

COVID-19 Workplace Exposure Risk Assessment (ERA)

A COVID-19 exposure risk assessment must be conducted by *all Oregon employers* regardless of the use of personal protective equipment or masks, face shields, or face coverings. An ERA must be completed for the workplace or can be completed per department, task, or activity. The ERA can cover different facilities if the activities are similar between facilities. Employee feedback and participation must be included in this risk assessment.

Facility name and location: Pleasant Hill School District – District Office 36386 Hwy 58, Pleasant Hill, OR 97455		Assessor name and contact information: Hayley Robinette / hrobinette@pleasanthill.k12.or.us		
Job tasks/classifications evaluated: Classified Employees / Administrators		Date: 11/20/2020		
Status Key: X: Effective NA: Not Applicable IMP: Needs improvement (enter action to be taken)				
Exposure assessment element	Status	Describe action to be taken or mitigation efforts/modifications already in place including engineering controls and administrative controls	Responsible person(s) for follow up or management of mitigation	Completion date
Remote work available and encouraged	X –	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .		
Physical distancing	Between employees: (routine and non-routine work) Between all individuals: (routine and non-routine situations) Describe modifications to provide distancing.	X	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Scott Linenberger 7/1/2020
Face coverings, masks, and face shields	Type(s) of face covering, face shield, or masks for employees	X	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Scott Linenberger 7/1/2020
Note: Employee-owned face coverings may be allowed for use. If an employee chooses to wear a filtering face piece or other type of respirators as source control, the Voluntary Use Appendix D must be provided to the employee (as directed under the Respiratory Protection Standard 1910.134).				
Face coverings, masks, and face shields	Type(s) of face coverings or respirators during transportation/ vehicle use	X	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Scott Linenberger
Note: If respirators are worn by employees, requirements must be followed according to the Respiratory Protection Standard 1910.134.				
Face coverings, masks, and face shields	Where and when face coverings required clearly identified for employees and other individuals	X	See Operational Re-Entry Blueprints under “Important Updates” at www.pleasanthill.k12.or.us .	Scott Linenberger 7/1/2020

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COVID-19 employee communications	X	Staff received the COVID-19 Hazards Poster via email. Additional Posters have been placed in common areas.	Scott Linenberger	11/20/2020
	X	Signs and symptoms of COVID-19 have been posted on the District website. See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	7/22/2020
	X	Reporting procedures and policies have been communicated via email to all employees. See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	11/20/2020
	X	Per MOU & See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	11/13/2020
	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	11/20/2020
Controls implemented in workplace	X	HVAC filters are being changed more frequently.	Scott Linenberger	9/1/2020
	X	Employee's personal space is given priority. Smaller areas (i.e. Kitchen) are limited to one person at a time. Interacting with customers is done at a distance.	Scott Linenberger	7/1/2020
Sanitation methods	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	7/1/2020
	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger & Jim Dienstel	3/16/2020

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Industry and/or activity-specific requirements reviewed and included in workplace setting(s) List which industries and/or activities are included in this workplace Industry/activity: A-13: K-12 Educational Institutions (Public or Private) Industry/activity: Industry/activity: Industry/activity: Industry/activity: Industry/activity: Industry/activity:		X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	7/1/2020
Multiple employer worksites	Describe procedures for communication and coordination between all employers and affected employees.	NA			
Layered approach to risk mitigation	Summarize layered approach	X	See Operational Re-Entry Blueprints under "Important Updates" at www.pleasanthill.k12.or.us .	Scott Linenberger	3/16/2020