

COVID-19 Workplace Exposure Risk Assessment (ERA)

A COVID-19 exposure risk assessment must be conducted by *all Oregon employers* regardless of the use of personal protective equipment or masks, face shields, or face coverings. An ERA must be completed for the workplace or can be completed per department, task, or activity. The ERA can cover different facilities if the activities are similar between facilities. Employee feedback and participation must be included in this risk assessment.

Facility name and location: Pleasant Hill School District – Maintenance / Custodial Department	Assessor name and contact information: Jim Dienstel / 541-736-0770 jdienstel@pleasanthill.k12.or.us
Job tasks/classifications evaluated: Maintenance & Custodian	Date: 11/24/2020

Status Key: X: Effective NA: Not Applicable IMP: Needs improvement (enter action to be taken)

Exposure assessment element	Status	Describe action to be taken or mitigation efforts/modifications already in place including engineering controls and administrative controls	Responsible person(s) for follow up or management of mitigation	Completion date
Remote work available and encouraged	NA			
Physical distancing	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Jim Dienstel	7/1/2020
Face coverings, masks, and face shields	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Jim Dienstel	7/1/2020
	Note: Employee-owned face coverings may be allowed for use. If an employee chooses to wear a filtering face piece or other type of respirators as source control, the Voluntary Use Appendix D must be provided to the employee (as directed under the Respiratory Protection Standard 1910.134).			
	X	Staff may ride together in the same vehicle as long as they wear a mask, face covering or face shield.	Jim Dienstel	7/1/2020
	Note: If respirators are worn by employees, requirements must be followed according to the Respiratory Protection Standard 1910.134.			
	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Jim Dienstel	7/1/2020

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COVID-19 employee communications	COVID-19 Hazards Poster posted – location(s)	X	COVID-19 Hazards Poster was emailed to all staff members.	Jim Dienstel	11/20/2020
	Signs and symptoms of COVID-19	X	Signs and symptoms of COVID-19 have been reviewed in staff meetings. See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Jim Dienstel	7/22/2020
	Reporting procedures for COVID-19 symptoms	X	The District’s reporting procedure was emailed to all staff members. See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Jim Dienstel	11/20/2020
	Options for work during isolation/quarantine	X	Per MOU		
	Procedures for employees to report COVID-19 related hazards	X	Hazards related to COVID-19 are required to be reported to the staff’s supervisor. These expectations are reviewed in staff safety meetings. See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Jim Dienstel	11/20/2020
Controls implemented in workplace	Engineering controls (such as ventilation, HEPA filtration, barriers, etc) to minimize exposure risk	X	Outside air intake has been increased by 25%. An ionization system has been installed in the Elementary & High School buildings.	Jim Dienstel	11/13/2020
	Administrative controls (such as foot-traffic control, staggered shifts, etc) to minimize exposure risk	X	Custodial staff have staggered shifts. One-way directional signs have been placed throughout buildings.	Jim Dienstel	7/1/2020
Sanitation methods	Cleaning methods and frequency implemented	X	Custodial staff are directed to disinfect common areas in each building. They have been trained during safety meetings.	Jim Dienstel	3/16/2020
	Employees have access to cleaning products/sanitizer for personal hygiene	X	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Jim Dienstel	3/16/2020

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Industry and/or activity-specific requirements reviewed and included in workplace setting(s) List which industries and/or activities are included in this workplace Industry/activity: A-13: K-12 Educational Institutions (Public or Private) Industry/activity: Choose an item. Industry/activity: Choose an item. Industry/activity: Choose an item. Industry/activity: Choose an item. Industry/activity: Choose an item. Industry/activity: Choose an item.	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Jim Dienstel	7/1/2020
Multiple employer worksites	Describe procedures for communication and coordination between all employers and affected employees.	NA		
Layered approach to risk mitigation	Summarize layered approach	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	3/16/2020