



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday July 29, 2021 at 6:00 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA Facebook page.			
Announce BOT members in attendance			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			

	Purpose	Presenter	Time
Call for Public speakers			
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Votes			6:17 PM
A. Approve BOT meeting minutes 24 June 2021	Approve Minutes	Roger Jarrett	2 m
B. Approve minutes meeting 30 June 2021	Approve Minutes	Roger Jarrett	2 m
C. Approve minutes 14 July 2021	Approve Minutes	Roger Jarrett	2 m
D. Approve annual report	Vote	Ellen Linzey	5 m
author/co-presenter Sara Snow			
E. Updates to student handbook	Vote	Mike Nawrocki	5 m
Approved in Governance co-presenter Sara Snow			
III. Reports			6:33 PM
A. Executive Director Report	FYI	Ellen Linzey	25 m
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Faculty Representative Report	FYI	Zakery Oglesby	5 m
D. Parent Representative Report	FYI	Bela Gorman	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
IV. Chair Business			7:20 PM
A. Chair Business	FYI	Roger Jarrett	15 m
Teachers and Staff year end bonus - Liz Survey results -- Survey task force Raul ED evaluation task force update - Liz			

Purpose Presenter Time

BOT meetings for the year have been posted on AMSA Calendar

V. Committee Reports 7:35 PM

A. Governance Committee report	FYI	Sheila Kelly	10 m
B. Finance Committee report	FYI	Kristin Carney	10 m
C. Development Committee Report	FYI	Benjamin Hammel	10 m
Including golf tournament update			
D. Education Committee	FYI	Liz Saul	10 m

VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep 8:15 PM

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
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VII. Meeting Wrap Up 8:25 PM

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
C. Summary of Action Items			

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Starting soon BOT meeting will pilot using a consent agenda
- 2: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 3: Committees to create and publish SMART Goals in Board on Track
- 4: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 5: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.
- 6: Committees to create and publish SMART Goals in Board on Track

B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
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Discuss and Assess remote participation including

- What challenges or problems did we face?
- What are our best practices?
- What should we do the same or different next meeting?

	Purpose	Presenter	Time
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C. Collect Candidate Agenda Items and Action items for August 2021 BOT Meeting From Board Topic calendar and carry forward from previous meetings	Discuss	Roger Jarrett	5 m
D. Summary of Action Items	Discuss	Roger Jarrett	5 m
VIII. Closing Items			8:45 PM
A. Call for motion to go into executive session Executive session for Purchase/Lease of Facilities will not reconvene in open session	Vote	Roger Jarrett	2 m
B. Executive Session	FYI	Roger Jarrett	
C. Adjourn Meeting	Vote		