

Invitation for Bid and Contract

Nonprofit School Food Service Food Service Management Company

Skokie-Morton Grove School District 69

Due Date: June 2, 2017

**5050 Madison St.
Skokie, IL 60077**

**Contact: Justin Attaway
Chief School Business Official
(847) 675-7666**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a

letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

SECTION 1 INSTRUCTIONS TO BIDDERS

1.1. Notice of bid

This invitation for bid is for the purpose of entering into a contract for furnishing food service management for Skokie School District 69 (hereinafter "District"). Student meals provided include, but are not limited to, breakfast, lunch, summer meals, and after school snacks. The District participates in the School Breakfast and National School Lunch Programs, and all meals must meet USDA requirements.

The statements, items and criteria set forth herein are minimal standards and statements. Sealed bids will be received by the Board of Education (hereinafter "Board"), for the purchase of goods/services as set forth in the project specifications and/or plans, which are attached hereto and incorporated herein.

1.2. Pre-bid meeting

A pre bid meeting will be held on May 17, 2017 starting at 1:00 P.M. CST. The meeting will start in the District Board Room located at the Maier Administration Center, 5050 Madison St., Skokie, IL 60077. Attendance is not required but is recommended. The purpose of the pre-bid meeting will be to answer any questions that you may have regarding these specifications and our food service program. In addition, a tour of the food service facilities will follow. No photography or video-taping will be allowed. Questions will be answered in writing and sent via email to all bidders. Companies should completely inspect the facilities and equipment prior to the bid due date. Failure to do so will not relieve the successful bidder from the necessity of furnishing and installing, without additional cost to the District, any materials and equipment or performing any labor that may be required to carry out the interest of the resulting contract.

1.3. Bid submission date

- Bid Submission date is June 2, 2017 by 11:00 A.M. CST.
- The entire bid form MUST be completed when submitting the bid
- All confidential information should be placed in a sealed envelope marked "Confidential"
- The Bid must be addressed and delivered to:
Skokie School District 69
Food Service Management
5050 Madison St.
Skokie, IL 60077
- Sealed bids will be received until 11:00 A.M. on June 2, 2017 at which time they will be publicly opened and read.

1.4. Questions

Any request for information or questions shall be made in writing via email only to Justin Attaway, Chief School Business Official, at attawayj@skokie69.net. The response may NOT be used as a condition to any bid being submitted. Questions will be taken until May 22, 2017, and will be answered in writing via email to all bidders. It is the responsibility of all interested bidders to provide an email address to which communications will be sent.

1.5. Hereinafter, school food authority (SFA) shall refer to Skokie School District 69.

- 1.6. Hereinafter, food service management company (FSMC) shall refer to the contractor awarded this Contract.
- 1.7. If clarification of the specifications/instructions is required, the SFA will clarify the specifications/instructions in the form of an addendum issued to all prospective bidders. If the SFA issues any changes to this Invitation for Bid (IFB), acknowledgement of receipt of such changes must be made to the SFA in writing, signed by an individual authorized to legally bind the bidder, and included in the bidder's bid package. If changes to the IFB are not acknowledged, the SFA retains the right to reject the bid as non-responsive. No addenda will be issued within 7 working days of the time and date set for the bid opening. Should the SFA determine that clarification of the specifications/instructions is necessary within 7 working days of the time and date set for the bid opening, the time and date set for the bid opening will be delayed to allow issuing an addendum.
- 1.8. The subject matter of this IFB is subject to legislative changes either by the federal or state government. If any such changes occur prior to contract award, then all bidders will have the opportunity to modify their bids to reflect such changes. If any such changes occur after a contract award has been made, then the SFA (i) reserves the right to negotiate modifications to the Contract reflecting such legislative changes; and (ii) shall have no obligation to provide unsuccessful bidders with the opportunity to modify their bids to reflect such legislative changes.

SECTION 2 GENERAL CONDITIONS

- 2.1 Bids shall be submitted on the forms provided with these specifications. Bids shall be in a sealed envelope properly marked with the title of the bid, date and time of opening, and delivered to the offices of the Board located at 5050 Madison Street, Skokie, IL 60077 on or before 11:00 A.M. CST on June 2, 2017. All certifications contained herein must be signed and submitted with the bid.
- 2.2 Bids submitted after the date and time specified will not be considered and will be returned, unopened to the appropriate bidder. Post marks or dating of documents will be given no consideration in the case of late bids.
- 2.2 The Board reserves the right to reject any and all bids, to waive any technicalities in the bidding and to determine whether in the opinion of the Board that a bidder is not a responsible bidder and should be disregarded, when there are sound documented reasons to do so. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

The Board may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. The District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is the lowest bid and meets the criteria established by the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection.

- 2.4 All bids shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the District Chief School Business Official first orally, followed by written (FAX, email or letter) with specification of the claimed problems which must be received by one week before the bid submission date so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.
- 2.5 No deviations or exceptions from the specifications and conditions will be accepted and will be grounds for bid rejection. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection.
- 2.6 Before submitting a bid, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening

of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

- 2.7 Bids may be withdrawn by letter, telegram, or fax received by the District or in person prior to the time and date established for the opening of bids. Re-submittal must be done prior to the designated bid opening time. A bidder may withdraw or change a bid if written notice of the withdrawal or change is received by the Board before the latest time specified for submission of bids. Any change may be made only by substitution of another bid.

Bidders may withdraw their bids at any time prior to the time specified in the advertisement as the closing time for the receipt of bids. However, no bidder shall withdraw or cancel its bid for a period of ninety (90) calendar days after advertised closing time for the receipt of bids, nor shall the successful bidder withdraw or cancel or modify its bid after having been notified by the Board that said bid has been accepted by the Board.

Where the contract will require approval by another agency, such as the federal government or State of Illinois, then the bidder shall not withdraw or cancel or modify its bid for a period of ninety (90) days after said advertised closing time for the receipt of bids.

- 2.8 No modification to any submitted bid will be allowed once the bids have been opened without written approval by the SFA.
- 2.9 No employee of the District will be extended any form of gratuity in connection with this bid.
- 2.10 The District Chief School Business Official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the bid. The Board reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is the lowest bid and meets the criteria established by the District. Any such decision shall be considered final.
- 2.11 All bids shall remain valid and subject to acceptance for a period of ninety (90) days after the bid opening date. Award of the Contract shall be made to the lowest responsive, responsible bidder as determined by the SFA, based on the criteria and specifications outlined in the IFB and further set forth in the Contract.
- 2.12 The meal rates and fees bid must be calculated based on the menu(s) in Exhibit B and on the projected annual units provided on the *Bid Summary* form, both attached herein. Rates must be provided per unit with the exception of the *A la Carte Management Fee* which, if bid, must be a lump sum. All other estimated line item totals shall be computed by multiplying the projected annual units by the rate bid per unit. Estimated totals must be carried out to the second decimal place and must not be rounded. In any case of errors in the extension of the estimated total(s), the actual unit rates shall govern.

- 2.13 A Bid Bond or Bank check made payable to the Board in the amount of five percent (5%) of the total estimated bid shall accompany each bid as a guarantee that the bidder, if awarded the contract, will furnish the required Performance Bond, execute the contract and proceed with the work. Upon failure to do so, the contractor shall forfeit the check or the district shall be entitled to the principal amount of bid bonds as liquidated damages. No mistakes or errors on the part of the bidder shall excuse the bidder or entitle bidder to a return of the check or bid bond. No bidder may withdraw a bid for a period of 90 days after the date of opening thereof.

The bid bonds or checks will, with the exception of those of the three lowest bidders, be returned within seven days after the opening of bids and the remaining checks or bid bonds will be returned within five (5) days after the award of the contract. Bids should be accompanied by a Bid Bond, Certified Check or Bank Draft in an amount equal to five percent (5%) of the total estimated bid as a guarantee that, if award is made, the bidder will sign the agreement and furnish the required bonds within five days or forfeit its bid security.

Make the bid security payable to: Skokie School District 69
5050 Madison Street
Skokie, Illinois 60077

The bid security of all except the successful bidder will be returned within five (5) days after the award of the contract. The bid security of the successful bidder will be returned promptly after the District and the accepted bidder have executed the agreement and the required bonds have been received by the District.

- 2.14 Within ten days of the date of the Notice of Award, the successful contractor shall enter into a formal contract with the Board and shall provide a Performance Bond of 20% of the estimated amount of the contract. Each bond shall be in accordance with AIA Document A311. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto. The bonding company must be licensed in the State of Illinois and shall show evidence of same.

The Performance Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the Board, and shall indemnify the Board from any liability or loss resulting to the Board from any failure of the contractor fully to perform each or all of said duties. The Bond shall be deemed to cover all such duties.

The Performance Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide

- 2.15 Bid protests must be submitted in writing stating specific reasons and criteria as the nature of the protest. Any protest must be in writing and delivered in person or by certified mail to the Chief School Business Official by 3:00pm on June 6, 2017. Anyone failing to protest by the given date waives the right to protest. The Board may decide to hear the appeal or move forward with the award of the contract.

- 2.16 The SFA is an Equal Opportunity Employer. The Board of Education has made it a matter of policy that it will not transact business with firms, which are not in compliance with all Federal and State Statutes and Executive Orders pertaining to non-discrimination. The FSMC must be in full compliance with the rules and regulations of the Illinois Fair Employment Practices Commission
- 2.17 No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the SFA upon any debt or contract, or is a defaulter, as surety or otherwise, upon any obligation to said SFA, or has failed to perform faithfully any previous contract with the SFA.
- 2.18 All completed bids and supporting documentation submitted shall be the property of the SFA.
- 2.19 Until such time as a Contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the SFA. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by SFA employees. Such documents shall not be released for distribution under the Freedom of Information Act until such time as the Contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the Contract. Violation of this clause by an SFA may result in (1) temporary withholding of cash payments pending correction of the deficiency by the SFA or other more severe enforcement action; (2) disallowing of both, use of funds and matching credit for all or part of the cost of the activity or action not in compliance; (3) whole or partial suspension or termination of the SFA's program; (4) withholding of further awards for the program; or (5) other remedies that may be legally available. Actions that result in the violation of law will be referred to the appropriate local, State or Federal authority having jurisdiction.

SECTION 3 SCOPE

- 3.1 The food service provided shall be operated and maintained as a benefit to the SFA's students, faculty, and staff.
- 3.2 The food service shall be managed to promote maximum participation in the Child Nutrition Programs.
- 3.3 The food service management company (FSMC) shall have the exclusive right to manage the Child Nutrition Programs at the sites specified on Exhibit A.
- 3.4 The FSMC shall provide the type of food service at sites as specified on Exhibit A for approximately 174 annual serving days during each Term of the Contract.
- 3.5 The SFA may at any time during the Term of the Contract add or remove sites and/or meal periods for programs covered by this contract unless the addition or removal of sites and/or meal periods creates a material or substantive Contract change.
- 3.6 The SFA reserves the right to maintain, add, and/or remove present food and beverage vending machines in its facilities.
- 3.7 The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC shall be considered solely employees of the FSMC and shall not be considered employees or agents of the SFA in any fashion.
- 3.8 The FSMC shall conduct the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture (USDA) regarding Child Nutrition Programs.
- 3.9 The SFA shall be legally and financially responsible for the conduct of the food service and shall supervise the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.
- 3.10 The SFA shall expect scratch cooking for at least one daily lunch entrée.
- 3.11 The SFA shall expect at least one daily vegetarian lunch entrée.

SECTION 4 SCHOOL FOOD AUTHORITY RESPONSIBILITIES

- 4.1 The SFA shall ensure the food service is in conformance with its *Permanent Agreement* and the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*.
- 4.2 The SFA shall retain control of the quality, extent, and general nature of its food service and the prices to be charged for meals, milk, a la carte items, adult meals, and vending machine items, as applicable.
- 4.3 The SFA shall monitor the food service through periodic on-site reviews to include the inspection of meals, food preparation, storage and service areas, sanitation practices, and procedures for accurately counting and claiming meals provided that nothing in this paragraph shall be construed as to relieve the FSMC of its independent obligation to provide proper oversight and supervision of its operations or to otherwise comply with State and Federal rules and/or regulations.
- 4.4 The SFA shall approve the menus and recipes for meals and other food to be served or sold to students to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture.
- 4.5 The SFA shall inform the FSMC of any adjustments to menus and monitor implementation of adjustments.
- 4.6 The SFA shall approve all a la carte items and the prices charged for those items in advance of sale by the FSMC.
- 4.7 The SFA shall retain signatory authority on the Illinois State Board of Education *Annual School Application for Participation in Child Nutrition, Illinois Free Breakfast and Lunch, and Food Distribution Programs*; the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*; the *Permanent Agreement*; and the *Child Nutrition Program Monthly Claim for Reimbursement*.
- 4.8 The SFA shall establish internal controls which ensure the accuracy of meal counts prior to the submission of each *Monthly Claim for Reimbursement* including:
 - On-site reviews of the meal counting and claiming system,
 - Reviews of meal count data for each site, and
 - Edit checks of meal count data against the product of the eligibility data times an attendance factor.
- 4.9 The SFA shall ensure USDA Foods received for use by the SFA and made available to the FSMC are utilized within the specified Term of this Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 4.10 The SFA shall maintain and post, in a publicly visible location, all reports on the most recent food safety inspection, and provide a copy of the food safety inspection reports to a member of the public upon request.
- 4.11 The SFA shall assure all state and local regulations are met by the FSMC preparing or serving meals at SFA facilities.

- 4.12 The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning.
- 4.13 The SFA shall be responsible for receiving medical statements regarding students' disabilities/special dietary needs and shall ensure the FSMC complies with all special dietary accommodation requirements. Substitutions are made on a case-by-case basis and must be supported by a statement of the need for substitutes that includes the recommended alternate foods, unless otherwise exempted by the Food and Nutrition Service, USDA. In the case of a student with disabilities, the statement must be signed by a medical doctor. For students without disabilities, the statement must be signed by a recognized medical authority.
- 4.14 The SFA shall determine eligibility of students for meal benefits and as needed distribute and collect the letter and household applications for free and reduced-price meals or milk.
- 4.15 The SFA shall verify applications for free and reduced-price meals and conduct any appeals or hearings for eligibility determinations.
- 4.16 The SFA shall be responsible for resolution of program reviews and audit findings.
- 4.17 The SFA director must ensure that the FSMC employees providing services for the school meal programs have the required Professional Standard Regulations annual training. Therefore, the SFA must require the FSMC to provide documentation showing the training hours and topics completed by the employees.

SECTION 5
FOOD SERVICE MANAGEMENT COMPANY RESPONSIBILITIES

- 5.1 The FSMC shall provide its services hereunder at all times in accordance with generally accepted standards of care and best practices in the industry.
- 5.2 The FSMC shall serve, on such days and at such times as requested by the SFA:
 - 5.2.1 Breakfasts, priced as a unit, which meet USDA requirements
 - 5.2.2 Lunches, priced as a unit, which meet USDA requirements
 - 5.2.3 Summer meals, priced as a unit, which meet USDA requirements
 - 5.2.4 After school snacks, priced as a unit, which meet USDA requirements
 - 5.2.5 Other foods as agreed upon by the FSMC and SFA, pursuant to applicable regulatory requirements
- 5.3 The FSMC shall serve free, reduced-price, and paid meals and/or free milk to those children designated by the SFA.
- 5.4 The FSMC shall implement the collection procedures as specified by the SFA and approved by the Illinois State Board of Education.
- 5.5 The FSMC shall implement the *Offer versus Serve* provision at the food service sites specified by the SFA on Exhibit A.
- 5.6 The FSMC shall adhere to the 21-day cycle menu(s) and portion sizes specified by the SFA on Exhibit B for the first 21 days of meal service. Thereafter, changes in the menu(s) may be made with prior approval of the SFA who shall ensure all foods and beverages are of equivalent or better quality and variety as the foods and beverages required for the first 21 days of meal service. The meals must meet the Food-Based Meal Pattern as designated herein by the SFA for each Term of the Contract, if applicable. Meals must adhere to all calorie ranges and meet the nutrition standards for National School Lunch, School Breakfast, and/or summer meals programs for the age/grade groups of school children as listed in Exhibit C.
- 5.7 The serving sizes provided by the SFA on the 21-day cycle menu(s) in Exhibit B are, in most cases based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie ranges per five-day week and the nutrient standards as stated in Exhibit C, the FSMC must adjust the serving sizes and/or provide additional food items as necessary to meet the required calorie ranges and nutrient standards while meeting all Food-Based Meal Pattern requirements and without significantly altering the 21-day cycle menu(s).
- 5.8 The FSMC shall be responsible for providing meals and menus appropriate for the age of the students served and acceptable to students evidenced by a minimum of plate waste and participation levels in the National School Lunch, School Breakfast, and/or summer meals programs, as applicable.
- 5.9 The FSMC shall participate in the parent, teacher, and student advisory board.
- 5.10 The FSMC shall adhere to and assist in the implementation, enforcement, and evaluation of all nutrition-related requirements in the SFA's Local Wellness Policy. The FSMC shall remain informed of increasing industry standards and assist the SFA in

modifying its Local Wellness Policy to reflect the highest current nutrition-related standards. Refer to Exhibit H.

- 5.11 The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction.
- 5.12 The FSMC shall use SFA facilities for preparation of food to be served as specified on Exhibit A.
- 5.13 The FSMC is expected to maximize the use of scratch cooking for lunch entrees.
- 5.14 The FSMC is required to substitute food components of the meal pattern for students with disabilities in accordance with 7 C.F.R. § 15b when the disability restricts their diet and is permitted to make substitutions for students without disabilities when they are unable to eat regular meals because of a medical or special dietary need. Refer to the requirements outlined in Section 4.
- 5.15 The FSMC shall deposit daily all monies in the SFA's nonprofit food service account.
- 5.16 The FSMC shall comply with all local and state sanitation requirements.
- 5.17 It will be the joint responsibility of the SFA and the FSMC to protect the anonymity of all children receiving free or reduced-price meals, and methods for ensuring anonymity shall be jointly agreed upon; provided that nothing in this paragraph shall be construed to relieve the FSMC of its independent obligation to protect the anonymity of all children receiving free or reduced-price meals and to provide the required quality and extent of goods and services hereunder.
- 5.17 At the SFA's discretion, the SFA may conduct performance reviews of the FSMC's performance under the Contract. Any services performed under this Contract shall be subject to a performance review. The FSMC shall cooperate with the SFA in these reviews, which may require the FSMC to provide records of its performance. Performance reviews may be used by the SFA to determine whether to enter into future contractual relationships with the FSMC, including subsequent Contract renewal Terms, as applicable. Performance reviews may include, but are not limited to:
 - Completion and performance of contractual services rendered;
 - Adherence to the meal pattern and food specification requirements, including quality and variety;
 - Performance on SFA On-Site Reviews and status of required corrective action, if any;
 - Performance on State and/or Federal reviews and status of required corrective action, if any;
 - Participation trends, including program participation compared to a la carte sales;
 - Responsiveness of local staff and management to the SFA's needs, including the Advisory Board and Local Wellness Committee, as applicable; and
 - Responsiveness of regional management to the SFA and local staff/management.
- 5.18 The FSMC shall pay for all employee-related screening and background checks. This includes, but is not limited to, social security administration verification, drug screening, and required fingerprint-based criminal history records checks on all FSMC employees assigned to the SFA and results are provided to the SFA per the School Code of Illinois, 105 ILCS 5/10-21.9.

SECTION 6 USDA FOODS

- 6.1 Any USDA Foods received for use by the SFA and made available to the FSMC shall be utilized within the specified Term of this Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 6.2 The FSMC shall accept and use USDA Foods in as large a quantity as may be efficiently utilized in the nonprofit food service subject to approval of the SFA. The SFA and FSMC must order USDA Foods on the Illinois Commodity System (ICS) in quantities sufficient to receive and credit the SFA for USDA Foods totaling at least 85% of the SFA's annual USDA Foods entitlement amount. The SFA's USDA Foods entitlement amount for the current school year is stated in Exhibit D.
- 6.3 The FSMC shall manage all USDA Foods to ensure the USDA Foods are utilized in the SFA's food service.
- 6.4 The FSMC shall utilize all USDA ground beef, ground pork, and processed end products received in the SFA's food service. Commercially-purchased foods shall not be substituted for these foods.
- 6.5 The FSMC shall utilize all other USDA Foods, or substitute commercially-purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA, in the SFA's food service.
- 6.6 The FSMC shall credit the SFA's monthly bill/invoice the current market value of all USDA Foods received during each Contract Term as the USDA Foods are used in the SFA's food service. The FSMC must credit the SFA for all USDA Foods received for use in the SFA's food service each Contract Term whether the USDA Foods have been used or not. Such credit shall be issued in full prior to the expiration of each Contract Term.
- 6.7 Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.
- 6.8 The current market value of USDA Foods is based on the prices issued by the Illinois State Board of Education in compliance with 7 C.F.R. § 250.58(e).
- 6.9 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed limits established in 7 C.F.R. § 210.9(b)(2).
- 6.10 At the end of each Contract Term and upon expiration or termination of the Contract, a reconciliation shall be conducted by the SFA to ensure and verify correct and proper credit has been received for the full value of all USDA Foods received by the FSMC during each Contract Term for use in the SFA's food service.
- 6.11 The SFA shall verify receipt of USDA Foods shipments through its electronic records or by contacting the Illinois State Board of Education or processor as applicable.

- 6.12 The SFA reserves the right to conduct USDA Foods credit audits throughout each Contract Term to ensure compliance with federal regulations 7 C.F.R. Part 210 and Part 250.
- 6.13 The FSMC may store and inventory USDA Foods together with commercial foods purchased for use in the SFA's food service. The FSMC must meet all storage and inventory management requirements outlined in 7 C.F.R. Part 250. USDA ground beef, ground pork, and processed end products shall be stored in a manner that ensures usage in the SFA's food service.
- 6.14 The FSMC must accept liability for any negligence on their part that results in any loss, damage, out of condition, or improper use of USDA Foods not yet credited to the SFA, and shall credit the SFA either monthly or through a fiscal year-end reconciliation.
- 6.15 The SFA and FSMC shall consult and agree on end products to be produced from USDA Foods during each Contract Term. If the SFA and FSMC cannot agree on end products, the FSMC shall utilize the USDA Foods in the form furnished by the USDA.
- 6.16 The SFA shall have processing contracts in place when a commercial facility processes or repackages USDA Foods. The FSMC shall pay all related processing fees and costs. The SFA shall not be responsible for any costs associated with processing USDA Foods. The Illinois Recipient Agency Processing Contract, Illinois State Master Processing Contract, or National Processing Contract must be used as the basis for the processing agreement as determined by the Illinois State Board of Education. The terms and conditions of the processing contract must comply with 7 C.F.R. Part 250. In accordance with 7 CFR 250.51(a), the FSMC must credit the SFA for the full value of all USDA Foods received for use in the SFA's meal service in a school year or fiscal year (including both entitlement and bonus foods). This includes crediting for the value of USDA Foods contained in processed end products (per 6.19 below).
- 6.17 The FSMC shall not enter into subcontracts for further processing of USDA Foods.
- 6.18 The FSMC shall be responsible for all delivery, freight/handling, storage, and warehousing costs associated with USDA Foods. Approximate annual delivery, freight/handling costs are \$5,000. The FSMC shall be responsible for all delivery and freight/handling costs associated with USDA Foods. The SFA shall be responsible for all storage and warehousing costs associated with USDA Foods. The SFA shall provide reimbursement to the FSMC for USDA Foods that are lost, damaged, or become out-of-condition due to the SFA's own negligence and for which the FSMC has already credited the SFA. Approximate annual delivery, freight/handling costs are \$2,855.63.
- 6.19 If the FSMC acts as an intermediary between a processor and the SFA, the FSMC shall credit the SFA for the value of USDA Foods contained in the processed end products at the USDA Foods processing agreement value unless the processor is providing such credit directly to the SFA. Such credit shall be issued to the SFA on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled.
- 6.20 The FSMC shall have records maintained and available to substantiate the receipt, use, storage, and inventory of USDA Foods. The FSMC must submit to the SFA monthly inventory reports showing all transactions for processed and/or non-processed USDA Foods.

- 6.21 The SFA, Illinois State Board of Education, Comptroller General, and U.S. Department of Agriculture, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with the requirements of this Contract and federal regulations 7 C.F.R. Part 210 and Part 250.
- 6.22 The FSMC must return all unused USDA ground beef products, ground pork products, and processed end products to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.23 At the discretion of the SFA, the FSMC may be required to return other unused USDA Foods to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.24 The SFA shall retain title to all USDA Foods provided to the FSMC for use in the SFA's food service.
- 6.25 The bid rate per meal must be calculated as if no USDA Foods were available.

SECTION 7
PURCHASES/BUY AMERICAN

- 7.1 The FSMC shall retain title of all purchased food and nonfood items.
- 7.2 The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States or a food product processed in the United States substantially using agricultural commodities produced in the United States (U.S.).
- 7.3 The FSMC shall not substitute commercially-purchased foods for USDA ground beef, ground pork, and processed end products received.
- 7.4 The FSMC may substitute commercially-purchased foods for all other USDA Foods received. All commercially-purchased food substitutes must be of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.5 The SFA shall ensure commercially-purchased foods used in place of USDA Foods received are of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.6 The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- 7.7 The SFA reserves the right to review FSMC purchase records to ensure compliance with the *Buy American* provision in 7 C.F.R. Part 250.
- 7.8 The FSMC shall provide Nutrition Facts labels and any other documentation requested by the SFA to ensure compliance with U.S. content requirements.
- 7.9 For the duration of the Contract and all subsequent renewal Terms, as applicable, the FSMC shall purchase foods and beverages that are equivalent or better in quality and variety as those items required in the 21-day cycle menu, per the requirements outlined above, Exhibit B, and the food specifications contained herein.

SECTION 8 USE OF FACILITIES AND EQUIPMENT

- 8.1 The SFA shall make available without any cost or charge to the FSMC, the areas and premises agreeable to both parties in which the FSMC shall render its services.
- 8.2 The SFA shall furnish and install any equipment and make any structural changes needed to comply with federal, state, and local laws, ordinances, rules, and regulations.
- 8.3 All equipment owned by the current contractor is listed in Exhibit I. The FSMC awarded the Contract shall be responsible for providing and installing, as applicable, all equipment as designated in Exhibit I, if necessary for the provision of the contractual services required by this Contract.
- 8.4 The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations or otherwise use the facilities of the SFA for any reason other than those specifically provided for in this Contract without the express written consent of the SFA.
- 8.5 The FSMC and SFA shall inventory the equipment and supplies owned by the SFA at the beginning of the school year and the end of the school year, including but not limited to flatware, trays, chinaware, glassware, and kitchen utensils. The FSMC will be responsible for correcting any discrepancies and any equipment repairs that are not the result of normal wear and tear within 30 days of the end-of-the-school-year inventory.
- 8.6 The SFA shall repair and service equipment except when damages result from the use of less-than-reasonable care by the FSMC employees or agents as determined by the SFA. When damage results from less-than-reasonable care on the part of any FSMC employees or agents, it will be the FSMC's responsibility to repair and service the damaged equipment, incurring all applicable fees and costs, within a reasonable timeframe to ensure no disruption in service.
- 8.7 The SFA reserves the right, at its sole discretion, to use its facilities to sell or dispense any food or beverage before or after regularly scheduled lunch or breakfast periods provided such use does not interfere with the operation of the Child Nutrition Programs.
- 8.8 The SFA shall return facilities and equipment to the FSMC in the same condition as received when the SFA uses the facilities for extra-curricular activities.
- 8.9 The FSMC shall maintain the inventory of expendable equipment necessary for the food service and at the inventory level as specified by the SFA.
- 8.10 The SFA shall be legally responsible for any losses of USDA Foods which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- 8.11 The FSMC and/or its employees or agents shall not remove equipment or property of the SFA from the SFA's premises including, but not limited to, food preparation and/or serving equipment.
- 8.12 The FSMC shall provide written notification to the SFA of any equipment belonging to the FSMC within ten days of its placement on SFA premises.
- 8.13 The SFA shall not be legally responsible for loss or damage to equipment and/or vehicles owned by the FSMC and located on SFA premises.

- 8.14 The SFA shall provide sanitary toilet facilities for the FSMC employees.
- 8.15 The SFA shall have access, with or without notice to the FSMC, to all SFA facilities used by the FSMC for inspection and audit purposes.
- 8.16 The FSMC shall surrender all equipment and furnishings in good repair and condition to the SFA upon termination of the Contract, reasonable wear and tear excepted.
- 8.17 The SFA must give prior approval and have final authority for the purchase of equipment used for the storage, preparation, serving, and/or delivery of school meals.
- 8.18 The SFA retains title to all property and equipment when placed in service. If the property and/or equipment is amortized through the FSMC and the Contract expires or is terminated, the SFA can return the property to the FSMC for full release of the unpaid balance or continue to make payments in accordance with amortization schedules.
- 8.19 The FSMC must provide meals when requested for periodic inspection by the local or state health department or an independent agency to determine the bacteria levels in the meals served.

SECTION 9 SANITATION

- 9.1 The FSMC shall place garbage and trash in containers as specified by the SFA and place them in designated areas.
- 9.2 The SFA shall remove all garbage and trash from the designated areas.
- 9.3 The FSMC shall clean the kitchen area including, but not limited to, sinks, counters, tables, chairs, flatware, and utensils.
- 9.4 The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities.
- 9.5 The SFA shall clean grease traps, walls, floors, light fixtures, window coverings, and ducts and hoods above the filter line.
- 9.6 The SFA shall provide extermination services as needed.
- 9.7 The SFA shall clean the dining/cafeteria area, including tables, chairs, and floors after the meal service.

SECTION 10 EMPLOYEES

- 10.1 The FSMC shall comply with all wage and hours of employment regulations of federal and state law.
- 10.2 The FSMC shall pay all FSMC employees in accordance with the Fair Labor Standards Act and any other applicable statutes.
- 10.3 The FSMC and SFA recognize that one of the most important elements of a successful food service program is the staff employed to administer the food service program. The FSMC shall be responsible for the employment of all staff necessary for the safe, timely, and efficient distribution of meals to students and members of the SFA staff. Upon retirement, resignation, or dismissal of an SFA hourly employee, the FSMC shall employ a replacement for the same number of hours per day. Additionally, upon retirement, resignation, or dismissal of an SFA management/supervisory employee, the FSMC shall employ a replacement to perform the same duties. Refer to the *Fees* section of this contract for the calculation method to be utilized to establish the supplementary wage rate.
- 10.4 The FSMC shall instruct its employees to abide by the policies, rules, and regulations, with respect to use of SFA premises, as established by the SFA and furnished in writing to the FSMC.
- 10.5 The FSMC shall provide the SFA with a list of its personnel policies and employee handbook.
- 10.6 The FSMC shall ensure, at its own expense, required fingerprint-based criminal history records checks are conducted on all FSMC employees assigned to the SFA and results are provided to the SFA per *The School Code of Illinois*, 105 ILCS 5/10-21.9. Furthermore, the FSMC is not permitted to employ on the premises of the SFA any employee who has been convicted of an offense as described in 105 ILCS 5/21-23a.
- 10.7 For each FSMC employee, the FSMC shall perform periodic checks of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law (730 ILCS § 152/101 *et seq.*), and the Statewide Child Murderer and Violent Offender Against Youth Database, as authorized by the Child Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS § 154/75-105). All results must be provided to the SFA.
- 10.8 The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) on Exhibit G which must be used for bid calculation purposes at a minimum initial Contract Term cost to the FSMC of \$115,743.75.
- 10.9 The FSMC shall maintain the same minimum level of employee positions, hours, wages, and benefits as stipulated on Exhibit G throughout the entire Contract Term, and each subsequent Contract Term, as applicable, unless a reduction in the required levels is authorized by the SFA. The FSMC shall provide the SFA with written notice of any increases in employee positions, hours, wages, and benefits.
- 10.10 In the event a reduction in employee positions, hours, wages, and/or benefits occurs and such reduction is authorized by the SFA, the FSMC shall credit the SFA's monthly

bill/invoice for the exact dollar amount related to the cost of the labor reduction as indicated on Exhibit G for the remainder of the Contract Term and all subsequent Contract Terms, as applicable, including the value of any subsequent and future increases in employee wages and benefits. Such credits shall be termed a Labor Reduction Fee.

- 10.11 The FSMC must ensure that the employees' hours listed on Exhibit G are not used for catering or special functions.
- 10.12 The FSMC shall ensure that all individuals performing services on the FSMC's behalf in or for schools shall be free from communicable diseases, including tuberculosis, and administered a tuberculosis screening test if they have a documented positive tuberculosis screening test result or otherwise meet the requirements for tuberculosis screening as set forth in the Illinois Department of Public Health's rules (77 Ill. Adm. Code 696.140), prior to performing any such services in or for schools, and shall ensure that all such individuals comply with all requirements established by the Illinois Department of Public Health.
- 10.13 Upon written request of the SFA, the FSMC will remove any FSMC employee who violates health requirements or conducts himself/herself in a manner which is detrimental to the physical, mental, or moral well-being of students or staff, or otherwise violates SFA policies, procedures, and practices.
- 10.14 In the event of the removal or suspension of any employee, the FSMC shall immediately restructure its staff without disruption in service.
- 10.15 All food service personnel assigned to each school shall be instructed on the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
- 10.16 The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
- 10.17 The FSMC shall provide daily, on-site supervisory personnel dedicated solely to the SFA, for the overall food service. The SFA retains final approval authority for the FSMC's local management position(s).
- 10.18 The FSMC shall conduct civil rights training for all food service employees, including front-line staff, on an annual basis. Civil rights training must include:
 - Collection and use of data,
 - Effective public notification systems,
 - Complaint procedures,
 - Compliance review techniques,
 - Resolution of noncompliance,
 - Requirements for reasonable accommodation of persons with disabilities,
 - Requirements for language assistance,
 - Conflict resolution, and
 - Customer service.
- 10.19 FSMC employees providing services for the school meal programs must have the required Professional Standards Regulations annual training. Therefore, the FSMC is

required to provide documentation showing the training hours and topics completed by the employees.

SECTION 11 DESIGNATION OF PROGRAM EXPENSE

- 11.1 The FSMC guarantees to the SFA that the bid meal rates and fees for each reimbursable school meal and a la carte equivalent shall include the expenses designated under Column I. The FSMC shall be responsible for negotiating/paying all employees' fringe benefits, employee expenses, and accrued vacation and sick pay for staff on their payroll.
- 11.2 The SFA shall pay those expenses designated under Column II.

	<u>Column I</u>	<u>Column II</u>
LABOR		
Payroll, Managers, and/or Supervisors	X_____	_____
Payroll, Full-, and Part-Time Workers	X_____	_____
Payroll,		
Ticket Sellers	X_____	_____
Cashiers	X_____	_____
Drivers	_____	X_____

EMPLOYEE BENEFITS/COSTS—TO BE PAID BY PARTY DESIGNATED AS EMPLOYER.
MAY INCLUDE, BUT NOT LIMITED TO:

Life Insurance, Medical/Dental Insurance
Retirement Plans, Social Security
Vacation, Sick Leave, Holiday Pay
Uniforms, Tuition Reimbursement
Labor Relations
Unemployment Compensation, Workers Compensation
Processing and Payment of Payroll

FOOD		
Food Products	X_____	_____
USDA Foods Delivery	X_____	_____
USDA Foods Freight/Handling Costs	X_____	_____
Food Storage/Warehouse	_____	X_____

OTHER EXPENSES		
Accounting		
Bank Charges	_____	X_____
Data Processing	X_____	_____
Record Keeping	X_____	_____
Processing and Payment of Invoices	X_____	_____
Equipment—Major		
Original Purchase	_____	X_____
Routine Maintenance	_____	X_____
Major Repairs	_____	X_____
Replacement	_____	X_____
Equipment—Expendable (Trays, tableware, glassware, utensils)		
Original Purchase	_____	X_____
Replacement	_____	X_____

Cleaning/Janitorial Supplies	X_____	X_____
Insurance		
Liability Insurance	X_____	_____
Insurance on Supplies/Inventory	X_____	_____
Laundry and Linen	X_____	_____
Office Materials	X_____	_____
Paper/Disposable Supplies	X_____	_____
Pest Control	_____	X_____
Postage	X_____	_____
Printing	X_____	_____
Product Testing	X_____	_____
Promotional Materials	X_____	_____
Taxes and License	X_____	_____
Telephone		
Local	_____	X_____
Long Distance	_____	X_____
Tickets/Tokens	X_____	_____
Training	X_____	_____
Transportation	X_____	_____
Trash Removal		
From Kitchen	_____	X_____
From School Premises	_____	X_____
Travel		
Required	X_____	_____
Requested	X_____	_____
Vehicles	_____	X_____

SECTION 12 FEES

- 12.1 All bids must be calculated based on the menu(s) in Exhibit B and on the projected annual units provided on the *Bid Summary* form, both attached herein. All bids shall be submitted using the *Bid Summary* form. All rates must be written in ink or typed in the blank space(s) provided and the estimated totals must be carried out to the second decimal place and must not be rounded.
- 12.2 The bid rate(s) must be calculated net of applicable discounts, rebates, and credits received by the FSMC and must not include the use of USDA Foods or any alternate pricing structure.
- 12.3 The FSMC shall receive a fixed meal rate for each reimbursable school breakfast served.
- 12.4 The FSMC shall receive a fixed meal rate for each reimbursable school lunch and a la carte equivalent served.
- 12.5 The FSMC shall receive a fixed management fee for each reimbursable school meal served.
- 12.6 The FSMC shall receive a fixed management fee for the operation of the a la carte program to be payable to the FSMC in equal monthly installments throughout each Contract Term.
- 12.7 The SFA shall pay the FSMC the fixed meal rate(s) and fixed management fee(s) within 45 days of submission of an invoice and for each monthly period of program operation.
- 12.8 The FSMC shall receive no payment for meals that are spoiled or unwholesome at the time of serving, that do not meet the detailed specifications for each food component or menu item in accordance with 7 C.F.R. Part 210, or that do not otherwise meet the requirements of the Contract.
- 12.9 For the purposes of this Contract, a la carte shall be inclusive of all foods and beverages sold to students that do not constitute a component of a reimbursable meal plus all foods and beverages sold to adults during any and all meal services provided within the scope of this Contract. The FSMC and SFA shall determine a la carte meal equivalents by dividing all a la carte revenue 1) by a factor ten percent (10%) greater than the reimbursable lunch per meal rate, or 2) by the a la carte equivalency factor which is determined by taking the sum of the Federal and State free lunch reimbursement rates plus the value of USDA entitlement and bonus donated foods, Planned Assistance Level (PAL), established in July 2016, whichever factor is higher. For 2), the a la carte equivalency factor to be utilized for the initial 2017–2018 Contract Term is 3.475. If 2) is the calculation method, in Contract renewal Terms, the a la carte equivalency factor will be changed annually to reflect the change in the sum of the reimbursement rates and PAL as stated above. The rates used will be those established in July of the preceding calendar year and will remain in effect until the subsequent Contract renewal Term, if applicable.
- 12.10 The FSMC shall credit the SFA's monthly bill/invoice the current market value of all USDA Foods as designated herein. Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA's food service shall be

recorded on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education. Prior to the expiration of each Contract Term, the SFA shall be credited in full for all USDA Foods received.

- 12.11 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed the limits established in 7 C.F.R. § 210.9(b)(2).
- 12.12 The FSMC must submit all invoices pertaining to the SFA nonprofit food service within 30 days of the last day of each month or the final day of the program.
- 12.13 The FSMC shall submit separate billing for special functions conducted outside of the nonprofit school food service account.
- 12.14 The fixed meal rate for meals must be calculated as if no USDA Foods were available.
- 12.15 In the event the SFA requires additional employees be hired, the FSMC shall employ additional staff at the direction of the SFA. The calculation method to be utilized to establish the monthly supplementary wage rate to be charged the SFA for hourly employees is noted below.

	Prevailing minimum wage
x	Number of hours per day
x	<u>Number of days to be worked*</u>
	Total Wages
	Total Wages
+	<u>Payroll taxes**</u>
	Total Supplementary Wage Rate

Total Supplementary Wage Rate /Number of monthly invoices = Monthly Supplementary Wage Rate

*Number of days to be worked may include paid vacation days and holidays.

**Payroll taxes may include Social Security (Federal Insurance Contributions Act—FICA), Medicare, Federal Unemployment Taxes (FUTA), State Unemployment Taxes (SUTA), Workers' Compensation, and pension/401K plans.

- 12.16 In the event the SFA requires additional management/supervisory personnel be hired, the FSMC shall employ such personnel at the direction of the SFA. Management/supervisory personnel will be paid per the FSMC's established prevailing hourly or salary rate, as agreed upon by the SFA, based on the employee's experience and scope of responsibility. The same general calculation method as that used for hourly employees will be used to determine the monthly supplementary wage rate for management/supervisory personnel. At the time of bid, the FSMC must provide the SFA with a chart reflecting the FSMC's current management/supervisory wage scale detailing experience and all other contributing factors. As reference for addition of future management/supervisory positions to the FSMC, an updated wage scale must be provided to the SFA on an annual basis at the time of contract renewal, if applicable.

- 12.17 Upon retirement, resignation, or dismissal of an SFA hourly employee, the FSMC shall employ a replacement for the same number of hours per day. The calculation method to be utilized to establish the monthly supplementary wage rate to be charged the SFA for hourly employees is noted below.

$$\begin{array}{l} \text{Prevailing minimum wage} \\ \times \text{ Number of hours per day} \\ \times \text{ Number of days to be worked*} \\ \hline \text{Total Wages} \\ \\ \text{Total Wages} \\ + \text{ Payroll taxes**} \\ \hline \text{Total Supplementary Wage Rate} \end{array}$$

Total Supplementary Wage Rate /Number of monthly invoices = Monthly Supplementary Wage Rate

*Number of days to be worked may include paid vacation days and holidays.

**Payroll taxes may include Social Security (Federal Insurance Contributions Act—FICA), Medicare, Federal Unemployment Taxes (FUTA), State Unemployment Taxes (SUTA), Workers' Compensation, and pension/401K plans.

- 12.18 Upon retirement, resignation, or dismissal of an SFA management/supervisory employee, the FSMC shall employ a replacement to perform the same duties. Management/supervisory personnel will be paid per the FSMC's established prevailing hourly or salary rate, as agreed upon by the SFA, based on the employee's experience and scope of responsibility. The same general calculation method as that used for hourly employees will be used to determine the monthly supplementary wage rate for management/supervisory personnel. At the time of bid, the FSMC must provide the SFA with a chart reflecting the FSMC's current management/supervisory wage scale detailing experience and all other contributing factors. As reference for transfer of future management/supervisory positions to the FSMC, an updated wage scale must be provided to the SFA on an annual basis at the time of contract renewal, if applicable.
- 12.19 The sum of all monthly supplementary wage rates will be billed as a separate line item on each monthly invoice. For subsequent renewals, if applicable, the percentage increase applied to the total supplementary wage rate must not exceed the percentage increase applied to all other fixed rates and fixed fees as established in this contract.

SECTION 13 REVENUE

- 13.1 The SFA shall receive all revenue from the food service.
- 13.2 The food service revenue shall be used only for the SFA's nonprofit food service.
- 13.3 The food service revenue shall flow through the SFA's chart of accounts.
- 13.4 All goods, services, or monies received as the result of any equipment or USDA Foods rebate shall be credited to the SFA's nonprofit food service account.
- 13.5 If reimbursement is denied as a direct result of the failure of the FSMC to comply with the provisions of this Contract, the FSMC shall assume responsibility for the amount denied.

SECTION 14
LICENSES, CERTIFICATIONS, AND TAXES

- 14.1 Throughout the Term of the Contract and each renewal Term, the FSMC shall obtain and maintain all applicable licenses, permits, and health certifications required by federal, state, and local law. The approximate prior annual cost for licenses/permits was \$1,550.
- 14.2 The FSMC shall have state or local health certification for any facility outside the SFA in which it proposes to prepare meals, if applicable, and must maintain this health certification for each Contract Term.
- 14.3 The FSMC and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property in the State of Illinois in accordance with Section 10-20.21(b) of the School Code (105 ILCS 5/10-20.21 [b]) and the Illinois Use Tax Act (35 ILCS 105/1 *et seq.*). The FSMC certifies that it is not barred from bidding or entering into this Contract under Section 10-20.21(b) of the School Code and that the SFA may declare this Contract void if this certification is false.

SECTION 15 RECORD KEEPING

- 15.1 The FSMC shall maintain such records as the SFA will need to meet monthly reporting responsibilities and will report claim information, including daily meal counts, to the SFA promptly at the end of each month.
- 15.2 The FSMC shall have records maintained and available to demonstrate compliance with the requirements relating to USDA Foods. Such records shall include the following:
- 15.2.1 The receipt, use, storage, and inventory of USDA Foods;
 - 15.2.2 Monthly inventory reports showing all transactions for processed and non-processed USDA Foods; and
 - 15.2.3 Documentation of credits issued to the SFA for USDA Foods received.
- 15.3 All records relating to the Contract, including subsequent renewal Terms, if applicable, are property of the SFA and shall be maintained in original form on SFA premises for the duration of the Contract. At any time during the Contract, the SFA reserves the right to require the FSMC to surrender all records relating to the Contract to the SFA within 30 days of such request. Such records shall include, but are not limited to:
- All data, materials, and products created by the FSMC on behalf of the SFA and in furtherance of the Services;
 - Production records, including quantities and amounts of food used in preparation of each meal and food component of menus;
 - Standardized recipes and yield from recipes as deemed necessary per the requirements of paragraph 15.6;
 - Processed product nutritional analysis;
 - Nutritional content of individual food items and meals;
 - Bills charged to the SFA for meals prepared under this Contract including the credit of USDA Foods where applicable;
 - Supplementary wage calculations
 - Inventory records;
 - Food and bid specifications; and
 - All documents and records as noted in this *Invitation for Bid and Contract*.
- 15.4 Upon expiration or termination of the Contract, the FSMC shall surrender all records as noted above, relating to the initial Contract and all subsequent renewal Terms, if applicable, to the SFA within 30 days of the Contract expiration or termination.
- 15.5 The SFA shall retain all records relating to the initial Contract and all subsequent Contract renewal Terms for a period of three years either from the date the final Contract renewal Term has expired, receipt of final payment under the Contract is recorded, or after the SFA submits the final *Monthly Claim for Reimbursement* for the final fiscal year of the Contract, whichever occurs last.
- 15.6 All records must be available for the period of time specified above for the purpose of making audits, examinations, excerpts, and transcriptions by representatives of the SFA, the Illinois State Board of Education, the United States Department of Agriculture, and the Auditor General, and other governmental entities with monitoring authority at any reasonable time and place. If audit findings have not been resolved, the records shall be retained beyond the specified period as long as required for the resolution of the issues raised by the audit.

SECTION 16
TERMS AND TERMINATION

- 16.1 This Contract is effective for a one-year period commencing July 1, 2017 or upon written acceptance of the Contract, whichever occurs last, through June 30, 2018 (the "Term"), with options to renew yearly not to exceed four additional years (each a renewal "Term").
- 16.2 Renewal of this Contract is contingent upon the fulfillment of all Contract provisions relating to USDA Foods.
- 16.3 Either the SFA or FSMC can terminate this Contract for cause or for convenience with a sixty- (60) day written notification. Following sixty- (60) day written notification, the SFA can terminate this Contract in whole or in part without the payment of any penalty or incurring any further obligation to the FSMC.
- 16.4 Following any termination for convenience, the FSMC shall be entitled to compensation for services completed upon submission of invoices and proof of claim for services provided under this Contract up to and including the date of termination. The SFA shall have the right to receive services from the Contractor through the effective date of the notice of termination, and may, at its election, procure such work from other contractors as may be necessary to complete the services.
- 16.5 Notwithstanding any provision to the contrary in this Contract, obligations of the SFA will cease immediately without penalty of further payment being required if sufficient funds for this Agreement are not appropriated by the Illinois General Assembly or a federal funding source, or such funds are otherwise not made available to the SFA for payments in accordance with this Contract.
- 16.6 Notwithstanding the notice period in paragraph 16.3, the SFA may immediately terminate the Contract, in whole or in part, upon notice to the FSMC if the SFA determines that the actions, or failure to act, of the FSMC, its agents, employees or subcontractors have caused, or reasonably could cause jeopardy to health, safety, or property; or if the SFA determines that the FSMC lacks the financial resources to perform under the Contract.
- 16.7 If the FSMC fails to perform to the SFA's satisfaction any material requirement of this Contract or is in violation of a material provision of this Contract, the SFA shall provide written notice to the FSMC requesting that the breach of noncompliance be remedied within sixty- (60) days. If the breach or noncompliance is not remedied by the specified period of time, the SFA may either: (a) immediately terminate the Contract without additional written notice or, (b) enforce the terms and conditions of the Contract, and in either event seek any available legal or equitable remedies and damages. The SFA may finish the services by whatever method the SFA may deem expedient. Any damages incurred by the SFA as a result of any Contractor default shall be borne by the Contractor at its sole cost and expense, shall not be payable as part of the Contract amount, and shall be reimbursed to the SFA by the Contractor upon demand.

- 16.8 Neither the FSMC nor SFA shall be responsible for any losses resulting if the fulfillment of the terms of the Contract is delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or any other acts which could not have been prevented by the exercise of due diligence ("Act of God"). The SFA may cancel the Contract without penalty if the FSMC's performance does not resume within 30 days of the FSMC's interruption of services due to an Act of God.
- 16.9 The only rates and fees that may be adjusted in subsequent Contract Terms are the fixed rates and fixed fees contained herein. Before any fixed rate or fee adjustments can be implemented as part of a Contract renewal agreement, the FSMC shall document to the SFA, through a written financial analysis, the need for such adjustments. Adjustment of all individual per meal fixed rates and applicable fees in subsequent Contract Terms must not exceed the *Consumer Price Index for Urban Consumers—ALL* annual rate for December of the current school year or 5%, whichever is lower. Percentage increases cannot be applied to any previous Contract Term's total estimated or actual Contract cost. The calculation method regarding the determination of a la carte meal equivalents is outlined in the *Fees* section of this Contract.
- 16.10 Upon renewal of the contract, the percentage increase applied to the total supplementary wage rate, established solely as a result of the transfer of staff positions to the FSMC, must not exceed the percentage increase applied to all other fixed rates and fixed fees as established in this contract.

SECTION 17
GENERAL CONTRACT TERMS

- 17.1 No provision of this Contract shall be assigned or subcontracted without prior written consent of the SFA.
- 17.2 This solicitation/Contract, exhibits, and attachments constitute the entire agreement between the SFA and FSMC and may not be changed, extended orally, or altered by course of conduct. No other contracts will be signed by the SFA.
- 17.3 Each party to this Contract represents and warrants to the other that: (a) it has the right, power and authority to enter into and perform its obligations under this Contract and (b) it has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of this Contract, and (c) this Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.
- 17.4 Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and all materials, workmanship, and services rendered shall be of a quality that would normally be specified by the SFA.
- 17.5 No course of dealing or failure of the SFA to enforce strictly any term, right, or condition of this Contract shall be construed as a waiver of such term, right, or condition. No express waiver of any term, right, or condition of this Contract shall operate as a waiver of any other term, right, or condition.
- 17.6 Payments on any claim shall not prevent the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this Contract.
- 17.7 It is further agreed between the SFA and FSMC that the exhibits, attachments, and clauses attached and designated are hereby in all respects made a part of this Contract.
- 17.8 The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; 7 C.F.R. Parts 15, 15a, and 15b; and FNS Instruction 113-1, *Civil Rights Compliance and Enforcement—Nutrition Programs and Activities*, and any additions or amendments.
- 17.9 If this Contract is in excess of \$100,000, the SFA and FSMC shall comply with all applicable standards, orders, or regulations, including but not limited to:
- The Clean Air Act (42 U.S.C. § 7401 *et seq.*), the Clean Water Act (33 U.S.C. § 1311–1330, § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1.1 *et seq.*);
 - *Certificate Regarding Lobbying* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018); and
 - *Disclosure of Lobbying Activities* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).

- 17.10 The FSMC certifies compliance with:
- Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871);
 - The Department of Labor regulations (29 C.F.R. Part 5); and
 - Executive Order 11246, entitled *Equal Employment Opportunity*, as amended by Executive Order 11375 and Department of Labor Regulation (41 C.F.R. Chapter 60).
- 17.11 The FSMC is subject to the provisions of the Stevens Amendment Section 2209d of Title 7 of the United States Code due to the use of federal funds for the food service program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
- 17.12 The Illinois State Board of Education and the United States Department of Agriculture are not parties to this Contract and are not obligated, liable, or responsible for any action or inaction by the SFA or the FSMC. The SFA has full responsibility for ensuring the terms of the Contract are fulfilled.
- 17.13 To the fullest extent permitted by law, the FSMC agrees to indemnify, defend, and hold harmless the SFA and its respective agents, officers and employees from and against any and all claims, demands, suits, liabilities, injuries (personal or bodily), property damage, causes of action, losses, costs, expenses, damages, or penalties, including, without limitation, reasonable defense costs, and reasonable legal fees, arising or resulting from, or occasioned by or in connection with (i) any bodily injury or property damage resulting or arising from any act or omission to act (whether negligent, willful, wrongful, or otherwise) by the FSMC, its subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable; (ii) failure by the FSMC or its subcontractors to comply with any Laws applicable to the performance of the Services; (iii) any breach of this Contract, including, without limitation, any representation or warranty provided by the FSMC herein; (iv) any employment actions of any nature or kind including but not limited to, workers compensation, or labor action brought by the FSMC's employees; or (v) any identity breach or infringement of any copyright, trademark, patent, or other intellectual property right.
- 17.14 In order for the SFA to respond timely and appropriately to the requirements of the Illinois Freedom of Information Act (FOIA) [5 ILCS 140], the FSMC must review all documents required to be provided under this Contract and the exemptions for release under FOIA and, if exemptions are allowed, provide the SFA a redacted copy for release under FOIA, along with the original. The redacted copy shall be marked as "REDACTED", and the FSMC shall reference the specific grounds under FOIA or other law or rule supporting the specific redaction request to exempt certain information. Notwithstanding the foregoing, the SFA may not necessarily be allowed to release *just* the redacted versions. Redactions based on personal privacy and preliminary drafts, by law, must be sent to the State of Illinois Public Access Counselor before a denial to a FOIA request can be made. The SFA will abide by the decisions of the Public Access Counselor.

- 17.15 Each Party, including its agents and subcontractors, to this Contract may have or gain access to confidential and proprietary data or information of the other Party including, without limitation, other technical information (including functional and technical specifications, designs, drawings, analysis, research, processes, computer programs, methods, ideas, "know how," and the like), business information (sales and marketing research, materials, plans, accounting and financial information, personnel records, and the like), all student data and information, and other information designated as confidential expressly or by the circumstances in which it is provided ("Confidential Information"). No Confidential Information collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the Term of the Contract or thereafter. The recipient must return any and all Confidential Information used in the course of the performance of the Contract, in whatever form it is maintained, promptly upon termination of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction, if destruction is permitted by the disclosing Party. Confidential Information does not include data or information lawfully in the recipient's possession prior to its acquisition from the disclosing Party; received by the recipient from a third party who was free to disclose it; publicly known through no breach of confidentiality obligation by the recipient; or independently developed by the recipient without the use or benefit of the disclosing Party's Confidential Information.
- 17.16 Student Records. The Contractor will comply with the relevant requirements of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.) regarding the confidentiality of student "education records" as defined in FERPA and "school student records" as defined in ISSRA. Any use of information contained in student education records to be released must be approved by the SFA. To protect the confidentiality of student education records, the Contractor will limit access to student education records to those employees who reasonably need access to them in order to perform their responsibilities under this Contract. Any student records in the Contractor's possession shall be returned to the SFA when no longer needed for the purposes for which they were provided, or at the SFA's written request, they shall be permanently destroyed and the Contractor shall provide written confirmation to the SFA upon the destruction of student records.

SECTION 18 FOOD SPECIFICATIONS

- 18.1 All USDA Foods offered to the SFA and made available to the FSMC are acceptable and should be utilized in as large a quantity as may be efficiently utilized.

For all other food components, specifications shall be as follows:

- 18.2 All breads, bread alternates, and grains must be whole grain-rich. All breads and grains must be fresh (or frozen, if applicable) and must meet the minimum weight per serving as listed on Exhibit C. If applicable, product should be in moisture-proof wrapping and pack-code date provided.
- 18.3 All meat and poultry must have been inspected by the United States Department of Agriculture (USDA) and must be free from off color or odor.
- 18.3.1 Beef must be at least 80:20 lean to fat.
- 18.3.2 Poultry should be U.S. Grade A when applicable and should meet the recommendations outlined in *Specifications for Poultry Products, A Guide for Food Service Operators* from the USDA.
- 18.3.3 For breaded and battered items, all flours must meet the requirements for breads/grains credit and breading/batter must not exceed 30 percent of the weight of the finished product.
- 18.3.4 For sausage patties, the maximum fat allowed is 50 percent by weight; industry standard of 38 to 42 percent fat preferred.
- 18.4 All cured processed meats (bologna, frankfurters, luncheon meat, salami, others) shall be made from beef and/or poultry. No variety meats, fillers, extenders, non-fat milk solids, or cereal will be allowed. Meats must not show evidence of greening, streaking, or other discoloration.
- 18.5 All cheese should be firm, compact, and free from gas holes; free of mold; free of undesirable flavor and odors; pasteurized when applicable; and preferably reduced- or low-fat. All cheese should also have a bright, uniform, and attractive appearance; have a pleasing flavor; demonstrate satisfactory meltability; and contain proper moisture and salt content.
- 18.6 All fish must have been inspected by the United States Department of Commerce (USDC) and meet minimum flesh and batter/breading requirements for a USDC Grade A product or a product packed under federal inspection (PUFI) by the USDC.
- 18.7 All fresh fruits must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, fruits must meet the food distributors' second-quality level. Fruits should have characteristic color and good flavor and be well-shaped and free from scars and bruises. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.
- 18.8 All fresh vegetables must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, vegetables must meet the food distributors' second-quality level. Vegetables should have characteristic color and good flavor, be well shaped, and be free from discoloration, blemishes, and decay. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.

- 18.9 All canned vegetables must meet the food distributors' first quality level (extra fancy and fancy) and canned fruits (standard) must meet the second quality level. Vegetables should have characteristic color and good fresh flavor and be free from discoloration, blemishes, and decay.
- 18.10 Eggs must be inspected and passed by the state or federal Department of Agriculture and used within 30 days of date on carton. Eggs should be grade A, uniform in size, clean, sound-shelled, and free of foreign odors or flavors.
- 18.11 Sauces, such as gravy, spaghetti sauce, pizza sauce, etc., must be smooth and uniform in color with no foreign substance, flavor, odor, or off color.
- 18.12 If applicable, the food production facility, manufacturing plant, and products must meet all sanitary and other requirements of the Food, Drug, and Cosmetic Act and other regulations that support the wholesomeness of products.
- 18.13 Meals and food items must be stored and prepared under properly controlled temperatures and in accordance with all applicable health and sanitation regulations.
- 18.14 All fruit juices must be 100 percent fruit juice.
- 18.15 When the specification calls for "Brand Name or Equivalent", the brand name product is acceptable. Other products may be considered with proof that such products meet stated specifications and are deemed equivalent to the brand products in terms of quality, performance, and desired characteristics, as determined by the SFA.
- 18.16 All food items must adhere to the sodium target levels in subsequent Contract Terms, if applicable, as required by the USDA *Nutrition Standards in the National School Lunch and School Breakfast Programs, Implementation Timeline for Final Rule* and/or other subsequent guidance issued by the USDA.
- 18.17 Nutrition labels or manufacturer specifications must indicate zero grams of trans fat per serving for all foods.
- 18.18 Fluid milk must be low-fat (1 percent milk fat or less, unflavored only) or fat-free (unflavored or flavored). Two choices must be offered daily as required by the SFA.
- 18.19 All fruits and vegetables are preferred to be fresh or frozen. Canned fruits may not exceed ten percent (10%) of the total fruits served. No canned vegetables will be served.

SECTION 19 INSURANCE REQUIREMENTS

- 19.1 The FSMC shall provide the SGA A Certificate of Insurance naming the SFA as an additional insured. The FSMC shall carry, pay for, and keep in force during the entire period of this agreement comprehensive general liability, public liability, property and other insurance. Minimum insurance requirements are as follows:

General Liability	Each Occurrence	\$1,000,000
	Damage to Rented Premises – per occurrence	\$1,000,000
	Medical Exp. (any one person)	\$10,000
	Personal & Adv. Injury	\$1,000,000
	General Aggregate	\$2,000,000
	Products	\$2,000,000
Automobile Liability	Combined Single Limit	\$1,000,000
Excess/Umbrella Liability	Aggregate	\$10,000,000
Worker's Compensation	Each Accident	\$1,000,000
	Disease – Each Employee	\$1,000,000
	Disease – Policy Limit	\$1,000,000

- 19.2 All Policies of Insurance shall carry an endorsement to the effect that they cannot be modified, canceled or non-renewed without thirty (30) days written notice to the SFA by certified or registered mail. Cancellation of any of the insurance policies required above, or the reduction of the amounts of liability insurance or medical coverage provided by such policies, shall be deemed a material breach of the contract and shall be cause for the SFA to terminate the contract. Upon receipt of a notice of cancellation of any of the aforementioned insurance policies, or a reduction in the coverage, the SFA shall have the option of terminating the contract or paying the premiums necessary to continue the insurance policy at the required limits of liability and deduct the payment or payments from the compensation due to the contractor under the contract. No policy shall reserve or permit any right of subrogation against the SFA, its officers, employees, volunteers, students, and agents thereof.
- 19.3 The FSMC shall provide such insurance naming the SFA and its members individually, and its employees and agents as additional named insured and that insurance provided by FSMC shall be primary to any insurance that may be carried by the SFA for its own benefit.
- 19.4 The FSMC shall present all certificates of insurance to the SFA within thirty (30) days of the award of the bid and maintain current certificates of insurance throughout the term of this contract.

Bidder Responsibility and Bid Responsiveness Criteria

Bidder Responsibility and Bid Responsiveness Criteria	Minimum Standard(s) To Demonstrate Compliance	Evidence/Document(s) Required To Demonstrate Compliance
Nutritional/Wellness Programs	<p>The bidder must have nutritional programs which meet the requirements of the NSLP and demonstrate the ability to comply with all aspects of the Skokie School District 69 Wellness Program.</p> <p>Bidder must be able to provide nutritional analysis of menus and products.</p> <p>No pre-plated, pre-packaged, or commissary prepared meals of any kind may be used.</p>	<p>Provide documentation of the nutritional education programs and nutritional support materials available from the bidder.</p> <p>Provide a nutritional analysis of a sample monthly menu for breakfast and lunch. Indicate how your company provides ingredient, nutritional, and allergy information on the products utilized.</p>
Foodservice Director	<p>The candidate must meet the requirements for the new USDA professional standards and have a minimum of five years of experience in K-8 NSLP programs the size and complexity of Skokie School District 69 and is currently employed by the bidder. The Food Service Director is a full-time employee, exclusively devoted to serving Skokie School District 69. Part time or shared management is not acceptable.</p>	<p>Provide resume and work experience of Foodservice Manager Candidate. The District reserves the right to interview and approve prospective candidate.</p>
Operational Plans	<p>The bidder shall have available marketing, promotional, and communications programs which meet the District requirements and the requirements of the NSLP and</p> <ul style="list-style-type: none"> -encourage students to make healthy choices -communicate the importance of good nutritional habits -support the District's wellness program -encourage the consumption of fresh fruits and vegetables -provide age appropriate marketing and promotions 	<p>Provide examples of the marketing programs to similar Districts. Provide samples of promotional programs with implementation schedule. Provide communication samples including web pages and printed materials.</p>

	<p>The bidder shall demonstrate the ability to communicate effectively with students, parents, staff, and administration.</p>	
Financial Stability of Bidder	<p>Bidder must demonstrate three years of profitable financial performance with no evidence of bankruptcy for the past ten years.</p> <p>Provide a five percent bid bond and demonstrate the ability to provide a performance bond.</p>	<p>Copies of audited or reviewed company financial statements for the five most recent consecutive years must be provided for the bid to be considered.</p> <p>Provide a bid bond for five percent of estimated amount bid. Provide a letter of surety from a US Department of Treasury approved surety indicating the ability to provide a performance bond.</p>
Bidder Experience/References	<p>Bidder must have a minimum of five years experience serving NSLP meals in public school districts.</p> <p>Within the past five years, the bidder must have served at least three school districts participating in the NSLP that serve in excess of 15,000 lunches and 3,000 breakfast meals per month and have four or more all on-site production kitchens.</p> <p>The District reserves the right to contact current clients to insure acceptable quality and service standards.</p> <p>Provide a list of all clients where bidders' services have been discontinued for the past three years. Indicate the reason why and clearly indicate any contracts that were terminated mid-year.</p>	<p>Provide a complete list of all current public school clients with contact name, phone number, and year service began.</p> <p>Clearly indicate which current clients meet these requirements and provide sample menus from one of them where meals are freshly prepared each day in the District's kitchen.</p> <p>Bidder must have favorable references from clients contacted. SFA will investigate references prior to award of bid.</p> <p>Contracts lost may not have been for cause, such as but not limited to, student safety, inability to service, or financial impropriety. No contracts may have been discontinued mid-year for any reason. Indicate all locations (along with contact information) within Illinois, Indiana, Wisconsin, Iowa and Missouri where services have been discontinued and clearly indicate why services were discontinued.</p>

	Provide a list of the top five suppliers for your company. Indicate any suppliers who have stopped service for late payments.	Bidder must pay their suppliers on a timely basis. No instances of service being denied for late payment.
Legal	The District requires that the bidder must have no significant legal issues involving school districts for the past five years.	Provide a complete and detailed description of all pending legal actions, all judgment's rendered, or any settlements made involving school districts during the past five years. Detail any State or Federal investigations of your company.
POS System	Skokie School District 69 currently uses an electronic POS system. The FSMC must demonstrate the ability to use a POS system or provide detailed evidence of the employee training to be done at the FSMC expense.	Provide a list of all current clients that utilize electronic POS systems and identify the point of sale system and the online payment system used for each. Include detailed training plan and cost if required.
Support Staff	<p>The bidder shall provide the following support services personnel:</p> <p>A district manager that has a minimum of three years of experience in K-8 NSLP food service industry and is currently employed by the bidder.</p> <p>A registered dietitian that has experience in working with NSLP and Breakfast programs, and is currently employed full time by the bidder</p>	Provide resumes for the District Manager and Registered Dietitian.
Employee Training and Development	The FSMC shall provide training programs for all levels of employees: annual training of civil rights, sexual harassment, and blood borne pathogens. Quarterly training to include: safety, slips/trips/falls, cleanliness, sanitation, marketing and health standards. The FSMC must meet and maintain the requirements for the new USDA professional standards for all cafeteria employees	Provide an outline of training programs and the schedule for implementation for all levels of employees. Clearly indicate the topics to be covered during the first year of operations.

Employee Compensation	The bidder shall provide compensation for employees as required in Exhibit G of the bid document. Employee benefits must be comparable to or better than those currently provided.	The bid must include a detailed staffing schedule including employee positions, wages, hours, and locations. A detailed benefit plan including all information required in the bid document must be included. Provide all information and documents that are required from Exhibit G.
Sanitation and Safety	<p>Bidder has not been involved in a food safety/public health issue that threatened student/staff health or safety in the past five years.</p> <p>Bidder must demonstrate consistent scores of 90 or above on health inspections for at least one district of similar size and complexity as Skokie School District 69.</p> <p>Bidder must demonstrate a high standard of operations concerning hot and cold food temperature control, maintaining proper temperatures and sanitation during satellite operations, presentation and storage of foods, staff personal hygiene, and kitchen cleanliness.</p>	<p>Provide a detailed description of the place, nature of occurrence, and outcome of any investigations regarding public health/food safe that has involved the bidder.</p> <p>Include copies of board of health inspections for a minimum two year period for the same district that meets the size requirement.</p> <p>SFA may investigate similar sites prior to award of bid.</p>
Insurance Requirements	The bidder shall have in place the insurance coverage's as required in the bid document.	FSMC shall include with their bid a certificate of insurance showing that the required insurance coverage's and amounts are currently in effect.

Invitation for Bid and Contract
Nonprofit School Food Service

BID SUMMARY

This document contains a bid solicitation and Contract for the furnishing of management services for the operation of the nonprofit food service program(s) for the period beginning July 1, 2017, and ending June 30, 2018, and sets forth the terms and conditions applicable to the procurement. Upon acceptance, this document shall constitute the Contract between the bidder and the school food authority. The bidder shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the bid solicitation/Contract.

PER MEAL RATES AND FEES MUST BE QUOTED AS IF
NO USDA FOODS WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
1. Reimbursable Breakfasts	1. <u>31,027</u>	1. _____	1. _____
2. Reimbursable Lunches*	2. <u>111,623</u>	2. _____	2. _____
3. Management Fee Per School Meal (breakfasts and lunches)	3. <u>142,650</u>	3. _____	3. _____
4. A la Carte Equivalents Fee*	4. <u>6,000</u>	4. _____	4. _____
5. A la Carte Management Fee	5. <u>XXXXXXX</u>	5. _____	5. _____
6. Reimbursable After-School Snacks	6. <u>100</u>	6. _____	6. _____
7. Special Milk	7. <u>XXX</u>	7. _____	7. _____
8. Summer Breakfast	8. <u>216</u>	8. _____	8. _____
9. Summer Lunch	9. <u>XXX</u>	9. _____	9. _____

Total Estimated Amount of Bid** \$ _____

*Bid rates must be the same.

**All totals must be carried out to the second decimal place and must not be rounded.

Name of Bidder

Street Address

City

State

Zip Code

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

Date

Signature of Bidder

Title

ACCEPTANCE OF CONTRACT

Agreement Number

School Food Authority (SFA)

Date

Signature of Authorized SFA Representative

Title

CERTIFICATIONS

ELIGIBILITY TO BID

This undersigned hereby certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended. They also certify that they have read, understand and agree that acceptance by Skokie District 69 of the bidder's offer by issuance of a contract will create a binding contract.

Name of Bidder (Please Print)

Submitted by (Signature)

NON-COLLUSION AFFIDAVIT

The undersigned states that they have not, nor has any other member, representative or agent of the firm, company, corporation or partnership represented by them, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

This individual further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value based upon awarding of a contract for auditing services.

Name of Bidder (Please Print)

Submitted by (Signature)

EQUAL OPPORTUNITY

The undersigned hereby certifies that the Bidder is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices Act as stated under Compliance with Legislation in Instruction to Bidder.

Name of Bidder (Please Print)

Submitted by (Signature)

SEXUAL HARRASSMENT

Each bidder certifies that they have complied with the requirement of 2-105 of the Illinois Human rights Act (775ILCS5/2-105)-1257) with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

Name of Bidder (Please Print)

Submitted by (Signature)

NO SMOKING

Each bidder agrees that they and their employees will abide by each District's no smoking policy at all sites.

Name of Bidder (Please Print)

Submitted by (Signature)

DRUG FREE WORKPLACE

Each Bidder, if having twenty-five employees or more, does hereby certify pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30ILCS580/3) that (he, he, it) shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and further certifies, that (he, she, it) is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Bidder (Please Print)

Submitted by (Signature)

Certifications

Vendor must sign all attached certifications

- *Bid-Rigging Certification*
- *Certificate of Independent Price Determination*
- *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*
- *Certificate Regarding Lobbying*
- *Disclosure of Lobbying Activities*

Bid-Rigging Certification

_____, a duly
(Agent)
authorized agent of _____,
(Contractor)
do hereby certify that neither _____,
(Contractor)
nor any individual presently affiliated with _____
(Contractor)
_____, has been barred from bidding on a public contract as a
result of a violation of either Section 33E-3 (bid-rigging) or Section 33E-4 (bid rotating)
of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

Authorized Agent

Contractor

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify on behalf of the bidder to be true and complete in every respect:

- 1) I have read and I understand the contents of this Certificate;
- 2) I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 3) Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 4) For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who;
 - has been requested to submit a bid in response to this invitation for bids;
 - could potentially submit a bid in response to this invitation for bids, based on their qualifications, abilities or experience;
- 5) The bidder discloses that [check one of the following, as applicable]:
 - ___(a) the bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - ___(b) the bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this invitation for bids, and the supplier/bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
- 6) Without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement by or on behalf of the bidder with any competitor regarding:
 - prices;
 - methods, factors or formulas used to calculate prices;
 - the intention or decision to submit, or not to submit, a bid; or
 - the submission of a bid which does not meet the specifications of the invitation for bids; except as specifically disclosed pursuant to paragraph (5)(b) above;
- 7) In addition, there has been no consultation, communication, agreement or arrangement with any competitor by or on behalf of the bidder regarding the quality, quantity, specifications or delivery particulars of the products or services to which this invitation for bids relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
- 8) The terms of the accompanying bid have not been, and will not be, knowingly disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above; and,
- 9) I understand that the accompanying bid will be disqualified if this certification is found not to be true and complete in every respect.

Signature of Authorized Agent

Date

Printed Name

Title

ILLINOIS STATE BOARD OF EDUCATION

100 North First Street
Springfield, IL 62777-0001

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION LOWER
TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

ILLINOIS STATE BOARD OF EDUCATION

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Springfield, IL 62777-0001

CERTIFICATE REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

ILLINOIS STATE BOARD OF EDUCATION

100 North First Street
Springfield, IL 62777-0001

DISCLOSURE OF LOBBYING ACTIVITIES

Directions: Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION

☐ a. Contract ☐ b. Grant ☐ c. Cooperative agreement ☐ d. Loan ☐ e. Loan guarantee ☐ f. Loan insurance

2. STATUS OF FEDERAL ACTION

☐ a. Bid/offer/application ☐ b. Initial award ☐ c. Post-award

3. REPORT TYPE

☐ a. Initial filing ☐ b. Material change ☐ For material change only: _____ Year _____ Quarter _____ Date of last report

4. NAME AND ADDRESS OF REPORTING ENTITY

☐ Prime ☐ Subawardee, Tier _____, if known _____ Congressional District, if known

5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME

_____ Congressional District, if known

6. FEDERAL DEPARTMENT/AGENCY

7. FEDERAL PROGRAM NAME/DESCRIPTION

_____ CFDA Number, if applicable

8. FEDERAL ACTION NUMBER, if known

9. AWARD AMOUNT, if known

\$ _____

10a. NAME AND ADDRESS OF LOBBYING ENTITY
(If individual, last name, first name, MI)b. INDIVIDUALS PERFORMING SERVICES
(Including address if different from No. 10a) (last name, first name, MI)**(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)**

11. AMOUNT OF PAYMENT (check all that apply)

\$ _____ ☐ Actual ☐ Planned

12. FORM OF PAYMENT (check all that apply)

☐ a. Cash ☐ b. In-kind; specify: nature _____ value _____

13. TYPE OF PAYMENT (check all that apply)

☐ a. Retainer ☐ b. One-time fee ☐ c. Commission
☐ d. Contingent fee ☐ e. Deferred ☐ f. Other, specify _____

14. Brief description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contacted, for payment indicated in item 11.

15. ☐ YES ☐ NO CONTINUATION SHEET(S), ISBE 85-37A ATTACHED

16. Information requested through this form is authorized by title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORIGINAL SIGNATURE

PRINT NAME OR TYPE

TITLE

TELEPHONE NUMBER

DATE

INSTRUCTIONS FOR COMPLETION OF ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

ILLINOIS STATE BOARD OF EDUCATION

100 North First Street
Springfield, Illinois 62777-0001

**CONTINUATION SHEET
DISCLOSURE OF LOBBYING ACTIVITIES**

REPORTING ENTITY

Exhibit A

School Data

SCHOOL DATA FORM

Exhibit A-1

Site Name and Address	Grade Levels	Current Enrollment	Annual # of Serving days	Type of Service ¹	Type of Program ²	Annual Lunch and/or Breakfast Sales and Reimbursement	Annual a la Carte Sales	Annual Special Milk Sales and Reimbursement	Annual Number of Breakfasts Served			Annual Number of Lunches Served			Offer vs Serve ³		
									Free	Reduced	Paid	Free	Reduced	Paid	Breakfast Only	Lunch Only	Both
Lincoln Jr. High School 7839 Lincoln Avenue Skokie, IL 60077	6-8	557	174	1	2			N/A	6,020	489	1,895	33,357	5,195	19,526			X
Edison Elementary School 8200 Gross Point Road Morton Grove, IL 60053	3-5	576	174	1	2			N/A	16,106	2,391	3,557	30,456	5,520	15,061			X
Madison Elementary School 5100 Madison Street Skokie, IL 60077	Pk-2	641	174	1	2			N/A	10,056	1,052	3,122	29,058	3,997	18,090			X
DISTRICT						\$598,685	\$14,676										

¹Type of Service

Code: 1 - Onsite kitchen; 2 - Prepackaged meals; 3 - Satellite receiving school; 4 - Milk service only; 5 - Other (describe)

²Type of Program

Code: 1 - National School Lunch Only; 2 - National School Lunch and School Breakfast; 3 - National School Lunch and Severe Need Breakfast; 4 - School Breakfast only;

5 - National School Lunch and Special Milk* ; 6 - School Breakfast and Special Milk*; 7 - National School Lunch, School Breakfast and Special Milk*; 8 - Other (attach additional sheet).

A - Summer Food Service Program: add an 'A' next to the program type selected if the Summer Food Service Program will also be offered.

*If participating in the National School Lunch and/or School Breakfast Program, the Special Milk Program may only be offered to students who are in split-session kindergarten or pre-kindergarten classes and who do not have access to either of the federal meal programs.

³**Offer versus Serve:** If students are allowed to decline a certain number of food items/components in the meal based on the regulations governing Child Nutrition Programs, place an **'X'** in the appropriate column. Senior high schools are required to implement Offer versus Serve for lunch. For specific guidance regarding Offer versus Serve, refer to *A Menu Planner* for Healthy School Meals issued by the U.S. Department of Agriculture, Food and Nutrition Service.

**ELIGIBILITY DATA AND
PROJECTED ENROLLMENTS**

Exhibit A-2

Site Name	October 2015 Eligibility Data		Projected Enrollments				
	Free	Reduced-Price	2016-17	2017-18	2018-19	2019-20	2020-21
Lincoln Jr High School	48.3%	6.4%	557	569	565	587	560
Edison Elementary School	51.0%	7.9%	575	540	538	522	537
Madison Elementary School	47.6%	6.2%	541	539	566	575	577

MEAL SERVICE INFORMATION AND DELIVERY SCHEDULE

Exhibit A-3

Site Name	BREAKFAST				LUNCH			
	Meal Service Schedule	Delivery Schedule	Meal Charges		Meal Service Schedule	Delivery Schedule	Meal Charges	
			Reduced	Paid			Reduced	Paid
Lincoln Jr. High School (6-8) 7839 Lincoln Avenue Skokie, IL 60077	8:00 – 8:15	7:00 am – 2:00 pm	\$0.30	\$1.25	11:10 – 11:50 11:40 – 12:20 12:20 – 1:00	7:00 am – 2:00 pm	\$0.40	\$2.70
Edison Elementary School (3-5) 8200 Gross Point Road Morton Grove, IL 60053	7:35 – 7:50	7:00 am – 2:00 pm	\$0.30	\$1.25	11:15 – 11:35 11:40 – 12:00 12:00 – 12:20	7:00 am – 2:00 pm	\$0.40	\$2.70
Madison Elementary School (Pk-2) 5100 Madison Street Skokie, IL 60077	8:15 – 8:35	7:00 am – 2:00 pm	\$0.30	\$1.25	11:10 – 11:30 12:15 – 12:35 12:35 – 12:55	7:00 am – 2:00 pm	\$0.40	\$2.70

All information provided is subject to change.

Exhibit B

21-Day Cycle Menu(s)

(Kindergarten–8th Grade)
Lunch

Food-Based Meal Pattern
21-Day Cycle Menu

Exhibit B-1

	Dark Green		Red Orange		Beans/Peas		Starchy		Other	
M/MA G/B Fruit Veg	1	2 oz. Baked Chicken 1 oz. Whole Grain Dinner Roll 1 oz. Seasoned Whole Grain Brown Rice	2	2 oz. Cheese (Sauce) 2 oz. Whole Grain Pasta—Macaroni	3	2 oz. Cheese/Pepperoni (Pizza) 2 oz. Whole Grain Pizza Crust	4	2 oz. Baked Chicken Tenders (meat) 1 oz. Tenders Whole Grain Breading	5	2 oz. Chicken/Cheese (Quesadilla) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips
	1/2 c.	1/2 cup Fresh Apple	1/2 c.	1/2 cup Peaches	1/2 c.	1/2 cup Fresh Orange Wedges	1/2 c.	1/2 cup Cinnamon Applesauce	1/2 c.	1/2 cup Pineapple Chunks
	3/4 c	1/2 cup Sweet Potato Casserole 1/4 cup Green Beans	3/4 c	1/2 cup Potato Rounds, Baked 1/4 cup Baby Carrots	3/4 c	1 cup Lettuce Salad* (Dark Green) 1/4 cup Corn	3/4 c	1/2 cup Mashed Potatoes 1/4 cup Green Peas	3/4 c	1/2 cup Three Bean Salad 1/4 cup Lettuce, Onion, Peppers, Salsa
	FF Ranch		FF Ranch		FF Dressings					
M/MA G/B Fruit Veg	6	2 oz. Meat (Spaghetti Sauce) 2 oz. Whole Grain Pasta—Spaghetti	7	2 oz. Oven-Baked Fish Nuggets(meat) 1 oz. Nugget Whole Grain Breading 1 oz. Whole Grain Dinner Roll	8	2 oz. Hamburger 2 oz. Whole Grain Bun	9	2 oz. Grilled Chicken (Caesar Wrap) 1 oz. Whole Grain Tortilla	10	2 oz. Cheese (Grilled Cheese) 2 oz. Whole Grain Bread
	1/2 c.	1/2 cup Fresh Banana	1/2 c.	1/2 cup Fresh Fruit Mix—Grapes, Blueberries, Strawberries	1/2 c.	1/2 cup Fruit Cocktail	1/2 c.	1/2 cup Cantaloupe Wedges	1/2 c.	1/2 cup Pears
	3/4 c	1 cup Lettuce Salad* (Dark Green) 1/4 cup Baby Carrots	3/4 c	1/2 cup Potato Wedges, Baked 1/4 cup Green Beans	3/4 c	1/2 cup Baked Sweet Potato Fries 1/4 cup equivalent lettuce, tomato, onion, pickles (garnish)	3/4 c	1/2 cup Roasted New Potatoes 1/4 cup Sliced Cucumbers and Onions	3/4 c	1/2 cup Baked Beans 1/4 cup Corn
	FF Ranch									
M/MA G/B Fruit Veg	11	2 oz. Meat (Sloppy Joe) 2 oz. Whole Grain Bun	12	2 oz. Meat (Chili) 1 oz. Whole Grain Oyster Crackers 1 oz. Whole Grain Dinner Roll	13	2 oz. Grilled Chicken (Sandwich) 2 oz. Whole Grain Bun	14	2 oz. Hot Ham and Cheese (Pita) 1 oz. Whole Grain Pita 1 oz. Whole Grain Tortilla Chips	15	2 oz. Meat & Cheese (Tacos) 1 oz. Whole Grain Tortilla
	1/2 c.	1/2 cup Watermelon	1/2 c.	1/2 cup Mixed Fruit	1/2 c.	1/2 cup Fresh Apple	1/2 c.	1/2 cup Fresh Orange Wedges	1/2 c.	1/2 cup Applesauce
	3/4 c	1/2 cup Potato Salad 1/4 cup Coleslaw	3/4 c	1/8 cup Variety Beans (Chili) 3/8 cup Carrot Coins, Cooked 1/4 cup Green Peas	3/4 c	1/2 cup Baked Sweet Potato Sticks 1/4 cup Broccoli, Steamed	3/4 c	3/8 cup Beans (Fiesta Dip) 3/8 cup Celery Sticks	3/4 c	1 cup Lettuce Salad* (Dark Green) 1/4 cup equivalent shredded lettuce, diced tomato (garnish)
M/MA G/B Fruit Veg	16	2 oz. Ground Turkey & LF Cheese (Ziti) 2 oz. Whole Grain Pasta—Ziti (Baked)	17	2 oz. Meat (Stir Fry) 1 oz. Whole Grain Brown Rice	18	2 oz. Shredded Chicken (BBQ) 2 oz. Whole Grain Bun	19	2 oz. Beef (Burrito) 1 oz. Whole Grain Tortilla 1 oz. Whole Grain Tortilla Chips	20	2 oz. Hot Turkey and Cheese (Sub) 2 oz. Whole Grain Bun
	1/2 c.	1/2 cup Fresh Banana	1/2 c.	1/2 cup Fresh Pineapple Chunks	1/2 c.	1/2 cup Baked Cinnamon Apples	1/2 c.	1/2 cup Fresh Melon(s)	1/2 c.	1/4 cup Sliced Kiwi 1/4 cup Red Grapes
	3/4 c	1/2 cup Baked Potato Wedges 1/4 cup Corn	3/4 c	1/4 cup Oriental Veg (Stir Fry) 1/2 cup Broccoli (1/4 cup) and Cauliflower (1/4 cup), Steamed	3/4 c	1 cup Lettuce Salad* (Dark Green) 1/4 cup Tomatoes	3/4 c	1/8 cup Variety Beans (Burrito) 3/8 cup Refried Beans 1/4 cup Tomatoes, Onion (Salsa)	3/4 c	1/2 cup Baked Sweet Potato Fries 1/4 cup Green Beans
					FF Dressings					
M/MA G/B Fruit Veg	21	2 oz. Gr. Chicken & LF Cheese (Chef Salad) 1 oz. Whole Grain Croutons 1 oz. Whole Grain Soft Breadstick	The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract. The contractor is encouraged to incorporate low sodium products. Required average daily calorie range per 5-day week = 600–650 Light, low-fat, non-fat, and sugar-free products/food items to be used as necessary to meet the average daily calorie range.				*Leafy green vegetables: 1 cup counts as 1/2 cup of vegetables Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements. Condiments to be included.			
	1/2 c.	1/2 cup Fresh Apple	In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in Exhibit C, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor’s responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor’s bid should take into consideration this determination.							
	3/4 c	1 cup Lettuce Salad* (Dark Green) 1/4 cup Shredded Carrots, Diced Tomatoes, Sliced Cucumbers								

1		
G/B	1 oz.	Whole Grain Pancakes
G/B or M/MA	1 oz.	Turkey Sausage
F/V	1/2 c.	Fresh Blueberries
	1/2 c.	100% Pineapple Juice
Syrup		
6		
G/B	1 oz.	Oatmeal
G/B or M/MA	1 oz.	Whole Grain Granola Bar
F/V	1/2 c.	Cinnamon Apples
	1/2 c.	100% Pineapple Juice
11		
G/B	2 oz.	Whole Grain French Toast
G/B or M/MA		
F/V	1/2 c.	Applesauce
	1/2 c.	100% Pineapple Juice
16		
G/B	1 oz.	Oatmeal
G/B or M/MA	1 oz.	Whole Grain Granola Bar
F/V	1/4 c.	Raisins*
	1/2 c.	100% Pineapple Juice
21		
G/B	1 oz.	Whole Grain Pancakes
G/B or M/MA	1 oz.	Turkey Sausage
F/V	1/2 c.	Mixed Fruit
	1/2 c.	100% Orange Juice

2	
1 oz.	Whole Grain Toast
1 oz.	Scrambled Eggs w/veggies
1/2 c.	Mushrooms, Red/Green Peppers, and Onions
1/2 c.	100% Orange Juice
7	
1 oz.	Whole Grain Cereal
1 oz.	Whole Grain Apple Muffin
1/4 c.	Raisins*
1/2 c.	100% Orange Juice
12	
1 oz.	Whole Grain Cereal
1 oz.	Fat-Free Yogurt (1/2 cup)
1/2 c.	Fresh Banana
1/2 c.	100% Orange Juice
17	
1 oz.	Whole Grain Cereal
1 oz.	Whole Grain Blueberry Muffin
1/2 c.	Fresh Apple
1/2 c.	100% Orange Juice
<p>The contractor must adhere to each 21-day cycle menu</p> <p>Products may be brand name or equivalent as stipulated</p> <p>Required average daily calorie range per 5-day week =</p> <p>In most cases, the serving sizes provided by the SFA on</p> <p>meet the required average daily calorie range and nutri</p> <p>the calorie range and nutrient standards without signifi</p> <p>products/brands to be served in order to determine if s</p>	

3	1 oz. Whole Grain English Muffin
	1/2 oz. Egg
	1/2 oz. Lowfat Cheese
	1/2 c. Orange Wedges
	1/2 c. 100% Apple Juice
8	2 oz. Whole Grain Waffles
	1/2 c. Pineapple
	1/2 c. 100% Apple Juice
13	1 oz. Whole Grain Biscuit
	1/2 oz. Egg
	1/2 oz. Lowfat Cheese
	1/2 c. Mixed Fruit
	1/2 c. 100% Apple Juice
18	2 oz. Whole Grain Waffles
	1/2 c. Peaches
	1/2 c. 100% Apple Juice

4	
1 oz.	Whole Grain Cereal
1 oz.	Fat-Free Yogurt (1/2 cup)
1/2 c.	Fresh Banana
1/2 c.	100% Grape Juice
9	
1 oz.	Whole Grain Cereal
1 oz.	Whole Grain Animal Crackers
1/2 c.	Pears
1/2 c.	100% Grape Juice
14	
1 oz.	Whole Grain Cereal
1 oz.	Hard Boiled Egg
1/2 c.	Orange Wedges
1/2 c.	100% Grape Juice
19	
1 oz.	Whole Grain Cereal
1 oz.	Whole Grain Graham Crackers
1/2 c.	Cinnamon Apples
1/2 c.	100% Grape Juice

The contractor is encouraged to incorporate low sodium alternatives that meet the designated ounce equivalent per meal pattern requirements.

Maximum serving sizes stated in Exhibit C. If the serving sizes exceeded the contract is required to adjust serving sizes and/or quantities. When submitting a bid, it is the contractor's responsibility to conduct research to ensure it will be necessary. The contractor's bid should take into consideration the following:

5	
2 oz.	Whole Grain Bagel w/Low-Fat Cream Cheese
1/2 c.	Fresh Apple
1/2 c.	100% Fruit Punch Juice
10	
1 oz.	Whole Grain English Muffin
1 oz.	Peanut Butter
1/2 c.	Peaches
1/2 c.	100% Fruit Punch Juice
15	
1 oz.	Whole Grain Toast
1 oz.	Scrambled Eggs w/veggies
1/2 c.	Mushrooms, Red/Green Peppers, and Onions
1/2 c.	100% Orange Juice
20	
2 oz.	Whole Grain Breakfast Muffin
1/2 c.	Pineapple
1/2 c.	100% Fruit Punch Juice

on products. Condiments to be included.

s per the menu guidelines.

*Raisins: 1/4 cup counts as 1/2 cup fruit equivalent.

s for the food items indicated on the menu(s) do not
or provide additional food items as necessary to meet
a nutritional analysis of the menu(s) based on the
consideration this determination.

1		
G/B	1 oz.	Whole Grain Pancakes
G/B or M/MA	1 oz.	Turkey Sausage
F/V	1/2 c.	Fresh Blueberries
	1/2 c.	100% Pineapple Juice
Lite Syrup		
6		
G/B	1 oz.	Oatmeal
G/B or M/MA	1 oz.	Whole Grain Granola Bar
F/V	1/2 c.	Cinnamon Apples
	1/2 c.	100% Pineapple Juice
11		
G/B	2 oz.	Whole Grain French Toast
G/B or M/MA		
F/V	1/2 c.	Applesauce
	1/2 c.	100% Pineapple Juice
Lite Syrup		
16		
G/B	2 oz.	Whole Grain Waffles
G/B or M/MA		
F/V	1/2 c.	Peaches
	1/2 c.	100% Apple Juice
Lite Syrup		
21		
G/B	1 oz.	Whole Grain Pancakes
G/B or M/MA	1 oz.	Turkey Sausage
F/V	1/2 c.	Mixed Fruit
	1/2 c.	100% Orange Juice
Lite Syrup		

2	
1 oz.	Whole Grain Toast
1 oz.	Scrambled Eggs w/veggies
1/2 c.	Mushrooms, Red/Green Peppers, and Onions
1/2 c.	100% Orange Juice
7	
1 oz.	Whole Grain Biscuit
1/2 oz.	Egg
1/2 oz.	Lowfat Cheese
1/4 c.	Raisins*
1/2 c.	100% Orange Juice
12	
1 oz.	Whole Grain Toast
1 oz.	Scrambled Eggs w/veggies
1/2 c.	Mushrooms, Red/Green Peppers, and Onions
1/2 c.	100% Orange Juice
17	
1 oz.	Oatmeal
1 oz.	Whole Grain Granola Bar
1/4 c.	Raisins*
1/2 c.	100% Pineapple Juice
<p>The contractor must adhere to each 21-day cycle menu</p> <p>Products may be brand name or equivalent as stipulated</p> <p>Required average daily calorie range per 5-day week =</p> <p>In most cases, the serving sizes provided by the SFA on</p> <p>meet the required average daily calorie range and nutri</p> <p>the calorie range and nutrient standards without signifi</p> <p>products/brands to be served in order to determine if s</p>	

3	1 oz. Whole Grain English Muffin
	1/2 oz. Egg
	1/2 oz. Lowfat Cheese
	1/2 c. Orange Wedges
	1/2 c. 100% Apple Juice
8	2 oz. Whole Grain Waffles
	1/2 c. Pineapple
	1/2 c. 100% Apple Juice
	Lite Syrup
13	1 oz. Whole Grain Pancakes
	1 oz. Turkey Sausage
	1/2 c. Mixed Fruit
	1/2 c. 100% Apple Juice
	Lite Syrup
18	1 oz. Whole Grain Toast
	1 oz. Scrambled Eggs
	1/2 c. Fresh Apple
	1/2 c. 100% Orange Juice

4	
2 oz.	Whole Grain French Toast
1/2 c.	Fresh Banana
1/2 c.	100% Grape Juice
Lite Syrup	
9	
2 oz.	Whole Grain Bagel w/Cream Cheese
1/2 c.	Pears
1/2 c.	100% Grape Juice
14	
1 oz.	Whole Grain Biscuit
1/2 oz.	Egg
1/2 oz.	Lowfat Cheese
1/2 c.	Orange Wedges
1/2 c.	100% Grape Juice
19	
2 oz.	Whole Grain French Toast
1/2 c.	Pineapple
1/2 c.	100% Fruit Punch Juice
Lite Syrup	

The contractor is encouraged to incorporate low sodium alternatives must meet the designated ounce equivalent per meal pattern requirements.

Maximum serving sizes stated in Exhibit C. If the serving sizes exceeded the contract is required to adjust serving sizes and/or cutting a bid, it is the contractor's responsibility to conduct all be necessary. The contractor's bid should take into con

***Raisins: 1/4 cup counts as 1/2 cup fruit equivalent.**

(Kindergarten–8th Grade)
Breakfast

Food-Based Meal Pattern
21-Day Cycle Menu

Cold

Exhibit B-1

1 G/B 1 oz. Whole Grain Cereal G/B or 1 oz. Whole Grain Toast M/MA F/V 1/2 c. Fresh Blueberries 1/2 c. 100% Pineapple Juice Syrup			2 1 oz. Whole Grain Fruit Muffin 1 oz. Whole Grain Granola Bar 1/2 c. Melon Wedges 1/2 c. 100% Orange Juice			3 1 oz. Whole Grain English Muffin 1 oz. Fat-Free Yogurt (1/2 cup) 1/2 c. Orange Wedges 1/2 c. 100% Apple Juice			4 1 oz. Whole Grain Bread 1 oz. Peanut Butter 1/2 c. Fresh Banana 1/2 c. 100% Grape Juice			5 1 oz. Whole Grain Cereal 1 oz. Whole Grain Animal Crackers 1/2 c. Fresh Apple 1/2 c. 100% Fruit Punch Juice		
6 G/B 2 oz. Whole Grain Bagel G/B or w/Low-Fat Cream Cheese M/MA F/V 1/2 c. Cinnamon Apples 1/2 c. 100% Pineapple Juice			7 1 oz. Whole Grain Fruit Muffin 1 oz. Fat-Free Yogurt (1/2 cup) 1/2 c. Pineapple 1/2 c. 100% Orange Juice			8 1 oz. Whole Grain Cereal 1 oz. Hard Boiled Egg 1/4 c. Raisins* 1/2 c. 100% Apple Juice			9 1 oz. Whole Grain Toast 1 oz. String Cheese 1/2 c. Pears 1/2 c. 100% Grape Juice			10 1 oz. Whole Grain Cereal 1 oz. Whole Grain Graham Crackers 1/2 c. Peaches 1/2 c. 100% Fruit Punch Juice		
11 G/B 1 oz. Whole Grain Cereal G/B or 1 oz. Whole Grain Toast M/MA F/V 1/2 c. Applesauce 1/2 c. 100% Pineapple Juice			12 1 oz. Whole Grain Fruit Muffin 1 oz. Whole Grain Granola Bar 1/2 c. Fresh Banana 1/2 c. 100% Orange Juice			13 1 oz. Whole Grain English Muffin 1 oz. Fat-Free Yogurt (1/2 cup) 1/2 c. Mixed Fruit 1/2 c. 100% Apple Juice			14 1 oz. Whole Grain Bread 1 oz. Peanut Butter 1/2 c. Orange Wedges 1/2 c. 100% Grape Juice			15 1 oz. Whole Grain Cereal 1 oz. Whole Grain Animal Crackers 1/2 c. Melon Wedges 1/2 c. 100% Fruit Punch Juice		
16 G/B 2 oz. Whole Grain Bagel G/B or w/Low-Fat Cream Cheese M/MA F/V 1/2 c. Fresh Apple 1/2 c. 100% Pineapple Juice			17 1 oz. Whole Grain Fruit Muffin 1 oz. Fat-Free Yogurt (1/2 cup) 1/2 c. Peaches 1/2 c. 100% Orange Juice			18 1 oz. Whole Grain Cereal 1 oz. Hard Boiled Egg 1/4 c. Raisins* 1/2 c. 100% Apple Juice			19 1 oz. Whole Grain Toast 1 oz. String Cheese 1/2 c. Pineapple 1/2 c. 100% Grape Juice			20 1 oz. Whole Grain Cereal 1 oz. Whole Grain Graham Crackers 1/2 c. Cinnamon Apples 1/2 c. 100% Fruit Punch Juice		
21 G/B 1 oz. Whole Grain Cereal G/B or 1 oz. Whole Grain Toast M/MA F/V 1/2 c. Mixed Fruit 1/2 c. 100% Orange Juice			The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. The contractor is encouraged to incorporate low sodium products. Condiments to be included. Products may be brand name or equivalent as stipulated in this contract. Grains and meat/meat alternates must meet the designated ounce equivalents per the menu guidelines. Required average daily calorie range per 5-day week = 450–500 8 oz. milk served daily per meal pattern requirements. *Raisins: 1/4 cup counts as 1/2 cup fruit equivalent. In most cases, the serving sizes provided by the SFA on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in Exhibit C. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in Exhibit C, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor’s responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor’s bid should take into consideration this determination.											

Meal Choices and Additional Daily Offerings

Site Name	Reimbursable Meal "Entrée" Choices*	Additional Fruit Choices	Additional Vegetable Choices	Salad Bar Offered	Additional Daily LUNCH Offerings	Additional Daily BREAKFAST Offerings
Madison Elementary School	2**	0	0	No	List 1	List 3
Edison Elementary School	2**	0	0	No	List 1	List 3
Lincoln Jr. High School	2**	0	0	No	List 2	List 3

****Vegetarian Sample List (2nd Daily Entrée Option)**

Any of the 21-Day Menu Entrees Changed to a Meat Alternative

Baked Cheese Ziti

Black Bean/Corn & Cheese Quesadilla

Broccoli, Cheese & Rice Casserole

Buttermilk Pancakes

Cheese & Broccoli Baked Potato

Grilled Cheese

Cheese Pizza

Cheese Quesadilla

Cheese Pizza Bites w/ Dipping Sauce

Cheese Spaghetti Bake

Cheese Stuffed Shells

Chipotle Cheese & Rice Bowl

Egg & Cheese Sandwich

French Toast Sticks

Layered Mexican Cheese & Bean Bowl

Spinach & Cheese Stuffed Pizza

Strawberry Yogurt w/ Muffin

Vegetarian Soup

Vegetable Lasagna

List 1 (Elementary)

Salad with Meat/Meat Alternative

Variety of Deli Sandwiches/Wraps

List 2 (Junior High)

Salad with Meat/Meat Alternative

Variety of Deli Sandwiches/Wraps

Chicken Sandwich

Hamburger/Cheeseburger

Pizza (Variety)

List 3 (Breakfast)

Cereal Bowl

Animal Crackers or Nutrigrain/Cereal Bar

Juice/Fruit

****NOTE:** The second varied Reimbursable Meal Entrée must be vegetarian. See the sample list above.

*The minimum number of Reimbursable Meal "Entrée" Choices is one (1) per the 21-day cycle menu. This column does not denote the number of additional "entrée" choices. For example, two (2) means the one (1) entrée per the 21-day cycle menu AND one (1) additional "varied" entrée that may be served as part of the reimbursable meal, for a total of two (2) reimbursable meal entrées from which students may choose. In addition, the varied Reimbursable Meal "Entrée" Choices are generally not the same as the Additional Daily Offerings.

Ala Carte Item Detail

Description	Non-	Paid Price	Reduced Price
	Reimbursable Price		
4ox Juice	\$0.65	\$0.65	\$0.65
Adult version chicken caesar salad	\$4.25	\$4.25	\$4.25
Adult Milk	\$0.60	\$0.60	\$0.60
Baked Chips	\$1.05	\$1.05	\$1.05
Bottled Water	\$1.10	\$1.10	\$1.10
Chef Salad	\$3.25	\$3.25	\$3.25
Chicken Caesar Salad	\$3.25	\$3.25	\$3.25
Chicken Nuggets	\$2.45	\$2.45	\$2.45
Chicken Sandwich	\$2.45	\$2.45	\$2.45
Cold Sandwich	\$2.45	\$2.45	\$2.45
Deli Sandwich/Wrap	\$3.50	\$3.50	\$3.50
Energy Salad	\$4.25	\$4.25	\$4.25
Garden Salad	\$3.25	\$3.25	\$3.25
Hot Vegetable	\$0.65	\$0.65	\$0.65
Hot/Corn Dog	\$2.45	\$2.45	\$2.45
Julienne Salad	\$4.00	\$4.00	\$4.00
Milk	\$0.60	\$0.60	\$0.60
Pizza	\$2.45	\$2.45	\$2.45
Small Salad	\$1.75	\$1.75	\$1.75
Specialty Wrap	\$4.00	\$4.00	\$4.00
Spring Fling Salad	\$4.25	\$4.25	\$4.25
Taco Salad	\$4.00	\$4.00	\$4.00
Tuna Stuffed Tomato	\$3.75	\$3.75	\$3.75
Veggies & Dip	\$2.75	\$2.75	\$2.75

Exhibit C

Menu Planning Approach Guidelines

Nutrition Standards in the National School Lunch and School Breakfast Programs—Jan. 2012

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5 ^a	Grades 6-8 ^a	Grades 9-12 ^a	Grades K-5	Grades 6-8	Grades 9-12
Meal Pattern	Amount of Food ^b Per Week (Minimum Per Day)					
Fruits (cups) ^{c,d}	5 (1) ^e	5 (1) ^e	5 (1) ^e	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{c,d}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^f	0	0	0	½	½	½
Red/Orange ^f	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^f	0	0	0	½	½	½
Starchy ^f	0	0	0	½	½	½
Other ^{f,g}	0	0	0	½	½	¾
Additional Veg to Reach Total ^h	0	0	0	1	1	1½
Grains (oz eq) ⁱ	7-10 (1) ^j	8-10 (1) ^j	9-10 (1) ^j	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	0 ^k	0 ^k	0 ^k	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) ^l	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{m,n,o}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) ^{n,o}	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) ^{n,p}	≤ 430	≤ 470	≤ 500	≤ 640	≤ 710	≤ 740
Trans fat ^{n,o}	Nutrition label or manufacturer specifications must indicate zero grams of <u>trans</u> fat per serving.					

^aIn the SBP, the above age-grade groups are required beginning July 1, 2013 (SY 2013-14). In SY 2012-2013 only, schools may continue to use the meal pattern for grades K-12 (see § 220.23).

^bFood items included in each food group and subgroup and amount equivalents. Minimum creditable serving is ⅛ cup.

^cOne quarter-cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

^dFor breakfast, vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or “Other vegetables” subgroups as defined in §210.10(c)(2)(iii).

^eThe fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014 (SY 2014-2015).

^fLarger amounts of these vegetables may be served.

^gThis category consists of “Other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).

^hAny vegetable subgroup may be offered to meet the total weekly vegetable requirement.

ⁱAt least half of the grains offered must be whole grain-rich in the NSLP beginning July 1, 2012 (SY 2012-2013), and in the SBP beginning July 1, 2013 (SY 2013-2014). All grains must be whole grain-rich in both the NSLP and the SBP beginning July 1, 2014 (SY 2014-15).

^jIn the SBP, the grain ranges must be offered beginning July 1, 2013 (SY 2013-2014).

^kThere is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013 (SY 2013-2014), schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.

^lFluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

^mThe average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).

ⁿDiscretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

^oIn the SBP, calories and trans fat specifications take effect beginning July 1, 2013 (SY 2013-2014).

^pFinal sodium specifications are to be reached by SY 2022-2023 or July 1, 2022. Intermediate sodium specifications are established for SY 2014-2015 and 2017-2018. See required intermediate specifications in § 210.10(f)(3) for lunches and § 220.8(f)(3) for breakfast.

Nutrition Standards in the National School Lunch and School Breakfast Programs

ALL meal pattern and nutrition standards requirements indicated by the USDA for implementation through the 2014–2015 School Year for both the National School Lunch and School Breakfast Programs **MUST** be implemented for the 2012–2013 Contract Term with the only exception of the sodium targets, which must be implemented as required in subsequent Contract Terms, if applicable.

New Requirements	Implementation (School Year) for NSLP (L) and SBP (B)						
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2022/23
Fruits Component							
• Offer fruit daily	L						
• Fruit quantity increase to 5 cups/week (minimum 1 cup/day)			B				
Vegetables Component							
• Offer vegetables subgroups weekly	L						
Grains Component							
• Half of grains must be whole grain-rich	L	B					
• All grains must be whole-grain rich			L, B				
• Offer weekly grains ranges	L	B					
Meats/Meat Alternates Component							
• Offer weekly meats/meat alternates ranges (daily min.)	L						
Milk Component							
• Offer only fat-free (unflavored or flavored) and low-fat (unflavored) milk	L, B						
Dietary Specifications (to be met on average over a week)							
• Calorie ranges	L	B					
• Saturated fat limit (no change)	L, B						
• Sodium Targets <ul style="list-style-type: none"> ○ Target 1 ○ Target 2 ○ Final target 			L, B			L, B	L, B
• Zero grams of <u>trans</u> fat per portion	L	B					
Menu Planning							
• A single FBMP approach	L	B					
Age-Grade Groups							
• Establish age/grade groups: K-5, 6-8, 9-12	L	B					
Offer vs. Serve							
• Reimbursable meals must contain a fruit or vegetable (1/2 cup minimum)	L		B				
Monitoring							
• 3-year adm. review cycle		L, B					
• Conduct weighted nutrient analysis on 1 week of menus	L	B					

Vegetable Subgroups

Exhibit C-3

Listed below are samples of commonly-eaten vegetables found in each of the required vegetable subgroups. The list is not all-inclusive.

Dark Green Vegetables <ul style="list-style-type: none">▪ bok choy▪ broccoli▪ collard greens▪ dark green leafy lettuce▪ kale▪ mesclun▪ mustard greens▪ romaine lettuce▪ spinach▪ turnip greens▪ watercress	Beans and Peas* <ul style="list-style-type: none">▪ black beans▪ black-eyed peas (mature, dry)▪ garbanzo beans (chickpeas)▪ kidney beans▪ lentils▪ navy beans▪ pinto beans▪ soy beans▪ split peas▪ white beans
Starchy Vegetables <ul style="list-style-type: none">▪ cassava▪ corn▪ fresh cowpeas, field peas, or black-eyed peas (not dry)▪ green bananas▪ green peas▪ green lima beans▪ plantains▪ potatoes▪ taro▪ water chestnuts	Other Vegetables <ul style="list-style-type: none">▪ artichokes▪ asparagus▪ avocado▪ bean sprouts▪ beets▪ Brussels sprouts▪ cabbage▪ cauliflower▪ celery▪ cucumbers▪ eggplant▪ green beans
Red & Orange Vegetables <ul style="list-style-type: none">▪ acorn squash▪ butternut squash▪ carrots▪ hubbard squash▪ pumpkin▪ red peppers▪ sweet potatoes▪ tomatoes▪ tomato juice	Other Vegetables (continued) <ul style="list-style-type: none">▪ green peppers▪ iceberg (head) lettuce▪ mushrooms▪ okra▪ onions▪ parsnips▪ turnips▪ wax beans▪ zucchini

*For more information on Beans and Peas, refer to <http://www.choosemyplate.gov/food-groups/vegetables-beans-peas.html>.

SCHOOL LUNCH AND BREAKFAST

WHOLE GRAIN-RICH OUNCE EQUIVALENCY (OZ EQ)
REQUIREMENTS FOR SCHOOL MEAL PROGRAMS^{1,2}

GROUP A	OZ EQ FOR GROUP A
<ul style="list-style-type: none"> Bread type coating Bread sticks (hard) Chow mein noodles Savory Crackers (saltines and snack crackers) Croutons Pretzels (hard) Stuffing (dry) Note: weights apply to bread in stuffing. 	1 oz eq = 22 gm or 0.8 oz 3/4 oz eq = 17 gm or 0.6 oz 1/2 oz eq = 11 gm or 0.4 oz 1/4 oz eq = 6 gm or 0.2 oz
GROUP B	OZ EQ FOR GROUP B
<ul style="list-style-type: none"> Bagels Batter type coating Biscuits Breads (sliced whole wheat, French, Italian) Buns (hamburger and hot dog) Sweet Crackers⁴ (graham crackers - all shapes, animal crackers) Egg roll skins English muffins Pita bread (whole wheat or whole grain-rich) Pizza crust Pretzels (soft) Rolls (whole wheat or whole grain-rich) Tortillas (whole wheat or whole corn) Tortilla chips (whole wheat or whole corn) Taco shells (whole wheat or whole corn) 	1 oz eq = 28 gm or 1.0 oz 3/4 oz eq = 21 gm or 0.75 oz 1/2 oz eq = 14 gm or 0.5 oz 1/4 oz eq = 7 gm or 0.25 oz
GROUP C	OZ EQ FOR GROUP C
<ul style="list-style-type: none"> Cookies³ (plain - includes vanilla wafers) Cornbread Corn muffins Croissants Pancakes Pie crust (dessert pies³, cobbler³, fruit turnovers⁴, and meat/meat alternate pies) Waffles 	1 oz eq = 34 gm or 1.2 oz 3/4 oz eq = 26 gm or 0.9 oz 1/2 oz eq = 17 gm or 0.6 oz 1/4 oz eq = 9 gm or 0.3 oz
GROUP D	OZ EQ FOR GROUP D
<ul style="list-style-type: none"> Doughnuts⁴ (cake and yeast raised, unfrosted) Cereal bars, breakfast bars, granola bars⁴ (plain) Muffins (all, except corn) Sweet roll⁴ (unfrosted) Toaster pastry⁴ (unfrosted) 	1 oz eq = 55 gm or 2.0 oz 3/4 oz eq = 42 gm or 1.5 oz 1/2 oz eq = 28 gm or 1.0 oz 1/4 oz eq = 14 gm or 0.5 oz

¹ The following food quantities from Groups A-G, must contain at least 16 grams of whole-grain or can be made with 8 grams of whole-grain and 8 grams of enriched meal and/or enriched flour to be considered whole grain-rich.

² Some of the following grains may contain more sugar, salt, and/or fat than others. This should be a consideration when deciding how often to serve them.

³ Allowed only as dessert at lunch as specified in §210.10.

⁴ Allowed for desserts at lunch as specified in §210.10, and for breakfasts served under the SBP.

GROUP E	OZ EQ FOR GROUP E
<ul style="list-style-type: none"> • Cereal bars, breakfast bars, granola bars ⁴ (with nuts, dried fruit, and/or chocolate pieces) • Cookies³ (with nuts, raisins, chocolate pieces and/or fruit purees) • Doughnuts⁴ (cake and yeast raised, frosted or glazed) • French toast • Sweet rolls⁴ (frosted) • Toaster pastry⁴ (frosted) 	<p>1 oz eq = 69 gm or 2.4 oz</p> <p>3/4 oz eq = 52 gm or 1.8 oz</p> <p>1/2 oz eq = 35 gm or 1.2 oz</p> <p>1/4 oz eq = 18 gm or 0.6 oz</p>
GROUP F	OZ EQ FOR GROUP F
<ul style="list-style-type: none"> • Cake³ (plain, unfrosted) • Coffee cake⁴ 	<p>1 oz eq = 82 gm or 2.9 oz</p> <p>3/4 oz eq = 62 gm or 2.2 oz</p> <p>1/2 oz eq = 41 gm or 1.5 oz</p> <p>1/4 oz eq = 21 gm or 0.7 oz</p>
GROUP G	OZ EQ FOR GROUP G
<ul style="list-style-type: none"> • Brownies³ (plain) • Cake³ (all varieties, frosted) 	<p>1 oz eq = 125 gm or 4.4 oz</p> <p>3/4 oz eq = 94 gm or 3.3 oz</p> <p>1/2 oz eq = 63 gm or 2.2 oz</p> <p>1/4 oz eq = 32 gm or 1.1 oz</p>
GROUP H	OZ EQ FOR GROUP H
<ul style="list-style-type: none"> • Cereal Grains (barley, quinoa, etc) • Breakfast cereals (cooked)^{5, 6} • Bulgur or cracked wheat • Macaroni (all shapes) • Noodles (all varieties) • Pasta (all shapes) • Ravioli (noodle only) • Rice (enriched white or brown) 	<p>1 oz eq = 1/2 cup cooked or 1 ounce (28 g) dry</p>
GROUP I	OZ EQ FOR GROUP I
<ul style="list-style-type: none"> • Ready to eat breakfast cereal (cold, dry) ^{5, 6} 	<p>1 oz eq = 1 cup or 1 ounce for flakes and rounds</p> <p>1 oz eq = 1.25 cups or 1 ounce for puffed cereal</p> <p>1 oz eq = 1/4 cup or 1 ounce for granola</p>

⁵ Refer to program regulations for the appropriate serving size for supplements served to children aged 1 through 5 in the NSLP; and meals served to children ages 1 through 5 and adult participants in the CACFP. Breakfast cereals are traditionally served as a breakfast menu item but may be served in meals other than breakfast.

⁶ Cereals must be whole-grain, or whole grain and enriched or fortified cereal.

Exhibit D

School Year 2017-18 Commodities

Illinois State Board of Education

Food Distribution Program

PAL Orders - 2018

Agency Name: SKOKIE SCHOOL DIST 69

Beginning PAL Balance:

\$56,302.4000

Agreement Nbr: 05016069002A1

Contract Nbr: 01602700A2018

PAL Processing Deduction:

\$13,386.9830

DoD Fresh Fruits & Vegetables Deduction

\$18,000.0000

Representative: Eric Miller

Available for PAL USDA Foods Requests:

\$24,915.4170

Phone Nbr: (847) 675-7666

Value of USDA Foods Requested:

\$23,695.9630

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	100037	CHEESE, BLND, AM/SKIM WHITE SLC	\$50.7870	6/5# LOAVES	N	0	0
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$50.7870	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$50.7870	6/5# BAGS	Y	15	15
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$48.4860	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$53.3025	360/1 oz sticks	N	0	0
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$7.4500	20# Carton	N	0	0
A	100439	OIL, VEGETABLE	\$24.5923	6/1 GAL BTL	N	0	0
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$9.8647	12# CARTON	Y	20	20
A	100396	PEANUT BUTTER, SMOOTH	\$29.2860	6/5# CANS	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$7.4860	20# Carton	N	0	0
A	100500	RICE, BROWN, LONG GR, PARBOILED	\$30.3744	24/2# BAGS	N	0	0
A	110504	ROTINI, WHOLE GRAIN-RICH BLEND	\$8.0880	20# Carton	Y	15	15
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$6.6080	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$59.4270	6/5# CANS	Y	10	10
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$14.8743	288 1.5 oz TORTILLAS	Y	20	20
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$27.8616	6/#10 CANS	N	0	0
A	110541	APPLESAUCE, CND, UNSWT	\$17.8875	6/#10 CANS	Y	90	90
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$14.6573	96/ 4.5 OZ CUPS	N	0	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$50.1706	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$34.6397	6/#10 CANS	N	0	0
A	110624	BLUEBERRIES, HIGHBUSH FRZ	\$28.0590	30# CARTON	Y	6	6
A	100299	CHERRIES, DRIED 4/4#	\$72.6208	4/4# PACKAGES	N	0	0
A	110723	CRANBERRIES, DRIED, 300/1.16 oz	\$34.9979	300/1.16oz pkgs	N	0	0
A	110161	FRUIT MIX, DRIED 5/5# BAGS	\$69.6150	5/5# BAGS	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$34.8647	6/#10 CANS	Y	80	80
A	110651	ORANGE JUICE, 96/4 oz CUPS	\$13.9293	96/4 oz cups	Y	100	100
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$44.0114	96/4.4 OZ CUPS	N	0	0
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$34.1532	6/#10 CANS	Y	100	100
A	100219	PEACHES, CLING, SLICED, XLT SYRUP, CND	\$33.4417	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC, FRZ	\$20.9260	20# CARTON	N	0	0
A	100225	PEARS, DICED, XLT SYRUP, CND	\$31.7067	6/#10 CANS	Y	60	60
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$32.4888	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$17.2200	144/1.33 OZ BOXES	N	0	0
A	100254	STRAWBERRIES, SLICED, FRZ	\$35.4750	30# CARTON	Y	8	8
A	100253	STRAWBERRIES, WHOLE, IQF	\$34.4910	30# CONTAINER	N	0	0
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$44.0883	96/4.5 OZ CUPS	N	0	0
PAL - Meats/Alternates							
A	100134	BEEF CRUMBLES, COOKED W/SPP	\$96.2840	4/10# PKG.	N	0	0
A	100158	BEEF, FINE GROUND, FRZ 40	\$91.5560	40# CARTON	N	0	0
A	100163	BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$117.8000	40# CARTON	N	0	0
A	110348	BEEF PATTY RAW IQF W/SPP 2.8 oz	\$80.3040	40# CARTON	N	0	0

A	110322	BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$97.1800	40# CARTON	N	0	0
A	100188	HAM, COOKED, DICED, FRZ.	\$74.7880	8/5# PKG	N	0	0
A	100187	HAM, COOKED, SLICED, FRZ.	\$68.8840	8/5# PKG	N	0	0
A	110851	POLLOCK STICKS, BRD FRZ	\$120.0000	40# CASE	N	0	0
A	100173	PORK LEG ROAST, RAW, FRZ	\$50.8840	36-42 LB CTN	N	0	0
A	110730	PORK, UNSEASONED PULLED COOKED FRZ	\$110.9680	8/5# Packages	N	0	0
A	100195	TUNA, CHUNK LIGHT, IN WATER	\$44.2785	6/66.5 OZ. CAN	N	0	0
PAL - Poultry/Eggs							
A	100098	CHICKEN CUT-UP, IQF	\$35.4960	40# CARTON	N	0	0
A	100101	CHICKEN, DICED, COOKED, FRZ	\$87.1360	40# CARTON	N	0	0
A	100117	CHICKEN, FAJITA STRIPS	\$46.4700	30# CARTON	N	0	0
A	110080	CHICKEN, OVEN ROASTED	\$69.6420	30# CARTON	N	0	0
A	110462	CHICKEN STRIPS, COOKED UNSEASONED	\$54.3510	30# CASE	N	0	0
A	100046	EGGS, WHOLE, FROZEN	\$22.8870	6/5# CASE	N	0	0
A	100121	TURKEY BRST, DELI, FRZ	\$119.4480	40# CASE	N	0	0
A	110554	TURKEY BRST, DELI, SLICED, FRZ	\$163.8280	8/5# Packages	N	0	0
A	100122	TURKEY BRST, DELI, SMK, FRZ	\$119.2640	40# CASE	Y	10	10
A	100126	TURKEY HAMS, FRZ	\$72.1800	40# CARTON	N	0	0
A	100125	TURKEY ROAST, FROZEN	\$99.0800	32-48# CARTON	N	0	0
A	100119	TURKEY TACO FILLING	\$48.2490	30# CASE	Y	15	15
PAL - Vegetables							
A	100359	BEANS, BLACK (TURTLE), LOW- SODIUM, CND	\$13.4663	6/#10 CANS	N	0	0
A	100360	BEANS, GARBANZO, LOW-SODIUM, CND	\$14.1629	6/#10 CANS	N	0	0
A	100307	BEANS, GREEN, CND, LOW SODIUM	\$16.1462	6/#10 CANS	Y	70	70
A	100351	BEANS, GREEN, FRZ, NO SALT	\$14.8170	30# CASE	N	0	0
A	100362	BEANS, REFRIED, LOW SODIUM, CND	\$17.4048	6/#10 CANS	N	0	0
A	100366	BEANS, SMALL RED, LOW-SODIUM, CND	\$13.3286	6/#10 CANS	N	0	0
A	100364	BEANS, VEGETARIAN, LOW- SODIUM, CND	\$12.9236	6/#10 CANS	Y	80	80
A	110473	BROCCOLI, NO SALT ADDED, FRZ	\$37.2060	30# case	N	0	0
A	100309	CARROTS, SLC, LOW-SODIUM, CND	\$16.3570	6/#10 CANS	Y	80	80
A	100352	CARROTS, SLC, NO SALT ADDED, FRZ	\$13.6110	30# CASE	N	0	0
A	100313	CORN, WHOLE KERNEL, CND, NO SALT	\$15.5502	6/#10 CANS	Y	100	100
A	100348	CORN, WHOLE KERNEL, FRZ	\$14.5680	30# CARTON	N	0	0
A	100315	PEAS, CND, LOW SODIUM	\$18.7270	6/#10 CANS	Y	60	60
A	100350	PEAS, FRZ	\$18.2640	30# CARTON	N	0	0
A	110724	PEPPER/ONION STRIPS BLND FRZ	\$28.0500	30# Package	N	0	0
A	110844	POTATOES, DICED FRZ	\$14.9024	6/5# CASE	N	0	0
A	100357	POTATO, OVEN FRY, FRZ	\$17.0400	6/5# PKG.	N	0	0
A	100356	POTATO WEDGES, FAT FREE, FRZ	\$19.8390	6/5# PKG	N	0	0
A	100355	POTATO WEDGES, FRZ	\$17.5710	6/5# PKG.	Y	35	35
A	110186	SALSA, POUCH, LOW SODIUM	\$17.4582	6/106oz POUCHES	N	0	0
A	110177	SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$16.2657	6/106 OZ POUCHES	N	0	0
A	110861	SQUASH, BUTTERNUT, IQF DICED	\$36.0000	6/5# CASE	N	0	0
A	110721	SWT POTATO CRINKLE CUT OVEN FRY	\$48.0000	6/5# Packages	N	0	0
A	100317	SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$24.8913	6/#10 CANS	Y	50	50
A	100329	TOMATOES, DICED, CND	\$13.3072	6/#10 CANS	N	0	0
A	110187	TOMATO SAUCE POUCH, LOW SODIUM	\$15.6456	6/106oz POUCHES	Y	15	15

Illinois State Board of Education

Food Distribution Program

PAL Orders - 2017

Agency Name: SKOKIE SCHOOL DIST 69

Beginning PAL Balance:

\$61,858.2250

Agreement Nbr: 05016069002A1

Contract Nbr: 01602700A2017

PAL Processing Deduction:

\$12,598.0079

DoD Fresh Fruits & Vegetables Deduction

\$18,000.0000

Representative: Eric Miller

Available for PAL USDA Foods Requests:

\$31,260.2171

Phone Nbr: (847) 675-7666

Value of USDA Foods Requested:

\$24,021.8953

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$59.5860	6/5# LOAVES	N	0	0
A	100037	CHEESE, BLND, AM/SKIM WHITE SLC	\$59.5860	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$59.5860	6/5# BAGS	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$56.9610	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$55.2375	360/1 oz sticks	N	0	0
A	110211	FLOUR, WHITE WHOLE WHEAT ENRICH BLND	\$10.5320	8/5# Bags	N	0	0
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$8.6060	20# Carton	N	0	0
A	100466	OATS, WHOLE ROLLED 12/3#	\$16.9236	12/3# PKG	N	0	0
A	100439	OIL, VEGETABLE	\$25.4562	6/1 GAL BTL	N	0	0
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$8.6087	12# CARTON	Y	10	0
A	100396	PEANUT BUTTER, SMOOTH	\$30.3810	6/5# CANS	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$9.0200	20# Carton	N	0	0
A	100500	RICE, BROWN, LONG GR, PARBOILED	\$24.5040	24/2# BAGS	N	0	0
A	110504	ROTINI, WHOLE GRAIN-RICH BLEND	\$9.2880	20# Carton	Y	15	1
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$8.3540	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$62.2770	6/5# CANS	Y	6	0
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$16.3188	288 1.5 oz TORTILLAS	Y	10	0
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$29.8311	6/#10 CANS	N	0	0
A	100258	APPLE SLICES, FRZ, UNSWT	\$13.1100	30# CARTON	N	0	0
A	110541	APPLESAUCE, CND, UNSWT	\$22.8086	6/#10 CANS	Y	50	0
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$15.1483	96/ 4.5 OZ CUPS	Y	50	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$45.8621	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$38.4507	6/#10 CANS	Y	6	2
A	110624	BLUEBERRIES, HIGHBUSH FRZ	\$27.7320	30# CARTON	Y	10	0
A	100228	CHERRIES, CND, RED TART, WATER PCK	\$27.7832	6/#10 CANS	Y	10	3
A	100301	CRANBERRIES, DRIED 5/5#	\$41.3000	5/5# PACKAGES	Y	14	0
A	110161	FRUIT MIX, DRIED 5/5# BAGS	\$72.0325	5/5# BAGS	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$37.8301	6/#10 CANS	Y	115	0
A	100277	ORANGE JUICE CTN, FRZ UNSWT 4 OZ	\$9.6748	70/4 OZ CTN	Y	200	0
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$36.9362	96/4.4 OZ CUPS	N	0	0
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$36.2520	6/#10 CANS	Y	85	0
A	100219	PEACHES, CLING, SLICED, XLT SYRUP, CND	\$36.6257	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC, FRZ	\$20.4060	20# CARTON	N	0	0
A	100225	PEARS, DICED, XLT SYRUP, CND	\$32.2360	6/#10 CANS	Y	65	0
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$33.2274	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$17.8068	144/1.33 OZ BOXES	N	0	0
A	100254	STRAWBERRIES, SLICED, FRZ	\$33.5610	30# CARTON	Y	20	0
A	100253	STRAWBERRIES, WHOLE, IQF	\$35.9670	30# CONTAINER	N	0	0
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$44.9334	96/4.5 OZ CUPS	N	0	0

PAL - Meats/Alternates

A	100134	BEEF CRUMBLES, COOKED W/SPP	\$119.1960	4/10# PKG.	N	0	0
A	100158	BEEF, FINE GROUND, FRZ 40	\$126.5920	40# CARTON	N	0	0
A	100163	BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$150.4480	40# CARTON	N	0	0
A	110348	BEEF PATTY RAW IQF W/SPP 2.8 oz	\$98.5440	40# CARTON	N	0	0
A	110322	BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$118.8320	40# CARTON	N	0	0
A	100201	CATFISH, BRD FILET STRIPS, OVENREADY	\$196.5360	8/5# PKGS	N	0	0
A	100188	HAM, COOKED, DICED, FRZ.	\$79.0200	8/5# PKG	N	0	0
A	100187	HAM, COOKED, SLICED, FRZ.	\$71.4440	8/5# PKG	N	0	0
A	100173	PORK LEG ROAST, RAW, FRZ	\$57.8720	36-42 LB CTN	N	0	0
A	110730	PORK, UNSEASONED PULLED COOKED FRZ	\$110.0000	8/5# Packages	N	0	0
A	100195	TUNA, CHUNK LIGHT, IN WATER	\$72.0766	6/66.5 OZ. CAN	N	0	0

PAL - Poultry/Eggs

A	100098	CHICKEN CUT-UP, IQF	\$40.3640	40# CARTON	N	0	0
A	100101	CHICKEN, DICED, COOKED, FRZ	\$92.9800	40# CARTON	N	0	0
A	100117	CHICKEN, FAJITA STRIPS	\$54.2070	30# CARTON	N	0	0
A	110080	CHICKEN, OVEN ROASTED	\$71.6520	30# CARTON	N	0	0
A	110462	CHICKEN STRIPS, COOKED UNSEASONED	\$84.4650	30# CASE	N	0	0
A	100046	EGGS, WHOLE, FROZEN	\$65.5230	6/5# CASE	N	0	0
A	100121	TURKEY BRST, DELI, FRZ	\$110.3320	40# CASE	Y	17	0
A	110554	TURKEY BRST, DELI, SLICED, FRZ	\$140.0000	8/5# Packages	N	0	0
A	100122	TURKEY BRST, DELI, SMK, FRZ	\$111.5320	40# CASE	N	0	0
A	100126	TURKEY HAMS, FRZ	\$82.6240	40# CARTON	N	0	0
A	100125	TURKEY ROAST, FROZEN	\$111.1040	32-48# CARTON	N	0	0
A	100119	TURKEY TACO FILLING	\$52.1490	30# CASE	N	0	0
A	100123	TURKEY, WHOLE, FRZ	\$62.5850	30-60# CASE	N	0	0

PAL - Vegetables

A	100359	BEANS, BLACK (TURTLE), LOW- SODIUM, CND	\$15.5682	6/#10 CANS	N	0	0
A	100368	BEANS, BLACK-EYED PEA, LOW SODIUM, CND	\$16.7387	6/#10 CANS	N	0	0
A	100360	BEANS, GARBANZO, LOW-SODIUM, CND	\$14.6205	6/#10 CANS	Y	20	0
A	100307	BEANS, GREEN, CND, LOW SODIUM	\$15.2722	6/#10 CANS	Y	40	0
A	100351	BEANS, GREEN, FRZ, NO SALT	\$16.0230	30# CASE	N	0	0
A	100370	BEANS, KIDNEY RED, LOW-SODIUM, CND	\$16.9088	6/#10 CANS	N	0	0
A	100365	BEANS, PINTO, LOW-SODIUM, CND	\$14.0414	6/#10 CANS	N	0	0
A	100362	BEANS, REFRIED, LOW SODIUM, CND	\$17.4468	6/#10 CANS	N	0	0
A	100366	BEANS, SMALL RED, LOW-SODIUM, CND	\$16.3944	6/#10 CANS	N	0	0
A	100364	BEANS, VEGETARIAN, LOW- SODIUM, CND	\$14.6894	6/#10 CANS	Y	30	0
A	110473	BROCCOLI, NO SALT ADDED, FRZ	\$36.9810	30# case	N	0	0
A	100309	CARROTS, SLC, LOW-SODIUM, CND	\$15.7842	6/#10 CANS	Y	30	1
A	100352	CARROTS, SLC, NO SALT ADDED, FRZ	\$14.4510	30# CASE	N	0	0
A	100313	CORN, WHOLE KERNEL, CND, NO SALT	\$17.5775	6/#10 CANS	Y	65	0
A	100348	CORN, WHOLE KERNEL, FRZ	\$16.0680	30# CARTON	N	0	0
A	100315	PEAS, CND, LOW SODIUM	\$19.9001	6/#10 CANS	Y	30	0
A	100350	PEAS, FRZ	\$20.3310	30# CARTON	Y	3	0
A	110724	PEPPER/ONION STRIPS BLND FRZ	\$33.0000	30# Package	N	0	0
A	100357	POTATO, OVEN FRY, FRZ	\$16.9440	6/5# PKG.	N	0	0
A	100356	POTATO WEDGES, FAT FREE, FRZ	\$19.8690	6/5# PKG.	Y	80	29
A	100355	POTATO, WEDGES, FRZ	\$18.3300	6/5# PKG.	N	0	0
A	110186	SALSA, POUCH, LOW SODIUM	\$17.7762	6/106oz POUCHES	N	0	0
A	110177	SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$17.8557	6/106 OZ POUCHES	N	0	0
A	110425	SPINACH, CHOPPED, IQF	\$15.6000	20# Carton	N	0	0
A	110562	SWT POTATO CHUNKS, FRZ, NO SALT	\$21.7110	6/5# Bags	N	0	0
A	110721	SWT POTATO CRINKLE CUT OVEN FRY	\$48.0000	6/5# Packages	N	0	0
A	100317	SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$26.0253	6/#10 CANS	Y	25	0

4/25/2017

RequestDetailAllocRptprint

A	100329	TOMATOES, DICED, CND	\$14.2290	6/#10 CANS	N	0	0
A	110187	TOMATO SAUCE POUCH, LOW SODIUM	\$18.6428	6/106oz POUCHES	Y	7	0

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Recipient Agency: SKOKIE SCHOOL DIST 69

Agreement Nbr: 05016069002A1

Contract Nbr: 01602700A2018

Representative: Eric Miller

Phone Nbr: (847) 675-7666

Beginning PAL Balance: \$56,302.4000

PAL Processing Deductions: \$13,386.9830

DOD Fresh Fruits & Vegetables Deduction: \$18,000.0000

Available for PAL USDA Foods Requests: \$24,915.4170

Bonus Processing: \$0.0000

Value of PAL USDA Foods Requested: \$23,695.9630

Select Program Year:

2018

USDA Foods Diverted for Processing:

Processor	USDA Foods	PAL/Bonus	Cost/lb	Pounds	Total PAL	Updated By	Updated On	Edit
Bongard Creameries	CHEESE, NATURAL AMERICAN [110242]	PAL	1.6929	2,851	4,826.4579	JFLENTJE	02/22/2017	
CONAGRA FOODS	CHEESE, MOZZ [110244]	PAL	1.6162	458	740.2196	JFLENTJE	02/28/2017	
House of Raeford	TURKEY THIGHS [100883]	PAL	1.3734	977	1,341.8118	JFLENTJE	03/01/2017	
JTM FOOD GROUP	BEEF BULK COARSE [100154]	PAL	2.1943	1,057	2,319.3751	JFLENTJE	02/22/2017	
JTM FOOD GROUP	TURKEY THIGHS [100883]	PAL	1.3734	734	1,008.0756	JFLENTJE	02/22/2017	
Pilgrim's Pride/Goldkist Farms	CHICKEN, LG BIRD [100103]	PAL	0.8722	3,365	2,934.9530	JFLENTJE	02/22/2017	
Red Gold	TOMATO PASTE TOTES [100332]	PAL	0.4116	525	216.0900	JFLENTJE	03/15/2017	



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Recipient Agency: SKOKIE SCHOOL DIST 69

Agreement Nbr: 05016069002A1

Contract Nbr: 01602700A2017

Representative: Eric Miller

Phone Nbr: (847) 675-7666

Beginning PAL Balance: \$61,858.2250

PAL Processing Deductions: \$12,598.0079

DOD Fresh Fruits & Vegetables Deduction: \$18,000.0000

Available for PAL USDA Foods Requests: \$31,260.2171





Bonus Processing: \$0.0000

Value of PAL USDA Foods Requested: \$24,021.8953

Select Program Year:

2017

USDA Foods Diverted for Processing:

Processor	USDA Foods	PAL/Bonus	Cost/lb	Pounds	Total PAL	Updated By	Updated On	Edit
Bongard Creameries	CHEESE, NATURAL AMERICAN [110242]	PAL	1.9862	2,054	4,079.6548	JFLENTJE	03/15/2016	
CONAGRA FOODS	CHEESE, MOZZ [110244]	PAL	1.8987	458	869.6046	JFLENTJE	03/15/2016	
CONAGRA/LAMB WESTON	POTATOES, BULK [100506]	PAL	0.1018	4,464	454.4352	JFLENTJE	03/14/2016	
JTM FOOD GROUP	BEEF BULK COARSE [100154]	PAL	2.9965	736	2,205.4240	JFLENTJE	03/21/2016	
JTM FOOD GROUP	TURKEY THIGHS [100883]	PAL	1.5257	421	642.3197	JFLENTJE	03/14/2016	
Pilgrim's Pride/Goldkist Farms	CHICKEN, LG BIRD [100103]	PAL	0.9794	154	150.8276	JFLENTJE	06/27/2016	
Red Gold	TOMATO PASTE TOTES [100332]	PAL	0.4530	614	278.1420	JFLENTJE	03/15/2016	
TYSON FOODS, INC.	CHICKEN, LG BIRD [100103]	PAL	0.9794	4,000	3,917.6000	JFLENTJE	06/27/2016	



- Edit Record



- Save Changes



- Cancel Edit

Search

Exhibit E

School Year 2015-16 Sponsor Claims for Reimbursement

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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6: Oct 2015 Claim - Sent to FRIS - 12/08/2015

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	390.42	841.89	451.47	390.42
National Breakfast	8,698.07	8,698.07	0.00	8,698.07
National Lunch	44,465.71	44,465.71	0.00	44,465.71

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Oct 2015	Status	Approved-Sent to FRIS
Days of Operation	10/01/2015 - 10/30/2015	Type	Claim
Days Claimed	21	Date Received	12/03/2015
Claim Source	Sponsor	Date Approved	12/03/2015

Last Updated: hochkammerk

Submitted by: hochkammerk

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3836
------	------

School Breakfast - Breakfast

Severe Need

Free	3836
Reduced	444
Paid	1083

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	11781
------	-------

National School Lunch - Lunch

60% or more Eligible

Free	11781
Reduced	1822
Paid	6338

Statistics

School Breakfast

Days Claimed	21
Enrollment	1794
ADA	1556

National School Lunch

Days Claimed	21
Enrollment	1794
ADA	1556

Eligibles

School Breakfast

Free	879
Reduced	122
Paid	793

National School Lunch

Free	879
Reduced	122
Paid	793

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

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7: Nov 2015 Claim - Sent to FRIS - 12/15/2015

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	292.69	1,134.58	841.89	292.69
National Breakfast	6,886.72	15,584.79	8,698.07	6,886.72
National Lunch	33,056.44	77,522.15	44,465.71	33,056.44

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Nov 2015	Status	Approved-Sent to FRIS
Days of Operation	11/02/2015 - 11/30/2015	Type	Claim
Days Claimed	16	Date Received	12/10/2015
Claim Source	Sponsor	Date Approved	12/10/2015

Last Updated: hochkammerk *Submitted by: hochkammerk*

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3001
------	------

School Breakfast - Breakfast

Severe Need

Free	3001
Reduced	364
Paid	1033

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	8707
------	------

National School Lunch - Lunch

60% or more Eligible

Free	8707
Reduced	1331
Paid	5322

Statistics

School Breakfast

Days Claimed	16
Enrollment	1636
ADA	1564

National School Lunch

Days Claimed	16
Enrollment	1636
ADA	1564

Eligibles

School Breakfast

Free	731
Reduced	114
Paid	791

National School Lunch

Free	731
Reduced	114
Paid	791

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

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12: Dec 2015 Claim - Sent to FRIS - 01/19/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	261.34	1,395.92	1,134.58	261.34
National Breakfast	6,278.80	21,863.59	15,584.79	6,278.80
National Lunch	29,031.58	106,553.73	77,522.15	29,031.58

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Dec 2015	Status	Approved-Sent to FRIS
Days of Operation	12/01/2015 - 12/18/2015	Type	Claim
Days Claimed	14	Date Received	01/12/2016
Claim Source	Sponsor	Date Approved	01/12/2016

Last Updated: hochkammerk

Submitted by: hochkammerk

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	2791
------	------

School Breakfast - Breakfast

Severe Need

Free	2791
Reduced	290
Paid	809

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	7663
------	------

National School Lunch - Lunch

60% or more Eligible

Free	7663
Reduced	1174
Paid	4499

Statistics

School Breakfast

Days Claimed	14
Enrollment	1640
ADA	1546

National School Lunch

Days Claimed	14
Enrollment	1640
ADA	1546

Eligibles

School Breakfast

Free	740
Reduced	116
Paid	784

National School Lunch

Free	740
Reduced	116
Paid	784

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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16: Jan 2016 Claim - Sent to FRIS - 02/16/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	347.97	1,743.89	1,395.92	347.97
National Breakfast	8,046.82	29,910.41	21,863.59	8,046.82
National Lunch	39,308.46	145,862.19	106,553.73	39,308.46

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Jan 2016	Status	Approved-Sent to FRIS
Days of Operation	01/04/2016 - 01/29/2016	Type	Claim
Days Claimed	19	Date Received	02/10/2016
Claim Source	Sponsor	Date Approved	02/10/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3577
------	------

School Breakfast - Breakfast

Severe Need

Free	3577
Reduced	400
Paid	871

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	10342
------	-------

National School Lunch - Lunch

60% or more Eligible

Free	10342
Reduced	1675
Paid	5743

Statistics

School Breakfast

Days Claimed	19
Enrollment	1633
ADA	1540

National School Lunch

Days Claimed	19
Enrollment	1633
ADA	1540

Eligibles

School Breakfast

Free	746
Reduced	116
Paid	771

National School Lunch

Free	746
Reduced	116
Paid	771

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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20: Feb 2016 Claim - Sent to FRIS - 03/15/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	354.57	2,098.46	1,743.89	354.57
National Breakfast	8,507.57	38,417.98	29,910.41	8,507.57
National Lunch	39,605.11	185,467.30	145,862.19	39,605.11

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Feb 2016	Status	Approved-Sent to FRIS
Days of Operation	02/01/2016 - 02/29/2016	Type	Claim
Days Claimed	19	Date Received	03/09/2016
Claim Source	Sponsor	Date Approved	03/09/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3745
------	------

School Breakfast - Breakfast

Severe Need

Free	3745
Reduced	464
Paid	934

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	10438
------	-------

National School Lunch - Lunch

60% or more Eligible

Free	10438
Reduced	1683
Paid	5668

Statistics

School Breakfast

Days Claimed	19
Enrollment	1656
ADA	1565

National School Lunch

Days Claimed	19
Enrollment	1656
ADA	1565

Eligibles

School Breakfast

Free	769
Reduced	118
Paid	769

National School Lunch

Free	769
Reduced	118
Paid	769

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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26: Mar 2016 Claim - Sent to FRIS - 04/26/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	317.57	2,416.03	2,098.46	317.57
National Breakfast	7,458.70	45,876.68	38,417.98	7,458.70
National Lunch	35,689.43	221,156.73	185,467.30	35,689.43

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Mar 2016	Status	Approved-Sent to FRIS
Days of Operation	03/01/2016 - 03/24/2016	Type	Claim
Days Claimed	17	Date Received	04/25/2016
Claim Source	Sponsor	Date Approved	04/25/2016

Last Updated: bartc69 *Submitted by: bartc69*

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3259
------	------

School Breakfast - Breakfast

Severe Need

Free	3259
Reduced	434
Paid	827

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	9444
------	------

National School Lunch - Lunch

60% or more Eligible

Free	9444
Reduced	1483
Paid	5034

Statistics

School Breakfast

Days Claimed	17
Enrollment	1658
ADA	1571

National School Lunch

Days Claimed	17
Enrollment	1658
ADA	1571

Eligibles

School Breakfast

Free	772
Reduced	119
Paid	767

National School Lunch

Free	772
Reduced	119
Paid	767

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

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28: Apr 2016 Claim - Sent to FRIS - 05/10/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	365.60	2,781.63	2,416.03	365.60
National Breakfast	8,791.55	54,668.23	45,876.68	8,791.55
National Lunch	40,801.98	261,958.71	221,156.73	40,801.98

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Apr 2016	Status	Approved-Sent to FRIS
Days of Operation	04/04/2016 - 04/29/2016	Type	Claim
Days Claimed	20	Date Received	05/04/2016
Claim Source	Sponsor	Date Approved	05/04/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3874
------	------

School Breakfast - Breakfast

Severe Need

Free	3874
Reduced	487
Paid	894

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	10750
------	-------

National School Lunch - Lunch

60% or more Eligible

Free	10750
Reduced	1719
Paid	5979

Statistics

School Breakfast

Days Claimed	20
Enrollment	1646
ADA	1570

National School Lunch

Days Claimed	20
Enrollment	1646
ADA	1570

Eligibles

School Breakfast

Free	768
Reduced	119
Paid	759

National School Lunch

Free	768
Reduced	119
Paid	759

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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33: May 2016 Claim - Sent to FRIS - 06/14/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	362.37	3,144.00	2,781.63	362.37
National Breakfast	8,259.15	62,927.38	54,668.23	8,259.15
National Lunch	40,980.13	302,938.84	261,958.71	40,980.13

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	May 2016	Status	Approved-Sent to FRIS
Days of Operation	05/02/2016 - 05/31/2016	Type	Claim
Days Claimed	21	Date Received	06/08/2016
Claim Source	Sponsor	Date Approved	06/08/2016

Last Updated: bartc69 *Submitted by: bartc69*

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	3664
------	------

School Breakfast - Breakfast

Severe Need

Free	3664
Reduced	428
Paid	843

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	10831
------	-------

National School Lunch - Lunch

60% or more Eligible

Free	10831
Reduced	1691
Paid	5979

Statistics

School Breakfast

Days Claimed	21
Enrollment	1650
ADA	1558

National School Lunch

Days Claimed	21
Enrollment	1650
ADA	1558

Eligibles

School Breakfast

Free	778
Reduced	114
Paid	758

National School Lunch

Free	778
Reduced	114
Paid	758

Organization: Skokie SD 69

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2016

Program: SNP

NSLP Sponsor Money Only Adjustment

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45: Jun 2016 Money Only Adjustment - Sent to FRIS - 08/24/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	940.60	4,140.70	3,200.10	940.60
National Breakfast	0.00	64,297.47	64,297.47	0.00
National Lunch	0.00	309,110.59	309,110.59	0.00

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month

Days of Operation

Days Claimed

Claim Source

Last Updated:

Status

Type

Date Received

Date Approved

Submitted by:

Sponsor Notes

Loading...

Meals

Loading...

Statistics

Loading...

Eligibles

Loading...

Money Only Adjustment

Payment Category	Illinois Free Breakfast & Lunch
Adjustment Type	Proration
Amount	940.6000
Adjustment Notes	2016 Proration

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2016

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

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37: Jun 2016 Claim - Sent to FRIS - 07/12/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
Illinois Free Breakfast & Lunch 2016	56.10	3,200.10	3,144.00	56.10
National Breakfast	1,370.09	64,297.47	62,927.38	1,370.09
National Lunch	6,171.75	309,110.59	302,938.84	6,171.75

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Jun 2016	Status	Approved-Sent to FRIS
Days of Operation	06/01/2016 - 06/06/2016	Type	Claim
Days Claimed	4	Date Received	07/06/2016
Claim Source	Sponsor	Date Approved	07/06/2016

Last Updated: bartc69 *Submitted by: bartc69*

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

No IL FREE funding remaining.

Free	600
------	-----

School Breakfast - Breakfast

Severe Need

Free	600
Reduced	80
Paid	141

Illinois Free Lunch - Lunch

No IL FREE funding remaining.

Free	1644
------	------

National School Lunch - Lunch

60% or more Eligible

Free	1644
Reduced	234
Paid	945

Statistics

School Breakfast

Days Claimed	4
Enrollment	1639
ADA	1525

National School Lunch

Days Claimed	4
Enrollment	1639
ADA	1525

Eligibles

School Breakfast

Free	779
Reduced	111
Paid	749

National School Lunch

Free	779
Reduced	111
Paid	749

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

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[Claim Rates](#)

3: Aug 2016 Claim - Sent to FRIS - 09/13/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	1,455.47	65,752.94	64,297.47	1,455.47
National Lunch 2016	8,804.86	317,915.45	309,110.59	8,804.86
Illinois Free Breakfast & Lunch	71.39	71.39	0.00	71.39
National Breakfast 2017	0.00	38,899.35	38,899.35	0.00
National Lunch 2017	0.00	182,198.12	182,198.12	0.00

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Aug 2016	Status	Approved-Sent to FRIS
Days of Operation	08/24/2016 - 08/31/2016	Type	Claim
Days Claimed	6	Date Received	09/08/2016
Claim Source	Sponsor	Date Approved	09/08/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 605

School Breakfast - Breakfast

Severe Need

Free 605
 Reduced 91
 Paid 217

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 2251

National School Lunch - Lunch

60% or more Eligible

Free 2251
 Reduced 344
 Paid 1407

Statistics

School Breakfast

Days Claimed 6
 Enrollment 1595
 ADA 1538

National School Lunch

Days Claimed 6
 Enrollment 1595
 ADA 1538

Eligibles

School Breakfast

Free 680
 Reduced 107
 Paid 808

National School Lunch

Free 680
 Reduced 107
 Paid 808

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

Version

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7: Sep 2016 Claim - Sent to FRIS - 10/11/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	7,622.18	73,375.12	65,752.94	7,622.18
National Lunch 2016	35,833.78	353,749.23	317,915.45	35,833.78
Illinois Free Breakfast & Lunch	306.25	377.64	71.39	306.25
National Breakfast 2017	0.00	38,899.35	38,899.35	0.00
National Lunch 2017	0.00	182,198.12	182,198.12	0.00

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Sep 2016	Status	Approved-Sent to FRIS
Days of Operation	09/01/2016 - 09/30/2016	Type	Claim
Days Claimed	21	Date Received	10/11/2016
Claim Source	Sponsor	Date Approved	10/11/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 3230

School Breakfast - Breakfast

Severe Need

Free 3230
 Reduced 440
 Paid 922

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 9020

National School Lunch - Lunch

60% or more Eligible

Free 9020
 Reduced 1556
 Paid 5763

Statistics

School Breakfast

Days Claimed 21
 Enrollment 1616
 ADA 1532

National School Lunch

Days Claimed 21
 Enrollment 1616
 ADA 1532

Eligibles

School Breakfast

Free 700
 Reduced 121
 Paid 795

National School Lunch

Free 700
 Reduced 121
 Paid 795

Exhibit F

School Year 2016-17 Sponsor Claims for Reimbursement

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

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13: Oct 2016 Claim - Sent to FRIS - 11/09/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	252.97	630.61	377.64	252.97
National Breakfast 2017	6,548.17	6,548.17	0.00	6,548.17
National Lunch 2017	28,512.68	28,512.68	0.00	28,512.68

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Oct 2016	Status	Approved-Sent to FRIS
Days of Operation	10/04/2016 - 10/31/2016	Type	Claim
Days Claimed	18	Date Received	11/03/2016
Claim Source	Sponsor	Date Approved	11/03/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 2839

School Breakfast - Breakfast

Severe Need

Free 2839
 Reduced 222
 Paid 1277

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 7280

National School Lunch - Lunch

60% or more Eligible

Free 7280
 Reduced 844
 Paid 6654

Statistics

School Breakfast

Days Claimed 18
 Enrollment 1851
 ADA 1546

National School Lunch

Days Claimed 18
 Enrollment 1851
 ADA 1546

Eligibles

School Breakfast

Free 715
 Reduced 119
 Paid 1017

National School Lunch

Free 715
 Reduced 119
 Paid 1017

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

Version

[Site Claims](#)
[Claim Rates](#)

23: Nov 2016 Claim - Sent to FRIS - 12/13/2016

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	253.20	883.81	630.61	253.20
National Breakfast 2017	6,537.84	13,086.01	6,548.17	6,537.84
National Lunch 2017	28,238.60	56,751.28	28,512.68	28,238.60

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Nov 2016	Status	Approved-Sent to FRIS
Days of Operation	11/01/2016 - 11/30/2016	Type	Claim
Days Claimed	17	Date Received	12/06/2016
Claim Source	Sponsor	Date Approved	12/06/2016
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 2850

School Breakfast - Breakfast

Severe Need

Free 2850
 Reduced 229
 Paid 1122

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 7278

National School Lunch - Lunch

60% or more Eligible

Free 7278
 Reduced 833
 Paid 6032

Statistics

School Breakfast

Days Claimed 17
 Enrollment 1821
 ADA 1557

National School Lunch

Days Claimed 17
 Enrollment 1821
 ADA 1557

Eligibles

School Breakfast

Free 770
 Reduced 74
 Paid 977

National School Lunch

Free 770
 Reduced 74
 Paid 977

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

28: Dec 2016 Claim - Sent to FRIS - 01/10/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	257.17	1,140.98	883.81	257.17
National Breakfast 2017	5,942.24	19,028.25	13,086.01	5,942.24
National Lunch 2017	28,100.00	84,851.28	56,751.28	28,100.00

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Dec 2016	Status	Approved-Sent to FRIS
Days of Operation	12/01/2016 - 12/22/2016	Type	Claim
Days Claimed	16	Date Received	01/03/2017
Claim Source	Sponsor	Date Approved	01/03/2017
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 2711

School Breakfast - Breakfast

Severe Need

Free 2711
 Reduced 139
 Paid 586

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 7576

National School Lunch - Lunch

60% or more Eligible

Free 7576
 Reduced 665
 Paid 4382

Statistics

School Breakfast

Days Claimed 16
 Enrollment 1657
 ADA 1525

National School Lunch

Days Claimed 16
 Enrollment 1657
 ADA 1525

Eligibles

School Breakfast

Free 779
 Reduced 61
 Paid 817

National School Lunch

Free 779
 Reduced 61
 Paid 817

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

Version

[Site Claims](#)
[Claim Rates](#)

34: Jan 2017 Claim - Sent to FRIS - 02/07/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	277.37	1,418.35	1,140.98	277.37
National Breakfast 2017	5,959.81	24,988.06	19,028.25	5,959.81
National Lunch 2017	30,862.38	115,713.66	84,851.28	30,862.38

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Jan 2017	Status	Approved-Sent to FRIS
Days of Operation	01/09/2017 - 01/31/2017	Type	Claim
Days Claimed	16	Date Received	02/03/2017
Claim Source	Sponsor	Date Approved	02/03/2017
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 2728

School Breakfast - Breakfast

Severe Need

Free 2728
 Reduced 136
 Paid 545

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 8367

National School Lunch - Lunch

60% or more Eligible

Free 8367
 Reduced 737
 Paid 4369

Statistics

School Breakfast

Days Claimed 16
 Enrollment 1638
 ADA 1541

National School Lunch

Days Claimed 16
 Enrollment 1638
 ADA 1541

Eligibles

School Breakfast

Free 784
 Reduced 66
 Paid 788

National School Lunch

Free 784
 Reduced 66
 Paid 788

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links Version

[Site Claims](#)
[Claim Rates](#)

39: Feb 2017 Claim - Sent to FRIS - 03/07/2017

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	323.57	1,741.92	1,418.35	323.57
National Breakfast 2017	7,427.44	32,415.50	24,988.06	7,427.44
National Lunch 2017	35,173.04	150,886.70	115,713.66	35,173.04

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Feb 2017	Status	Approved-Sent to FRIS
Days of Operation	02/01/2017 - 02/28/2017	Type	Claim
Days Claimed	19	Date Received	03/03/2017
Claim Source	Sponsor	Date Approved	03/03/2017
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 3360

School Breakfast - Breakfast

Severe Need

Free 3360
 Reduced 199
 Paid 782

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 9583

National School Lunch - Lunch

60% or more Eligible

Free 9583
 Reduced 781
 Paid 5016

Statistics

School Breakfast

Days Claimed 19
 Enrollment 1649
 ADA 1546

National School Lunch

Days Claimed 19
 Enrollment 1649
 ADA 1546

Eligibles

School Breakfast

Free 803
 Reduced 65
 Paid 781

National School Lunch

Free 803
 Reduced 65
 Paid 781

Organization: Skokie SD 69
 RCDT: 05-016-0690-02
 Program Year: 2017

Type: Claim
 Status: Sent to FRIS
 Program: SNP

NSLP Sponsor Claim

Quick Links

Version

[Site Claims](#)
[Claim Rates](#)

47: Mar 2017 Claim - Sent to FRIS - 04/11/2017 ▾

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2016	0.00	73,375.12	73,375.12	0.00
National Lunch 2016	0.00	353,749.23	353,749.23	0.00
Illinois Free Breakfast & Lunch	288.34	2,030.26	1,741.92	288.34
National Breakfast 2017	6,483.85	38,899.35	32,415.50	6,483.85
National Lunch 2017	31,311.42	182,198.12	150,886.70	31,311.42

+ Skokie SD 69 (05-016-0690-02)

Claim Data

Claim Month	Mar 2017	Status	Approved-Sent to FRIS
Days of Operation	03/01/2017 - 03/23/2017	Type	Claim
Days Claimed	16	Date Received	04/07/2017
Claim Source	Sponsor	Date Approved	04/07/2017
Last Updated: bartc69		Submitted by: bartc69	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free 2961

School Breakfast - Breakfast

Severe Need

Free 2961
 Reduced 145
 Paid 659

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free 8573

National School Lunch - Lunch

60% or more Eligible

Free 8573
 Reduced 670
 Paid 4295

Statistics

School Breakfast

Days Claimed 16
 Enrollment 1648
 ADA 1534

National School Lunch

Days Claimed 16
 Enrollment 1648
 ADA 1534

Eligibles

School Breakfast

Free 808
 Reduced 62
 Paid 778

National School Lunch

Free 808
 Reduced 62
 Paid 778

Organization: Madison Elem School [11157]

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2017

Program: SNP

Sponsor: Skokie SD 69

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

13: Oct 2016 Claim - Sent to FRIS - 11/09/2016 ▾

+ Madison Elem School (05-016-0690-02)**Claim Data**

Claim Month

Oct 2016

Status

Sent to FRIS

Days of Operation

10/04/2016 - 10/31/2016

Type

Claim

Days Claimed

18

Date Received

11/03/2016

Claim Source

Sponsor

Date Approved

11/03/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free 743

School Breakfast - Breakfast**Severe Need**Free 743
Reduced 38
Paid 348**Illinois Free Lunch - Lunch****Illinois Free Lunch**

Free 2067

National School Lunch - Lunch**60% or more Eligible**Free 2067
Reduced 185
Paid 2126**Statistics****School Breakfast**Days Claimed 18
Enrollment 566
ADA 491**National School Lunch**Days Claimed 18
Enrollment 566
ADA 491**Eligibles****School Breakfast**Free 201
Reduced 31
Paid 334**National School Lunch**Free 201
Reduced 31
Paid 334

Organization: Thomas Edison Elem School [11156]

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2017

Program: SNP

Sponsor: Skokie SD 69

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

13: Oct 2016 Claim - Sent to FRIS - 11/09/2016 ▾

+ Thomas Edison Elem School (05-016-0690-02)**Claim Data**

Claim Month	Oct 2016	Status	Sent to FRIS
Days of Operation	10/04/2016 - 10/31/2016	Type	Claim
Days Claimed	18	Date Received	11/03/2016
Claim Source	Sponsor	Date Approved	11/03/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free 1511

School Breakfast - Breakfast**Severe Need**

Free	1511
Reduced	154
Paid	693

Illinois Free Lunch - Lunch**Illinois Free Lunch**

Free 2501

National School Lunch - Lunch**60% or more Eligible**

Free	2501
Reduced	389
Paid	2076

Statistics**School Breakfast**

Days Claimed	18
Enrollment	651
ADA	534

National School Lunch

Days Claimed	18
Enrollment	651
ADA	534

Eligibles**School Breakfast**

Free	255
Reduced	49
Paid	347

National School Lunch

Free	255
Reduced	49
Paid	347

Organization: Lincoln Jr High School [11155]

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2017

Program: SNP

Sponsor: Skokie SD 69

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

13: Oct 2016 Claim - Sent to FRIS - 11/09/2016 ▾

+ Lincoln Jr High School (05-016-0690-02)**Claim Data**

Claim Month

Oct 2016

Status

Sent to FRIS

Days of Operation

10/04/2016 - 10/31/2016

Type

Claim

Days Claimed

18

Date Received

11/03/2016

Claim Source

Sponsor

Date Approved

11/03/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free 585

School Breakfast - Breakfast**Severe Need**Free 585
Reduced 30
Paid 236**Illinois Free Lunch - Lunch****Illinois Free Lunch**

Free 2712

National School Lunch - Lunch**60% or more Eligible**Free 2712
Reduced 270
Paid 2452**Statistics****School Breakfast**Days Claimed 18
Enrollment 634
ADA 521**National School Lunch**Days Claimed 18
Enrollment 634
ADA 521**Eligibles****School Breakfast**Free 259
Reduced 39
Paid 336**National School Lunch**Free 259
Reduced 39
Paid 336

Organization: Madison Elem School [11157]

RCDT: 05-016-0690-02

Program Year: 2017

Sponsor: Skokie SD 69

Type: Claim

Status: Sent to FRIS

Program: SNP

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

23: Nov 2016 Claim - Sent to FRIS - 12/13/2016 ▾

+ Madison Elem School (05-016-0690-02)**Claim Data**

Claim Month

Nov 2016

Status

Sent to FRIS

Days of Operation

11/01/2016 - 11/30/2016

Type

Claim

Days Claimed

17

Date Received

12/06/2016

Claim Source

Sponsor

Date Approved

12/06/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free 809

School Breakfast - Breakfast**Severe Need**Free 809
Reduced 12
Paid 324**Illinois Free Lunch - Lunch****Illinois Free Lunch**

Free 2082

National School Lunch - Lunch**60% or more Eligible**Free 2082
Reduced 169
Paid 1996**Statistics****School Breakfast**Days Claimed 17
Enrollment 586
ADA 493**National School Lunch**Days Claimed 17
Enrollment 586
ADA 493**Eligibles****School Breakfast**Free 236
Reduced 17
Paid 333**National School Lunch**Free 236
Reduced 17
Paid 333

Organization: Thomas Edison Elem School [11156]

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2017

Program: SNP

Sponsor: Skokie SD 69

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

23: Nov 2016 Claim - Sent to FRIS - 12/13/2016 ▾

+ Thomas Edison Elem School (05-016-0690-02)**Claim Data**

Claim Month
Days of Operation
Days Claimed
Claim Source

Nov 2016
11/01/2016 - 11/30/2016
17
Sponsor

Status
Type
Date Received
Date Approved

Sent to FRIS
Claim
12/06/2016
12/06/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free	1468
------	------

School Breakfast - Breakfast**Severe Need**

Free	1468
Reduced	176
Paid	565

Illinois Free Lunch - Lunch**Illinois Free Lunch**

Free	2523
------	------

National School Lunch - Lunch**60% or more Eligible**

Free	2523
Reduced	405
Paid	1801

Statistics**School Breakfast**

Days Claimed	17
Enrollment	625
ADA	541

National School Lunch

Days Claimed	17
Enrollment	625
ADA	541

Eligibles**School Breakfast**

Free	272
Reduced	36
Paid	317

National School Lunch

Free	272
Reduced	36
Paid	317

Organization: Lincoln Jr High School [11155]

Type: Claim

RCDT: 05-016-0690-02

Status: Sent to FRIS

Program Year: 2017

Program: SNP

Sponsor: Skokie SD 69

NSLP Site Claim**Quick Links**[Daily Meal Counts](#)[Participation Detail](#)[Sponsor Claim Summary](#)[Site Claims](#)[Claim Rates](#)**Version**

23: Nov 2016 Claim - Sent to FRIS - 12/13/2016 ▾

+ Lincoln Jr High School (05-016-0690-02)**Claim Data**

Claim Month

Nov 2016

Status

Sent to FRIS

Days of Operation

11/01/2016 - 11/30/2016

Type

Claim

Days Claimed

17

Date Received

12/06/2016

Claim Source

Sponsor

Date Approved

12/06/2016

Last Updated: bartc69

Submitted by: bartc69

Meals**Illinois Free Breakfast - Breakfast****Illinois Free Breakfast**

Free 573

School Breakfast - Breakfast**Severe Need**Free 573
Reduced 41
Paid 233**Illinois Free Lunch - Lunch****Illinois Free Lunch**

Free 2673

National School Lunch - Lunch**60% or more Eligible**Free 2673
Reduced 259
Paid 2235**Statistics****School Breakfast**Days Claimed 17
Enrollment 610
ADA 523**National School Lunch**Days Claimed 17
Enrollment 610
ADA 523**Eligibles****School Breakfast**Free 262
Reduced 21
Paid 327**National School Lunch**Free 262
Reduced 21
Paid 327

Exhibit G


Staffing Patterns

STAFFING PATTERN

Exhibit G

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Arbor Management, Inc.

Signature of current employer authorized representative: 

Date: 4/24/17

Benefits offered to Full-Time Employees 30 weekly hours or more:

Health, Life, Dental, Vision, Accidental Death and Dismemberment insurances
401K with employer contribution, tuition reimbursement, bereavement days.

Holidays, Sick Days, and Bonus Days (paid days off)

Holidays, Sick Days, and Bonus Days (paid days off)

Benefits offered to Part-Time Employees less than 30 weekly hours:

*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

School Name	Position	Daily Hours	Annual Work Days	Annual Open/Close Days	Annual Paid Sick Days	Annual Paid Vacation Days	Annual Paid Holidays	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
Edison	Food Service Director	6.25	174	10	5	10	5	E,L,A		To be determined
Edison	Lead				5	5	4	L,A		\$12,468.75
Edison	FSW	5.5	174	2	5	5	4			\$10,450.00
Edison	FSW	4	174	2	5	5	4			\$7,600.00
Lincoln	Lead	6	174	2	5	5	4	L,A		\$11,970.00
Lincoln	FSW	5.5	174	2	5	5	4			\$10,450.00
Lincoln	FSW	4	174	2	5	5	4			\$7,600.00
Lincoln	FSW	5	174	2	5	5	4			\$9,500.00
Lincoln	FSW	4	174	2	5	5	4			\$7,600.00
Madison	Lead	6	174	2	5	5	4	L,A		\$11,970.00
Madison	FSW	4.5	174	2	5	5	4			\$8,550.00
Madison	FSW	4	174	2	5	5	4			\$7,600.00

Minimum Initial Contract Term	Total Daily Hours	Total Hourly Wages	Total Work Days	Total Open/Close Days	Total Sick Days	Total Vacation Days	Total Holiday Days	Total Anticipated Benefit Costs	Total Salary Cost
Estimated Labor Cost	54.75	111.5	1914	22	55	55	44	9985.00	\$105,758.75
\$115,743.75									

Notes: Wages are for the 2017-18 school year and include new Cook County minimum wage and sick days

Health insurance is 65% employee sponsored

\$15,000 Life and AD&D are 100% employer sponsored

Dental and Vision are employee sponsored

Exhibit H

School Wellness Policy

Instruction

School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See School Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content*.
- The curriculum will be consistent with and incorporate relevant Illinois Learning Standards for Physical Development and Health as established by the Illinois State Board of Education.

Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods and comply with all ISBE rules.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Monitoring

The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community.

LEGAL REF.: Child Nutrition and WIC Reauthorization Act of 2004, PL 108-265, Sec. 204.
Child Nutrition Act of 1966, 42 U.S.C. §1771 et seq.
National School Lunch Act, 42 U.S.C. §1758.
Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, PL 111-296.
42 U.S.C. §1779, as implemented by 7 C.F.R. §210.11.
105 ILCS 5/2-3.139.
23 Ill.Admin.Code Part 305, Food Program.
ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content)

ADOPTED: March 15, 2016

Exhibit I

Equipment List

SMALL EQUIPMENT OWNED BY ARBOR MANAGEMENT, INC.
AT
SKOKIE SCHOOL DISTRICT #69

UNIT	ITEM
4	GPC DISP EASYNAP COUNTER
2	WIRE BASKETS
2	WIRE BASKETS
2	WIRE BASKETS
1	BLENDER
1	VASE
1	VASE
2	DINNERWARE
1	DINNERWARE
1	DINNERWARE
2	RTA CUT VINYL GRAPHICS
1	DIGITAL CAMERA W/MEMORY CARD
12	FOOD PICTURE SIGNS
3	MEASURING SPOONS
4	WATER PITCHERS
3	BEVERAGE DISPENSER
4	PLASTIC PITCHER

School Calendar 2017-18

2017-2018 SCHOOL CALENDAR

July 2017							
S	M	T	W	T	F	S	Total
						1	0
2	3	4	5	6	7	8	0
9	10	11	12	13	14	15	0
16	17	18	19	20	21	22	0
23	24	25	26	27	28	29	0
30	31						0
Student Days							0
Teacher Days = 0							

August 2017							
S	M	T	W	T	F	S	Total
		1	2	3	4	5	0
6	7	8	9	10	11	12	0
13	14	15	16	17	18	19	0
20	21	22	23	24	25	26	3
27	28	29	30	31			4
Student Days							7
Teacher Days = 9							

September 2017							
S	M	T	W	T	F	S	Total
					1	2	1
3	4	5	6	7	8	9	4
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	4
24	25	26	27	28	29	30	5
Student Days							19
Teacher Days = 19							

October 2017							
S	M	T	W	T	F	S	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	4
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	4
29	30	31					2
Student Days							20
Teacher Days = 21							

November 2017							
S	M	T	W	T	F	S	Total
			1	2	3	4	3
5	6	7	8	9	10	11	4
12	13	14	15	16	17	18	5
19	20	21	22	23	24	25	2
26	27	28	29	30			4
Student Days							18
Teacher Days = 19							

December 2017							
S	M	T	W	T	F	S	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	0
31							
Student Days							16
Teacher Days = 16							

January 2018							
S	M	T	W	T	F	S	Total
	1	2	3	4	5	6	0
7	8	9	10	11	12	13	5
14	15	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28	29	30	31				3
Student Days							17
Teacher Days = 17							

February 2018							
S	M	T	W	T	F	S	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	4
25	26	27	28				3
Student Days							19
Teacher Days = 19							

March 2018							
S	M	T	W	T	F	S	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	4
25	26	27	28	29	30	31	0
Student Days							16
Teacher Days = 17							

April 2018							
S	M	T	W	T	F	S	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	4
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
Student Days							20
Teacher Days = 21							

May 2018							
S	M	T	W	T	F	S	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			3
Student Days							22
Teacher Days = 22							

June 2018							
S	M	T	W	T	F	S	Total
					1*	2	0
3	4*	5*	6*	7*	8	9	0
10	11	12	13	14	15	16	0
17	18	19	20	21	22	23	0
24	25	26	27	28	29	30	0
Student Days							0
Teacher Days = .5							

			Students	Teachers
Early Release	August 21-22	Teacher Institute Days		
	August 23	First Day for Students		
Teacher Institute Day	September 4	Labor Day		
	September 21	Rosh Hashana		
Parent/Teacher Conference Day	October 9	Columbus Day		
	October 24	Teacher Institute Day		
Student Non-Attendance Day	November 10	Veteran's Day Observed		
	November 22	Parent/Teacher Conference		
Winter and Spring Break	November 23-24	Thanksgiving Break		
	January 15	Martin Luther King Day		
* Denotes possible snow days	February 19	Presidents' Day		
	April 2	Parent/Teacher Conference		
Teacher One-half Work Day	April 10	Teacher Institute Day		
	May 28	Memorial Day		
	May 31	Last Day for Students		
	June 1	Teacher One-half Work Day		
Attendance Days			174	174
Teacher Institute Days			N/A	4
Parent/Teacher Conferences			N/A	2
Total Attendance Days			174	180.5
Emergency/Snow Days			5	5
Total Attendance Days (including five snow days)			181	185.5