

**Galveston Independent School District
Special Programs/ECH**

Family Engagement Plan for PK

1. The family engagement council will consist of two parents from each campus.
 - a. Parents will help come up with resources and events to help provide families with support. (i.e. resources to go back to school, help finding jobs, etc.)
 - b. Parents will provide suggestions for take home activities and trainings.
2. Meetings for the council will take place in December, February and April.
 - a. One of the meetings will be the parent workshop through the Smart Family Literacy Inc.
3. Once a month will be a Family literacy or Math night at the school.
 - a. An activity will be provided for the parents to do with the students.
 - b. Some meetings will include members from the community and/or trainings or speakers.
 - c. Each teacher is required to send the agenda, sign in sheet and activity to Mary Patrick after every meeting. (Marypatrick@gisd.org)
4. Monthly newsletters will be sent out at the beginning of each month. The following handouts are available on Frog street under the Family Connections tab.
 - a. Monthly theme letter
 - b. PAT (Parents are Teachers too) theme handout
5. Peek of the Week will be sent out with weekly homework. The Peek of the Week will inform the parents of the focus letters, focus numbers and weekly objectives. Community resources will also be provided.
6. A parent room or Parent station will be available to parents.
 - a. Teachers will make a parent board or a parent station at the school with a variety of resources.
7. Trainings are as follows:
 - a. The Smart Family Literacy Interactive Reading Approach
 - i. 3-hour training for Teachers
 - ii. Demonstration visits to classrooms
 - b. Providing Parent Engagement Events
 - i. Parent Workshop
 1. 90-minute workshop for parents
 2. Parent Meetings (4 times a year)
 - c. Family Smart Party
 - i. Free family smart information will be provided to the parents.
8. An evaluation tool will be created to help make improvements on the program.
 - a. Staff will seek input from Parents using an Input Box.
 - b. The monthly surveys will be added to the overall survey that will be included in the evaluation tool to make improvements on the program.
9. Teachers will keep binder with all information for Family Engagement.