

Revised Minutes

BOARD OF EDUCATION
SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 03/18/21	The regular meeting of March 18, 2021 of the Board of Education, School District 27 was called to order at 6:30 p.m., virtually.
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Roll Call On call of the roll, the following members were present:

Present: Mrs. Helen Melnick, president
Alex Frum, vice president
Mrs. Laurie Garber-Amram
Mrs. Melissa Carlos
Mrs. Melissa Copeland
Mr. Ed Feld
Mr. Brian Paich

Staff: Dr. David Kroeze, superintendent
Dr. Kimberly Rio, assistant superintendent
Dr. Theresa Fournier, assistant superintendent
Dr. Katharine Olson, assistant superintendent

Absent: None

President Melnick called the Regular Meeting to order at 6:30 p.m.

Communications

Board

Mr. Feld reported on the March 10, 2021 NSSD Leadership Meeting. He stated that NSSD is planning to transition to full in-person learning on April 19th. The NSSD Budget is still under discussion.

Community Comments

Dr. Kroeze read an email from Kate Eastman regarding the number of days students are attending school full-time in-person, and that she would like her 2nd grader to return to school.

Dr. Kroeze read an email that came in from Stephen Korn on March 18th asking why did it take the IDPH/CCDPH one month to amend its revised updated Covid-19 guidance for K-12 schools, when the 2nd graders would be going back to full-time, in-person learning, and how much did it cost the District to have the kindergarteners out-placed at the Leisure Center.

Dr. Kroeze stated he has responded to the questions in previous correspondence and discussions.

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Staff

Dr. Olson reported on the State testing. The Illinois State Board of Education has sent out requests for public comments on Waivers on Accountability calculations and Report Card equations, but there are currently no waivers. As such, Districts need to test as many children as they can because there are Title I and Cares Act monies that are tied to the testing. The District will be developing the State testing scheduling soon, taking into account the disruption that occurs to the schools. Dr. Kroeze had a phone discussion with the State Superintendent Ayala requesting changes be made and was told and it was just not possible because of the number of State standards that the Department of Education is required to be placed on a State test.

Dr. Kroeze reported on the Wood Oaks Graduation Ceremony. Dr. Kroeze reported that the Central Office team along with Dr. McElligott and Mrs. Beake have explored a number of options of how the Graduation ceremony would take place. One option is we could use the Glenbrook North stadium or Center of Performing Arts on Sunday, May 30, 2021. If approved, we would have the 12:00 p.m. time slot.

Dr. Fournier reported that the District received a FOIA request from SmartProcure which was answered in the appropriate amount of time.

Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Frum presented the Financial Report. The District remains in a stable financial position. At month end of February the Cumulative Fund balance remains at 84%. On the revenue side of the budget the majority of receipts recorded are for property tax collections. On the expenditure side of the budget there are no unfavorable budget to actual line items to report. The average rate of return for February was at .075%.

No. 19113 Minutes of the Regular Board of Education Meeting of February 11, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Regular Board Meeting of February 11, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

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No. 19114 Minutes of the Closed Session Meeting of February 11, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting of February 11, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19115 Minutes of the Regular Board Meeting of February 17, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Regular Board Meeting of February 17, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19116 Minutes of the Closed Session Meeting of February 17, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting of February 17, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

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No. 19117 Minutes of the Regular Board Meeting of February 18, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Regular Session Meeting of February 18, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19118 Minutes of the Closed Session Meeting of February 18, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting of February 18, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19119 Minutes of the Regular Board Meeting of February 20, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Regular Meeting of February 20, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19120 Minutes of the Closed Session Meeting of February 20, 2021

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting of February 20, 2021.

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On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19121 Acceptance of Intent to Retire Letter

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education accept the Intent to Retire Letter from Christine Sjogren, Wood Oaks Instructional Assistant, effective at the end of the 2020-2021 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19122 Approval of Employment

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Karen Cortezano	Adm. Asst. for Curriculum Instruction & Assessment	District Office	07/01/2021	\$35.89 p/h

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19123 Acceptance of Letter of Resignation from Hickory Point Librarian

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education accept the Letter of Resignation from Maya Munson, Hickory Point Librarian, effective June 2, 2021.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19124 Acceptance of Intent to Retire Letter

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education accept the Intent to Retire Letter from Donna Van Aman, R.N., Shabonee School Nurse, effective at the end of the 2020-2021 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19125 Statement of Claims for March, 2021 Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Statement of Claims for March, 2021, in the amount of \$655,177.55, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19126 Statement of Position for February, 2021, Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Statement of Position for February, 2021, in the amount of \$20,631,184.21, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

Copies of the Statement of Investments for the period ending February, 2021 were distributed to Board members for their review. This report shows that as of this date, the district has \$20,430,753.18, invested in funds that are earning interest at rates that range from 0.01 to 1.00 percent. This report is to be made part of the official minutes.

No. 19127 Statement of Receipts for February, 2021, Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Statement of Receipts for February, 2021, in the amount of \$3,258,831.29, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19128 Status of Appropriations for February, 2021, Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that Status of Appropriations for February, 2021, in the amount of \$2,289,044.13, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

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NAY: None

ABSENT: None

No. 19129 Wood Oaks Activity Account, February, 2021, Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Wood Oaks Activity Account for February, 2021, in the amount of \$11,142.32, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19130 Revolving Fund for March, 2021, Approved

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Revolving Fund for March 2021, in the amount of \$6,306.92, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19131 Payroll Dated February 26, 2021, Ratified

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the payroll dated February 26, 2021, in the amount of \$908,224.21, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

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NAY: None

ABSENT: None

No. 19132 Payroll Dated March 12, 2021, Ratified

Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the payroll dated March 12, 2021, in the amount of \$838,091.64, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19133 Approval Contract Extension with Miller Cooper for Fiscal Years 2022-24

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Contract Extension with Miller Cooper.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19134 Approval of Facility Rental for Congregation Beth Shalom for 2021-22

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Facility Rental for Congregation Beth Shalom for 2021-22.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19135 Approval of Contract Extension with ABM/GCA Services for Fiscal Years 2022-24

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Contract Extension with ABM/GCA Services for Fiscal Years 2022-24.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19136 Approval of Technology Buy Program for fiscal year 2021-22 at a total budget of \$25,000.

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Technology Buy Program for fiscal year 2021-22 at a total budget of \$25,000.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 19137 Approval of Contract Extension with Cloverleaf Farms for 2021-22

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education approve the Contract Extension with Cloverleaf Farms for 2021-22.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

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NAY: None

ABSENT: None

No. 19138 Appointment of Assistant Treasurer for Fiscal Years 2022-23

Upon recommendation by the superintendent, Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the Board of Education appoint Dr. Kimberly Rio as Assistant School Treasurer at an annual salary of \$500 for the 2021-22 and 2022-23 school years.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Frank Andreou, Melissa Copeland, Ed Feld, and Brian Paich

NAY: None

ABSENT: None

Unfinished Business

None

New Business

No. 19139 Resolution of Release/Reemployment of Certified and Non-Certified Staff

Upon recommendation by the superintendent, Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Resolution of Release/Reemployment of Certified and Non-Certified Staff.

**RESOLUTION OF DISMISSAL OF
EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES**

WHEREAS, Section 10-23.5 of *The School Code* requires notification to be given to educational support personnel employees if they are dismissed as a decision of the Board to decrease the number of educational support personnel employees employed by the Board; and

WHEREAS, this Board has found it necessary to decrease the number of educational support personnel employees employed by the Board;

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Education of Northbrook School District No. 27, Cook County, Illinois, that the following educational support personnel employees:

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Kiera Abramson
Diane Anderson
Izzy Dondit
Anna Fiszer
Sarah Golenia
Una Ikanovic

Jennifer Massarelli
Jordan McElligott
Joshua Miller
Michelle Miller
Leah Molay
Irina Poukatch

be dismissed for said reason at the end of the school term in June, 2021, and that written notice shall be given to each of said employees by certified mail, return receipt requested, and by personal delivery to each of said employees more than sixty (60) days prior to the close of the school term in June, 2021, and that said notification be in substantially the following form:

Name _____ June, 2021
Address _____

Dear _____;

Pursuant to action taken by the Board of Education of School District No. 27, Cook County, Illinois, on March 18, 2021, you are hereby notified that you are dismissed as an employee of the District effective at the end of the current school year in June, 2021, for the reason that the Board is decreasing the number of educational support personnel employees employed by the Board. This is an honorable dismissal.

Board of Education of School District 27
Cook County, Illinois

By s/ David J. Kroeze
Secretary, Board of Education

IT IS FURTHER RESOLVED that the employees specified above are those with the shorter length of continuing service with the District, within the respective category or position.

Member Garber-Amram moved that the foregoing Resolution be adopted and Member Paich seconded the motion.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Frank Andreou, Melissa Copeland, Ed Feld, and Brian Paich

NAY: None

ABSENT: None

The president declared that the foregoing resolution was duly adopted.

No. 19140 **Resolution for Reduction and Reassignment of Teacher**

Upon recommendation by the superintendent, Mrs. Amram moved and Mr. Paich seconded the motion that the Board of Education approve the Resolution for Reduction and Reassignment of Teacher.

RESOLUTION FOR REDUCTION AND REASSIGNMENT OF TEACHER

WHEREAS, the teachers listed below were employed for the 2020-2021 school term; and
WHEREAS, the Board of Education has determined that this teacher shall be honorably dismissed as of the end of the 2020-2021 school term and reassigned to a reduced part-time teaching position for the 2021-2022 school term, pursuant to Section 24-12 of The School Code of Illinois (105 ILCS 5/24-12). The reason for the dismissal is a decision by the Board of Education to reduce the number of full-time equivalent teachers employed by the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Northbrook School District No. 27, Cook County, Illinois, as follows:

Section 1: That the following teachers are hereby dismissed from their current employment effective as of the end of the 2020-2021 school term and reassigned to a reduced part-time teaching position in District 27 for the 2021-2022 school term:

	<u>Teacher</u>	<u>Current FTE</u>	<u>2021-22 Part-Time FTE</u>
1.	Sara Elliott	0.55	0.50
2.	Michelle Morrison	1.0	0.50

Section 2: That the President and Secretary of the Board of Education are hereby authorized and directed to give these teachers the attached written Notice of Dismissal and Reassignment, including the specific reason for the dismissal, by certified mail, return receipt requested, at least forty-five (45) calendar days before the end of the 2020-2021 school term.

Section 3: That the Superintendent, or designee, shall also personally deliver a copy of this notice to each teacher listed.

Section 4: That this Resolution shall be in full force and effect forthwith upon its adoption.

Member Garber-Amram moved adoption of this Resolution and Member Paich seconded it. Upon roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

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NAY: None

ABSENT: None

ADOPTED this 18th day of March 2021.

President, Board of Education

ATTEST:

Secretary, Board of Education

NOTICE OF DISMISSAL AND REASSIGNMENT

Dare

Name

Address

Dear _____:

We regret to advise you that the Board of Education of Northbrook School District No. 27, Cook County, Illinois, pursuant to Section 24-12 of The School Code of Illinois, has determined that you are to be honorably dismissed from your current teaching employment effective as of the end of the 2020-2021 school term and reassigned to a reduced part-time teaching position for 2021-2022 school term. The specific reason for your dismissal is a decision by the Board of Education to reduce the number of full-time equivalent teachers employed by the Board. Accordingly, your employment in and services to District 27 in your present capacity shall terminate at the end of the last teacher workday of the 2020-2021 school term. Your new part-time teaching assignment will commence at the beginning of the 2021-2022 school term.

Very truly yours,

Board of Education
Northbrook School District No. 27
Cook County, Illinois

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

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HAND DELIVERED, MAILED, AND CERTIFIED MAIL RETURN RECEIPT REQUESTED

Exhibit 1

STATE OF ILLINOIS)
COUNTY OF COOK)

I, David J. Kroeze, do hereby certify that I am the duly qualified and acting secretary of the Board of Education of School District 27, Cook County, Illinois, and as such I am the keeper of the records and files of the Board of Education of said district.

I do further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of the Board of Education of said District held on the XXth day of March, 200X, insofar as same relates to the adoption of a resolution providing for the dismissal of full-time first-year probationary teachers for the XXXX-XXXX school year, a true and correct copy of which said resolution, as adopted, appearing in the foregoing transcript of minutes of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature at Northbrook,
Illinois, this XXth day of March, 200X.

Secretary, Board of Education

Closed Session

No. 19141 **Board Adjourns to Closed Session**

At 7:30 p.m. Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education move into Closed Session for the purpose of discussing security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or reasonably potential danger to the safety of employees, students, staff, the public, or public property. Action will not be taken.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

No. 19142 **Board Returns from Closed Session**

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At 8:25 p.m., Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the Board of Education returns from Closed Session.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mrs. Carlos, Mrs. Copeland Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: None

Dr. Kroeze announced that Dr. John Deiter would introduce himself to the entire staff on Friday, March 19, 2021 during Professional Development. Dr. Kroeze stated during this time he will announce to the teachers that full in-person instruction would begin on April 12, 2021. He added he will also present the Environmental Scan during this time.

Dr. Kroeze asked the Board if they would be willing to begin in-person Board meetings beginning on April 8, 2021, and several members indicated they would. We will make a final decision on whether meetings will be in-person or remain remote by the next meeting. We will need a quorum of members in person to have the in-person meeting. If anyone would be unable to attend, technology is available to continue to attend through Zoom.

Adjournment : There being no further business to come before the Board at this time Mr. Frum moved and Mrs. Garber-Amram seconded the motion that the meeting be adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 8:35 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

SECRETARY

MINUTES APPROVED ON 4/29/21

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