

BOARD MEETING PACKET

July 26, 2021

7:00pm

BATES BOARDROOM



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

BOARD MEETING AGENDA

This is the Board of Education's Organizational Meeting. The Superintendent is designated as temporary chairman to preside through the election of officers.

A. CALL TO ORDER

1. Roll Call
2. Administer Oath of Office

B. MEETING MINUTES (6/28/2021, 7/21/2021)

C. APPROVAL OF AGENDA

D. ELECTION OF OFFICERS

E. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update
2. Board President Update
3. Student Representative Update

F. PUBLIC PARTICIPATION (up to ~30 minutes/max 5 per person) *See below*

G. CONSENT ITEMS

1. Personnel - Resignations
2. Personnel - New Hires
3. Business Meeting Tasks: Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities, Designate Electronic Transfer Officer, Designate Board Legal Counsel, Designate Investment Officer, Designate Publications of Record
4. Prohibit Robert Bowden from District Property
5. Board Memberships - MASB & MASB Legal Trust Fund
6. MHSAA Membership Resolution
7. Dexter District Library Board of Trustees Appointment

H. ACTION ITEMS

1. 2021-2022 School Loan Revolving Fund Annual Loan Activity Application

I. DISCUSSION ITEMS

1. Declaration of Commitment, Conflict of Interest, Board Norms, Social Media Guidelines forms
2. Committee Membership

J. PUBLIC PARTICIPATION (up to ~15 minutes/max 3 per person) *See below*

K. COMMITTEE UPDATES

L. BOARD COMMENTS

M. INFORMATION ITEMS

1. Board Bulletin 6/28/2021

N. CLOSED SESSION - none planned

O. ADJOURNMENT

CALENDAR

*Monday, August 16 – 7:00pm - Board Meeting - Bates

*Monday, August 30 – 7:00pm - Board Meeting - Bates

BOARD NOTES– BUSINESS/ORGANIZATIONAL MEETING
JULY 26, 2021

Per Board of Education policy 0152, the Superintendent of Schools is designated as temporary chairman to preside through the election of all officers. Upon the election of all officers, the President shall preside.

A. CALL TO ORDER

1. Roll Call.
2. Administer Oath of Office. The Superintendent will administer the oath of office to the new appointees and student representative.

B. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

C. ELECTION OF OFFICERS

1. Election of Officers. Board policy provides for the election of Board of Education officers each year at the business meeting in July. Officers shall serve until their respective successors are elected or their term ends, and shall include a President, Secretary, Treasurer, and Vice President.

Election of officers shall be by a majority of the full Board. If, however, only one (1) nomination is made it would be appropriate that nominations be closed and a unanimous ballot be cast.

* An appropriate motion would be, "I move that _____ be nominated for the office of President."

At this point in the meeting, the newly elected Board President will take over the meeting.

* An appropriate motion would be, "I move that _____ be nominated for the office of Vice President."

* An appropriate motion would be, "I move that _____ be nominated for Secretary."

* An appropriate motion would be, "I move that _____ be nominated for Treasurer."

BOARD NOTES– BUSINESS/ORGANIZATIONAL MEETING
JULY 26, 2021

D. ADMINISTRATION & BOARD UPDATES

1. Superintendent Update.
2. Board President Update.
3. Student Representatives Update.

E. PUBLIC PARTICIPATION

Each speaker is allotted a maximum of 5 minutes for a total of 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

F. CONSENT ITEMS

Consent items are typically approved in bulk.

- * An appropriate motion might be: "I, _____, move that the Board of Education approve the consent items in bulk."
1. Personnel - Resignations. Your packet contains letters of resignation from Kara Constable and Elizabeth Berghorst. An appropriate individual motion might be, "I move that the Board of Education accept Kara Constable's and Elizabeth Berghorst's resignations."
 2. Personnel - New Hires. Your packet contains resumes and letters of recommendation from principals Melanie Nowak and Jami Bronson for open teaching positions. An appropriate individual motion might be, "I move that the Board of Education approve probationary teaching contracts to Allison Denisco, Eric Williams, and Katey Robinson for the 2021-2022 school year."
 3. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities, Designate Electronic Transfer Officer, Designate Board Legal Counsel, Designate Investment Officer, Designate Publications of Record. See attached memo for full individual motion.
 4. Prohibit Rowbert Bowden from District Property. See attached memo for full individual motion.
 5. Board Memberships - MASB & MASB Legal Trust Fund. An appropriate individual motion might be, "I move that the Board of Education renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$6,203 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292."
 6. MHSAA Membership Resolution. An appropriate individual motion might be, "I move that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations."

BOARD NOTES– BUSINESS/ORGANIZATIONAL MEETING
JULY 26, 2021

7. Dexter District Library Board of Trustees Appointment. An appropriate individual motion might be, “I move that the Board of Education appoint Cassie Korinek to serve as DCS representative on the Dexter District Library Board of Trustees through September 30, 2025.”

I. ACTION ITEMS

1. 2021-2022 School Loan Revolving Fund Annual Loan Activity Application. Your packet contains a resolution and a memorandum from Sharon Raschke explaining the School Loan Revolving Fund Annual Loan Activity Application for 2021-2022.
- * An appropriate motion might be, “I move that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund.”

I. DISCUSSION ITEMS

1. Declaration of Commitment, Conflict of Interest, Board Norms, and Social Media Guidelines Forms. Included in your packet are these forms, which board members sign annually to affirm their commitments. Please complete them this evening or complete and return to the Superintendent’s office as soon as possible.
2. Committee Membership. Trustees are appointed to committees by the Board President. Trustees may indicate interest in particular committees, if desired. Your packet includes the current committee roster for discussion.

J. COMMITTEE UPDATES

1. Diversity, Equity and Inclusion.
2. Policy. The current draft policies are being held so the new appointees can have time to read them.

K. PUBLIC PARTICIPATION (up to 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

L. BOARD COMMENTS

M. INFORMATION ITEMS

N. CLOSED SESSION – none

O. ADJOURNMENT

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 28, 2021 7:00pm
BATES SCHOOL

A. CALL TO ORDER - 7:01pm

1. Roll Call

Members Present: Elise Bruderly, Mara Greateorex, Jennifer Kangas, Daryl Kipke, Dick Lundy, Julie Schumaker

Members Absent: Brian Arnold

Student Representatives: Aidan Naughton

Administrative & Supervisory Staff: Sharon Raschke, Barb Santo, Mollie Sharrar, Christopher Timmis, Hope Vestergaard

DCS Staff: Melanie McIntyre

Guests: Daniel Alabré, Christy VanderHaagen, Charissa Keller, Cassie Thompson, Melanie Szawara, Barbara Read

B. MEETING MINUTES

Elise Bruderly made a motion to approve the meeting minutes from 6/14/2021 as presented. Mara Greateorex seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Policies-Second Reading was removed from the action agenda pending review. Mara Greateorex made a motion to approve the agenda as amended. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS – none

E. ADMINISTRATION & BOARD UPDATES

1. Superintendent Update. Dr. Timmis

a. Shared that summer programming is in full swing, with approximately 1,000 students participating in enrichment programs across the campus.

b. Noted that the Business Office has corrected W-2 forms for district employees who worked between September 2012 and December 2013.

They may be entitled to a refund of some payroll taxes due to a recent IRS/ORS ruling. Information is on the district website:

www.dexterschools.org/departments/business-office

c. Thanked retiring trustees Julie Schumaker and Daryl Kipke for their service. Mara Greateorex shared some highlights of both trustee's service.

2. Board President Update. Dr. Schumaker praised Dr. Kipke for his thoughtful board service; congratulated graduating student representative Annalisa Shehab; thanked board liaison Hope Vestergaard for her assistance; observed that the Board's strength lies in its nonpartisan commitment to represent all students and families.

3. Student Representatives Update

Aidan Naughton noted that the 2021-2022 DHS yearbook is for sale starting July 1st.

F. PUBLIC PARTICIPATION – none

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 28, 2021 7:00pm
BATES SCHOOL

G. CONSENT ITEMS

1. Elise Bruderly made a motion that the Board of Education approve the consent items in bulk. Daryl Kipke seconded the motion. **Motion Carried (unanimous).**
 - The Board offered probationary teaching contracts for the 2021-2022 school year to Danna Webber, Steve Wincent, and Joanne McGinnis.
 - The Board received the May budget report.

H. ACTION ITEMS

1. Concrete Bid Approval. Dick Lundy made a motion that the Board of Education award the contract for the DCS Site Concrete Replacement to GM & Sons with the alternate for a total amount not to exceed \$425,000. **Motion Carried (unanimous).**
2. Board Candidate Information Night. Due to sparse attendance at the 6:00pm Community Chat, the Board opted not to hold an in-person informational meeting for board vacancy candidates. Those interested will instead be directed to contact board members directly via email. No action taken.
3. Add Instruction/Central Office Position. Jennifer Kangas made a motion that the Board of Education approve the split of the Executive Director of Instruction and Strategic Initiatives into two positions: the Executive Director of Instruction and the Executive Director of Strategic Initiatives, effective July 1, 2021. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
4. 2020-2021 Budget Amendment. Mara Greatorex made a motion that the Board of Education approve the attached budget amendment for 2020-2021. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
5. 2021-2022 Budget Adoption Correction. Daryl Kipke made a motion that the Board of Education approve the attached budget resolution for 2021-2022. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
6. Approve Student Growth and Achievement Goals. Elise Bruderly made a motion that the Board of Education approve the attached amended Student Growth and Achievement Goals. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
7. Reconfirmation of Learning Plan. Mara Greatorex made a motion that the Board of Education reconfirm the attached ECOL Instructional Delivery report as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**
8. MASB Summer Institute. Dick Lundy made a motion that the Board of Education approve registration fees for up to 8 classes each at the MASB Summer Institute for any interested board members and student representatives. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 28, 2021 7:00pm
BATES SCHOOL

I. DISCUSSION ITEMS

1. Board Candidate Interview Process. The Board finalized the candidate selection process. Interviews of qualified applicants will be scheduled on July 21 from 5:00pm-8:00pm and July 26 from 3:00pm to 5:30pm. Interviews will be open to the public, be 10-12 minutes long, and candidates will be asked not to sit in on each other's interviews as a courtesy. Following interviews, there will be two rounds of voting with trustees identifying their top candidates, sharing positive attributes, and discussing top vote getters. Following a second round of voting, the top two candidates will be selected. If there is a tie, the Board will continue nominations.
2. Financial Narratives. Board members had the opportunity to discuss the quarterly financial narrative and ask questions of CFO Sharon Raschke.

J. PUBLIC PARTICIPATION – none

K. COMMITTEE UPDATES

1. Policy. The policy committee will have another batch of policy updates from NEOLA ready for first reading when the current batch is approved.
2. Facilities. This was covered earlier in the meeting regarding the concrete repairs; work has begun on the tennis courts and they are expected to be ready for the fall season.

L. BOARD COMMENTS

1. Dick Lundy commended Julie Schumkaer for her long-term, impactful leadership, which culminated in a very unusual year due to the COVID-19 pandemic. Lundy also praised Daryl Kipke for his thoughtful leadership.
2. Daryl Kipke observed that the Board of Education is poised for continued success and thanked the District for the opportunity to serve.

M. INFORMATION ITEMS

1. Board Bulletin 6/14/2021
2. Policy Draft Minutes 6/15/2021

N. CLOSED SESSION – none

At approximately 8:20pm, President Julie Schumaker adjourned the meeting.

MINUTES/hlv

Daryl Kipke
Secretary
Board of Education

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
SPECIAL MEETING MINUTES – JULY 26, 2021 5:30pm
BATES SCHOOL**

A. CALL TO ORDER - 5:30pm

1. Roll Call

Members Present: Brian Arnold, Elise Bruderly, Mara Greateorex, Jennifer Kangas,

Members Absent: Dick Lundy

Student Representatives: Aidan Naughton

Administrative & Supervisory Staff: Christopher Timmis, Hope Vestergaard

Press: Luke Grembah, Sun Times News

B. APPROVAL OF AGENDA

Brian Arnold made a motion to approve the agenda as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

C. PUBLIC PARTICIPATION – none

D. CANDIDATE INTERVIEWS

The following candidates were interviewed:

- Shane Harsch
- Melanie Szawara
- Christy Vander Haagen
- Henry Dyson
- Kevin Creech
- Donovan Maust
- Angie Stranyak

E. ADJOURNMENT

At approximately 7:15pm, Acting President Mara Greateorex adjourned the meeting.

MINUTES/hlv

Board of Education

Jun 17, 2021

Katie,

I am writing to give my resignation from my position as a 3rd grade teacher at Wylie. I plan to complete my obligations to the Dread Strong program, making my last day Aug 16, 2021 .

I have loved my time at Wylie and am so thankful for the opportunities I have had. You have been an amazing principal and I am so thankful for all of your support and kindness.

Thank you,

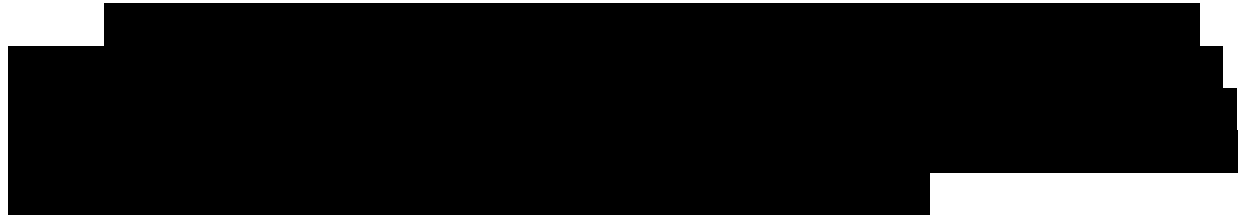

Kara Constable

June 29, 2021

Dexter Community Schools
2704 Baker Road
Dexter, MI 48130

To whom this may concern,

After lots of consideration, I have decided that it would be in the best interest of my family for me to resign my position as the music teacher at Beacon Elementary School and the choir teacher at Creekside Intermediate School. This difficult decision stems from challenges that my family has faced over the past year.



This decision was also a difficult one to make because I have enjoyed my time these past five years in the Dexter Community School district. Making music with these students has been a major highlight in my life and I will cherish it forever. I humbly thank you for the opportunity to be a part of the Dexter family.

Best regards,

Elizabeth Berghorst



DEXTER HIGH SCHOOL

Melanie Nowak, Principal
200 N. Parker Road, Dexter, Michigan 48130
(734) 424-4240 fax (734) 424-4214
nowakm@dexterschools.org

To: Dexter Board of Education
From: Melanie Nowak
Subject: High School Math Recommendation
Date: July 14, 2021

As a result of our most recent interview process, we would like to recommend Mrs. Allison Denisco for our Dexter High School Mathematics position. Allison's ability to thoughtfully engage students in the mathematics curriculum is evident through her passionate expression of teaching and shared through her many very complimentary references. Allison's eyes light up when talking about teaching statistics and helping students make connections with real life context.

Mrs. Denisco has 13 years of experience with her most recent position being at East Lansing High School, teaching AP Statistics and Algebra 1. Her passion for teaching and connecting with students will benefit our students and the entire Dexter community.

Interview committee: Ryan Fisher, Ken Koenig, Melanie Nowak, and Karen Walls

Allison Denisco

contact info redacted

Objective

To obtain a high school teaching position where I can support student learning and encourage growth.

Education

American Public University **2010 - 2014**

Master's Degree in Administration and Supervision; GPA 3.5

Eastern Michigan University **2003 - 2007**

Bachelor of Science: Major – Mathematics Education; Minor – Psychology; GPA 3.16

Credentials – Professional Education Certificate, Mathematics (EX) – PF00000000894607. Expires 6/30/2026

Solon High School **1999-2003**

Teaching Experience

East Lansing High School **2016 – currently employed**

- Most recently taught AP Statistics and Algebra 1. Previously taught Algebra 2, co-taught Algebra 1, and Freshman Seminar.
 - Co-Created Freshman Seminar: Designed to help struggling middle school students transition into high school. I supported students as they worked to achieve passing grades, learned organizational strategies, prepared for their future coursework, and developed post-high school plans. I also incorporated guest speakers, in an attempt to expose students to new areas of expertise.
 - Revamped the AP Statistics Curriculum: When I offered to teach our AP Statistics course after a teacher retirement, I was not provided with materials beyond the textbook. By attending conferences and researching curricular materials, I reconstructed the program and grew the class from one section of 19 students to two full sections of 30 with a waitlist for both.
- Attended MSAN (Minority Student Achievement Network) Institute.

During two days of intensive professional development, I along with other teachers at East Lansing learned strategies aimed at bettering out understanding of minority students and strategies to help close the achievement gap.
- Served as Math Department Online Learning Coordinator during 2020-2021 school year.
 - Researched and brought GoFormative platform to ELHS and facilitated teacher work sessions. Continued as liaison between the school and the company.
 - Introduced other programs to the math department, such as Desmos and DeltaMath, which were immediately implemented and will continue in future years.

Streetsboro High School**2008 – 2016**

- In eight years, I taught an array of courses, including AP Calculus AB, Calculus, Pre-Calculus, Honors Pre-Calculus, Algebra II, Honors Algebra II, Geometry, Data Analysis, Statistics of Sports, and College Prep Math. I have also co-taught an inclusion Algebra II class.
- Developed a new curriculum based on Common Core State Standards.
- Assisted in OGT (Ohio Graduation Test) intervention and after-school tutoring program.
- Served as Faculty Manager for volleyball.
- Served as Building Technology Aide.

Aurora High School**Fall 2007**

Student Teaching Assignment. Worked with Mark Dingman and taught an integrated math course, which corresponds with Algebra II and a math concepts class.

Coaching Experience

Streetsboro High School**2010 - 2015**

Served as Head Girls Varsity Basketball Coach for five years, where I played an integral part in sending the first player in program history to play college basketball. I created the season schedule and organized scrimmages and summer schedules. I pushed for the return of the youth program and the freshman girls' basketball program after years of dormancy. During the 2013-2014 season we set the single season record for number of wins.

Hudson High School**2007 - 2010**

Freshman girls' basketball coach and assistant varsity coach under Head Coach Dennis Lawler.

Skills

- Advanced skills in technology, such as Google Suite applications, Microsoft Office, graphing calculators, Desmos, GoFormative, and DeltaMath
- Skilled in relating to students in the high school setting at all levels of mathematical ability
- Extensive training and work with Building Leadership Teams and Teacher Based Teams.
- Knowledgeable with the Common Core State Standards
- Ability to create lessons in a variety of ways to accommodate different learning styles
- Reliable, Organized, Thorough, Energetic, Passionate, Sincere, Compassionate, Humorous, Role Model

References

Andrew Wells – Principal, East Lansing High School
517. 391. 2433 Andrew.wells@elps.us

Nick Hamilton – Former Associate Principal, East Lansing High School; Current Director of Special Education (Nick was my evaluator during his time as Associate Principal.)
517.719.0814 Nick.hamilton@elps.us

Jeff Burgess – Math Department Chair, East Lansing High School
517.490.3220 Jeff.Burgess@elps.us

Jamie Hogue – Former Principal, Streetsboro High School
216.410.3234 jhogue@independence.k12.oh.us

Additional references available upon request.



MILL CREEK MIDDLE SCHOOL

Jami Bronson, Principal ♦ Brett Pedersen, Assistant Principal

7305 Dexter Ann Arbor Road, Dexter, Michigan 48130

(734) 424-4150 fax (734) 424-4159

bronsonj@dexterschools.org ♦ pedersenb@dexterschools.org

To: Dexter Board of Education
From: Jami Bronson and Brett Pedersen
Subject: Mill Creek Teacher Recommendation
Date: July 15, 2021

As a result of our most recent interview process we would like to recommend Katey Robinson for our Mill Creek ELA position. Katey exhibited a team oriented attitude and dedication to supporting students in their learning throughout the interview process. It was evident she enjoys working with kids and has a passion for education.

She has a background that we believe will bring a lot to our students, staff, and community. We are pleased to recommend her for our position.

Interview committee: David Sinopoli, Natalie Park, Lauren Straub, Laura Saulles, Melanie Dever, Chris Hoelscher, Brett Pedersen, and Jami Bronson

Katey Robinson

Educator

Contact Information



redacted



redacted



redacted

Education

MASTERS OF ARTS EDUCATION

Eastern Michigan University

Ypsilanti, MI. | August 2020

BACHELOR OF ARTS IN EDUCATION

Western Michigan University

Kalamazoo, MI. | May 2009

Certification

STATE OF MICHIGAN

Teacher License 6-12

-English -History

EASTERN MICHIGAN UNIVERSITY

Graduate Certificate

-TESOL

Professional Accomplishments

Presenter at ELTAM DAYS 2019

International Conference in Niksic, Montenegro

Co-Published Article

Michigan Journal of English, Fall Issue 2020

WritEL Research Study Participant

National Writing Project in conjunction with Eastern Michigan

Professional Profile

A skilled practitioner with 11 years of experience educating in a variety of diverse learning environments. Licensed English and History teacher in the state of Michigan, with a Master's Degree in Teaching English as a Second Language. Adept at integrating research-based practices to create equitable teaching opportunities for all learners. Interested in leveraging my teaching experience and creativity to engage all students, especially those who are underserved.

Professional Experience

MIDDLE SCHOOL TEACHER | LEGG MIDDLE SCHOOL AUG. 2017- PRESENT COLDWATER, MI.

- A full-time teacher instructing in English Language Arts for 8th-grade students.
- Communicate with parents, students, and colleagues regularly to develop and update personal learning plans and schedules, provide feedback on student work, suggest instructional approaches and strategies, monitor completion of assignments
- Developed, implemented, and taught differentiated instruction lessons for English Language Learners in a mainstream classroom.
- Participated in an action-research project in conjunction with the National Writing Project and Eastern Michigan University, in order to help ELL students excel in argument-based writing.
- Rated as a Highly Effective teacher who has proven experience in classroom facilitation, management, and lesson design.
- Developed and implemented Common Core-aligned lesson plans encouraging student engagement and growth.
- Adapted and accommodated instruction for both virtual learning and hybrid instructional model.
- Participated in extensive PSAT training with College Board and Khan Academy in order to train colleagues for preparation and proctoring of the PSAT.

Katey Robinson

Educator

Professional References

Julie Slusher
Principal
Legg Middle School
517.279.5940
slusherjc@ccscards.org

Dr. Zuzana Tomas
Professor/Colleague
Eastern Michigan
University
734.487.3346
ztomas@emich.edu

Deb Wilkinson
Colleague/Teacher
Legg Middle School
517.617.9005
wilkdj@ccscards.org

Kelsey Carbonell
Research Study Mentor
National Writing Project
231.313.1416
kdecamil@emich.edu

Patrick Mackin
Principal
Slidell Jr. High
(985)641-5914
Patrick.Mackin@stpsb.org

Professional Experience Continued

ENGLISH LANGUAGE TEACHER | MARKO NUCULLOVIO SHTOJ JUNE 2019-JULY 2019 ULCINJ, MONTENEGRO

- Instructed 30 freshman Montenegrin/Albanian students in a summer program to learn English.
- Created engaging lessons while ensuring students had scaffolded language supports in place.
- Worked with students to develop a culturally relevant final project, and facilitated steps for implementation, while letting students take the lead.
- Fostered a comfortable environment for language practice and exploration.

MIDDLE SCHOOL TEACHER | SLIDELL JR. HIGH SCHOOL AUG. 2011 - MAY 2017 SLIDELL, LA.

- A full-time teacher instructing in English Language Arts for both 7th and 8th grade students.
- Served as Department Head for the 8th Grade English Department, overseeing and implementing the curriculum.
- Worked collaboratively with a Special Education Co-teacher to create a safe and engaging learning environment for an inclusion classroom.
- Achieved the highest level of proficiency in the Compass Teacher Evaluation program.
- Developed, implemented and oversaw several after-school programs including Creative Writing Club, Green Academy, and Book Club.
- Observed, planned, and taught differentiated instruction lessons for multicultural classes with many levels of ability.
- Wrote educational grants in conjunction with ELA colleagues to incorporate technology into the classroom.

MIDDLE SCHOOL TEACHER | THUNDERBOLT JR. HIGH AUG. 2009 - JUNE 2011 | LAKE HAVASU, AZ.

- Guided and evaluated 150 seventh grade students in English Language Arts.
- Achieved the highest level of proficiency in the WestEd Teach for Success program.
- Participated in leadership training and community building workshops.
- Maintained a respectful learning environment by clearly establishing and practicing expectations for students.



DEXTER HIGH SCHOOL

Melanie Nowak, Principal
200 N. Parker Road, Dexter, Michigan 48130
(734) 424-4240 fax (734) 424-4214
nowakm@dexterschools.org

To: Dexter Board of Education
From: Melanie Nowak
Subject: High School Health Recommendation
Date: July 14, 2021

As a result of our most recent interview process, we would like to recommend Mr. Eric Williams for our Dexter High School Health position. Eric has extensive experience in the Health and Physical Education realm with 6 years of public school teaching experience. Mr. Williams' references sing his praises - working with students is natural for Eric and students respond very well to his straightforward yet gentle approach.

Mr. Williams' experiences and expertise will allow the Physical Education and Health programming at the High School to expand and positively impact our student body.

Interview committee: Ken Koenig, Melanie Nowak, Kelly Ottavianik, Karen Walls, and Chris Whittaker

Eric E. Williams

contact info redacted

OBJECTIVE: To obtain a physical education teaching job at Tappan Middle School.

SUMMARY: I am an active and passionate educator committed to student learning and modeling positive citizenship. I am skilled in the design of innovative, challenging and relevant activities suited to the diverse needs of all students. Outstanding communicator skilled in establishing quality relationships with students. I emphasize the connection between the curriculum and the real world with various activities and assessments. I am an enthusiastic team player that collaborates with all levels of administration staff and colleagues.

EDUCATION

2002 Pioneer High School Graduate.

2008 Tusculum College; Graduated with a Bachelor of Arts in Sport Management.

2011-15 Eastern Michigan University; Physical Education Major, Health Minor. College Of Education.

2017- Present: University of Concordia Irvin, Masters in Athletic Administration and Coaching.

Teaching Experience

Physical Education Teacher. 2015 - 2016

Crescent Academy Elementary, 25225 Code Rd. Southfield, MI

Taught grades 1-5

Created a fun, safe and exciting learning environment for all students.

Developed lesson plans understanding the equipment and space that I have.

Looked at areas in which the students needed work and focused on those key areas. For example, working with others in an effective manner is something that our students struggled with.

Understanding this, I developed several lessons that forced the students to work as one toward a common goal.

Incorporated a fitness test for each grade along with a wall of champions for top students.

Started Star of the Month program where one student from each grade, along with one teacher from the school, received acknowledgement for their outstanding work.

Worked with the Detroit Red Wings Organization to come in and speak with the students about the importance of eating healthy as well as how to live a healthy life.

Organized the Jump for Heart campaign to raise money for the American Heart Association. Put on a field day for all grades along with a school fair where I took part in the dunk tank.

Physical Education Teacher 2016 – Present

South Lyon Community Schools, 1000 N Lafayette St, South Lyon, MI 48178

Teach grades 1-5 9-12

Working at both high schools and Bartlett Elementary has helped me develop and implement great lessons plans for kids of all ages and ability levels. At the high schools I teach two health classes where high school students learn the importance of maintaining a

Eric E. Williams

healthy body and mind and how to go about doing do. I also teach three healthy life habits classes which helps the students develop strength through working in the weight room as well as flexibility, core strength, cardiovascular endurance, and a knowledge of a handful of rec sports.

Student teaching at Heritage Elementary, Saline, MI. Cooperating teacher: Dave Ostrander.

- Taught eight classes of 4th and 5th graders.
- Lessons taught
 - Eclipse ball
 - Floor Hockey
 - Badminton
 - Dance
 - Golf

Student teaching at Saline High School, Saline, MI. Cooperating Teacher: Scott Theisen.

- Classes taught
 - Basic PE 2
 - Fitness for athletes
 - Fitness for freshman

CERTIFICATIONS

(PEO) Physical Education Organization at Eastern Michigan University, Ypsilanti, MI.
RED CROSS Child and Adult CPR, First Aid.

Member of MAPHERD 2012- Present (The Michigan Association of Health, Physical Education, Recreation and Dance).

BCAM Basketball Coaches Association of Michigan.

COACHING EXPERIENCE

Assistant Men's Basketball Coach/strength and conditioning Tusculum College.	2006-2008
Freshman Boys Basketball Coach Saline High School, Saline, MI.	2009- 2010
Junior Varsity Boys Basketball Coach Saline High School, Saline, MI.	2010 to 2012
Varsity Boys Basketball Coach Saline High School, Saline MI.	2012- 2015

Eric E. Williams

REFERENCES

Brian Townsend
Leadership Director
University of Michigan
1000 South State St., Ann Arbor, MI
Business: (734) 764-7887

Dave Ostrander
Physical Education Teacher
Saline High School, Saline, MI
Phone (419) 260-3973
Email: ostrandd@salineareaschools.org

Mike Glennie
Physical Education Teacher
Heritage Elementary, Saline, MI
Phone (734) 323- 6393
glenniem@salineschools.org

Scott Theisen
Physical Education Teacher
Saline High School, Saline, MI
Phone (734) 646- 2365
Email: theisens@saline.k12.mi.us

TO: Board of Education

FROM: Sharon Raschke, CFO

DATE: July 1, 2021

RE: **Business Meeting 2021-22**

I. Motions referenced in Board Policy #0154

Board policy #0154 requires that at the business meeting, the Board of Education shall designate persons authorized to act on its behalf in several areas. Each item included contains recommendations for appropriate responsible designees. These recommendations are in line with the operational design of the district. I will assure that the signatures are on record at the appropriate institutions.

Policy # 0154, A. Depositories for school funds (M.C.L.A. 380.1221)

- Chelsea State Bank
- Flagstar Bank
- Michigan Liquid Asset Fund Plus (MILAF+)
- Old National Bank
- TCF Bank

I recommend that these institutions be the depositories of record for the Dexter Community School District. In addition, investments will be made with institutions in accordance with Board policy and state law.

Policy # 0154, B. Persons authorized to sign checks, contracts, agreements, and purchase orders

1. Checks for Accounts Payable account funded by:

- General Fund
- Debt Retirement
- Capital Projects Funds (For bond and non-bond proceeds)
- Community Services
- Student/School Activities
- Food & Nutrition

I recommend the signatories for the Accounts Payable account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

3. Checks for Payroll account

I recommend the signatories for the Payroll account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

4. Wires and Transfers

I recommend that any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments.

5. Contracts, agreements, and purchase orders

a. Contracts, agreements, and purchase orders

I recommend that the Superintendent, the Executive Director of Human Resources, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business.

b. Promissory notes

I recommend that the Board President and Treasurer be authorized to sign promissory notes.

Policy # 0154, D. Persons authorized to use the safe deposit box

I recommend that the Dexter Community School District rent a safety deposit box, if needed, at Chelsea State Bank. I also recommend that the Superintendent and the Chief Financial Officer have access to the safety deposit box.

Policy # 0154, E. Fee charged to individuals who request notice of Board meetings (M.C.L.A. 15.266)

Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the reasonable estimated cost for printing and postage of such notices, a public body shall send to the requesting party by first class mail a copy of any notice required to be posted pursuant to sections 5(2) to (5).

The Board of Education is required to establish this fee annually. Notices for regular board meetings, special board meetings, all committee meetings, and any changes to meetings are required to be posted.

I recommend that the Dexter Community School District set the yearly fee charged to individuals who request notice of Board meetings at \$50.

Policy # 0154, F. Designate an administrator/director to assume specified responsibilities of the Treasurer and/or of the Secretary

I recommend that the Chief Financial Officer be designated to assume specified responsibilities of the Treasurer.

I recommend that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary.

Policy # 0154, G. Designate the Electronic Transfer Officer (ETO) (Policy 6144)

I recommend that the Electronic Transfer Officer (ETO) for the Dexter Community School District be the Chief Financial Officer. The ETO may enter into an Automated Clearing House (ACH) arrangement for the district.

II. Designation of Law Firms

Board policy #0172 requires that at the business meeting, that the Board of Education shall designate a law firm or firms to represent the School District or Board in actions brought for or against the School District and to render other legal service for the welfare of the School District.

We have used the firm of Miller, Canfield, Paddock & Stone, PLC and for general school law, bonding issues, and property matters. In addition, we use Thrun Law Firm, PC for general school law and special education matters. We also use Eric Delaporte Law, PLLC for general school law.

I recommend that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm PC, and Delaporte Law, PLLC, be named as the legal firms of record for the Dexter Community School District.

III. Designation of Investment Officer

Board policy #6144 requires that the Board of Education establish an Investment Officer to oversee the day-to-day management of School District investments.

I recommend that the Chief Financial Officer be designated the investment officer for the Dexter Community School District.

IV. Designation of Publication of Record

Various policies and state law require the district designate a newspaper of general circulation to publish its legal notices.

I recommend that The Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record.

V. Board Action to Prohibit Robert Bowden from District Property

The Dexter Community School District has a responsibility to protect the safety and well-being of our students. We believe that Robert Bowden, of Robert Bowden Photography, is a threat to the safety of our students. We recommend he be banned from entering school property. An annual notification must be served to Mr. Bowden.

I recommend that Robert Bowden be banned from entering school property or attending any school events.

TO: Board of Education
FROM: Sharon Raschke, CFO
DATE: July 1, 2021
RE: **District Memberships 2021-22**

Dexter Community Schools maintains memberships to provide particular services. I recommend that the following memberships be approved and/or renewed:

Michigan Association of School Boards: The organization provides in-services and information to assist school board members and school board activities.

Annual cost: \$6,203

Michigan School Board Legal Trust Fund: This fund is set aside to assist and protect legal actions or activities affecting school districts.

Annual cost: \$292



2020-21

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2020 — through July 31, 2021

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2020-21 **must be listed on the back of this form**)*

_____ City of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current **HANDBOOK** as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2020 and shall remain effective until July 31, 2021, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2020,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

☐ Check if Designee

Schools Which Are To Be MHSAA Members During 2020-21

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A.** This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B.** If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2020-21 7th and 8th-grade enrollment _____
 Provide anticipated 2020-21 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. **Yes or No (circle one)** If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.
2. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2020-21 7th and 8th-grade enrollment _____
 Provide anticipated 2020-21 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. **Yes or No (circle one)** If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.
3. _____
 Name of Member School _____
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2020-21 7th and 8th-grade enrollment _____
 Provide anticipated 2020-21 6th-grade enrollment _____
 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, complete No. 2.
 2. **Yes or No (circle one)** If 6th-graders are participating & not housed in the same building, add the name of the building that houses 6th-graders to the Membership Resolution.

3255 Alpine Street • Dexter, MI 48130

(734) 426-4477 • fax (734) 426-1217 • www.dexter.lib.mi.us



June 28, 2021

Dr. Chris Timmis, Superintendent
Dexter Community Schools
2704 Baker Rd.
Dexter, MI 48130

Dear Chris,

I am writing to let you know that the appointed term for Cassy Korinek on the Board of Trustees of the Dexter District Library will expire on September 30, 2021. Cassy has indicated to me that she would like to be reappointed for another term on the Library Board. The Dexter Community School Board is responsible for appointing one representative to the Library Board for a term of four years. The next term will run through September 30, 2025. This is an unpaid, volunteer position.

Cassy continues to be a great addition to our Library Board. She is a wonderful liaison between Library staff and the wider School community. Frequently, Cassy has helped us make connections with different teachers and buildings to promote Library services and events. The past year and a half have been difficult for everyone. Cassy's input into Library practices during the pandemic has been very valuable. Her experience with School protocols has helped shape our responses. Actively working in a similar local government organization and serving a similar clientele has helped the Library respond to the ever-changing conditions the pandemic presented.


Please include discussion of this topic in one of your upcoming School Board meetings and let me know if the School Board is amenable to this reappointment or if you have another candidate in mind. If I can be of any assistance, please do not hesitate to call.

Best regards,

A handwritten signature in black ink, appearing to read "Paul McCann", is written over a horizontal line.

Paul McCann
Library Director

TO: Board of Education

FROM: Sharon Raschke, CFO 

DATE: July 28, 2021

RE: School Loan Revolving Fund-Annual Loan Activity Application 2021-22

Debt service payments on the 1998 Bonds, 2012 Building and Site and Refunding Bonds, 2017 Building and Site and Refunding Bonds, and 2021 SLRF Refunding Bonds (Taxable) are due each November 1 (interest payments) and May 1 (principal and interest payment). The revenue used to pay the debt service payments are collected by levying 8.5000 mills on all properties in the Dexter Community School District.

In March 2021, we refinanced all but \$1000 of our School Loan Revolving Fund. The minimum interest rate with the SLRF is 3%. We issued the 2021 Taxable Refunding Bonds at a true interest cost of 0.64%, reducing the cost of interest by approximately \$1,581,000. We will issue the second series of the 2017 Bonds sometime in 2022 or 2023. By keeping the SLRF account active, we will have the flexibility to structure the next bond issue efficiently and maintain the 8.5000 mills debt levy.

The Annual Loan/Repayment Activity Application is required to be filed at this time. We will neither borrow nor repay in 2021-22. We have sufficient funds on hand for the November 2021 payment. We will collect sufficient funds in 2021-22 for the May 2022 payment.

P.A. 437 of 2012 requires that we provide an annual millage recalculation to Treasury. Jesse Nelson, our financial advisor at Baker Tilly, has prepared the information. It is attached for your reference.

I recommend that you authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund.

AUTHORITY: Act 92, 2005, as amended
COMPLETION: Required
Due Date: August 1, 2021



Bureau of Bond Finance
School Loan Revolving Fund
430 W. Allegan
Lansing, MI 48922

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING
**School Loan Revolving Fund
Annual Repayment Application
Cover Transmittal**

RACHAEL EUBANKS
STATE TREASURER

School District Name Dexter Community School District

District Code 81-050

☒ **Winter Levy** ☐ **Summer/Split Levy**

PURPOSE: Use this form as a cover sheet and checklist when returning your Annual Repayment Activity Application. (Please check off indicated items)

☒ School Board certified resolution (with board votes recorded on page 2)

☒ Annual Repayment Worksheet

☒ Copy of **Reconciled** Bank Statements

CONTACT PERSON IF CHANGED: Person to whom questions and correspondence concerning this application should be directed.

Name: Sharon Raschke

E-Mail Address: raschkes@dexterschools.org

Title: Chief Financial Officer

Telephone #: 734-424-4107

Fax #: 734-424-4111

Certification: I have reviewed the application for the purpose of assuring that the repayment estimate to the School Loan Revolving Fund has been calculated using proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

(Signature of Authorized Officer)
refer to section 5 of the board resolution

(Title)

(Date)

MAILING INSTRUCTIONS:

Return ONE copy by August 1, 2021 to the STATE at the above address.

Direct questions to:

Janelle Sabin, Auditor

Telephone: 517-335-4302 Fax: 517-241-1233

For Treasury Use Only:

Borrow (Repay) _____

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Dexter Community School District	District Code No. 81-050	County Washtenaw County
--	------------------------------------	-----------------------------------

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular] or special meeting held on the 28th day of July, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

(Type or Print Name of Secretary)

(Signature of Secretary)

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2021)	8.50	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2021		\$ 1,008.14
Estimated amount to borrow from or repay to the SBLF and/or SLRF		\$0.00
Estimated accrued interest		\$ 30.24
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2022		\$1,038.38

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Chief Financial Officer is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nays: Members

2021 Winter
Annual Loan Worksheet



now joined with Umbaugh

Baker Tilly Municipal Advisors, LLC
2852 Eyde Pkwy, Suite 150
East Lansing, MI 48823
(517) 321-0110
bakertilly.com

May 31, 2021

Sharon Raschke, Chief Financial Officer
Dexter Community Schools
7714 Ann Arbor Street
Dexter, MI 48130

Re: Required P.A. 437 of 2012 Annual Millage Study – Taxable Value Year 2021

Dear Sharon:

The attached schedules (listed below) present unaudited and limited information for the purpose of complying with Public Act 437 of 2012 by the appropriate officers, officials and advisors of Dexter Community Schools. The use of these schedules should be restricted to this purpose.

Page(s)

- | | |
|---|--|
| 2 | Taxable Value History and Growth Assumptions |
| 3 | Required 2021 Estimated Millage Study |
| 4 | Required 2021 Estimated Millage Study – Chart Format |

We would appreciate your questions or comments on this information and would provide additional information upon request.

BAKER TILLY MUNICIPAL ADVISORS, LLC

Jesse R. Nelson, CPA, Partner

**DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN**

TAXABLE VALUE HISTORY AND GROWTH ASSUMPTIONS

<u>Year</u>	<u>Taxable Value</u>	<u>Personal Property Tax Loss</u>	<u>Total Value</u>	
2021	1,517,092,986	26,433,519 [1]	1,543,526,505	3.34%
2020	1,467,217,107	26,433,519	1,493,650,626	4.53%
2019	1,403,828,573	25,159,792	1,428,988,365	5.39%
2018	1,332,417,299	23,458,494	1,355,875,793	5.10%
2017	1,267,390,387	22,650,864	1,290,041,251	3.74%
2016	1,225,539,135	17,981,794	1,243,520,929	3.48%
2015	1,201,675,830			3.41%
2014	1,162,043,625			3.56%
2013	1,122,070,648			2.66%
2012	1,092,947,510			0.44%
2011	1,088,178,418			-0.96%
2010	1,098,712,770			-3.55%
2009	1,139,135,553			-2.02%
2008	1,162,638,417			0.35%
2007	1,158,568,465			6.86%
2006	1,084,241,113			8.55%
2005	998,796,168			8.88%
2004	917,321,279			2.84%
2003	891,964,244			9.72%
2002	812,957,756			9.57%
2001	741,927,161			
5 Year Average				<u>4.42%</u>
20 Year Average				<u>3.79%</u>

[1] Assumes 2020 value.

(Subject to the attached letter dated May 31, 2021)

**DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN**

REQUIRED 2021 ESTIMATED MILLAGE STUDY

Final Mandatory Repayment Date

05/01/34

Winter Tax Levy

Tax Collection Factor

100%

Taxable Value Year	Debt Service Year Ending	Revenues									Bond Issues			School Loan Revolving Fund ("SLRF")				
		Growth %	Taxable Value	PPT Reimbursement Value	PPT Millage Rate	Non PPT Millage Rate	Total Millage Rate	Tax Collections	PPT Reimbursements	Total Revenues	PPT Bond Payments [1]	Non PPT Bond Payments [2]	Total Bond Payments	Assumed Interest Rate*	Borrowing (Repayment)	Interest Expense	Refunding Bonds	Balance 12/01/20
														Beginning balance				
2020	2021	4.53%	1,467,217,107	26,433,519	6.38	2.12	8.50	\$12,471,345	\$168,646	\$12,639,991	\$5,568,915	\$1,852,131	\$7,421,046	3.00000%	(\$5,218,945)	\$603,799	(\$15,285,409)	226,086
2021	2022	3.34%	1,517,092,986	26,433,519	5.84	2.66	8.50	12,895,290	154,372	13,049,662	9,226,121	4,204,131	13,430,252	3.00000%	380,590	6,783		613,459
2022	2023	4.42%	1,584,148,496	26,433,519	6.52	1.98	8.50	13,465,262	172,347	13,637,609	10,652,491	3,231,031	13,883,522	3.00000%	245,913	18,404		877,776
2023	2024	4.42%	1,654,167,860	26,433,519	7.05	1.45	8.50	14,060,427	186,356	14,246,783	11,913,916	2,440,731	14,354,647	3.00000%	107,864	26,333		1,011,973
2024	2025	4.42%	1,727,282,079	26,433,519	6.88	1.62	8.50	14,681,898	181,863	14,863,761	12,008,245	2,831,731	14,839,976	3.00000%	(23,785)	30,359		1,018,547
2025	2026	4.42%	1,803,627,947	26,433,519	5.19	1.81	7.00	12,615,243	137,190	12,752,433	8,679,099	3,024,231	11,703,330	3.00000%	(1,049,103)	30,556		-
2026	2027	4.42%	1,883,348,302	26,433,519	2.19	1.99	4.18	7,872,396	57,889	7,930,285	4,188,213	3,750,831	7,939,044					
2027	2028	3.00%	1,939,848,751	26,433,519	2.11	2.00	4.11	7,972,778	55,775	8,028,553	4,140,338	3,877,031	8,017,369					
2028	2029	3.00%	1,998,044,214	26,433,519	-	4.01	4.01	8,012,157	-	8,012,157	-	8,012,431	8,012,431					
2029	2030	3.00%	2,057,985,540	26,433,519	-	3.89	3.89	8,005,564	-	8,005,564	-	8,010,931	8,010,931					
2030	2031	3.00%	2,119,725,106	26,433,519	-	3.78	3.78	8,012,561	-	8,012,561	-	8,013,131	8,013,131					
2031	2032	3.00%	2,183,316,859	26,433,519	-	3.67	3.67	8,012,773	-	8,012,773	-	8,012,331	8,012,331					
2032	2033	3.00%	2,248,816,365	26,433,519	-	3.56	3.56	8,005,786	-	8,005,786	-	8,015,806	8,015,806					
2033	2034	3.00%	2,316,280,856	26,433,519	-	0.89	0.89	2,061,490	-	2,061,490	-	2,056,641	2,056,641					
Totals					42.16	35.43	77.59	\$138,144,970	\$1,114,438	\$139,259,408	\$66,377,338	\$67,333,119	\$133,710,457		\$716,234	(\$15,285,409)		\$20,126,641

*SLRF interest rate as of 5/31/21.

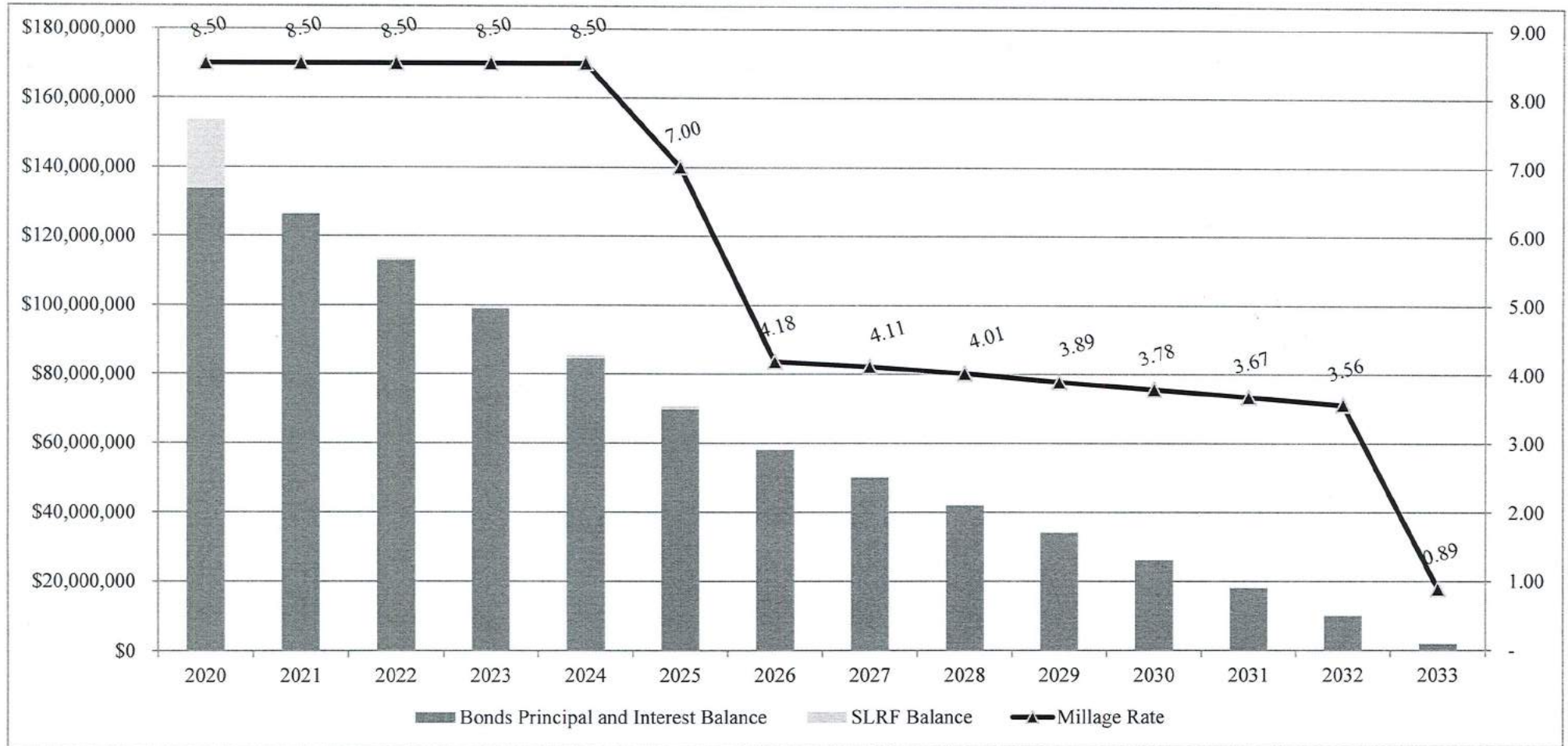
[1] Bonds approved after 1/1/15 are not subject to PPT reimbursement.

[2] Bonds approved before 1/1/15 are subject to PPT reimbursement.

(Subject to the attached letter dated May 31, 2021)

**DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN**

REQUIRED 2021 ESTIMATED MILLAGE STUDY - CHART FORMAT



(Subject to the attached letter dated May 31, 2021)

DECLARATION OF COMMITMENT

BOARD OF EDUCATION

DEXTER COMMUNITY SCHOOLS

We, the members of the Dexter Community Schools Board of Education, each July commit ourselves collectively and individually to do the following:

- A. We will devote time, thought, and study to our duties and responsibilities as Board members.
- B. We will build and maintain good relationships with each other and with the Superintendent.
- C. We will emphasize planning, policy-making, and public relations, leaving management to the Superintendent.
- D. We will prepare ourselves well for each Board meeting; keep our comments concise, organized, and clear; and listen carefully to others who have the floor.
- E. We will vote our individual convictions and avoid factionalism.
- F. We will individually refrain from deliberations and decisions on matters in which we have a vested interest or a conflict of interest.
- G. We will respect all confidential information received and refrain from disclosing opinions expressed in confidence by each other and the Superintendent.
- H. We will listen courteously to citizens, refer those with personal requests and criticisms to the Superintendent, and keep the Superintendent apprised of community concerns.
- I. We will set clear goals for the Superintendent, support him/her, and help him/her to be as effective as possible.
- J. We will belong to organizations for Board members and be active in these associations.
- K. We will establish goals for our school district and make the community aware of these goals.
- L. We will abide by the *Code of Ethical Relationships for Board of Education Members and Educational Administrators* provided by the Michigan Association of School Boards (MASB).

If one (1) of us thinks another has violated any provision of this agreement, s/he will talk with the other in an attempt to resolve the issue. If the attempt fails s/he will bring the matter to the attention of the entire Board. If any grievances arise, we will deal with them at the earliest opportunity.

Signed by: _____

Date: _____



**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION
CONFLICT OF INTEREST DECLARATION**

I have read and do understand the Dexter Community Schools Policy and Procedures on Conflict of Interest and agree to abide by them.

Name _____ Date _____

Position _____

Please list below business relationships with DCS which contain real or potential conflicts of interest. (If none, please specify "NONE").

Please list the names of any close relatives who are employed by the Dexter Schools.

Norms of the Dexter Board of Education

Revised 4/28/21

Board Discussion

- Wait to speak until recognized by the Board President or meeting Chair.
- Once a trustee has spoken, other trustees ought to have an opportunity to speak before the trustee speaks again.
- Keep comments concise.
- Stay on topic.
- Ask questions to seek understanding, rather than to challenge.
- Avoid side-bar conversations which are distracting to those at the table and in the room.
- Treat fellow trustees, staff and community members with respect.

Board Agenda

- Plan the agenda so that discussion and business comes earlier when trustees are fresh.
- Strive for two-hour meetings.
- As a general rule, agenda items—except for routine matters—should first appear as *Discussion* items before coming to the Board for *Action*.
- Any trustee who would like to see an item placed on the agenda, should contact the Board President or Superintendent.
- If a trustee would like a *Consent* or *Action* item moved to *Discussion*, the item will be moved except for extenuating circumstances.
- Continue providing committee updates.

Meeting Minutes

- Any corrections to Board of Education meeting minutes should be submitted to the Superintendent's Assistant by 9:00 am the day of the meeting. If the requested correction is substantial, the Board President will resolve the issue and the amended minutes will be presented at the meeting for Board approval.

Public Comment

- A podium will be provided for public comment and presentations.
- The Board President should appropriately acknowledge commenters, but will not engage in discussion.
- Trustees should refrain from speaking during public comment.
- At the conclusion of public comment, the Board President may provide clarification on topics--or ask the Superintendent to set the record straight--if misinformation has been shared during the public comment section of the meeting.

- Meeting Minutes will include commenter's name and topic, but not a summary of thoughts expressed.

School and Community Group Presentations

- Those presenting to the Board should be provided with time parameters, preferably keeping presentations to ten minutes or less.
- There should be no more than two presentations per meeting.
- Trustees should be sensitive when asking questions of presenters, but may ask questions for clarity.
- Everyone who presents before the Board should leave the meeting feeling valued.

E-mail and Electronic Communication

- Board members must not use email, texting, instant messaging and other electronic forms to communicate with each other, or members of the public, during board or committee meetings.
- Trustees should make sure that they are able to receive community e-mail messages sent through the district website.
- Refrain from sending intra-Board e-mail messages to avoid accusation of deliberation outside of public meetings.
- Best practice is to send e-mail messages to the Superintendent's Assistant and to be forwarded to the Board and Superintendent.
- The Board President or Acting President will respond to e-mail and correspondence sent to the Board as a whole.
- Trustees who choose to respond to e-mail or correspondence must make it clear that they are not speaking for the Board. Only the President or Acting President may speak for the Board.

Board Decisions

- Board decisions should take place in an open, transparent fashion at a posted public meeting, with an opportunity for all trustees to have input during deliberation.
- Once a vote has been taken, all trustees should support the decision.

Board Member

Date

Social Media Guidelines for School Board Members

Adapted from TASB School Law eSource

Revised 4/28/21

Many School Board members are active users of social media, including online platforms like Facebook and Twitter, blogs and personal websites. When communicating online about school district business, Board members ought to follow best practices. Consider the following guidelines when using social media as public officials.

Clarify that you are communicating about school district business as an individual member of the Board, not as an official district spokesperson.

When community members hear from Board members, they often assume that these trustees are speaking for the Board and the district. They do not distinguish between a single Board member's musings, and Board policy and District direction. It must be clear that the official spokesperson for the Board is the President, and the official spokesperson for the district is the Superintendent.

Deliberating with a quorum of the Board about school district business violates the Open Meetings Act.

A message sent to an internet-based group whose membership is unknown could constitute a deliberation and a meeting under OMA. Board members should not use online communications as a vehicle for communicating with each other outside of meetings. In addition to the risk of an OMA violation, such communication undermines good working relationships, and the purpose of open meetings.

Direct complaints or concerns presented online to the appropriate administrator.

When a community member approaches a Board member with a concern, in person or online, the Board member ought to direct the person to an appropriate administrator and/or encourage them to access the "Let's talk" link or other function on Dexter's website. This maintains chain-of-command and separates "management," which is the work of administration, from "governance," which is the work of the Board.

Avoid posting content that indicates you have already formed an opinion on pending matters.

When an issue is presented to the Board of Education it is with the understanding that the Board will sit as a deliberative body and operate with due process. Social media posts by a Board member expressing an opinion on a pending matter may be considered evidence of bias or prejudgment and call into question the validity of Board action.

Ask for community input to be provided through appropriate channels and do not allow your social network to direct your decisions as a trustee.

Soliciting input from the community is part of the district’s communication strategy. Yielding governance decisions to social networks may violate local policy, Board norms, ethics, and, in some instances, the law.

Only post content that the district has already been released to the public.

In light of the sensitivity of many school district matters and the risk of inadvertent disclosure of confidential material, a trustee should limit the use of social media to sharing content already released to the public by the District.

When attempting to restate what happened at a previous Board meeting, clarify that the posting is not an official record of the meeting and share information only from the open portions of the meeting.

The minutes are the official record of the meeting. When describing what took place at a Board meeting, remember to honor the vote of the Board. Whether in the minority or the majority, once the motion is approved, the Board has spoken and policy has been enacted. It is particularly destructive to use social media to vent about a contentious decision.

Retain electronic records—including your own posts and content others post to your account—when required to do so by district’s records retention policy.

Generally speaking, posts about school district business ought to be retained if the content goes beyond simply sharing existing district information—like a link to the website—or routine correspondence—date/time/location of an upcoming Board meeting.

Board Member

Date



DEXTER COMMUNITY SCHOOLS

7714 Ann Arbor Street, Dexter, Michigan 48130

www.dexterschools.org

(734) 424-4100

Committee Roster 2021

Updated 1/4/2021

X = Chair X = Member (X) = Alternate

<u>Committee</u>	<u>Lundy</u>	<u>Schumaker</u>	<u>Kipke</u>	<u>Greatorex</u>	<u>Bruderly</u>	<u>Arnold</u>	<u>Kangas</u>	<u>Community Members</u>
Policy		X		<u>X</u>	X			
Finance	<u>X</u>	(X)				X	X	Daniel Alabre
Contracts & Negotiations	X	X		X				
Supt. Evaluation			X	<u>X</u>	X			
Facilities	<u>X</u>		X			X		Ron Darr Jerry Brand
WASB/LRN Rep.							X	
EFD Rep.				X				

The Superintendent is an ex-officio member of each committee.

DEXTER BOE STANDING COMMITTEES

Ad hoc committees may be created and changed at any time by the President, or by a majority of the members present at any meeting at which the need for a committee becomes evident, or by the Superintendent with the approval of the Board. Members of ad hoc committees shall serve until the committee is discharged. Currently, the only ad hoc committee is the Athletics Ad Hoc Committee.

Policy Committee (Chair Mara Greateorex, Elise Bruderly, Julie Schumaker)

The responsibilities of the Policy Committee include: reviewing and updating existing policies and bylaws on a regular schedule; reviewing potential new policies; and making recommendations to the Board on all policy issues regarding their revision and adoption. The Committee may use outside policy consultants and shall make recommendations necessary to be in full compliance with all State and Federal laws.

Finance Committee Dick Lundy (chair), Brian Arnold, Jennifer Kangas, Alternate Julie Schumaker; Community Member Daniel Alabré)

The responsibilities of the Finance Committee include: oversight of the annual budget preparation; reviewing and recommending the annual budget and budget amendments to the Board; reviewing District financial performance and reporting; reviewing and recommending appropriate financial policies; recommending selection of the District's auditor; working with the District's auditor on the annual audit including meeting with the auditor prior to the audit and reviewing the final Auditor's Report; and any other issues related to the financial activities and health of the District.

Contracts and Negotiations Committee (Mara Greateorex, Dick Lundy, Julie Schumaker)

The responsibilities of the Contracts and Negotiations Committee include developing Board priorities for the negotiating process with collectively bargained contracts. The Committee shall ensure that the full Board is informed and has the opportunity for input into determining appropriate priorities for each labor contract. Committee members may participate in negotiations as appropriate and when desirable for successful results. the Superintendent may request that the Committee review and recommend other employee or non-labor contracts when it is deemed appropriate. The Superintendent or his/her designee shall serve as the Committee Chair.

Superintendent Evaluation Committee (Chair Mara Greateorex, Elise Bruderly, Daryl Kipke)

The responsibilities of the Superintendent Evaluation Committee include facilitating the evaluation of the Superintendent by the Board in accordance with the Superintendent's contract, Board policies, and State law, and include meeting specified timelines.

Facilities Committee (Chair Dick Lundy, Brian Arnold, Daryl Kipke; Community Members Ron Darr, Jerry Brand)

The responsibilities of the Facilities Committee include review and oversight of all District facilities including buildings and property. The Committee shall oversee bond proposal preparation and implementation related to construction projects, including working with architects and construction managers as appropriate. The Committee shall monitor projects, including budgets, and will oversee planning for future District needs when appropriate. The Committee will report to the Board when appropriate and make recommendations related to facilities.

AD HOC COMMITTEES

Ad hoc committees may be created and changed at any time by the President, or by a majority of the members present at any meeting at which the need for a committee becomes evident, or by the Superintendent with the approval of the Board. Members of ad hoc committees shall serve until the committee is discharged. Currently, the only ad hoc committee is the Athletics Ad Hoc Committee.

RELEVANT POLICIES

- **Bylaw 0155 Committees**
- **Bylaw 0168.3 Committee Meetings**

On June 21st, the State of Michigan lifted mask orders statewide; from this meeting forward masks will be optional at Board of Education meetings.

ADMINISTRATIVE & BOARD UPDATES

Superintendent Update

Dr. Timmis announced that summer programming is in full swing with about 1000 kids on campus each day.

In 2012, a change in Michigan Public Employee Retirement System (MPERS) resulted in districts receiving mixed messages regarding pre- vs. after-tax retirement contributions. Subsequently, W2's in 2012 and 2013 were incorrect and employees may be entitled to a small refund from the IRS. The DCS Business Office has reprinted W2's from these years which may be picked up during regular business hours; if not picked up by October 31, 2021, forms will be mailed to an employee's last address on file. Visit

<https://www.dexterschools.org/departments/business-office> for more information, including info sessions..

Dr. Timmis & Vice President Mara Greatorex expressed their appreciation for President Dr. Julie Schumaker and Secretary Dr. Daryl Kipke, both of whom are retiring from the Board effective June 30th. Thanking them for their long terms of service (Schumaker – 18 years; Kipke – 6 ½ years), Timmis shared, "I've worked for a lot of board members, and you are two of the best I've ever worked for."

Board President Update

In her last Board President update, Dr. Julie Schumaker thanked retiring Board Secretary Daryl Kipke for his 6 ½ years of service on the Board. Schumaker quoted an old commercial, "When E.F. Hutton talks, people listen" to describe Kipke's role, recognizing his calm demeanor and thoughtfulness as significant contributions to group discussions.

Schumaker recognized recent graduate Analisa Shehab, who has served as a student representative the past two years, thanking her for being a voice for DHS and all District students. Additionally, Schumaker expressed appreciation for Hope Vestergaard, liaison to the Board, thanking her for always being helpful, calm and a great resource to the Board.

In closing, Schumaker relayed she has served with twenty-one trustees through her 18-year tenure, and the strength of Dexter's Board is its non-partisanship and continuous endeavor to serve all students in the District. "I am certain this Board is well-suited to moving forward."

Student Representative Update

Aidan Naughton shared that DHS yearbook pre-orders will begin July 1.

Public Participation

No one asked to speak during the first opportunity for public comment.

CONSENT ITEMS

The Board unanimously approved the hiring of Danna Webber (Special Education, Mill Creek), Steven Wincent (History, Mill Creek) and Joanne McGinnis (Speech and Language Therapist, Anchor).

The Board Received the May budget report.

June 14, 2021

ACTION ITEMS

Concrete Bid Approval

The District had recently bid out a significant concrete repair project of sites around the campus. Trustee Dick Lundy relayed that the facilities committee discussed the project and pricing, determining these repairs are necessary for safety and ADA compliance. Repairs will be funded as part of the 2017 bond. Trustee Jennifer Kangas asked that permeable surfaces be considered for future projects, in order to mitigate and responsibly deal with stormwater. The Board unanimously approved awarding the contract GM & Sons for a total project cost of \$379,500, with the total budget not to exceed \$425,000.

Board Candidate Info Night

The Board opted not to hold a second informational night for potential candidates due to minimal attendance at the Community Chat held prior to this evening's meeting. Community members with questions are encouraged to reach out to Trustees via email. Information about Board service was shared in an email from Dr. Timmis dated [June 23, 2021](#), and will be available on the DCS website on the evening of June 30th; the application will go live on July 1st.

Add Instruction/Central Office Position

Summarizing discussion from the June 14th meeting, Dr. Timmis shared that Dexter currently spends less than 89% of Michigan school districts on administration and that extra hands are needed to implement newly-launched initiatives (e.g. block scheduling, Early Middle College, Alternative Ed, etc.). The new position was unanimously approved and will take effect on July 1st.

2020-2021 Budget Amendment

CFO Dr. Sharon Raschke gave highlights from the budget amendment memo included in the Board packet. Citing many unanticipated changes, especially due to COVID, the annual June amendment allows the District to move expenditures to where they need to be charged. Community Education and Athletics will need additional subsidy over what was originally budgeted, but Raschke anticipates a significant revenue over expense at year-end. The Board unanimously approved the budget amendment.

2021-2022 Budget Correction

A second memo from Dr. Raschke corrected a minor error in the student activity fund. The budget correction was unanimously approved.

Student Achievement Goals

The Board's goals for student achievement were revised at the June 14th workshop. These revisions were unanimously approved.

Reconfirmation of Learning Plan

Dr. Timmis shared the most current Extended COVID-19 Learning Plan, noting he's not sure it is still required, but wanted it reconfirmed just in case. Overall, school is out, pre-K is in person, every day, and summer programming is in session. The learning plan reconfirmation was unanimously approved.

MASB Summer Institute

MASB is offering a Summer Institute August 6-8. The Board unanimously approved registration fees for up to 8 classes each at the MASB Summer Institute for any interested board members and student representatives.

DISCUSSION ITEMS**Board Candidate Interview Process**

Dr. Timmis reviewed the interview process for interested Board candidates. Applications are due July 16th, and 10–12-minute interviews will be held on July 21st and 26th.

Financial Narrative

Dr. Raschke provided the Board the final quarterly budget update for 2020-2021, noting that she anticipates significant revenue over expense bottom line. Dr. Timmis commented the District has been very purposeful about not spending COVID money superfluously, and thanked Raschke for her forward-thinking in creating COVID-related budget codes to track spending. Several Trustees acknowledged Dr. Raschke's diligence and hard work managing District funds, Trustee Bruderly saying the quarterly reports are a helpful and very detailed tool for Board members (and community members) to closely follow each District dollar spent. Trustee Kangas commented this is the time to consider if additional help is needed to support students recovering academically from Covid learning.

Second Opportunity for Public Participation

No one asked to speak during the second opportunity for public comment.

COMMITTEE UPDATES**Policy Committee**

Chair Greatorex shared that the committee met on June 15th and will have a new set of policy revisions ready for first reading at an upcoming meeting.

Facilities Committee

Trustee Lundy said discussion at the last meeting centered around the concrete repair and restoration project. He also updated the Board that the tennis court restoration project is progressing and will be completed before high school tennis practice begins.

BOARD COMMENTS

Trustee Lundy recognized Dr. Schumaker's long-term impact on the District, as well as her contributions to the Dexter community. Lundy also thanked Dr. Kipke for his Board service with special thanks for his thoughtfulness on sensitive issues. Trustee Kipke thanked the Board, the administration and the community for allowing him to serve the District. He shared that he learned a lot, and the Board covered significant ground during his 6 ½-year tenure.

For the full meeting video, as well as the recording of the Board workshop, visit <https://www.dexterschools.org/district/board-of-education/meetings/videos>.

BOARD CALENDAR

- Wednesday, July 21 – 5:00pm-8:00pm – Special Meeting - Board Candidate Interviews
- Monday, July 26 – 3:00pm-5:30pm – Special Meeting - Board Candidate Interviews
- Monday, July 26 – 7:00pm - Board Meeting - Bates