

GRADE CHANGE APPLICATION

SCHOOL YEAR 2020–2021

Instructions:

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child's local educational agency.

Please note: The California State University shall, and private postsecondary educational institutions and the University of California are encouraged to, do both of the following:

(1) Accept for admission purposes, and without prejudice, a transcript with a Pass (Credit) or No Pass (No Credit) grade instead of a letter grade for any coursework described in subdivision (b) for an applicant who had enrolled in a high school in the state during any school year from the 2020–21 school year to the 2023–24 school year, inclusive. **Please note:** the University of California and private institutions may require a letter grade.

First Name:

Last Name:

Student ID:

Student Grade: 9 10 11 12

School Information:

School Name:

Semester: Fall Spring Summer

Year:

Courses to be changed:

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

Education Code:

Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil's local educational agency to have a letter grade earned for that course, as reflected on the pupil's transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights Holder Signature:

Today's Date:

California Department of Education, July 2021