

CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street
Enola, PA 17025

June 24, 2021**MINUTES**

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, June 24, 2021, at the Capital Area Intermediate Unit at the Enola Office and virtually.

EXECUTIVE SESSION	At 8:02 a.m., the Board entered into an Executive Session to discuss Personnel and Safety Matters.
REGULAR BOARD MEETING	At 8:36 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Jean Rice.
Pledge of Allegiance	All stood and pledged allegiance to the flag of the United States of America.
Roll Call	<p><u>Members in attendance were:</u> Mr. John Abel, Mrs. Paula Bussard, Mrs. Judy Crocenzi, Mr. Dennis Helm, Mrs. Emily Hoffman, Mr. Jason Minnich, Mrs. Jean Rice, Mr. Eric Samples, Mr. William Swanson, Mr. Ford Thompson, and Mrs. Ilecia Voughs (11)</p> <p><u>Members not in attendance were:</u> Mr. Richard Bradley, Mr. Terry Cameron, Mr. Brian Carter, Ms. Alyssa Eichelberger, Mrs. Barbara Geistwhite, Ms. Elizabeth Knouse, Mr. Christopher Lupp, and Dr. John Mallonee (8)</p> <p><u>Non-Voting Members in attendance were:</u> Dr. Andria Saia, Executive Director; Ms. Rennie Gibson, Board Secretary, Mr. Daren Moran, Board Treasurer</p> <p><u>Staff/Public in attendance were:</u> Mr. Brian Griffith, Mr. Dave Martin, Dr. Thomas Calvecchio, Dr. Andrew McCrea, Mr. Len Kapp, Ms. Dawn Sager, Ms. Alison Howard, and Ms. Irene Reedy</p>
Recognition of the Public: Items Specific to the Agenda	The Board welcomed all staff and public in attendance to the meeting. Mrs. Jean Rice asked if there were any items specific to the agenda that the public would like to address.
Public Comment	There was no Public Comment.
Re-Organization	
Appointment of Committee Chairs/Members	2021-22 Appointment of Committee Chairs/Members were available for the Boards review.
Appointment of Voting Delegate for the PSBA Delegate Assembly 2021	Mr. Ford Thompson moved, seconded by Mrs. Judy Crocenzi, "that Mr. Dennis Helm be appointed the CAIU voting delegate for the 2021 PSBA Delegate Assembly."
	Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Election of New Board Members

Mr. Dennis Helm moved, seconded by Mr. Eric Samples, “that the following CAIU Board Members be elected for a new three-year term from July 1, 2021 - June 30, 2024:

- Paula Bussard, Carlisle Area School District
- Barbara Geistwhite, Cumberland Valley School District
- Michael Wanner, Steelton-Highspire School District
- Patrick Shull, Newport School District
- John Abel, Derry Township School District
- Ford Thompson, Central Dauphin School District
- Jason Minnich, Millersburg Area School District

Election of the following CAIU Board Members to fill an unexpired term:

- Mr. Richard Bradley, Mechanicsburg Area School District, beginning July 1, 2021 and ending June 30, 2023
- Alyssa Eichelberger, Northern York Area School District, beginning July 1, 2021 and ending June 30, 2023.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

2021-22 Election of CAIU Board Officers

Nominating Committee Report

Mrs. Jean Rice, past President, called for the Nominating Committee Chair, Mrs. Judy Crocenzi, to act as temporary President and to present the slate of officers for nomination of the CAIU Board Officers for 2021-2022.

Nomination of Officers

Mrs. Judy Crocenzi, Nominating Committee Chair, presented the following slate of officers for election to serve a one year term of July 1, 2021 – June 30, 2022:
 President – Mrs. Jean Rice
 Treasurer - Mr. Daren Moran
 Secretary - Mrs. Rennie Gibson

Closing of Nominations

Hearing no further nominations from the floor, Mrs. Judy Crocenzi asked for a motion to close the nominations.

Mr. Dennis Helm moved, seconded by Mr. Ford Thompson, “that the nominations be closed.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

2021-22 Election of CAIU Board Officers

Mr. Dennis Helm moved, seconded by Mr. Eric Samples, “that the following slate of officers be elected to a one year term of July 1, 2021 – June 30, 2022:
 Mrs. Jean Rice is elected as President
 Mr. Daren Moran is elected as Treasurer
 Mrs. Rennie Gibson is elected as Secretary.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Nomination of Vice President

Mrs. Jean Rice, President, nominated Mrs. Judy Crocenzi to serve as Vice President for a one year term of July 1, 2021 – June 30, 2022:

Closing of
Nominations

Mrs. Jean Rice asked if there were any further nominations from the floor. Hearing no further nominations from the floor, Mrs. Jean Rice asks for a motion to close the nominations.

Mr. Dennis Helm moved, seconded by Mr. Eric Samples, “that the nominations be closed.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

2020-21 Election of
Vice President

Mr. Eric Samples moved, seconded by Mr. Ford Thompson, “that Judy Crocenzi be elected to serve as Vice President for a one year term of July 1, 2021 – June 30, 2022.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Mr. Eric Samples moved, seconded by Mrs. Judy Crocenzi, “that the following Re-Organization Items be approved:

Newspaper of
General Circulation

Designation of **Patriot-News** as the Newspaper of General Circulation

Proposed 2021-22
CAIU Board Meeting
Dates

2021-22 CAIU Board Meeting Dates - Capital Area Intermediate Unit Regular meetings are held in person in the Board Room of our Enola Office Center, 55 Miller Street, Enola, PA, 17025, as announced and posted on our website, at www.caiu.org. **Time of Meetings: 8:00 a.m.**

July 22, 2021
August 26, 2021
September 23, 2021
October 28, 2021
November 18, 2021
December 16, 2021
January 27, 2022
February 24, 2022
March 24, 2022
April 28, 2022
May 26, 2022.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Approval of Minutes

Mr. Eric Samples moved, seconded by Mr. Ford Thompson, “that the May 27, 2021 Board Meeting Minutes be approved.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Board Committee
Report

Finance &
Budget/Buildings &
Grounds Committee
Report

There was a joint meeting this last month to discuss the Lower Allen Building project. There is a potential opportunity to enter into an agreement to lease this building from West Shore School District. Bob Frankhouser, solicitor, has drafted a lease agreement proposing that the CAIU pays for renovations including a major HVAC upgrade. Lobar conducted a feasibility study and the estimated cost of the renovations are \$1.2 million dollars.

Ford Thompson reported that it was a unanimous decision by the committees that we move forward with discussions and remain as cost neutral as possible. The proposed timeline is: the agreement will go to West Shore SD Board on July 15 and then to the CAIU Board on July 22 . If approved, we will move forward to contract for the work to begin. There are many financial and programmatic benefits for our students and staff.

**Executive Director
Evaluation
Committee Report**

Mrs. Jean Rice reported that Mrs. Barb Geistwhite, Committee Chair, met with Dr. Saia to discuss and finalize her evaluation and goals. Revised goals will be presented in September. Dr. Saia is working on strategic priorities with the CAIU Leadership Team.

Treasurer's Report

Mr. Ford Thompson moved, seconded by Mr. Dennis Helm, "that the following fiscal items be approved:

Treasurer's Report –
May 2021

May 2021 Treasurer's Report – a total of \$674,825.03 in receipts and \$9,124,989.07 in expenditures

Payment of Bills –
May 2021

May 2021 Payment of Bills

Summary of
Operations –May
2021

Summary of Operations for May 2021 showing revenues of \$109,711,128.22 and \$94,128,566.74 in expenses."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

**Budget
Administration**

Mr. Eric Samples moved, seconded by Mr. Dennis Helm, "that the following Budget Administration Items be approved:

Proposed 2021-22
Original Budgets

The following Proposed 2021-22 Original Budget:

- Administrative Time Study (ATS) ACCESS
- ANPS Act 89
- Cafeteria
- CAMhP
- Diakon
- Early Intervention Access
- ELECT
- English as a Second Language (ESL)
- Financial Software App
- Higher Ed Review
- Hospital Partial Program
- Institutionalized Children's Program (ICP)
- IDEA 611 Early Intervention
- IDEA 611 School-Age
- IDEA 619 EI
- LYDC State
- LYDC Title I Part D
- Miscellaneous Transportation

- Nonpublic Auxiliary
- Online Learning Association
- Professional Services
- School-Age ACCESS
- State Early Intervention
- Student Services
- Technology Entrepreneurial
- Transportation
- United Way.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Other Fiscal Matters **None**

Other Business Items **Mr. Ford Thompson moved, seconded by Mr. Eric Samples,** “that the following Other Business Items be approved:

Contracts –June 2021 June 2021 Contracts

CAIU Emergency Operational Plan CAIU Emergency Operational Plan.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Policies & Programs **Mr. Dennis Helm moved, seconded by Mr. Eric Samples,** “that the following Policies and Programs be approved:

Proposed 2021-22 Loysville Youth Development Center PEP Proposed 2021-22 Loysville Youth Development Center PEP

Second Reading, Revised Policies Second reading and final approval of the following revised policies:

- Policy #810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
- Policy # 810.3 - School Vehicle Drivers

First Reading, New Policy #006.1 - Board Procedures • First Reading, New Policy #006.1 - Board Procedures.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Job Descriptions **Mr. Eric Samples moved, seconded by Mr. Dennis Helm,** “that the following Job Descriptions be approved:

Second Reading, Existing Position, Revised Description - PowerSchool Specialist Second Reading, Existing Position, Revised Description - PowerSchool Specialist

Second Reading,
Existing Position, New
Description - Program
Supervisor CAMhP
Diakon Social Worker

Second Reading, Existing Position, New Description - Program Supervisor CAMhP Diakon Social Worker

Second Reading,
Existing Position, New
Description - Program
Supervisor, OT PT EI
Behavior

Second Reading, Existing Position, New Description - Program Supervisor, OT PT EI Behavior

First Reading,
Existing Position,
Revised Descriptions

The following Existing Position, Revised Descriptions were available for First Reading:

- Existing Position, Revised Description - Assistant Executive Director
- Existing Position, Revised Description - HR Coordinator
- Existing Position, Revised Description - Payroll & Data Coordinator
- Existing Position, Revised Description - HR Generalist - Recruiting & Hiring

First Reading,
Existing Position, New
Descriptions

The following Existing Position, New Descriptions were available for First Reading:

- Existing Position, New Description - HR Manager
- Existing Position, New Description - HR Generalist.”

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Personnel Items

Mr. Dennis Helm moved, seconded by Mr. Eric Samples, “that the following Personnel Items be approved:

RESIGNATIONS

- **JENNY BATES**, Educational Paraprofessional, Emotional Support Program, effective June 4, 2021. Reason: Personal.
- **TERESA FREELAND**, Educational Paraprofessional, Early Intervention Program, effective June 4, 2021. Reason: Personal.
- **JOANNE KLISS**, Occupational Therapist, OT/PT Program, effective September 16, 2021. Reason: Retirement after 25 years of continuous CAIU service.
- **AMY LONG**, Speech and Language Clinician, Early Intervention Program, effective August 20, 2021. Reason: Personal.
- **STEPHANIE MILLER**, Program Assistant, CAOLA Program, effective August 6, 2021. Reason: Personal.
- **JOELLE NYE**, Teacher, Early Intervention Program, effective August 6, 2021. Reason: Personal.
- **KELLIE OWENS**, Accountant, Administrative Team – Business, effective August 6, 2021. Reason: Employee accepted a position at Cumberland Valley School District.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT

- **LEE BZDIL**, Act 93, effective date to be determined. Assignment: Program Supervisor, with a base salary of \$122,498.93 for 260 days of service will be prorated based on the number of days worked. This is a replacement position funded through the Core budget.
- **KERRY CAMPBELL**, Professional, effective for the 2021-2022 school year. Assignment: School Counselor, ANPS Program with base salary of Masters, Step 5, \$55,321 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the ANPS budget.

- **BRANDON CARTER**, Special Projects Supervisor, Educational Services, effective date to be determined. Base salary of \$122,498.93 for 260 days of service will be prorated based on the number of days worked. This is a replacement position funded through the Special Projects budget.
- **ADARSH DHUNGEL**, Intern, Technology Team, effective date to be determined. Hourly rate will be \$14.00. This is a temporary intern position funded through the DPGO budget.
- **WALKER DOBBIN**, Intern, Technology Team, effective date to be determined. Hourly rate will be \$14.00. This is a temporary intern position funded through the DPGO budget.
- **MATTHEW KENNEDY**, Custodian, Administration Team - Operations, effective date to be determined. Base salary of \$25,062.38 for 260 days of service will be prorated based on the number of days worked through June 30, 2021. This is a new position funded through the General Operating budget.
- **DANIELLE LARGMANN**, Temporary Professional, effective for the 2021-2022 school year. Assignment: Teacher, Autism Support Program with base salary of Bachelors, Step 3, \$50,612 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the Autism budget.
- **STEVEN TRACEY**, Intern, Technology Team, effective date to be determined. Hourly rate will be \$14.00. This is a temporary intern position funded through the DPGO budget.

CHANGE OF STATUS

- **COLLEEN BUSHMAN**, from Department Coordinator, Educational Services to Human Resources Generalist, Administrative Team – Human Resources, effective June 28, 2021. Change of status results in a change of salary to \$52,657 for 260 days of service and will be prorated for a total of 3 days through June 30, 2021.
- **SALLY MENTZER**, Program Assistant, CAOLA Program, from full-time to part-time status, effective June 1, 2021.
- **IRENE REEDY**, from Project Supervisor to Program Supervisor, Student Services Team, effective July 1, 2021. Change of status results in a change of salary to \$122,498.93 for 260 days of service.
- **CASEY STEPP**, from Program Secretary to Program Assistant, CAOLA Program, effective July 1, 2021. Change of status results in a change of salary to \$38,726.97 for 260 days of service.
- **CHRISTINE SCHUMBER**, Occupational Therapist, Early Intervention Program, from part-time to full-time status, effective for the 2021-2022 school year.

CHANGE OF SALARY

- **AUTUMN BOOTH**, Teacher, change of salary for completion of Master's Degree, effective for the 2021-2022 school year. Salary will be based on a Masters, Step 3, \$53,639 for 190 days of service.
- **KELLY EVANS**, Guidance Counselor, change of salary for completion of Masters +30 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 30, Step 9, \$64,067 for 190 days of service.
- **MEGAN HART**, Inclusion Consultant, change of salary for completion of Master's Degree, effective for the 2021-2022 school year. Salary will be based on a Masters, Step 5, \$55,321 for 190 days of service.
- **ALISON HOWARD**, Teacher, change of salary for completion of Masters + 30 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 30, Step 15, \$76,845 for 190 days of service.
- **CARA JURY**, Occupational Therapist, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 2, \$54,418 for 190 days of service.
- **JENNIFER KITNER**, Service Coordinator, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 13, \$70,780 for 190 days of service.
- **MARYLEE MAGARO**, Remedial Specialist, change of salary for completion of Masters + 45 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 45, Step 15, \$78,268 for 190 days of service.

- **MARILYN MILLER**, Teacher, change of salary for completion of Master's Degree, effective for the 2021-2022 school year. Salary will be based on a Masters, Step 5, \$55,321 for 190 days of service.
- **MICHELE PAINTER**, Teacher, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 9, \$62,639 for 190 days of service.
- **KIRSTI PORTER**, Teacher, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 8, \$60,933 for 190 days of service.
- **NICOLE REDCROSS**, Teacher, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 6, \$57,913 for 190 days of service.
- **SARAH REITNOUR**, Teacher, change of salary for completion of Master's Degree, effective for the 2021-2022 school year. Salary will be based on a Masters, Step 5, \$55,321 for 190 days of service.
- **LEIGH SHANNON**, Remedial Specialist, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 10, \$64,478 for 190 days of service.
- **LINDSEY WATERS**, Guidance Counselor, change of salary for completion of Masters +15 credits, effective for the 2021-2022 school year. Salary will be based on a Masters + 15, Step 10, \$64,478 for 190 days of service.
- **KRISTA WERNER**, Teacher, change of salary for completion of Master's Degree, effective for the 2021-2022 school year. Salary will be based on a Masters, Step 11, \$65,168 for 190 days of service."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous

Departing Board Meeting

Mr. Ford Thompson departed the board meeting at 9:15 a.m.

Reports & Updates

Board Spotlight - CASTL

The Board Spotlight was on the Center for Advanced School Teaching and Learning (CASTL) program. Dr. Andrew McCrea and Irene Reedy presented an overview of the program including the background, structure, mission, and current work. The mission of CASTL is to pursue educational solutions that support learners by connecting innovative ideas and community resources. CASTL is a 501 (c)(3) nonprofit corporation and is independent of the IU. Irene spoke about the current projects/grants that CASTL has been working on such as the Rapid Response Team, Summer Self-Care Kits, Loysville Gardening program, Peacebeat program, Imagination Library and Arts in Education. Moving forward, much emphasis will be placed on Imagination Library as there is a lot of fundraising and this project will have a huge impact. Please visit the [CASTL website](#) .Donations can be made right from website. Information on each project is available.

Announcement of June 2021 CAIU Retiree

The CAIU Board of Directors would like to take a moment at this month's Board meeting to announce the following June 2021 CAIU Retirees:

- **Lorie Seaman**, S/L Clinician, retirement after 23 years of service
- **Richard Marlin**, S/L Clinician, retirement after 26 years of service
- **Stephanie Casey**, Teacher, retirement after 35 years of service
- **George Schmidt**, Guidance Counselor, retirement after 20 years of service
- **Ann Vacchiano**, Teacher, retirement after 14 years of service
- **Alicia McDonald**, Director of Student Services, retirement after 33 years of service
- **Clyde Caldwell**, Principal, retirement after 11 years of service

CAIU Team Reports

Dr. Andrew McCrea, Director of Student Services, recognized Clyde Caldwell's service to the CAIU. He is retiring after 11 years of CAIU service and 34 years in education, almost all of which was at Loysville. Clyde is a classic principal and has always been there for the kids and staff. Dr. McCrea provided a staffing update: Congratulations to Irene Reedy, effective July 1, new OT/PT and ELECT program supervisor and to Lee Bzdil, new supervisor replacing Keith Watson. Student Services staff are training this week and Extended School Year (ESY) and Summer EI start next week. In addition, interviews for several teacher positions are happening and a small construction project in student services area. Shout out to Len and crew!

Mr. Dave Martin, Director of Technology Services, directed the Boards attention to the Technology's All In article. Gave a shout out to the technology team for all the work they have done this past year. Dave is very proud of his team; they went above and beyond on several projects to better prepare the IU and school districts for the upcoming school year. Dave provided a follow up on phishing emails. With the alarming increase in cyber-attacks we ramped up our training and awareness. In the beginning, 22% of staff fell for phishing emails/attacks. After receiving training, we are down to 1%. We will be piloting Multi Factor Authentication to help with attacks. Dave also provided an update on the Emergency Connectivity Fund (ECF). \$7 billion dollars will be available nationwide to provide internet access and devices to those families that don't have it. These funds will be available to school districts during a 45-day window from June 29 – August 15. We developed a survey statewide to collect data from our school districts. It is critical that districts collect this data from their families in order to receive these funds. Our intention is to cover 100% of the costs for our districts. A statewide meeting will be held next week; we will provide more information soon.

Mr. Brian Griffith, Director of Educational Services, reported on the Learning and Growing Summit professional development session that over 200 attended. The Keynote speaker was very well received and over 30 breakout sessions were held and recorded. The 2-day conference was a great success! Thanks to all that had a part in organizing it. Excited to announce that in-person summer camps just started this week.

Mr. Len Kapp, Supervisor of Operations & Transportation, had nothing to report this month.

Dr. Thomas Calvecchio, Assistant Executive Director, provided several updates: One of our Strategic Priorities this year was the development of a Marketing Plan. The plan will be ready for the Boards review at the July Board meeting. The plan will be reviewed on July 6 with the Cabinet team. The essential role of the plan is to increase parental and community engagement. Update on the Educational Directory: We will be bringing back the Educational Directory which provides information on key personnel for our school districts. A hard copy will be available at the August or September Board meeting. A PDF of the directory will be housed on our website with real-time updates. The employee engagement committee hosted a successful and fun NYC bus trip.

Dr. Andria Saia, Executive Director, highlighted the All In Newsletter and the Did You Know article on the CAIU alumni network. Dr. Saia also highlighted the pictures on the last page - Loysville students built stairs for the students at Willow Mill to work on their motor skills and student paintings from CAMhP classroom.

Mr. Daren Moran, Director of Business & Operations, provided several updates: Yesterday, the business managers job-alike group met in-person for the first time since Covid and had great conversations and roundtable discussions. Also met with the South Central Trust Executive Committee and discussed the move to a new consultant, Conrad Seigel and discussed new initiatives for 21-22 that included many changes for better efficiency. The auditors were here to do planning work for 20-21 audit and will be back in September. Daren gave a shout out to Len and his maintenance crew for handling all of the many projects, moves, and renovations.

Ms. Rennie Gibson, Board Secretary, reported that we will hold a New Board Member Orientation immediately following our July BOD meeting. The professional photographer will be here for any Board member that still need a photograph for the website.

Ms. Gibson provided a follow up on the [Act 84 of 2020](#), which requires that all school board member email addresses must be published on our website to enable members of the community, staff, and students to communicate with board members regarding matters of school district governance by June 26, 2021. We have updated our website with school district emails for all members that currently have one to keep consistent and limit the amount of email accounts. We will create a CAIU email address if needed.

Mr. Bob Frankhouser, Solicitor, shared his concerns about the volume of emails and Board members not responding to these emails. Please consider setting up an automatic response as a protection.

Executive Director's Report	Dr. Andria Saia, Executive Director, shared that the Executive Director's Report was available for the Board's review and provided an update under team reports.
President's Report	Mrs. Jean Rice thanked the Board for their attendance.
Board Member Sharing of Information	There were no Board Member sharing of Information.
Information Items	There were no Information Items.
Other Business/Public Comment on Items Not Specific to Agenda	There were no other business or public comment on items not specific to the agenda.
Next Board Meeting Date	The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held in-person on Thursday, July 22, 2021, 8:00 a.m., Board Room, CAIU Enola Office.
Adjournment	<p>Mr. Eric Samples moved, seconded by Mr. Dennis Helm, "that the meeting is adjourned."</p> <p>Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.</p> <p>At 10:03 a.m., the meeting adjourned.</p>

Rennie Gibson,
Board Secretary