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*Commitment, Excellence, Community*

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**SCHOOL BOARD MEETING  
MINUTES  
Monday, August 10, 2020; 7:00 p.m.  
Virtual Public Meeting**

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**1.0 CALL TO ORDER**

Board Chair Jeff Bernardo called the meeting to order at 7:01 p.m. Board members in attendance were Vice Chair John Oldham, and board members Wylde Cafferata, Curt Offenbacher, and Stephen Hammond. Others in attendance were High School Principal Randy Fisher, Elementary School Principal Devery Stoneberg, Special Education Director Whitney Connolly, and Superintendent Scott Linenberger.

Curt Offenbacher read the mission statement.

**2.0 INTRODUCTION OF AUDIENCE**

The board meeting was streamed live via YouTube. Viewers have the opportunity to leave comments or questions for the board via the Pleasant Hill School District website (<https://www.pleasanthill.k12.or.us/pleasant-hill-school-district-feedback>). The board regularly monitors these submissions and addresses them at its discretion.

Brandon Haberly introduced himself as the new Middle School Assistant Principal.

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

Superintendent Linenberger requested to add the hiring of Emma Castle, Social Science/Language Arts Teacher, to Consent Agenda item 5.3.

**4.0 APPROVAL OF MINUTES**

4.1 Approve June 22, 2020 Board Meeting Minutes (**Exhibit 2021.1**)

The June 22, 2020 Board Meeting Minutes were approved by consensus.

**5.0 CONSENT AGENDA**

5.1 Approve Early Retirement of Debbie Delaplain, Elementary School Teacher

5.2 Approve Resignations(**Exhibit 2021.2**)

- Heather LeCompte, Elementary School Counselor (**Exhibit 2021.3**)
- Thomas Kent, Middle School Dean of Students (**Exhibit 2021.4**)

5.3 Approve Hiring

- Brandon Haberly, Middle School Assistant Principal (**Exhibit 2021.5**)
- Ryan Strong, Elementary School Music Teacher (**Exhibit 2021.6**)
- Emma Castle, Social Science/Language Arts Teacher

*Wylde Cafferata moved to approve Consent Agenda, Item 5.0, in its entirety. Stephen Hammond seconded the motion. The motion passed unanimously.*

## 6.0 REPORTS & DISCUSSION ITEMS

### 6.1 Superintendent Report

#### 6.101 Special Legislation Session June 24-26

Announcements from the state are expected to be released tomorrow, August 11. Districts are anticipating the Governor pulling \$400 million from her reserve account to fully fund the K-12 account for this second year of the biennium. Measure 98 is anticipated to be fully funded, but the Student Investment Account is expected to be reduced by one third. It is also expected there will be newly added requirements for districts to fulfill in order to receive funding.

Currently, districts are permitted to deny the release of students to Virtual/Charter schooling if there is greater than 3% of the student body requesting release. There was discussion of legislation to increase this cap to 8%, but such legislation did not move forward.

The Small Schools Grant is set to sunset, with more information anticipated following this Special Session

#### 6.102 Ready School Safe Schools (Exhibit 2021.7)

Prior to the end of the 2019-20 school year the Oregon Department of Education (ODE) informed districts that plans must be made for the upcoming 2020-21 school year amid current situations. ODE receives information/decisions from the Oregon Health Authority (OHA), which is then relayed to the Lane County Public Health Department, and finally to school districts. During the summer months Pleasant Hill School District presented the community and staff with surveys requesting thoughts surrounding re-opening of Pleasant Hill Schools.

Committees were formed at both the Elementary School and Middle/High School to discuss potential re-opening options (blueprints). Survey results, public opinion via district website, as well as OHA guidelines, were considered in drafting these blueprints. The drafts created by administrators will remain as a template and will be adjusted accordingly if requirements are changed. Blueprints include distance learning, on-campus learning, and a “hybrid plan”. The drafted “hybrid plan” would bring students to the campus part-time and the remainder would be completed online. On-site education would follow social distancing requirements by grouping students (cohorts) and creating schedules for AM and PM classes, alternating groups between schedules.

The blueprints created by administrators will remain as a template and will be adjusted accordingly if requirements are changed. Blueprints include distance learning, on-campus learning, and a hybrid plan.

Pleasant Hill School District has sufficient cleaning materials, masks, face shields, and is in the process of ordering signage reminding people of the 6-foot distancing guidelines. The federal and state governments have provided additional funding for districts to provide these items.

Technology requirements continue to change. There are new Chromebooks ordered, and an increased number of hotspots required. Technology Specialist Steve Traylor is working to keep the district up-to-date.

Following the drafting of these re-opening plans, the Governor decided that students up to 10 years of age may return to campus, while ages 11 and up do not meet parameters for returning to campus. These new metrics are posted on the Pleasant Hill website and are updated weekly. These updates include age group metrics, county metrics, and statewide metrics.

Board member Wylda Cafferata asked how the district determined which online programs to purchase that align with curriculum. Lexia Core5 will be used at the Elementary school for online reading, and DreamBox Learning will be used for online mathematics. The Middle/High School took input from parents and decided to bring students back to campus as much as possible. Core classes (Science, Math, Language Arts, and Social Studies) will be held on campus four days per week on either an AM or PM schedule. The opposite portion of each day will be focused on elective classes online. Two programs are being considered for online learning at the secondary level: Shmoop and Apex Learning. Google Classroom will also be utilized. These plans and programs are subject to change.

If parents are uncomfortable with their students returning to on-site learning, three staff members have been designated to oversee the distance learning programs and will adjust schedules accordingly.

Board member Curt Offenbacher asked how the district would respond and address the learning situation if students do not have parent/guardian supervision due to work or other reasons. Superintendent Linenberger shared that there has been direct individual communications between guardians and building administrators to determine the best option for students. Principal Stoneberg informed the board that there are many programs and daycares, etc. that are willing to adjust schedules to allow for distance learning. Concrete plans are still being discussed.

In regards to Career & Technical Education (CTE) Classes, instructors are doing their best to create unique learning opportunities for students. These opportunities include live lessons online, educational videos, and creating projects that can be completed at home. As hybrid or on-site learning increases, CTE classes will be highly considered when creating cohorts.

Special Education Director Whitney Connolly shared that plans for supporting students with disabilities are continuously developing. Legislation is expected to be released tomorrow explaining how districts can improve their programs. Ms. Connolly is excited to have the younger students back on campus. Districts are awaiting clarification surrounding additional small groups for students above the age of 10. This school year will encourage districts to create innovative ideas for providing the best care possible for all students within the Special Education Programs.

Board members would like to thank all staff and administrators who continue to work on these plans, recognizing the amount uncertainties and changing regulations.

**7.0 PUBLIC FORUM** – PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This will allow for public

comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

**8.0 BOARD ACTION ITEMS**

8.1 New Business

There was no new business to discuss.

**9.0 FUTURE BOARD MEETINGS**

- Board Meeting (Board Charge) – August 24, 2020; 7:00 p.m. – *Virtual Public Meeting*
- Work Session/Board Meeting – September 14, 2020; 7:00 p.m. *Virtual Public Meeting*
- Board Meeting– October 5, 2020; 7:00 p.m. – *Virtual Public Meeting*

**10.0 ANNOUNCEMENTS/OTHER.**

- PHSD is hiring Patrick Handy, Custodian, to replace current Custodian, Kevin Schnelle.

In preparation for the upcoming Board Charge meeting, board members may submit suggestions/goals to the board Chair by the end of the day on Monday, August 17, 2020. The goals are to compile information for discussion at the Charge meeting and create organization of the board’s goals for the year.

Board self-evaluation thoughts may also be addressed at the Charge meeting at the discretion of the individual board members.

Board member John Oldham thanked the administrators and staff who have been extremely flexible with all of the changing regulations. Mr. Oldham recognizes that staff, students and parents may all be feeling anxiety about these changes and is confident that staff is up for the challenges that may be presented.

The board recessed to executive session at 8:08 p.m.

**Executive Session**

To conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS192.660 (3)

The board returned to regular session at 8:43 p.m.

**11.0 ADJOURNMENT – 8:44 p.m.**

Signed: \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
Jeff Bernardo, Board Chair