

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES Draft
Monday, June 24, 2019 – 6:00 p.m.
Board Room, Noah Webster Library

1. CALL TO ORDER

President Patty Farrah (via conference call) called the Library Board to order at 6:03 p.m. Present were Board members David Brandwein, Jean Martin and Jill Spear (via conference call), Library Director Martha Church, and Janet Valencis, recorder. Member Anne Donovan was absent. There was no one present from the public.

2. ADDITIONAL AGENDA ITEMS - none

3. PUBLIC COMMENT – none

4. APPROVAL OF THE CONSENT AGENDA (Items 5 & 9a I, 9a ii, 9a iii.)

MOTION: On a motion made by Jill Spear and seconded by Jean Martin, the Board unanimously approved the Consent Agenda.

5. THE MEETING MINUTES of May 20, 2019 were approved as part of the consent agenda.

6. PRESIDENT'S REPORT

MOTION: On a motion made by David Brandwein and seconded by Jill Spear, the Board voted to enter Executive Session at 6:14 pm

The Board ended the Executive session at 7:09 p.m. and resumed the regular meeting.

7. OLD BUSINESS: none

8. NEW BUSINESS

a. Volunteer Policy Initial Discussion

The board discussed the draft policy. Martha will present it to the staff and the board will vote on at the next meeting.

b. July meeting

The optional July meeting will be held on the 22nd.

9. DIRECTOR'S REPORT

- a. May Report, submitted:
 - i. Library Administrative Report
 - ii. Budget Report
 - iii. Circulation Statistics (issued quarterly)
- b. Current Month Briefing.

The Faxon elevator is out of service and it will be several weeks before it is fixed. The Bishops Corner roof is leaking and the cause is being investigated. Five new self-check machines are on order to replace all our outdated machines.

The library booth on Saturday of Celebrate West Hartford was visited by 600 people. The library participated in a Community Resource Fair at Town Hall. The Make Music Day celebration was a success with over 1,000 attendees.

Kim Donnelly will be retiring in mid-July.

10. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:19 pm. The next scheduled Board Meeting is July 22, 2019.

Respectfully submitted,

David Brandwein
Board Secretary