Your child's progress report is available for viewing in the PowerSchool web portal. Please note, the progress report *cannot be* viewed using the PowerSchool app. It can only be viewed using a browser.

The recommended browsers for printing Progress Reports are recent versions of Chrome, Firefox, and Safari.

Screen View:

- Click on the *Student Reports* icon at the bottom of the left menu list in the Portal
- A list of archived reports displays in the center of the screen. Click on the report for viewing.

Printing:

- Click on the blue *Print Button* in the upper left corner of the report screen

- Click on the drop down arrow *More Settings*. Scroll down then *un-check Headers and Footers* and *check Background Graphics*.
  - OR
- Select the *+ Button* then *un-check Headers and Footers* and *check Background Graphics*.

Progress Report Naming Convention:

- Grade - Year - Report Name - Term

Examples:
- Grade 5 - Year 20-21 - Elementary School Progress Report - T1

- Grade 3 - Year 20-21 - Elementary School Progress Report - T2

- Grade 1 - Year 20-21 - Elementary School Progress Report - T3

- Grade K - Year 20-21 - Elementary School Progress Report - Final

For questions about grades, please contact your child's teacher. For technical support please contact the parent helpdesk at 203-341-1214 or parenthelpdesk@westportps.org.