



# St JOHN'S

EPISCOPAL SCHOOL

---

## Early Childhood Division – Assistant Teacher

St. John's Episcopal School, an independent Episcopal school in Rancho Santa Margarita for students 8 weeks old through 8<sup>th</sup> Grade, is hiring a full-time Early Childhood Division Assistant Teacher for the Toddler Room program.

**Position Type:** Full-Time; 10-Month  
**Reports to:** Early Childhood Division Principal  
**Compensation:** \$17.00 per hour  
**Start:** August 2021

### **Primary Responsibilities:**

- Support the classroom teacher in providing a loving classroom environment that supports children's emotional, physical, and cognitive development
- Communicate effectively and maintain a positive rapport with students, parents, and colleagues
- Help implement the curriculum created by the classroom teacher and collaborate accordingly
- Comply with the Title 22 Licensing Regulations
- Demonstrate a positive attitude, appropriate level of flexibility, and dependability
- Uphold a strong code of confidentiality.
- Perform other duties as assigned

### **Education and/or Experience:**

Minimum of 12 units of course work in early childhood education including the following required courses (may be currently enrolled in last class):

- Child/Human Growth and Development
- Child, Family, and Community
- Programs/Curriculum
- Infant/Toddler

### **How to Apply:**

All candidates must apply directly through the St. John's Career Opportunities website ([www.stjohns-es.org/about/career-opportunities](http://www.stjohns-es.org/about/career-opportunities)). Candidates must complete an Online Application and include a resume with cover letter.

Candidates are encouraged to provide other supporting documentation such as copies of degrees, teaching credentials, special certifications, etc.

*It is the policy of St. John's Episcopal School to conduct our relationship with employees and applicants under Title VII of the Civil Rights Act of 1964 without regard to race, color, religion, ancestry, national or ethnic origin, gender, age, physical or mental disability, medical condition, marital status, sexual orientation, political affiliation or belief or any other characteristics protected by federal, state or local laws. The employment-related provisions of the Americans with Disabilities Act (ADA), as well as the California Fair Employment & Housing Act (FEHA), apply to all employees and job applicants.*