



**BACK TO SCHOOL BASICS
LOWER SCHOOL
2021-2022**

- **Homeroom Assignments**
 - All students will receive a letter from his/her homeroom teacher between August 5th and August 7th.
 - Please contact Anna McCubrey (amccubrey@portergaud.edu) if your child has not received a letter by August 9th.
 - Please check the PG online directory to make sure we have your correct address prior to July 26th. If any changes need to be made, contact Anna McCubrey (amccubrey@portergaud.edu).
- **School Supplies**
 - The school will provide necessary supplies to all students in the Lower School.
- **Lower School New Parent Orientation**
 - **Wednesday, August 11th – 5:30-6:30pm**
 - Please attend this event if you are one of the following:
 - **A parent of a student who is new to Porter-Gaud for this upcoming school year (2021-2022)**
 - **A parent of a student who was new to Porter-Gaud in the 2020-2021 school year**
 - This event is for parents only.
 - At this event, parents will have the opportunity to learn about Lower School processes and procedures, ask questions, meet important staff members, and become familiar with campus.
 - Covid safety protocols will be communicated prior to the event.
- **Lower School Parents Night is Wednesday, August 25th, 6:30 p.m.**
 - Parents will meet their child's teacher, spend time in the classroom, and learn more about curriculum and programming.
- **School Visitation**
 - We are currently reviewing our safety requirements related to Covid in regards to parents on campus during the school day. Historically, we have enjoyed having parents on campus for lunch and Chapel, and our hope is that we can resume this at some point during this school year. We will communicate guidelines as soon as we are able.
- **Carpool**

- **Morning Drop-off** – All students should be dropped off in the Lower School carpool loop. Drop off is from 7:30am to 7:50am on Monday, Tuesday, Thursday, and Friday. Homeroom begins at 7:50am. Students arriving after 7:50am are considered tardy and must sign in with the receptionist in the Lower School office. For the safety of students, **we ask that students not be dropped off prior to 7:30am.**
 - **We encourage all students to arrive on campus between 7:30 and 7:45am** to allow enough time to unpack and prepare for their day.
 - Please note, times are one hour later on Wednesday mornings due to our **late-in Wednesday schedule.** Please contact us if this late start on Wednesdays poses an undue burden for your family.
 - **Afternoon Pick-up** – Lower School carpool begins at 2:55pm. Lower School students who have not been picked up by 3:10pm will be taken to Extended Day.
 - If you have a student in the Middle School, you can pick up both your Lower School child(ren) and Middle School child(ren) in the Lower School carpool loop between 3:15 and 3:30.
 - If you are picking up your Middle and Lower School children together, please do not arrive in the Lower School loop until 3:15pm.
 - All after school pick up information for Lower School students must be entered into School Dismissal Manager (information will be shared on how to use this app prior to the start of school)
- **Calendar**
 - In our ongoing effort to minimize absences, please use the calendar on the Porter-Gaud website as you plan family trips and vacations.
- **Uniforms and Dress Code**
 - Click [here](#) for our uniform guidelines
 - Uniform items can be purchased online at Land’s End School by visiting www.landsend.com/school using school code: 900138413 or at the Gently Used Uniform Sale.
 - Gently Used Uniform Sale
 - For New Families
 - Thursday, August 5th from 5:30-7:30PM
 - For Returning Families
 - Friday, August 6 from 8:30AM-10:30AM.
- **Auxiliary Programs**
 - The Extended Day program along with our Enrichment offerings is available to students in grades 1-4. If interested, please visit [Extended Day](#) on the Porter Gaud website.
 - If you have any questions about Extended Day or any of our Auxiliary Programs, please contact Corey Colman at 843-402-4679 or ccolman@portergaud.edu.
- **Health Information**
 - You should have received an email from www.SchoolDoc.com inviting you to create or update your child’s health profile for the 2021-2022 school year. Please make sure you have completed this profile by August 1. If you have not received this email, please email our school nurse, Anna Smith, at nurse@portergaud.edu.