Staples HS PowerSchool Student/Parent Portal Reference Sheet

Navigation Menu - This serves as the central point for you to navigate the different pages within the PowerSchool Student/Parent Portal.

- **Grades and Attendance:** Click to view student grades and attendance for current term.
- **Grade History:** Click to view student grades for previous school years and terms.
- **Attendance History:** Click to view attendance for the current term.
- **Email Notification:** Click to show the email notifications you receive at a frequency of your choosing.
- **My Schedule:** Click to show the student's schedule for current week and term.
- **Account Preferences:** Click to see information about updating your password and contacting the Parent Help Desk.
- **High School Report Card:** Click to view the student's report card for a term of your selection.
- **SchoolMessenger:** Click to be brought to the email service we use called SchoolMessenger.

Email Notification - The Email Notification page provides you with the ability to choose how often you wish to receive emails, the type(s) of information included in these emails, and to add additional email accounts to receive these emails.

The choices you have for how often you will receive emails are: **Never, Weekly, Every Two Weeks, Monthly,** and **Daily**.

Viewing Grades and Attendance - The Grades and Attendance page displays comprehensive information about a student's grades and attendance for the current term, cumulative GPAs, and a legend explaining the meaning of each attendance code.

Grades and Attendance

Counselor:

		Attendance
	Last Week	This Week	
Exp	M T W H F	M T W H F	Course

Exp	Course
P1(A,C-D)	A.P. CALCULUS AB Email - Rm: 3021
P2(A-B,D)	MANDARIN CHINESE 4A Email Rm: 2046
P3(A-C)	JR LIFETIME PE III Email - Rm: 163-1
P5(A,C-D)	AMERICAN GOVERNMENT Email Rm: 2063
P6(B-D)	3-D DESIGN & ENGINEER.+LAB Email Rm: 1033
P7(A-C)	RHETORIC & PERSUASION Email - Rm: 2001
P8(A-B,D)	A.P. COMP. SCI. PRINCIPLES+LAB Email - Rm: 3002

To send an email to a teacher, click on the name of the teacher.

Current Cumulative T
SHS Overall (Class o
SHS Academic (Class
SHS Unweighted (Cl
SHS Weighted (Cla

Show dropped

The student's cumulative GPAs are listed. Be sure to look at the GPAs for the student's graduation year (Overall/Academic or Unweighted/Weighted).

		Attendanc
	Last Week	This Week
M	T	W	H	F	M	T	W	

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