

# Monthly Payroll Calendar 2021-2022

**TIMESHEETS DUE TO PAYROLL EACH WEEK**

**Exception Pay Portion  
Extra and Overtime hours  
Hourly paid employees**

<u>Pay Run #</u>	<u>Pay Date</u>	<u>First Day of Period</u>	<u>Last Day of Period</u>	<u># of days in PP</u>
207	Thursday, July 22, 2021			
208	Wednesday, August 25, 2021	07/01/21	07/31/21	22
209	Friday, September 24, 2021	08/01/21	08/28/21	20
210	Monday, October 25, 2021	08/29/21	09/25/21	20
211	Tuesday, November 23, 2021	09/26/21	10/30/21	25
212	Friday, December 17, 2021	10/31/21	11/27/21	20
201	Tuesday, January 25, 2022	11/28/21	12/25/21	20
202	Friday, February 25, 2022	12/26/21	01/22/22	20
203	Thursday, March 18, 2021	01/23/22	02/26/22	25
204	Monday, April 25, 2022	02/27/22	03/26/22	20
205	Wednesday, May 25, 2022	03/27/22	04/30/22	25
206	Wednesday, June 23, 2021	05/01/22	06/04/22	25
725	Monday, July 25, 2022	2021-2022 (9,10,11 Month Contract Payout)		
<u>Special Runs</u>	<u>Pay Date</u>	<u>First Day of Period</u>	<u>Last Day of Period</u>	
End of Year Payout	Thursday, July 14, 2022	06/05/22	06/30/22	19
Summer School	Thursday, July 14, 2022	TBD	TBD	
Notes:				
Direct deposit is required for all employee pay. Multiple bank accounts are allowed.				
Pay stubs are not printed. They are available on Keynet employee portal.				
You will receive 1/12th of your annual salary (called even pay) each pay period.				
If you have any questions, please call Belinda in payroll at 816-349-3314.				