

PARENTS/GUARDIANS/STUDENTS:

We hope you are enjoying your summer! It's time to start getting ready for the coming school year, and we are looking forward to welcoming the students back! School begins on **Monday, August 23, 2021**. The first day of school will be a regular full day, and you will be receiving information on our new bell schedule.



REGISTRATION INSTRUCTIONS FOR 2021-22 SCHOOL YEAR

STEP 1: Go to www.davis.k12.ut.us/712 ... Under Parents & Students, click on "REGISTRATION"

- Please read all the information on the site
- Take note of the **Important Dates to Remember**. (The school calendar for the entire year can also be found under the **PARENTS & STUDENTS** tab)
- Click on each tab in the **Registration** section for detailed information that pertains to you

STEP 2: Register your student:

- Go to **myDSD**. (www.davis.k12.ut.us, click on **myDSD** icon) then sign into your **Guardian Account**.
- If you do not have a Guardian Account, please complete the simple process by clicking on "Request a New Account"
- **Register** your student by paying school registration fees on your account (OR by completing a Fee Waiver Form—see info below-- OR Delayed Payment Form.) You may also pay your Registration fees in the Main Office.
- Review all Mandatory Fees and Optional Fees. Optional Fees include Yearbooks, Device Protection Insurance fee, and PTSA Membership.
- **August 23, 2021 is the deadline for paying mandatory registration fees**. Optional fees may be paid at this time, but not required.
- **\$10 Late Registration Fee will be assessed to all mandatory fees not paid on or before August 23, 2021.**
- **FEE WAIVER APPLICATIONS:** If you need to request a Fee Waiver, please complete a Fee Waiver Application form (left hand column of Registration page on the VHS web site listed under Forms section). This form must be turned in before August 23, the Registration Deadline. Please read the instructions carefully, complete both front and back side of the form, and include required documentation. The only way that a fee waiver can be approved is for the Fee Waiver application to be completed and required documentation included. A separate application should be submitted for each student, and a new application is required for each school year. Fee waivers cannot be retro-active so please complete request before deadline.
- **FREE/REDUCED LUNCH: Davis School District has announced that school lunches are free for ALL students for the upcoming 2021-22 school year. Even though you will not need to qualify for this benefit, they ask that you complete an application for Free/Reduced Lunch because it may make you eligible for other benefits as well. So if you think you could qualify, please complete that application at the link below. www.Davis.k12.ut.us/departments/nutrition-services/free-reduced-price-school-meals**
Please note that if you are approved for Free/Reduced Lunch, it does not automatically qualify you for a Fee Waiver. A separate Fee Waiver application is required.
- **DELAYED PAYMENT REQUEST:** The Delayed Payment Request can be found under the Forms tab. Please complete and submit to Lori Hedin in the Main Office. It must be approved by Lori Hedin before the payment contract is complete.

STEP 3: Digitally Sign Policy Documents:

Go to myDSD (www.davis.k12.ut.us, click on myDSD icon) then sign into your Guardian Account. Login to myDSD account.

- Click on “**Digitally Signed Documents Folder**”. Click on **File Selection**. Look for any file that is red, requiring action. Once the file is opened and read, you will find at the bottom left-hand corner the word **ACCEPT**, with a check box next to it. Click on that box, and the document will be electronically signed. Please make sure you view every document in your file.
- If your family’s personal information has changed in regards to address, guardian, emergency contact, email address, etc., please print the Student Information Form, make note of necessary changes by hand, and bring it in or mail it to the main office. The school’s address is:

Viewmont High School

120 West 100 North

Bountiful, UT 84010

If your information has not changed, you do not need to take any action at this time.

IMPORTANT ITEMS:

- **YEARBOOKS:** Yearbooks are \$50.00 until November 1, 2021. After that date, the price goes to \$55.00. The final deadline to purchase a yearbook is January 15, 2021. We have a limited number of extra yearbooks at the end of the school year, but we cannot guarantee you will have the opportunity to purchase one then. Please make sure that you have purchased your yearbook before January 14, 2022.
- **PARKING PASSES:** We will begin selling parking passes on August 9, 2021. Parking passes will be required to park in the school parking lot. Parking passes are now sold to **ALL STUDENTS, ALL GRADES**, provided the student has no uncleared “U”s or unpaid parking tickets from the previous year(s). Students will be ticketed for improper parking beginning August 23, but students will not be ticketed for not having a parking pass until September 7.
- **STUDENT ID BADGES:** In a continuing effort to increase the security of our students and staff, we will again be requiring VHS students to wear an ID badge. This helps all VHS staff identify who is in our building. It is our belief that displayed ID badges help with security.
 - **Badges will be issued on picture days, August 31 and September 1.** The expectation will be that students wear the badge on a lanyard during school hours. If a student loses their badge, a new one can be made for a small fee. Students will be permitted to use any lanyard (school appropriate). We hope you will be supportive of this effort to make our school a safe place for all.
- **ELECTRONIC DEVICES:** We will again be issuing each student a laptop to for their use during the school year.
- **ELECTRONIC DEVICE INSURANCE PLAN:** (**PLEASE NOTE: Last year, this fee was part of the registration package. This year, you will have to pay the fee separately in the “Optional Fees” Section**) There will be an optional \$25 fee available to pay which will be used to offset repair/replacement costs. We strongly recommend purchasing this insurance. If the insurance fee is paid, the following policy applies (*full policy is posted in myDSD*):
 1. If the device is broken or lost, you would be required to pay a \$50.00 replacement fee. (*If no insurance is purchased, you would be required to pay the FULL replacement cost, which is \$250.00.*)
 2. If the screen requires replacement or the charging cord is lost, you would only be required to pay a \$15.00 co-pay, *instead of the regular \$40.00 fee.*
 3. Coverage begins on the date of purchase, and the fee is non-refundable.
 4. Deadline to purchase insurance is September 17, 2021.
- **LOCKERS:** We have removed the \$5.00 locker fee from the registration fees. However, **if any student desires a locker, please come to the main office and we will assign a locker**, and the fee of \$5.00 will then be charged.

If you have any questions or concerns, please do not hesitate to give us a call (801-402-4200). Our summer office hours are Monday-Friday 7:00-2:30 pm. Thank you!

Viewmont High School Main Office