

**JOB TITLE:**

School Nurse

**GENERAL SUMMARY:**

Under the direction of the Director of Special Services, serves as a member of the educational team assisting in the promotion of individual, school, family and community health, focusing on the health needs of the District and relating to the overall District educational goals; and to perform other duties as assigned.

**DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:**

**General:**

Assists the administration and staff in development and implementation of a comprehensive student health program, and maintenance of a safe and healthful environment.

Disseminates health education information to teachers, parents and students, and provide direct classroom instruction when needed.

Assists in the development of health education curriculum.

Makes appropriate health appraisals of students referred and provide health counseling to students and their parents when necessary.

Provides vision, auditory and scoliosis screening of students in compliance with health screening mandates and conduct follow-up of all deficiencies by assisting parents in making plans for further examinations and correction.

Keeps accurate records of activities at assigned schools and assist in establishing and maintaining necessary student health records.

Records the results of health screenings and other significant health information in cumulative records.

Completes a health/development evaluation on those students referred to special education when specified in an assessment plan.

Serves as a member of the Individualized Education Plan team to report results of health/development evaluations and provide health related information.

**Additional Related Duties/Responsibilities:**

Assists in the control and prevention of communicable disease by providing information to staff, students and parents about protective measures against communicable disease.

Establishes contact with appropriate members of the medical community as part of follow-up procedures of chronic and communicable disease cases.

Works with and acts as liaison to school health committees, county health officials and other agencies concerned with the health and welfare of students.

Provides emergency care for serious accidents and illnesses which occur at school.

When available, serves as a resource for school personnel in such cases as needed.

**Working Conditions:**

Ability to work at a desk, conference table or in meetings of various configurations.

Ability to stand and circulate for extended periods of time.

Ability to see for purposes of reading laws and codes, rules and policies, and other printed matter and observing students.

Ability to hear and understand speech at normal levels.

Ability to communicate so others will be able to clearly understand normal conversation.

Ability to lift up to 25 pounds.

Ability to carry up to 25 pounds.

Moderate to high stress level.

**Environmental Conditions:**

Work is predominantly in classroom, school environment.

Temperature – normal climate, occasional adverse weather conditions.

**Contacts:**

Daily contact with students, teachers and school staff.

Regular/occasional contact with parents, community members and outside agency personnel.

**Occupational Certificates/Licenses:**

Holds an appropriate School Nurse Services Credential or valid emergency certification issued by the California Commission on Teacher Credentialing.

First Aid and CPR certification.

**Employment Standards:**

Dexterity and physical condition to maintain a rigorous work schedule and meet standards of physical and mental health. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position. Individuals must maintain a professional attitude and appearance.