

ADMINISTRATIVE REPORT

DATE: July 6, 2021
TOPIC: 6.7 – MDE Identified Official with Authority
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: MDE, PELSB & OHE Yearly Requirement

A. PURPOSE OF REPORT

- a. The Minnesota Department of Education (MDE) requires school districts annually designate an Identified Official with Authority.
- b. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA).
- c. It is recommended the Board authorize Julie Nielsen to continue act as the Identified Official with Authority (IOwA) for South Washington County School District 0833-01.
- d. It is recommended the Board authorize Dayna Pottratz to continue to serve as the IOwA Proxy for South Washington County School District 0833-01.

B. RECOMMENDATION

- a. Approval

