



# Mittleman

Jewish Community Center

Schnitzer Family Campus

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## Job Announcement

Job Title: Swim Instructor

**CLOSING DATE:** Open until filled

**WAGE:** \$16.00 - \$16.50/hr

**SCHEDULE:** Starting fall 2021; various shifts available: Weekday afternoons, weekend mornings; 3-15 hrs/wk

### Join our fun aquatics team of lifeguards and swim instructors!

**The MJCC is open to everyone!** We provide a fun, team work environment and the chance to get to know and assist a diverse range of staff and members. Free membership and program discounts are included for every employee and we encourage all our staff to enjoy our comprehensive facilities and programming. Our facilities include a full-size gymnasium with basketball courts and a rock climbing wall, a fully-equipped fitness center, racquetball courts, and an indoor sportsplex that boasts a soccer field and robust soccer leagues, an indoor playground, and a gymnastics area. The MJCC offers a robust aquatics program including swim lessons, private lessons, water fitness classes, lap swim, and youth swim team.

Our aquatics staff have used experience they gained at the MJCC in customer service, problem-solving, risk management, and health & safety to continue on to careers in aquatics and recreation as well as education, medicine, public service, science & technology, and more!

**TO APPLY:** Apply online at our website: [www.oregonjcc.org](http://www.oregonjcc.org) (select "About Us," then select "Employment"). Applications may also be obtained at Mittleman Jewish Community Center.

**JOB SUMMARY:** The Swim Instructor is responsible for providing swim instruction in the MJCC's 25- yard Main Pool and Warm Water Pool. This position ensures safety by supporting the lifeguard in enforcing all rules, regulations, and policies during class times. Instructors must be mature and work as a team members.

**ESSENTIAL DUTIES:** (These examples represent the essential functions of the position. They are not, however, inclusive of all duties the position may perform.)

1. Plan and conduct swim lessons for members and non-members of different ages and skill levels, including parent/child lessons, private lessons and group lessons.
2. Impart knowledge of swimming in a friendly, encouraging manner, demonstrating skills as needed, and work with students of a wide variety of ages and backgrounds.
3. Demonstrate exceptional guest service, problem solving skills, ability to communicate effectively, show adaptability and flexibility, be dependable, be organized, show initiative and have an energetic, positive, and outgoing personality.
4. Communicate with clients and management staff in a clear and concise manner.
5. Commit to teaching full sessions of group lessons.

### QUALIFICATIONS:

Required:

- Must be age 15 or older
- Knowledge of swimming strokes and techniques
- Ability to pass a criminal background check
- Willing to work with all ages of individuals (infants, children, and adults)

- Current lifeguard, first aid and CPR/AED certifications preferred

Preferred:

- Previous experience teaching swim lessons (highly preferred)
- Competitive swimming experience
- Current American Red Cross Lifeguarding certification (certified lifeguards have the opportunity to work additional hours – up to 29.5 per week, depending on scheduling needs and availability)

**Knowledge:** Instructors should show a proficiency in the use and operation of the following equipment and any other equipment used at the facility: swim equipment such as barbells, kick boards, pull buoys, hand paddles, fins, or any equipment or tool used to help teach swim lessons and promote swimming skills. Knowledge of all swimming strokes. Knowledge in developing and organizing a progressive lesson plan. General knowledge of pool operations. Knowledge of MJCC emergency procedures.

**Skill:** Adapts teaching style to meet each student's learning style, skill level, demographic, fitness level, and age. Demonstrates maturity and good judgment with students and caregivers. Effectively demonstrates skills both in and out of the water. Creates a positive, fun, and safe learning environment. Consistently provides students with both positive and constructive feedback.

**Ability:** Ability to maintain a safe, orderly, disciplined class; ability to project a positive, professional image; ability to provide exceptional guest service; ability to communicate effectively with others, both orally and in writing; ability to understand and follow oral and/or written policies, procedures, and instructions; ability to work effectively with co-workers in a diverse workforce; ability to respond appropriately to question/concerns from the public; ability to work independently and make decisions within scope of position; ability to be punctual and work a flexible schedule as needed; ability to maintain accurate record keeping (time sheets, course records and attendance, etc); ability to accept and implement reasonable suggestions for improvement from management team.

**PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:** Duties are performed in a warm, humid pool environment that can be noisy and filled with people. Instructors should have the physical flexibility required to demonstrate and perform all six of the basic swimming strokes as well as being able to tread water and float on front and back. Duties require the ability to push, pull, lift, or drag up to 50 lbs (or more, in the case of a pool rescue), either individually or with assistance. Duties require ability to lift or otherwise handle young children. Duties require patience with swimmers of all ages and the ability to remain calm in high stress situations. Duties require strong ability to remain alert and watchful. Duties require the ability to swim and move quickly and decisively in emergency situations, this includes a full range of motion, and normal-range acuity in vision and hearing.

THE MJCC IS AN EQUAL OPPORTUNITY EMPLOYER