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*Commitment, Excellence, Community*

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## **SCHOOL BOARD MEETING MINUTES - Revised**

**Monday, November 16, 2020; 7:00 p.m.**

Stream live at <https://www.pleasanthill.k12.or.us/virtual-school-board-meetings>

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### **1.0 CALL TO ORDER**

Board Chair Jeff Bernardo called the November 16, 2020 School Board Meeting to order at 7:00 p.m. Board members present were Vice Chair John Oldham, Curt Offenbacher, Stephen Hammond, and Wylda Cafferata. Also present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, Elementary School Principal Devery Stoneberg, and Elementary School Administrative Intern Laura Gerick.

Stephen Hammond read the Mission Statement.

### **2.0 ADDITIONS OR DELETIONS TO THE AGENDA**

Superintendent Linenberger requested to add discussion about the OSBA Virtual Annual Convention that was held the weekend of November 14-15, 2020. This item will be added under Superintendent's Report as 5.204.

### **3.0 APPROVAL OF MINUTES**

3.1 Approve November 2, 2020 Board Meeting Minutes (**Exhibit 2021.104**)

The November 2, 2020 Board Meeting Minutes were approved by consensus.

### **4.0 CONSENT AGENDA**

4.1 Monthly Financial Report – October (**Exhibit 2021.105**)

Board member Curt Offenbacher asked the reasoning behind the Interest on Investments account balance being lower than originally budgeted. Business manager Sheri Longobardo clarified that the account carries a lower balance due to the decrease in interest rates.

The Other Curricular Activity fund is primarily from sports fees and gate fees. Due to changed sporting schedules and seasons, this resource will be lower than budgeted.

The board acknowledged the receipt of the monthly financial report.

### **5.0 REPORTS & DISCUSSION ITEMS**

5.1 Spotlight on Education – Pleasant Hill Elementary School

Elementary School Principal Devery Stoneberg and Administrative Intern Laura Gerick presented the board with an update on the PHES Grades K-5 Comprehensive Distance Learning (CDL) for the 2020-21 School Year.

This year the Elementary School is only permitted to have essential personnel on site. Visitors are not being permitted on campus this year.

The K-3 Exemption Kindergarten Team includes teachers Brooke Quinones, Darci Craig, and Angie Yates; there are also three Educational Assistants on the team: Shelly Wyman-Ray, Michele Perini, and Katie Andress.

The Kindergarten classes are spending their time on campus doing reading, math, writing, and fine motor work. Their at-home work will be on Dreambox and Lexia Core 5, the elementary school's online curriculum programs.

First grade teachers on-campus are Kayla Mason, Jennifer Fisher, and Heather Sprague. Principal Stoneberg pointed out the classroom layouts. Each student has a six-foot square space for activities and projects. Teachers will help at tables, and students are able to work in small groups based on their desk placement.

The second grade class has 83 students, a larger amount than in past years. With more students, the administrative team decided to have four teachers on-site. Rachelle Dow, Carrie Reinking, Valerie Davis, and Lori Griffiths each have cohorts of 10-14 students. Students are spending time doing outside activities, Readers Theater activities, and other activities that allow students to be active and social distance.

Jordan Goschie joins Laura Gerick and Aaron Holladay on the third grade team. Students are doing reading, listening, math and many more activities.

Music teacher Ryan Strong travels to each class once per week for 30 minutes. With current restrictions, Mr. Strong is not permitted to sing with students on-campus. However, students use body percussion as a learning tool. Students can participate in Mr. Strong's online music class as well.

Title I supports struggling readers, and is led by Kay Lynn Thomas. She is joined by Laura Pardee and Nicole Perkins. The school may work with up to 72 students. This team is working with each child on campus, as well as those needing support through distance learning.

Special Education services are being provided for both on-campus and distance learners.

Recess and PE are very different this year. Students wear masks while participating in organized games like soccer or chalk activities.

The library remains open for students to check out books at any time. Students will check out books through the online library program. Cindy Kordon prepares books for students to check out whether they are receiving on-campus instruction or distance learning. Distance learners may pick up or drop off their books at any time from the cart that is placed outside the library.

Buses pick up students on Katie's Lane at approximately 10:55. Students who do not ride the bus will be picked up/dropped off in front of the school in their specified zones.

Comprehensive Distance Learning (CDL) begins after students depart in the morning. Teachers participating in CDL as well as on-site learning (Grades K-3) are Angie Yates, Brooke Quinones, Kayla Mason, Heather Sprague, Lori Griffiths, Rachelle Dow, Carrie Reinking, Laura Gerick, and Jordan Goschie. Grades 4 & 5 are solely distance learning. Those teaching online are Dalton Bond, Emily Smith, Jessica Wolpe, Kaitlyn Michlanski, Nicola Shaddon, and Todd Grassman.

Teachers are using Seesaw for at-home learning. Seesaw is a learning platform that allows teachers to organize lessons, communicate with parents and students via chat and video messaging, and provide useful resources.

Students are able to see postings by teachers that are available at any time. Teachers are also able to create lessons and/or use activities within Seesaw that are interactive for students. Teachers have the ability to include photos, videos, and other activities for students to actively participate in their lessons. These messages and lessons are translatable for any family who prefers communication in another language.

Seesaw Analytics allow teachers and administrators to see how often students and parents interact with the platform. All but two families in the Elementary school are utilizing and interacting through Seesaw. The families that aren't interacting through the platform are in regular contact with the school, but are not able to access the programs due to internet connectivity.

Activities through Seesaw are sent to both CDL and Hybrid learners. Some lessons may be covered during in-person class time; if a lesson is not fully covered on campus, students will receive the activities online as well.

The board appreciates all efforts by staff and administrators for their dedication to normalizing the online learning as best as possible. They have done a great job improving the CDL process since schools closed and students first began learning remotely.

## 5.2 Superintendent's Report

### 5.201 Monthly Enrollment Update – November (**Exhibit 2021.106**)

Superintendent Linenberger presented enrollment numbers for the month of November. Enrollment numbers appear to be increasing. The district began the school year with 975 students in September. Enrollment is now at 993 and trending upward as the year progresses. The forecast was set at 1010, making the district slightly lower than projected.

### 5.202 Covid-19 Update – Metrics (**Exhibit 2021.107**)

As a district, Pleasant Hill is in the "Orange Zone" for case counts and positivity rates. Superintendent Linenberger presented the most recent information regarding Governor Brown's press release on Friday, November 13, 2020.

Governor Brown ordered a statewide closure from Wednesday, November 18 through Wednesday, December 2. This order may be continued after testing data is reviewed after the two-week closure. Gatherings are limited to a maximum of six people and a limit of two households. Eating and drinking establishments are limited to takeout only; gyms, indoor recreation areas, museums, and other indoor activity locations are to remain closed. Grocery stores, pharmacies, other retail, farmer's markets, street fairs, and shopping malls are limited to functioning at 75% capacity. Churches and other faith institutions are limited to 25 people indoors and 50 people for outdoor services. Offices are to require remote work if they are able, and should be closed to the public.

Outdoor recreation/sports are allowed, and additional guidance will be provided in the near future. Indoor recreation is prohibited. K-12 schools are to continue operating under the "Ready Schools Safe Learners" blueprints as well as OSAA guidelines.

K-12 schools are not directly impacted by these changes at this time. Districts are to carry on their learning plans according to their reopening blueprints. Schools are not currently viewed as "super spreaders" and will continue their plans by practicing physical

distancing, good hygiene, proper cohort sizes, wearing PPE, regular cleaning/sanitizing, and proper isolation and quarantine. PHSD will continue with its plan to begin opening grades 4-12 at the end of this month. All decisions to open are based on current guidelines and will be adjusted as needed. Many parents, students, and staff would like to see students back in class as much as possible. Board member Stephen Hammond expressed concerns about overextending teachers by adding Limited In-Person Instruction (LIPI) for grades 4-12. Mr. Hammond was assured that staff and administrators are working hard to make this transition as smooth as possible. Staff meets weekly with updates, concerns, and ideas to improve the process.

The Oregon, California & Washington travel advisory suggests all persons traveling outside of their state for non-essential travel should self-quarantine for 14 days. Work, school, immediate medical care, and safety/security travel are considered essential travel, and not directly advised to self-quarantine.

These guidelines are still only an advisory, there is not an Executive Order making it law. Mr. Linenberger meets with ODE weekly, receives regular updates from Lane County Public Health, and will provide more information as it becomes available.

#### 5.203 Policy Update – First Reading

- ACB – All Students Belong – *Required (Exhibit 2021.108)*
- ACB-AR – Bias Incident Complaint Procedure – *Requires Board Adoption (Exhibit 2021.109)*

This Policy and Administrative Rule are put in place by the state of Oregon, prohibiting any use or display of symbols of hate, including the noose, swastika, and confederate flag (unless these are being used in a lesson plan for educational purposes). The Administrative Rule specifies the steps and process of the bias incident complaint procedure.

Both the Policy and Administrative Rule are required per OAR 581-022-2312, and are expected to become an Oregon State Law and a Division 22 standard in the future. These samples are considered “First Readings” and will be posted for public input before voting to adopt the policies at the upcoming meeting on December 7, 2020.

#### 5.204 Annual OSBA Convention Review

Board member Wylda Cafferata shared her thoughts about the conference, highlighting the last session of the day: Hearing the Voices of Generation Z. This session included a panel of students answering a series of questions addressing the times they live in and the condition of the schools and quality of their education. Ms. Cafferata reiterated how important it is to listen to students and do the best we can to get student voices into the boardroom.

Superintendent Linenberger and Ms. Cafferata agreed that OSBA did a great job presenting in this virtual environment. The training session held on Friday prior to the conference was extremely helpful explaining how to use the virtual platform, making the conference easy to navigate from session to session.

**6.0 PUBLIC FORUM** – PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

## **7.0 BOARD ACTION ITEMS**

### 7.1 Old Business

#### 7.101 OSBA Resolution (**Exhibit 2021.110**)

The board was given the principles and priorities behind this resolution after tabling the vote at the November 2, 2020 meeting. After reading this information, the board felt more prepared to vote on the approval for the adoption of the resolution.

*Wylda Cafferata moved to vote in favor of OSBA Resolution adopting the 2021-2022 Legislative Priorities and Principles as recommended by the Legislative Policy Committee. Stephen Hammond seconded the motion. The motion passed unanimously.*

## **8.0 FUTURE BOARD MEETINGS**

- Board Meeting – December 7, 2020; 7 p.m. – *Virtual Until Further Notice*
- Board Meeting – January 4, 2021; 7 p.m. – *Virtual Until Further Notice*

## **9.0 ANNOUNCEMENTS/OTHER**

### 9.1 Resignation of Lorena Hammond – ROMP Coordinator

The board is grateful for Ms. Hammond's contribution to the district.

The board recessed to Executive Session at 8:24 p.m.

### **Executive Session**

To review and evaluate performance of the chief executive officer or any public officer employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing ORS 192.660(2)(i).

The board returned to regular session at 8:56 p.m.

## **10.0 ADJOURNMENT – 8:57 p.m.**

Signed: \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
Jeff Bernardo, Board Chair