, Schoeneck & King PLLC (7/1/21-12/31/21)
- B. School Attorney: Shaw, Perelson, May & Lambert L.L.P.(7/1/21-6/30/22)
- C. School Physician: Samantha Lowe, MD
- D. Claims Auditor: Tobin & Company, Oath of office administered by District Clerk
- E. Internal Auditor: Cullen& Danowski, LLP
- F. Purchasing Agent: Gene George
- G. Deputy District Clerk: Gene George, Oath of office administered by District Clerk
- H. Financial Advisor: Munistat Services, Inc.
- I. Bond Counsel: Hawkins, Delafield & Wood
- J. Central Treasurers of Extra Classroom Activity Funds (2):
Linda Criniti – HHS
Robert Sachs – LMK
- K. Records Management Officer: Michelle Marchese
- L. Clerks and Inspectors of Elections: as attached
- M. Asbestos (LEA) Designee: Lenny Purcell
Pesticide Representative: Lenny Purcell
Chemical Hygiene Officer: Lenny Purcell
- N. Title VI, Title VII, Title IX Compliance Officer: Brian Ladewig
- O. Title IX Compliance Officer for HHS Students: Laurie Griffo
- P. Title IX Compliance Officer for LMK Students: Jennifer Cipolla
- Q. Section 504 Compliance Officer: Julie Kotler Snider
- R. ADA Compliance Officer: Julie Kotler Snider
- S. DASA Coordinators:
Kimberly Beukema – HHS
Larry Mastrota – HHS
Laurie Griffo - HHS
Scott Fried – LMK
Scott Spector – LMK
Jennifer Cipolla – LMK
Dennis Kortright – PRE
Mark Woodard – PAR
Stephanie Goldman – PAR
Valerie Hymes – HAS
Jennifer Spagnola – HAS
Adam Gutterman - PUR
- T. Register of Attendance: Brian Ladewig
- U. Approval of Staff Attendance: Louis N. Wool or Designee
- V. Compliance designee for NYSDOL prevailing rate certified payroll for contractors:
Lenny Purcell
- W. McKinney-Vento Homeless Liaison: Brian Seligman
- X. Residency Officer: Brian Seligman
- Y. Designated Education Officer: Brian Seligman
- Z. Data Protection Officer: Brian Seligman
- AA. Neglected/Delinquent Transition Liaison, Brian Seligman
- BB. Foster Care Student Point of Contact, Brian Seligman
- CC. Migrant Student Data Point of Contact, Brian Seligman
- DD. ESSA –Funded Program Coordinator, Michael Greenfield
- EE. Approval of Employees Retirement System (ERS) Standard Work Day Reporting
- FF. Appointment of Representative to the SWSCHP (Statewide Schools Cooperative Health Plan) Board of Governors: Dr. Louis N. Wool is appointed as representative of the Harrison Central School District to serve on the SWSCHP Board of Governors as required by the SWSCHP bylaws.

GG. Appointment of Representative to the Sound Shore Consortium. Dr. Louis N. Wool is appointed as representative of the Harrison Central School District to serve on the Sound Shore Consortium board; and authorizes district participation in the Sound Shore Consortium for the purpose of shared service and reducing costs.

Motion: Di Lorenzo Second: Kozak Carried: 6-0

Stipends for the appointed positions noted above are as follows:

A.	District Clerk	\$15,225	
C.	Deputy Treasurer	0	
D.	Public Works Attorney	As per contract	
E.	School Attorney	As per terms of retainer	
F.	School Physician	\$35,004	
G.	Claims Auditor	\$90.00 per hour	
H.	Internal Auditor	\$10,000 for risk assessment, and fees to be negotiated for additional services	
I.	Purchasing Agent	0	
J.	Deputy School District Clerk	\$5,438	
K.	Financial Advisor	Based on service performed	
L.	Bond Counsel	Based on service performed	
M.	Central Treasurers (2)	Per HAT Contract	
N.	Records Management Officer:	\$2,880	
O.	Clerks and Inspectors of Elections	As per attached	
P.	Asbestos (LEA) Designee	\$2,692	
	Pesticide Representative		
	Chemical Hygiene Officer		
Q.	Title VI, VII, IX Compliance Officer	0	
R.	Title IX Compliance Officer for HHS Students	0	
S.	Title IX Compliance Officer for LMK Students	0	
T.	Section 504 Compliance Hearing Officer	0	
U.	ADA Compliance Officer	0	
V.	DASA Coordinators	0	
W.	Register of Attendance	0	
X.	Approval of Staff Attendance	0	
Y.	Compliance Designee for NYSDOL	0	
Z.	McKinney-Vento Homeless Liaison	0	
AA.	Residency Officer	0	
BB.	Designated Education Officer: Brian Seligman		0
CC.	ESSA-Funded Programs Coordinator		0
DD.	Neglected/Delinquent Transition Liaison		0
EE.	Foster Care Student Point of Contact		0
FF.	Migrant Student Data Point of Contact		0
	Approval of Employees Retirement System (ERS) Standard Work Day Reporting		0
GG.	Appointment of Representative to the SWSCHP (Statewide Schools Cooperative Health Plan) Board of Governors		0
	Dr. Louis N. Wool is appointed as representative of the Harrison Central School District to serve on the SWSCHP Board of Governors as required by the SWSCHP bylaws.		
HH.	Appointment of Representative to the Sound Shore Consortium. Dr. Louis N. Wool is appointed as representative of the Harrison Central School District to serve on the Sound Shore Consortium board; and authorizes district participation in the Sound Shore Consortium for the purpose of shared service and reducing costs.		0
	Motion: Di Lorenzo Second: Wolverton Carried: 6-0		

Special Education Appointments

Committee on Special Education

RESOLVED, that the Board of Education appoint a Committee on Special Education in accordance with the provisions of Education Law, section 4402, as necessary to ensure timely evaluation and placement of students. The membership of the committee shall include, but not be limited to:

- (i) the parents or persons in parental relationship to the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;
- (iv) a school psychologist;
- (v) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist;
- (vi) an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- (vii) school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- (viii) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years. Such parent is not a required member if the parents of the student request that the additional parent member not participate in the meeting;
- (ix) other persons having knowledge or special expertise regarding the student, including related service personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parent or school district) who invited the individual to be a member of the committee on special education; and
- (x) if appropriate, the student.

RESOLVED that the Board of Education approve the following appointments to the Committee on Special Education.

Committee on Special Education Chairpersons and Alternate Chairpersons

Dr. Amabell Abbott
Dr. Janice Autera
Dr. Ashley Barkner
Dr. Caren Baruch-Feldman
Dr. Glen Chernak
Ms. Vania Concolino
Ms. Deanna D'Onofrio
Dr. Gina Funicello
Ms. Jody Greenbaum
Ms. Antonia Simao
Dr. Lara Singer
Dr. Amy Price

Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano
Dr. Melville Francis

Committee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Committee on Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Special Education Volunteer Parent Members

Ms. Lisa Ellis
Ms. Patty Glaatthar
Ms. Terri Kung

Committee on Special Education Surrogate Parent

Ms. Patty Glatthaar
Ms. Debbie Imperia

Committee on Special Education Physician

Dr. Samantha Lowe

Subcommittee on Special Education

RESOLVED, that the Board of Education appoint subcommittees of the Committee on Special Education in accordance with the provisions of Education Law, section 4402, as necessary to ensure timely evaluation and placement of students. The membership of each subcommittee shall include, but not be limited to:

- (i) the parents of the student;
- (ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- (iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education service provider of the student;
- (iv) a chairperson who is a representative of the school district and is qualified to provide, administer or supervise special education and who is knowledgeable about the general education curriculum and who is knowledgeable about the availability of resources of the school district, who may also fulfill the requirement of subparagraph (iii) or (v) of this paragraph.
- (v) a school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set forth in section 200.6(g)(4) of this Part, is considered;
- (vi) an individual who can interpret the instructional implications of evaluation results, who may be a member appointed pursuant to subparagraphs (ii) through (v) or (vii) of this paragraph;

(vii) such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate. The determination of knowledge or special expertise of such person shall be made by the parent (parents or school district) who invited the individual to be a member of the committee on special education; and

(viii) the student, if appropriate.

RESOLVED, that the Board of Education approve the following appointments to the Subcommittees of the Committee on Special Education.

Subcommittee on Special Education Chairpersons

Dr. Amabell Abbott
Dr. Janice Autera
Dr. Ashley Barkner
Dr. Caren Baruch-Feldman
Dr. Glen Chernek
Ms. Vania Concolino
Ms. Deanna D'Onofrio
Dr. Gina Funicello
Ms. Jody Greenbaum
Ms. Antonia Simao
Dr. Lara Singer
Dr. Amy Price
Ms. Julie Kotler Snider
Dr. Jenifer Stein
Ms. Jennifer Toscano
Dr. Melville Francis

Subcommittee on Special Education Psychologists

All school psychologists employed by the Harrison Central School District, assigned on a case-by-case basis.

Subcommittee Special Education General Education Teachers

Members of the Harrison Central School District professional staff assigned on case-by-case basis.

Subcommittee on Special Education Special Education Teachers

Members of the Harrison Central School District professional staff assigned on a case-by-case basis.

Committee on Preschool Special Education

RESOLVED, that the Board of Education appoint a Committee on Preschool Special Education in accordance with provisions of Education Law, section 4410 to implement the provisions of section 200.16 of this Part. The membership of the Committee on Preschool Special Education shall include, but not be limited to:

(i) the parents of the preschool child;

(ii) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;

(iii) not less than one special education teacher of the child, or if appropriate, not less than one special education service provider of the child;

(iv) a chairperson who is a representative of the school district and is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district shall serve as the chairperson of the committee;

(v) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate;

(vi) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;

(vii) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;

(viii) for a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and

(ix) a representative of the municipality of the preschool child's residence provided that the attendance of the appointee of the municipality shall not be required for a quorum.

RESOLVED, that the Board of Education approve the following appointments to the Committee on Preschool Special Education.

Committee on Preschool Special Education Chairperson

Dr. Glen Chernack
Ms. Jody Greenbaum
Ms. Julie Kotler Snider
Ms. Antonia Simao
Ms. Jennifer Toscano

Committee on Preschool Special Education General Education Teacher

Student's preschool teacher and/or representative of preschool evaluation agency.

Committee on Preschool Special Education Special Education Teacher

Student's special education teacher or for a student receiving related services only, the related service provider.

Committee on Preschool Special Education Volunteer Parent Representatives

Ms. Terri Kung

Committee on Preschool Special Education Surrogate Parent

Ms. Patty Glatthaar

Ms. Debbie Imperia

Section 504 Chairpersons and Alternate Chairpersons:

Dr. Amabell Abbott

Dr. Janice Autera

Dr. Ashley Barkner

Dr. Caren Baruch-Feldman

Dr. Glen Chernak

Ms. Vania Concolino

Ms. Deanna D'Onofrio

Dr. Gina Funicello

Ms. Jody Greenbaum

Ms. Antonia Simao

Dr. Lara Singer

Dr. Amy Price

Ms. Julie Kotler Snider

Dr. Jenifer Stein

Ms. Jennifer Toscano

Dr. Melville Francis

County Representative

Parties to be designated by County preschool services.

Early Intervention Representative

Parties to be designated by Westchester County Department of Health.

CSE Extended School Year Service Providers

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

CSE Summer Evaluators /Attendance at CSE Meetings

Members of the Harrison Central School District professional staff, assigned on a case-by-case basis.

Impartial Hearing Officers

RESOLVED, that the Board of Education approve the rotational list of impartial hearing officers provided by the New York State Education Department (NYSED) for Westchester County, as updated periodically on the NYSED website, for the purpose of conducting special education impartial hearings.

Motion: Di Lorenzo

Second: Puccio

Carried: 6-0

Designations

A. Official Bank Depositories

1. JP Morgan Chase

2. Webster Bank

3. Signature Bank

4. Customers Bank

B. Establish Wednesdays or Meeting Dates as per Attached Calendar

C. Official Newspapers

1. The Journal News

2. The Harrison Report

Motion: Di Lorenzo

Second: Wolveton

Carried: 6-0

Authorizations

- A. Superintendent is authorized to approve employee attendance at Conferences, Conventions, Workshops, subject to review by the Board of Education, in accordance with General municipal Law 77-B.
- B. Assistant Superintendent of Business is designated to certify payrolls in accordance with Education Law 1720, 2533; Commissioner's Regulation 170.2.
- C. The Superintendent is authorized to publish the annual financial report.
- D. The District Treasurer is authorized to use a facsimile signature imprint on district checks.
- E. The District Treasurer is authorized to invest district funds and is further authorized to make appropriate transfers related thereto.
- F. The Superintendent of Schools is authorized to sign applications and reports for Federal aid under Public Law 874 for the period 7/1/21 to 6/30/22.
- G. The Assistant Superintendent for Business and Superintendent of Schools are authorized as signatories for the disbursement and transfer of funds for the Harrison Central School District.
- H. Establish Petty Cash Funds -- \$100 each except as noted below
 - 1. Superintendent's Office, Louis N. Wool
 - 2. Business Office, Tim Whipple
 - 3. Harrison High School, Kimberly Beukema
 - 4. LMK Middle School, Scott Fried
 - 5. Harrison Avenue School, Valerie Hymes
 - 6. Parsons Memorial School, Mark Woodard
 - 7. Purchase School, Adam Gutterman
 - 8. Samuel J. Preston School, Dennis Kortright
 - 9. Special Education, Julie Kotler Snider, \$50
- I. Designation of Signatures on School District Checks
 - 1. General Fund – Treasurer/Deputy Treasurer
 - 2. Payroll – Treasurer/Deputy Treasurer
 - 3. Expendable Trust – Treasurer/Deputy Treasurer
 - 4. Special Aid Fund – Treasurer/Deputy Treasurer
 - 5. Capital Fund – Treasurer/Deputy Treasurer
 - 6. Trust & Agency Fund – Treasurer/Deputy Treasurer
 - 7. School Lunch Fund – Treasurer/Deputy Treasurer
 - 8. Debt Service Fund – Treasurer/Deputy Treasurer
- J. Budget Transfers
Superintendent is authorized to make appropriation transfers in an amount not to exceed \$5,000 per line item per year, except for emergencies, and make reports to The Board of Education on all transfers.

Motion: Di Lorenzo

Second: Puccio

Carried: 6-0

Bonding of Personnel

The Superintendent of Schools, Assistant Superintendent for Business and District Treasurer will be bonded in the amount of \$5,000,000, and all other district employees will be bonded in the amount of \$100,000 for the period 7/1/21 to 6/30/22.

Motion: Di Lorenzo

Second: Kozak

Carried: 6-0

Other Items

- A. Re-adoption of all policies in effect during the previous year.
- B. Establishment of the IRS (Internal Revenue Service) approved mileage rate.
- C. Adoption of Board of Education Meeting Schedule.
- D. Days of Religious Observance as per attached calendar.

Motion: Di Lorenzo

Second: Wolverton

Carried: 6-0

The Reorganization meeting was adjourned at 7:16 PM.

Motion: Di Lorenzo

Second: Wolverton

Carried: 6-0

HARRISON CENTRAL SCHOOL DISTRICT

Harrison, New York

2021-2022 BOARD OF EDUCATION MEETING SCHEDULE

The Board of Education meetings will begin at 7:00 PM and a proposed executive session, if required, at 7:15 PM. At 8:15 PM the board will return to public session.

DAY	DATE	TIME	PLACE	TYPE
Tuesday	July 6	7:00 p.m.	LMK	Reorganization Meeting Regular Business Meeting
Wednesday	July 28	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	August 11	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	August 25	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	September 1	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	September 22	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	October 6	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	October 20	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	November 3	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	November 17	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	December 15	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	January 12	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	January 26	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	February 9	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	March 9	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	March 23	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	April 6	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	April 20	7:00 p.m.	LMK	Regular Business Meeting Adoption of Budget
Wednesday	May 4	7:00 p.m.	LMK	Annual Budget Hearing
Wednesday	May 18	7:00 p.m.	LMK	Meeting to Certify Election
Wednesday	June 1	7:00 p.m.	LMK	Regular Business Meeting
Wednesday	June 15	7:00 p.m.	LMK	Regular Business Meeting

Approved:

2021/2022 DAYS OF RELIGIOUS OBSERVANCE
FOR STATE AID PURPOSES

September 10, 2021	Friday	Ganesh Chaturthi (Hindu)
October 19, 2021	Tuesday	Maulid al-Nabi (Islam)
November 1, 2021	Monday	Samhain-Beltane (Wicca)
December 8, 2021	Wednesday	Immaculate Conception (Christian)
January 7, 2022	Friday	Feast of the Nativity (Eastern Orthodox Christian)
February 16, 2022	Wednesday	Ayyam al Beez (Islam Dawoodi Bohra)
March 22, 2022	Tuesday	Nowruz (Zoroastrian)
April 25, 2022	Monday	The 11 th Panchen Lama's Birthday (Buddhist)
May 24, 2022	Tuesday	Declaration of the Bab (Baha'i)
June 16, 2022	Thursday	Martyrdom of Guru Arjan Dev Sahib (Sikh)

ELECTION INSPECTORS 2021-2022

District Chairpersons @ \$375/day:

Donna Caruso; Eleanor Contrino; Carla Hoffland; Toni Mileo; Joyce Noviello; Giovanna Roviezzo; Karen Ruge; and Nancy Taylor

Inspectors @ \$350/day:

Margaret Blum; Jacqueline Brown; Albert A. Corvino; Junia Deoliveira; Alan Drewry; Barbara Drewry;
Allen Kelly; Kathy Kelley; Alexander Laranjeira; Yeni Morales-Diaz; Angelo Maida; Barbara Mosca; Veronica Perito; Gena Ann Perriello; Miryam Ravina; Rosario Rosales; Francisco Salgado-Anaya; Francis Tripoli; Laura Valentzas; and John H. Villa.