



**Philander Smith
College**

JOB TITLE: ASSISTANT PROFESSOR OF PSYCHOLOGY

EMPLOYMENT TYPE: Tenure Track

APPLICATION DEADLINE: To be considered for this position, applications should be received by August 7, 2021.

SUMMARY OF POSITION: Philander Smith College is seeking an Assistant Professor of Psychology. The successful applicant will be responsible for teaching undergraduate psychology courses in the Department of Psychology within the Division of Social Sciences.

RESPONSIBILITIES: Duties (included but are not limited to):

- Teach specified courses, prepare course materials, provide support and guidance to students
- Foster professional relationships with external partners
- Supervise students in completing internships and field placements
- Advise and register students, maintain academic records, participate in retention, placement, recruitment, and cooperative educational activities
- Demonstrate ability to supervise independent research projects
- Establish and conduct research in the field of Psychology and other professional development activities
- Participate in instructional and college committees
- Participate in College community service
- Demonstrate experience in using technology for course instruction and other purposes

This job description reflects the assignment of some essential functions of the job; however, nothing restricts management's right to assign or reassign duties and responsibilities to the job at any time.

Knowledge, Skills & Abilities:

- Must have knowledge of current national trends/standards in psychology;
- Ability to work collegially with other members of the faculty and utilize opportunities for cross-disciplinary collaboration
- Strong professional written and oral communication skills.
- Possess a commitment to teaching in the field of Psychology with a cultural competency lens.
- Evidence of research and/or teaching experience in the field of psychology

REQUIRED QUALIFICATIONS:

The successful candidate must have: A Ph.D. in psychology or a closely related field; at least some post-doctoral experience and/or documented evidence of strong scholarly activities; and essential communication skills that are consistent with competence in undergraduate level teaching (i.e., lecture delivery, small group student interactions).

HOW to APPLY:

Review of applications will begin immediately, and the position will remain open until filled. Interested applicants should submit a cover letter, CV or resume, your official transcripts of all degrees earned. You may send unofficial copies, but your official transcripts will be required when hired and three letters of professional references to: humanresources@philander.edu. Email subject line should include the full name of the position for which you are applying, and documents should be in Word format. You may also mail your information to:

**Philander Smith College
Attn: Office of Human Resources
900 Daisy Bates Drive
Little Rock, AR 72202**

Philander Smith College is an equal opportunity employer and does not discriminate against applicants or employees based on age, race, sex, national origin, ethnicity, veteran status or religion.

Philander Smith College is a smoke-free and drug-free work environment.

Philander Smith College participates in E-Verify.