Friendswood Independent School District
ONLINE VERIFICATION
Parents Guide
School Year: 2021-2022

Friendswood ISD Online Verification opens ***August 6*** via Skyward! The completion of this process is required for all NEW and RETURNING students of Friendswood ISD. Parents will be able to verify and update student, family, emergency, health information in addition to submitting required yearly district forms for each student.

1. Login to <u>Friendswood ISD Skyward Family Access</u> by entering your login and password.

   Please keep in mind...

   All parents will receive an email via skyward listing their login and password information, however; Online Verification Portal will be available to only the guardians listed under Family # 1 for each student.
   *Family #1 is determined by the address where the student primarily resides.

   If this is your first time to access the site and/or you need to reset your password, please use the following link:
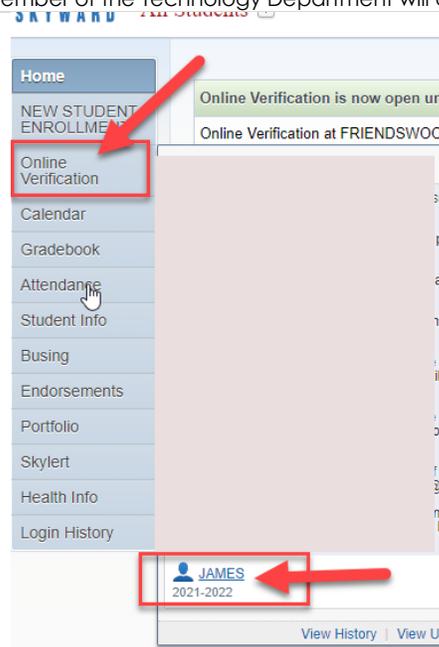   **Forgot your Login/Password?**
      -or
   For any technical support, email us at **helpdesk@fisdk12.net** and a member of the Technology Department will assist you.

2. To start the process, click on the ***"Online Verification"*** link listed on the left and click on your child's name link to access his/her registration.
   NOTE: If you have multiple students in the district, the process needs to be completed for each student.
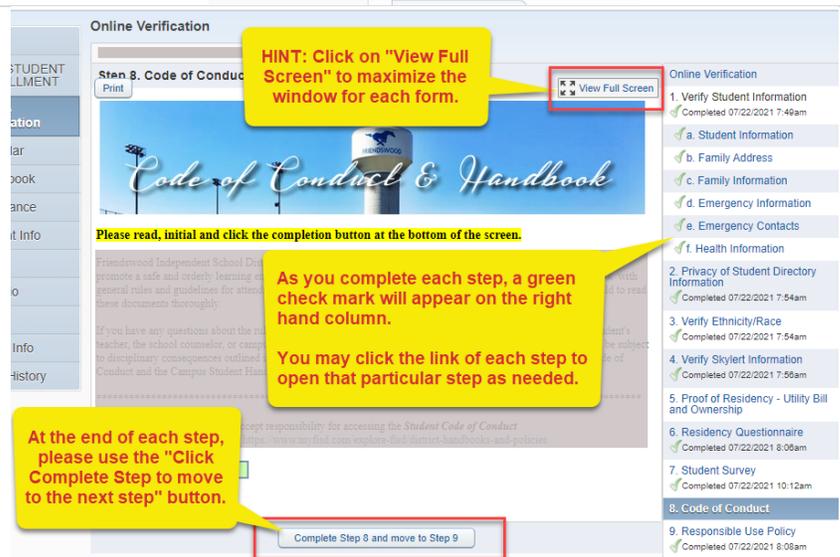

3. A list of steps will display in the right-hand column of your screen. Please open each step to verify and submit information as indicated.

   Each step will include directions listed within the form or located on top of the screen indicating what to do for that step. Please read carefully to enter/update information as necessary.

   Each step will display a button labeled **"Complete Step xx and Move to Step xx"**, click on the button to submit each step and continue with the process.
   **The very last step will allow you to submit the registration verification entirely.

At the end of the process, the very last step will display a "REVIEW PAGE" with all the completed steps. Once all steps have a green checkmark, you will be able to click the **"SUBMIT ONLINE VERIFICATION"** button to complete and submit all forms and documents.