



BRIARCREST
CHRISTIAN SCHOOL

S T A F F
A P P L I C A T I O N

*Please return your completed
application to:*

**Briarcrest Christian School
Attn: President's Office
76 S. Houston Levee Rd., Bldg. SC
Eads, TN 38028**

PERSONAL INFORMATION

Name _____ Phone Number(s) _____

Street Address _____

City _____ State _____ Zip _____

E-mail Address _____

Church Membership _____ Social Security # _____

Marital Status (check where appropriate)

- Single
 Married
 Separated
 Divorced
 Remarried

Spouse's Name _____ Spouse's Employer _____

Name/age of each child _____

List any family members employed at BCS _____

Position desired (check where appropriate):

- | | | |
|---------------------------------------------------|-------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Administrative Assistant | <input type="checkbox"/> Accounting/Bookkeeping | <input type="checkbox"/> BriarCare Instructor |
| <input type="checkbox"/> BriarCamp Instructor | <input type="checkbox"/> Facilities/Maintenance | <input type="checkbox"/> Home-Bound Instructor |
| <input type="checkbox"/> School Secretary | <input type="checkbox"/> Communications | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Other | | |

Work Schedule preferred:

- Full-time
 Part-time

EDUCATIONAL BACKGROUND

List all colleges or universities attended. Include any degree work presently in progress. Please have the College/University Registrar's Office forward official transcripts to Briarcrest Christian School.

School and Location	Dates Attended	Major	Minor	Degree or Diploma

EMPLOYMENT BACKGROUND

Begin with your present or last job. Please attach your resumé to this application.

Place of Employment	Dates Employed	Position/Duties	Salary History	Reason for Leaving

TECHNICAL

Please complete the following questions if applying for an administrative assistant position or secretarial position.

- List all office equipment you are qualified to use. _____

- List all software programs you are qualified to use. _____

PERSONAL REFERENCES

Please list three references, other than family members, who are qualified to speak of your personal background, Christian life, training, and experience.

Name	Address, City, State, Zip	Phone	Occupation	Relationship

1. Please provide a brief statement of your Christian salvation experience and daily walk with the Lord Jesus Christ. _____

If not addressed above, please elaborate regarding your need for salvation, how that need was met, and by whom. _____

2. State what you consider to be the most important function of the Christian school, and indicate why you are interested in becoming a member of the BCS family. In your response, please give evidence of your commitment to Christian education. _____

Because Briarcrest Christian School is committed to the teachings and principles of the Bible, its Board of Trustees and its Personnel (for purposes of this Code, Personnel means the Administrative Staff, the Faculty and all other individuals, whether employees or volunteers, who are required to affirm their commitment to the School's Mission Statement, Vision Statement, and Doctrinal Statement) must be held to a higher standard of conduct. It is understood that there must be a direct relationship between what the Board of Trustees and BCS Personnel believe and the way that the Board of Trustees and BCS Personnel behave. While it is hoped that the Board and BCS Personnel will voluntarily refrain from any illegal, unethical, or immoral acts that would bring disgrace to their fellow workers, embarrassment to the school, or reproach to the name of the Lord Jesus Christ, employment/service at BCS is undergirded by the admonition to conduct oneself in accord with the teachings of Jesus Christ, to abide by rules relating to Christian behavior, and to subscribe to the Mission Statement, Vision Statement, and Doctrinal Statement as a condition of service.

The tenets contained in the Professional Code of Conduct are intended to define the high behavioral standards that can reasonably be expected when parents entrust their children to leaders of a Christian school.

The Board and BCS Personnel will:

- not engage in acts of immorality (e.g., adultery, fornication, homosexuality, cohabitation that Briarcrest would reasonably perceive as being sexual in nature, or other perversions of biblical sexuality). [1 Corinthians 6:9-10, Hebrews 12:16]
- not profess to be or practice as a transgender or express the non-biblical belief that being transgender is acceptable. [Matthew 19:4-6, Genesis 1:27, Deuteronomy 22:5]
- not engage in acts of profanity or obscenity, either in word or deed [Matthew 15:18-19, Ephesians 4:29]
- not use, sell, or distribute illegal drugs or abuse prescription drugs [Romans 13:1-2, 1 Corinthians 6:19]
- not use tobacco or consume alcohol at any school-related function, regardless of his/her personal beliefs or preference, and will not assert his/her "liberty" to partake of these substances when it is probable that a member of the Briarcrest Christian School community, perhaps holding contrary views, would resent and be offended [Ephesians 5:18, 1 Corinthians 8:9]
- not frequent establishments of questionable moral/ethical reputation, to include places where gambling, "adult entertainment," or other places where the propriety of attendance would be questioned of one who is serving as a Christian role model to children [1 John 2:16, 1 Corinthians 15:33]
- not initiate a divorce proceeding against his/her spouse except for reasons of adultery or abandonment, or remarry unless consistent with Scriptural principles [Matthew 5:32, 1 Corinthians 7:10-15]
- not directly or indirectly counsel, cause or facilitate the abortion of a preborn baby unless, in the opinion of a doctor who is not primarily in the business of performing abortions, such a procedure is necessary to save the life of the mother [Jeremiah 1:5, Psalm 139:13-16]
- not, either as an individual or a member of a group, engage in activities that might be viewed as divisive, professionally or ethically questionable, or harmful to the ministry of the school, including participating in any groups or organizations whose beliefs are contrary to the Mission Statement of the school, Vision Statement of the school, or the Doctrinal Statement of the school [Romans 15:5, 1 Corinthians 1:10].

Violation of any provision of the Professional Code of Conduct will jeopardize the employment or volunteer relationship and may result in censure, probation, or termination.

I have read, understand, and agree to abide by the provisions of this Professional Code of Conduct.

Signature

Date

Each member of the Briarcrest Christian School ("Briarcrest") faculty and staff is a minister of the gospel of Jesus Christ and should support, uphold and advance the principles articulated in Briarcrest's Mission Statement, Vision Statement, Doctrinal Statement, Biblical Principles Policy and the tenets articulated in the Professional Code of Conduct and other conduct and discipline provisions of the Employee Manual (collectively "Statements"). These Statements are available for your review either online or in the Employee Manual, a copy of which is available in each administrative office.

As part of their ministry, members of the faculty and staff are expected to mentor students by word and deed, leading students toward Christian maturity and teaching in a manner consistent with the demands of their respective academic or other disciplines and the principles of the Statements.

As ministerial personnel, faculty and staff members must demonstrate the following characteristics:

Knowledge: faculty and staff members must demonstrate familiarity with the meaning, foundation, and ethical implications of the Statements.

Alignment: faculty and staff members must teach students in a manner that is consistent with the mission and messages of Briarcrest, in accordance with its Statements. They must conduct themselves in a manner that communicates the mission and messages with integrity.

Skill: faculty and staff members must effectively communicate Briarcrest's faith-based messages to students and to other members of the Briarcrest community and may be called upon to lead Bible studies, prayer, worship, and to train students in the foundations of the Statements.

In the event of a dispute regarding the meaning of the Statements or their applicability to any given moral, theological, or cultural question, such dispute shall be resolved by the President, and his or her interpretation shall be given controlling authority.

Members of the faculty and staff who are unwilling or unable to perform the ministerial functions outlined above may be subject to disciplinary action up to and including termination.

Members of the faculty and staff who have signed this form, but later have a change of belief that would no longer allow them to comply with these obligations as ministerial personnel, must immediately make the President aware of their change of belief and submit their resignation.

Signature

Date

I affirm that I have never been convicted of any of the following offenses involving children in Tennessee or any similar offense in any other jurisdiction:

1. Rape (as defined in T.C.A. 39-13-502, 503)
2. Child Sexual Abuse/Molesting/Solicitation (as defined in T.C.A. 37-1-602)
3. Child Exploitation (as defined in T.C.A. 37-17-1001 through 39-17-1005)
4. Incest (as defined in T.C.A. 39-15-302)
5. Sexual Battery (as defined in T.C.A. 39-13-502, 505)
6. Statutory Rape (as defined in T.C.A. 39-13-506)
7. Indecent Exposure (as defined in T.C.A. 39-13-511)
8. Vicarious Sexual Gratification (as defined in T.C.A. 37-1-602)

Furthermore, I also affirm that I have never been charged with any of the crimes listed above or any similar offense in any jurisdiction. My signature below also indicates my willingness for Briarcrest Christian School to initiate an appropriate background check.

 Signature _____
Date

For Office Use Only

For Office Use Only

Elementary Major(s): _____
 Secondary Minor(s): _____

Comments: _____

References Requested: _____ References Returned: Yes No

Approved: _____ Date: _____

Letter sent: _____ Date: _____

MISSION STATEMENT

The mission of Briarcrest Christian School is to challenge and inspire college-bound students to:

- know and honor Jesus Christ
 - seek God's truth and wisdom in all disciplines
 - pursue excellence and integrity in their academic, creative, and athletic endeavors
- so that they might "grow in wisdom and stature and in favor with God and men." (Luke 2:52)

VISION STATEMENT

Briarcrest Christian School will be the leader in inspiring young men and women to become authentic followers of Christ and in challenging them to achieve their highest academic, creative, and athletic potential.

DOCTRINAL STATEMENT

We believe in the Scripture of the Old and New Testaments as verbally inspired by God, and inerrant in the original writings, and that they are of supreme and final authority in faith and life.

We believe in one God, eternally existing in three Persons: Father, Son, and Holy Spirit.

We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.

We believe that man was created in the image of God, that he sinned, and thereby incurred not only physical death, but also that spiritual death which is separation from God; and that all human beings are born with a sinful nature, and in the case of those who reach moral responsibility, become sinners in thought, word and deed.

We believe that the Lord Jesus died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood.

We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and His present life there for us as High Priest and Advocate.

We believe that our Lord and Saviour Jesus Christ will personally return and set up His Kingdom wherein He will rule and reign in righteousness.

We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit, and thereby become children of God.

We believe in the bodily resurrection of the just and the unjust, the blessedness of the saved, and the retribution of the lost.

We therefore, believe in:

The Deity, Virgin Birth, Vicarious Death, Physical Resurrection, Ascension, and personal return in Glory of the Lord Jesus.

The Personality, Deity and Work of the Holy Spirit.

The Personality of Satan.

The Great Scriptural Doctrines of Sin, Salvation by Grace, Redemption, Regeneration, Justification by Faith, Prayer, Physical Resurrection, the Reward of Believers, and Retribution of Unbelievers.

By signing below, I acknowledge that I have read and understand the principles of the Mission Statement, the Vision Statement, and the Doctrinal Statement of Briarcrest Christian School. I understand that, as an applicant for a position in this organization, I represent the school to others and that my life should reflect the principles upon which the school operates.

Signature

Date