

To Be Approved

TOWN OF PUTNAM

GENERAL GOVERNMENT COMMITTEE MEETING
In Person and Via Zoom Meeting ID: 841 2544 0488
6:30 PM
June 7, 2021

TOPIC	DISCUSSION
PRESENT: ABSENT:	Deputy Mayor Simmons, Selectman Rawson, Selectman Pempek
1.	CALL TO ORDER Deputy Mayor Simmons called the meeting to order at 6:31 PM
2.	APPROVAL OF THE MINUTES A. May 17, 2021 General Government Committee Meeting Minutes Selectman Pempek made a motion to approve the May 17, 2021 General Government Committee Meeting Minutes. The motion was seconded by Selectman Rawson and passed unanimously.
3.	UNFINISHED BUSINESS A. Dept Head Annual Performance Assessment (APA) The Committee reviewed the APA and made 1 minor edit. Last page, section 5, remove the second INFORMATION from the first sentence. Selectman Pempek made a motion to forward the amended APA to the Board of Selectmen for approval. The motion was seconded by Selectman Rawson and passed unanimously.

4.	NEW BUSINESS	None
5.	ALL OTHER BUSINESS TO LAWFULLY COME BEFORE SUCH MEETING	None Selectman Rawson requested calendar invites for upcoming General Government Committee meetings.
6.	ADJOURNMENT	Selectman Pempek made a motion to adjourn at 6:35 PM. The motion was seconded by Selectman Rawson and passed unanimously.